



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
MARCH 22, 2021
5:00 PM

SPECIAL PROCEDURES FOR FINANCE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, the Finance Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this meeting will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

Agenda: The agenda for the meeting will be posted at santafe.primegov.com/portal/search.

1. CALL TO ORDER

Meeting called to order at 5:01 PM

2. ROLL CALL

Members Present:

Councilor Roman Abeyta
Councilor Renee Villarreal
Councilor Carol Romero-Wirth
Councilor Signe Lindell
Councilor Jamie Cassutt-Sanchez

Members Excused:



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Others Attending:

Jesse Guillen, Legislative Liaison
Bradley Fluetsch, Cash and Investment Manager
Mary McCoy, Finance Department Director
Carolynn Roibal, Administrative Manager
Kyle Mason, Attendee
Julie Sanchez, Attendee
JoAnne Vigil Coppler, Attendee

3. APPROVAL OF AGENDA

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Lindell, to approve the as amended.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

Item C removed from agenda by Alexis Lotero.

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve the as amended. Items a, b, d, f, p pulled for discussion. Councilor Lindell requested she be added as a co-sponsor to item n.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez



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Against: None

Abstain: None

5. APPROVAL OF MINUTES

- a. Regular Finance Committee Minutes – March 1, 2021

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve the as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

6. ACTION ITEMS: CONSENT

- a. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$1,800,000 for FY21 to fund current year allocations from the Affordable Housing Trust Fund to the recommended floor of \$3 million per year. (Mayor Alan Webber, amwebber@santafenm.gov, 955-6702; Mary McCoy, Finance Director, mtmccoy@santafenm.gov, 955-6171; Alexandra Ladd, Office of Affordable Housing Director, agladd@santafenm.gov, 505.955.6346)

Committee Review:

Finance Committee: 03//22/2021

Public Works/PUC: 3/29/2021

Governing Body: 3/31/2021



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MOTION: Councilor Romero-Wirth moved, seconded by Councilor Lindell, to approve the resolution as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- b. Request for Approval of Budget Adjustment in the Amount of \$290,000 from General Fund Reserves to Parks Service Contracts (1004150. 510310) (Melissa McDonald, Acting Parks Division Director, mamcdonald@santafenm.gov, 955-6840)

Committee Review:

Finance Committee: 03//22/2021

Public Works/PUC: 3/29/2021

Governing Body: 03/31/2021

MOTION: Councilor Lindell moved, seconded by Councilor Romero-Wirth, to approve the budget adjustment resolution (BAR) as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- c. Request for Approval to Replace and Purchase two (2) new units for the Public Utilities Department, Water Division, in the Total Amount of \$85,484.85; Phil Long Ford via the Cooperative Education Services via the



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Statewide Price Agreement. (Randy Lopez, Transmission and Distribution Supervisor, rjlopez@santafenm.gov, 955-4246)

Committee Review:

Public Works and Utilities Committee: 03/08/21
Finance Committee: 03/22/21
Governing Body: 03/31/21

Item c was removed from the agenda.

- d. Request for Approval of Sole Source Purchase of EOD Robot from Northrop Grumman, Remotec, Inc. \$305,001 of Funds 100% Reimbursable from the 2019 State Homeland Security Grant Program. New Mexico Department of Homeland Security and Emergency Management. (Kyle Mason, Emergency Management Director: kamason@santafenm.gov, 505-955-6704)

Committee Review:

Public Safety Committee: 3/xx/2021
Quality of Life Committee: 3/17/2021
Finance Committee: 3/22/2021
Governing Body: 3/24/2021

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Lindell, to approve the purchase as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- e. Request Approval of Budget Amendment Resolution to Correct FY 21 Engineering Budget for Duplicate Payment to Louis Berger Group in the Amount of \$67,945.22 for Arroyo Chamiso Crossing Project. (Regina Wheeler, Public Works Department Director, rawheeler@santafenm.gov, (505) 955-6622)



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Committee Review:

Finance Committee – 03/22/2021

Public Works & Utilities Committee – 03/29/2021

Governing Body – 03/31/2021

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve items e, g, h, i ,j ,k ,l m,n,o as presented on consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- f. Request for Approval of Streetlight Conversion Contract with Public Service Company of New Mexico (PNM) to Convert PNM Owned Street Lights in City Limits to LEDs for up to \$421,185.00 including NMGRT. (Regina Wheeler, Public Works Director, rawheeler@santafenm.gov, 955-6622)

Committee Review:

Public Works and Utilities Committee: 3/8/21

Finance Committee: 3/22/21

Governing Body: 3/31/21

MOTION: Councilor Villarreal moved, seconded by Councilor Cassutt-Sanchez, to approve the contract as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None



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Abstain: None

- g. Request for Approval of a Cooperative Funding Agreement (CFA) with the US Bureau of Reclamation (USBR) for Environmental Permitting Services in support of the San Juan Chama Return Flow Pipeline Project. Contract No. 20-WC-40-866 will provide technical expertise for the City and USBR to complete the Environmental Assessment under the National Environmental Policy Act (NEPA) guidelines. (William Schneider, Water Resources Coordinator, whschneider@santafenm.gov, 955-4203)

1) Request for Approval of Budget Amendment Resolution

Committee Review:

Public Works and Utilities Committee: 03/08/2021

Finance Committee: 3/22/2021

Governing Body: 3/31/2021

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve items e, g, h, i, j, k, l, m, n, o as presented on consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- h. Request for the Approval of a Budget Adjustment Resolution in the Total Amount of \$569,885 for the budget transfer (BAR) of Community Service Division Youth staff positions and operating budget to the Recreation Division; (Kyra Ochoa, Community Health and Safety Director: krochoa@santafenm.gov, 505-955-6603) **Committee Review:**

Quality of Life Committee: 03/17/2021

Finance Committee: 03/22/2021

Governing Body: 03/31/2021



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MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve items e, g, h, i, j, k, l, m, n, o as presented on consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- i. Request for Approval of Amendment No. 2 to PSA # 19-0234 with Carollo Engineers, Inc. for Environmental Permitting Services in Support of the San Juan Chama Return Flow Pipeline Project. (Bill Schneider, Water Resources Coordinator, whschneider@santafenm.gov, 955-4203)

- 1) Request for Approval of Budget Amendment Resolution

Committee Review:

Public Works and Utilities Committee: 03/08/2021

Finance Committee: 03/22/2021

Governing Body: 03/31/2021

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve items e, g, h, i, j, k, l, m, n, o as presented on consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None



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- j. Request for Approval for Amendment No.4 to Advanced Utility System's Contract to continue the upgrade of the Utility Billing Division Billing System in the Amount of \$1,048,402 excluding NMGRT.(Nancy Jimenez, Utility Billing Division Director, nljimenez@santafenm.gov, 955-4364)

Committee Review:

Public Works and Utilities Committee: 03/08/2021

Finance Committee: 03/22/2021

Governing Body: 03/31/2021

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve items e, g, h, i ,j ,k ,l m,n,o as presented on consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- k. Request for Approval of a Budget Adjustment Resolution (BAR) to fund the Advanced Utility's System through FY20/21 in the total amount of \$325,313. (Nancy Jimenez, Utility Billing Division Director, nljimenez@santafenm.gov, 955-4364)

Committee Review:

Public Works and Utilities Committee: 03/08/2021

Finance Committee: 03/22/2021

Governing Body: 03/31/2021

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve items e, g, h, i ,j ,k ,l m,n,o as presented on consent.



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VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- i. Request for Approval of Amendment #3 to NMDOT Funding Agreement, CN S100460 (Munis Contract No. 3200847) extending termination date from April 30, 2021 to September 15, 2021 for CIP 801B Reconstruction of Guadalupe St. from Agua Fria to Paseo De Peralta. (Romella Glorioso-Moss, PW Project Administrator, rsglorioso-moss@santafenm.gov, 955-6623)

Committee Review:

Finance Committee: 03/22/2021

Public Works & Public Utilities Committee: 03/29/2021

Governing Body: 03/31/2021

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve items e, g, h, i, j, k, l, m, n, o as presented on consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- m. Request for Approval of Collective Bargaining Agreement (Union Contract) Between the Santa Fe Police Officer's Association and the City of Santa Fe. (Ben Valdez, Deputy Chief of Police, bpvaldez@santafenm.gov, 505-955-5040)



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Committee Review:

Quality of Life Committee: 3/17/21

Finance Committee: 3/22/21

Governing Body: 3/31/21

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve items e, g, h, i, j, k, l, m, n, o as presented on consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- n. CONSIDERATION OF RESOLUTION NO. 2021-__: A Resolution Supporting the Creation and Management of TreeSmart Santa Fe, a Comprehensive Tree Canopy Project in the City of Santa Fe. (Councilor Romero-Wirth, Councilor Cassutt-Sanchez, and Councilor Lindell) (Melissa McDonald, Acting Parks Division Director: mamcdonald@santafenm.gov, 955-6840)

Committee Review:

Quality of Life Committee: 3/17/21

Finance Committee: 3/22/21

Governing Body: 3/31/21

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve items e, g, h, i, j, k, l, m, n, o as presented on consent.

VOTE: The motion was approved on the following Roll Call vote:



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For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- o. Request for the Approval of an Amendment to Contract Item#20-0396 in the Total Amount of \$57,579 for the Senior Volunteer Programs; State of New Mexico Aging and Long Term Services Department; (Gino Rinaldi, Division of Senior Services Director, earinaldi@santafenm.gov, 505-955-4710).

Committee Review:

Finance Committee Meeting: 3/22/2021
Quality of Life: 04/07/2021
Governing Body: 04/14/2021

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve items e, g, h, i, j, k, l, m, n, o as presented on consent.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- p. Request for the Approval of Contract Amendment No.1 for Professional Service Contracts to Change the Scope of Work for YouthWorks; (Julie Sanchez, Youth & Family Services Division Director: jjsanchez@santafenm.gov, 505-955-6678)

Committee Review:

Finance Committee: 3/22/21
Quality of Life: 4/7/21
Governing Body: 4/14/21



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MOTION: Councilor Lindell moved, seconded by Councilor Villarreal, to approve the contract amendment as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

7. **PRESENTATION**

- a. FY21 Update (Dr. Reilly S. White, Erebor; Brad Fluetsch, Planning and Investment Officer, bjfluetsch@santafenm.gov, 955-6885; and Andy Hopkins, Principle Budget Analyst, ajhopkins@santafenm.gov, 955.6177)

FY 21 Finance and Economic Presentation.

8. **MATTERS FROM STAFF**

Mary McCoy, Finance Director Postponing Bond Update until April 5, 2021.

9. **MATTERS FROM THE COMMITTEE**

Councilor Romero-Wirth introduced two items: Resolution Establishing Work Plan for Affordable Housing Opportunities and an Ordinance Amending the Independent Salary Commission. Councilor Romero-Wirth also brought forth clarification around Amendment of the Joint Power Agreement LANL Communities.

10. **MATTERS FROM THE CHAIR**

11. **NEXT MEETING: Monday, April 5, 2021**

12. **ADJOURN**

Meeting adjourned 7:07 p.m.



City of Santa Fe

MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
MARCH 22, 2021
5:00 PM

Carolyn Roibal

Liaison


Carol Romero-Wirth (Apr 12, 2021 11:40 MDT)

Chair

Roman Tiger Abeyta
Roman Tiger Abeyta (Apr 26, 2021 10:40 MDT)











Minutes FC 3.22.21

Final Audit Report

2021-04-26

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