



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
APRIL 12, 2021 AT 5:00 PM
VIRTUAL MEETING

1. **CALL TO ORDER**
2. **ROLL CALL**

Members Present:

Councilor Chris Rivera
Councilor Michael Garcia
Councilor Roman Abeyta
Councilor Signe Lindell
Councilor JoAnne Vigil Coppler

Members Excused:

Others Attending:

Jamie-Rae Diaz, Administrative Manager
Regina Wheeler, Public Works Department Director
Shannon Jones, Public Utilities Department Director
Jeff Norris, Legislative Liaison Assistant
Christine Chavez, Attendee
Bradley Fluetsch, Attendee
Mike Dozier, Attendee
Tom Graham, Attendee
Renee Villarreal, Attendee
Erin McSherry, Attendee
Javier Rosado, Attendee
Alexandra Ladd, Attendee
Rich Brown, Attendee
Jamie Cassutt-Sanchez, Attendee

3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **APPROVAL OF MINUTES**



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
APRIL 12, 2021 AT 5:00 PM
VIRTUAL MEETING

- a. Approval of Minutes from the March 29, 2021 Public Works and Utilities Committee

6. PUBLIC COMMENT

- a. To provide a live comment you must join the Zoom meeting by internet or phone, please e-mail or call Jamie-Rae Diaz, Administrative Manager, Public Utilities, jdiaz@santafenm.gov, 955-4233 by 1:00 p.m. the day of the meeting for the meeting link and/or call in number.

7. PRESENTATION

- a. Public Utilities Update on Quarterly Employee Trainings. (Shannon Jones, Public Utilities Department Director, swjones@santafenm.gov, 955-4642)

8. ACTION ITEMS: CONSENT

- a. Request Approval of Budget Amendment Resolution (BAR) for Allocation of Impact Fees for Construction of CIP #868A – Montezuma Avenue and Sandoval Street Intersection Improvements in the Amount of \$750,000. (Thomas Graham, PW Project Administrator, tmgraham@santafenm.gov, 955-6654)

COMMITTEE REVIEW:

Finance Committee: 04/05/2021

Public Works & Utilities Committee: 04/12/2021

Governing Body: 04/14/2021

MOTION: Councilor Lindell moved, seconded by Councilor Vigil Coppler, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
APRIL 12, 2021 AT 5:00 PM
VIRTUAL MEETING

Against: None

Abstain: None

- Approved on Consent Agenda to forward to 4/14/2021 Governing Body
- b. CONSIDERATION OF BILL NO. 2021-8: An Ordinance Regarding the Independent Salary Commission; Amending Section 6-19.1 SFCC 1987 to Make Clarifications; Amending Section 6-19.2 SFCC 1987 to Change the Effective Date of the Salary to Align with the Term for Mayor Set Forth in the Santa Fe Election Code, Section 9-1 SFCC 1987, Amending Section 6-19.3 SFCC 1987 to Establish an Application Process and Modify Length of the Commissioners' Terms; and Amending Section 6-19.4 SFCC 1987 to Set the Future Schedule for the Independent Salary Commission. (Councilor Rivera, Councilor Romero-Wirth, and Councilor Lindell) (Erin K. McSherry, City Attorney: ekmcsberry@santafenm.gov, 955-6961)

COMMITTEE REVIEW:

Introduced: 3/22/21 (Finance Committee)
Public Works and Utilities Committee: 3/29/21
Governing Body (request to publish): 3/31/21
Finance Committee: 4/5/21
Public Works and Utilities Committee: 4/12/21
Governing Body (public hearing): 4/28/21

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Garcia, to approve the bill as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

Pulled by Councilor Vigil Coppler for discussion. Approved to forward to 4/28/2021 Governing Body



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
APRIL 12, 2021 AT 5:00 PM
VIRTUAL MEETING

- c. CONSIDERATION OF RESOLUTION NO. 2021-____. (Mayor Webber, Councilor Romero-Wirth, Councilor Abeyta, Councilor Garcia, Councilor Vigil Coppler, Councilor Lindell, and Councilor Cassutt-Sanchez)
A Resolution Establishing a Work Plan for Improving Access to Affordable Housing Opportunities for Residents of the City of Santa Fe. (Alexandra Ladd, Office of Affordable Housing Director, agladd@santafenm.gov, 955-6346)

COMMITTEE REVIEW:

Introduced: 3/31/21
Public Works and Utilities Committee: 03/29/21
Governing Body: 03/31/21
Finance Committee: 04/5/21
Quality of Life Committee: 04/7/21
Public Works and Utilities Committee: 4/12/21
Quality of Life Committee: 4/21/21
Governing Body: 4/28/21

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Rivera, to approve the resolution as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

Pulled by Councilor Vigil Coppler for discussion. Approved to forward to 4/21/2021 Quality of Life Committee with the two (2) amendments made by Councilor Villarreal, Councilor Garcia, and Councilor Cassutt-Sanchez.

- d. CONSIDERATION OF BILL NO. 2021-10. An Ordinance Amending Section 18-11.3 SFCC 1987 to Define "Taxable Premises" Consistently with State Statute and to Add a Definition for "Permanent Resident"; Amending Section 18-11.8 to Make it Consistent with State Statute; Amending Section 18-11.17 to Differentiate Between the Occupancy Tax and the Convention



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
APRIL 12, 2021 AT 5:00 PM
VIRTUAL MEETING

Center Fee, and to Dedicate the Occupancy Tax Collected on the Thirty-First Day and Subsequent Days to the Affordable Housing Trust Fund; Amending Section 26-3.6 to Add the Dedication to the Existing List of Dedications to the Affordable Housing Trust Fund; and Making Such Other Changes as are Necessary. (Mayor Webber) (Randy Randall, TOURISM Santa Fe Director: rrandall@santafenm.gov, 955-6209 and Brad Fluetsch, Planning and Investment Officer: bjfleutsch@santafenm.gov, 955-6885)

COMMITTEE REVIEW:

Introduced: 2/11/21

Public Works and Utilities Committee: 03/29/21

Governing Body (Request to Publish): 03/31/21

Finance Committee: 04/5/21

Quality of Life Committee: 04/7/21

Public Works and Utilities Committee: 04/12/21

Governing Body (Public Hearing): 04/28/21

MOTION: Councilor Lindell moved, seconded by Councilor Vigil Coppler, to approve the bill as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

- Approved on Consent Agenda to forward to 4/28/2021 Governing Body.
- e. Request for Approval of a Professional Services Contract for PK Public Relations for the Water Conservation Public Relations and Public Outreach through FY 2024 in a total amount of \$254,791.27. (Andrew Erdmann, Water Conservation Specialist, paerdmann@santafenm.gov, 955-4223)

Committee Review:

Public Works and Utilities Committee: 04/12/2021

Water Conservation Committee: 04/13/2021

Finance Committee: 04/19/2021



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
APRIL 12, 2021 AT 5:00 PM
VIRTUAL MEETING

Governing Body: 04/28/2021

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Abeyta, to approve the contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

Pulled by Councilor Lindell for discussion. Approved to forward to 4/12/2021 Water Conservation Committee.

- f. Request for the Approval of Amendment No. 5 to HDR Engineering, Inc. for the Wastewater Digester Project Engineering Construction and Design Contract for an extension of time and funding to complete the Digester Project for a period of time not to exceed the requisite time for the project completion and subsequent period in the total amount of \$190,579. (Mike Dozier, Wastewater Division Director, mldozier@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 04/12/2021

Finance Committee: 04/19/2021

Governing Body: 04/28/2021

MOTION: Councilor Lindell moved, seconded by Councilor Vigil Coppler, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
APRIL 12, 2021 AT 5:00 PM
VIRTUAL MEETING

Abstain: None

- g. Approved on Consent Agenda to forward to 4/19/2021 Finance Committee.
Request for Approval of a Budget Amendment Resolution (BAR) in the total amount of \$190,579 from Cash Balance to fund the HDR Contract Amendment No. 5. (Mike Dozier, Wastewater Division Director, mldozier@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 04/12/2021

Finance Committee: 04/19/2021

Governing Body: 04/28/2021

MOTION: Councilor Lindell moved, seconded by Councilor Vigil Coppler, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

Approved on Consent Agenda to forward to 4/19/2021 Finance Committee.

9. **ACTION ITEMS: DISCUSSION**
10. **EXECUTIVE SESSION**
11. **MATTERS FROM STAFF**
12. **MATTERS FROM THE COMMITTEE**
13. **MATTERS FROM THE CHAIR**



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
APRIL 12, 2021 AT 5:00 PM
VIRTUAL MEETING

14. **NEXT MEETING: April 26 2021**

15. **ADJOURN**

Meeting adjourn at 6:09

Liaison

Chair