



# AGENDA

LIBRARY BOARD  
APRIL 20, 2021  
4:45 PM  
ATTEND VIRTUALLY

---

## SPECIAL PROCEDURES FOR LIBRARY BOARD MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings in excess of those permitted in the current Public Health Order, the Library Board meeting will be conducted virtually.

Viewing: Members of the public may join the Zoom meeting by internet or phone, as follows:

Internet: To join the Zoom meeting on the internet using a computer, laptop, smartphone, or tablet, use the following link: <https://santafenm-gov.zoom.us/j/94454953105?pwd=eFppeJmWTV4TXR1T1N4YXcvV3k1UT09>

Meeting ID: 944 5495 3105

Passcode: 366066

Attendees should use the "Raise Hand" function to be recognized by the Chair to speak at the appropriate time.

Phone: To join the Zoom meeting using a phone, use the following phone numbers and

Webinar ID: 69 900 6833

Meeting ID: 944 5495 3105

Passcode: 366066

Phone attendees should press \*9 to use the "Raise Hand" function to be recognized by the Chair to speak at the appropriate time.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
  - a. Library approved Agenda



# AGENDA

LIBRARY BOARD  
APRIL 20, 2021  
4:45 PM  
ATTEND VIRTUALLY

---

4. **APPROVAL OF MINUTES**
  - a. Approval of March 16<sup>th</sup> Minutes
5. **PUBLIC COMMENT**
6. **DIRECTOR'S REPORT**
7. **PRESIDENT'S REPORT**
8. **NEW BUSINESS**
  - a. Discussion Item – Big Read
  - b. Discussion Item – Friends updates
  - c. Discussion Item – Library Board Annual Objectives
  - d. Discussion Item – Strategic Plan
9. **OLD BUSINESS**
10. **NEXT MEETING Tuesday, May 18, 2021**
11. **ADJOURN**

**Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.**



# AGENDA

LIBRARY BOARD  
APRIL 20, 2021  
4:45 PM  
ATTEND VIRTUALLY

---

## SPECIAL PROCEDURES FOR LIBRARY BOARD MEETING

**Attendance:** In response to the State’s declaration of a Public Health Emergency, the Mayor’s Proclamation of Emergency, and the ban on public gatherings in excess of those permitted in the current Public Health Order, the Library Board meeting will be conducted virtually.

**Viewing:** Members of the public may join the Zoom meeting by internet or phone, as follows:

**Internet:** To join the Zoom meeting on the internet using a computer, laptop, smartphone, or tablet, use the following link: <https://santafenmgov.zoom.us/j/91023070113?pwd=QTJrQjI3M2c3TFpCRjVaRkJYZU53UT09>.

**Passcode: 141109**

Attendees should use the “Raise Hand” function to be recognized by the Chair to speak at the appropriate time.

**Phone:** To join the Zoom meeting using a phone, use the following phone numbers and Webinar ID: **US: 1 (346) 248-7799 - Webinar ID: 910 2307 0113 - Passcode: 141109**

Phone attendees should press \*9 to use the “Raise Hand” function to be recognized by the Chair to speak at the appropriate time.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES**
  - a. Approval of March 16<sup>th</sup> Minutes
5. **PUBLIC COMMENT**



# AGENDA

LIBRARY BOARD  
APRIL 20, 2021  
4:45 PM  
ATTEND VIRTUALLY

---

6. **DIRECTOR'S REPORT**
7. **PRESIDENT'S REPORT**
8. **NEW BUSINESS**
  - a. Discussion Item – Big Read
  - b. Discussion Item – Friends updates
  - c. Discussion Item – Library Board Annual Objectives
  - d. Discussion Item – Strategic Plan
9. **OLD BUSINESS**
10. **NEXT MEETING Tuesday, May 18, 2021**
11. **ADJOURN**

**Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.**

**Approved by the City Clerk's Office**  
**Date: April 16, 2021**  
**Time: 10:30 AM**



# MINUTES

LIBRARY BOARD  
MARCH 16, 2021  
5:45 PM  
VIRTUAL MEETING

---

1. **CALL TO ORDER**
2. **ROLL CALL**

**Members Present:**

Member Marie, Schow  
Member Elizabeth, Alarid  
Member Sarah, Jacobs  
Member Brecken, Larson  
Member Rebecca, Phillips

**Members Excused:**

Member Carlo Brady  
Member Richard Ryan

**Others Attending:**

Maria Tucker, Library Division Director  
Gail Vigil, Contracts Administrator

3. **APPROVAL OF AGENDA**

- a. Agenda

**MOTION:** Member Jacobs moved, seconded by Member Phillips, to approve the meeting information as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Member Schow, Member Alarid, Member Jacobs, Member Larson, Member Phillips



# MINUTES

LIBRARY BOARD  
MARCH 16, 2021  
5:45 PM  
VIRTUAL MEETING

---

**Against:** None

**Abstain:** None

4. **APPROVAL OF MINUTES**

- a. Approval of February 16<sup>th</sup> Minutes – signed

5. **PUBLIC COMMENT**

6. **DIRECTOR'S REPORT**

- a. Directors Report

7. **PRESIDENT'S REPORT**

8. **NEW BUSINESS**

- a. Discussion Item – Big Read
- b. Discussion Item – Friends of the Library Updates
- c. Discussion Item – Strategic Plan

Ben Thompson – guest – Library User-Pivotal consulting  
Strategic plan advisor

Contacted Maria Tucker and requested the Library's strategic plan  
a strategic plan should be a plan on 1 page, 10 year plan, goals etc.  
make quarterly plans, what's most important and implement  
Annual strategic plan, a 3 year and 10 year plan  
bring in a team to help see this through!

Align the City, Friend of the Library, Advisory board & Staff

What is the purpose of the Library board, Friends of the Library & The City  
of Santa Fe  
to the Library.

9. **OLD BUSINESS**



# MINUTES

LIBRARY BOARD  
MARCH 16, 2021  
5:45 PM  
VIRTUAL MEETING

---

10. **NEXT MEETING:**

Discuss Time of Next Meeting

April

11. **ADJOURN**

---

Liaison

---

Chair