



# AGENDA

PARKS AND RECREATION  
ADVISORY COMMITTEE  
APRIL 20, 2021  
ATTEND VIRTUALLY

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## SPECIAL PROCEDURES FOR PARKS AND RECREATION ADVISORY COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings in excess of those permitted in the current Public Health Order, the Parks and Recreation Advisory Committee meeting will be conducted virtually.

Viewing: Members of the public may join the Zoom meeting by internet or phone, as follows:

Internet: <https://santafenm-gov.zoom.us/j/95060393209?pwd=NEVkkK21IVFQvR3BkdjlHL2lRc0poZz09>

Meeting ID: 950 6039 3209

Passcode: 895101

Attendees should use the "Raise Hand" function to be recognized by the Chair to speak at the appropriate time.

Phone: To join the Zoom meeting using a phone, use the following phone numbers and Webinar ID: **US: 1 (346) 248-7799 - Webinar ID: 950 6039 3209 - Passcode: 895101**

Phone attendees should press \*9 to use the "Raise Hand" function to be recognized by the Chair to speak at the appropriate time.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES**
  - a. Approval of meeting minutes from February 18<sup>th</sup>, 2020



# AGENDA

PARKS AND RECREATION  
ADVISORY COMMITTEE  
APRIL 20, 2021  
ATTEND VIRTUALLY

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5. **MATTERS FROM THE PUBLIC**

6. **DISCUSSION AND ACTION ITEMS**

- a. Goals and Objectives of the PARC
- b. Update on Capital Improvement Projects for Fiscal Year 2022
- c. Grant Award from National Fitness Campaign to install fitness courts at five (5) City Parks- SWAN, Railyard, Salvador Perez, Alto and Ashbaugh. The City will provide a funding match for construction and installation costs.

7. **PRESENTATION**

8. **MATTERS FROM STAFF**

- a. Re-Organization of the Parks Division into Public Works Department
- b. Dog Park Update: Frank Ortiz clean up scheduled for May 8<sup>th</sup> at 9:00 am
- c. TreeSmart Santa Fe: Arbor Day planting celebration (April 30, 4:00 PM at Ranchos del Sol Park- Monte Azul Place)
- d. Ron Shirley Park (Alto Park, Councilor Joanne Coppler) June 4, 11:00-1:00 PM

9. **MATTERS FROM THE COMMITTEE**

10. **MATTERS FROM THE CHAIR**

- a. Confirm date, time and location of next PARC meeting

11. **NEXT MEETING: No Meeting Scheduled**

12. **ADJOURN**



# Agenda

**Parks and Recreation Advisory Commission (PARC)  
Frenchy's Barn 2001 Agua Fria St.  
Tuesday, February 18, 2020  
5:30 p.m. – 6:30 p.m.**

- 1) Call to Order
- 2) Roll Call – New Members (Lisa Glickman McDonough, Jeremy J. Perea & Thomas J. Rieland)
- 3) Approval of Agenda
- 4) Review and Approval of the Minutes from- **Tuesday, August 20, 2019**
- 5) Parks & Recreation Department Update
  - A. Large Dog Park Ft. Marcy (Max & Friends)
  - B. Status of “Parks Ranger” program
  - C. Possible alternatives for “Off-leash” dog enclosed areas on Southside Parks
  - D. RE: Meeting with the Interfaith Community Shelter?
  - E. Naming Vistas Bonitas Subdivision Park as Dawson Park after Bill and Dusty Dawson
- 6) New Business
  - a) Consideration and approval of an additional Dog Park in the Bellamah neighborhood (Richard Thompson, Parks Division Director)
  - b) Proposal for Naming Ron Shirley Park (Alto Park, Councilor Joanne Coppler Sponsorship)
  - c) MTB (Municipal Tree Board) 2020 White Paper \*A Path Forward for Santa Fe’s Urban Forest
  - d) Action Item: Ryan Brenteson’s Resume, Potential Member of the MTB
- 7) Public Comments:
- 8) Commissioner Comments
  - A. Select a Tour(s) of various parks, golf course etc. Advisory Boards; a member of City Council assigned and attends PARC meeting (Joseph Cosby)
- 9) Committee Reports/Golf - Subcommittee
  - A. Don Symington & Robin Martinez letter/resume for potential Golf /Marty Sanchez Links de SFe
- 10) Confirm date, time and location for the next meeting (Tuesday, March 17, 2020)
- 11) Adjournment

Persons with disabilities in need of accommodations, contact the City Clerk’s office at 955-6520, five (5) working days prior to meeting date.

RECEIVED AT THE CITY CLERK’S OFFICE	
DATE:	February 12, 2020
TIME:	3:14 PM

Parks and Recreation Advisory Commission  
February 18, 2020

Item	Motion/Description	Page
Call to Order	Ms. Bruneni, Chair of PARC called the meeting to order at 5:45 p.m. at Frenchy's Barn in Frenchy's Park, 2001 Agua Fria Street.	1
Roll Call	A quorum was established with roll call.	1
Approval of the Agenda	Mr. Perea moved to approve the agenda with a second by Ms. Vasquez which passed by voice vote.	1
Approval of the Minutes August 20, 2019 and November 19, 2019	Ms. Vasquez moved to approve the minutes of August 20, 2019 and November 19, 2019 with a second from Mr. Perea which passed by voice vote.	1
<b>Parks and Recreation Department Update</b> A.) Large Dog Park at Ft. Marcy B.) Status of "Parks Ranger" Program C.) Possible alternatives for "Off Leash" dog enclosed areas on Southside Parks D.) RE: Meeting with the Interfaith Community Shelter E.) Naming Vistas Bonitas Subdivision Park after Bill and Dusty Dawson	Discussion Discussion Discussion Discussion Discussion	1,2 2 2 2 2,3
<b>New Business</b> A.) Consideration and approval of an additional Dog Park in the Bellamah neighborhood B) Proposal for naming Ron Shirley Park (Alto Par sponsored by Councilor Vigil Coppler) C) MTB White Paper A path forward for Santa Fe's Urban Forest D) Action Item: Ryan Brenteson's Resume potential member of the MTB	Approved Tabled until next meeting Approved Chair will review	3 3 3-4 5
Public Comments		5
<b>Commissioner Comments</b> A. Select a Tour(s) of various parks, golf course etc. B. Advisory Boards; a member of City Council assigned and attends PARC meeting	Tabled until next meeting	5, 6
<b>Committee Reports Golf/Tree Board</b> Don Symington & Robin Martinez letter/resume for potential Golf/Marty Sanchez Links de SFE	Tabled until next meeting	6
Confirm date, time and location of next meeting (Tuesday March 17, 2020)	The location will be at the Parks Department at the Chavez Center.	6
Adjournment	With all business conducted, the PARC adjourned at 6:46 p.m.	6

Parks and Recreation Advisory Committee  
Frenchy's Barn (2001 Agua Fria Street)  
February 18, 2020  
5:30 -6:30 pm

**1. CALL TO ORDER**

Ms. Bruneni, Chair of PARC called the meeting to order at 5:45 p.m. at Frenchy's Barn in Frenchy's Park, 2001 Agua Fria Street. A quorum was established with roll call.

**2. ROLL CALL**

**Present:**

Victoria Bruneni, Chair  
Peggy Vasquez, Vice Chair  
Patricia Cardona  
David Sidebottom  
Jeremy Perea  
Thomas Rieland

**Absent:**

Lisa Glickman McDonough  
Joseph Cosby

**Staff and Others Present:**

Richard Thompson, City Parks Division Director  
Linda Vigil, Stenographer  
Elizabeth Dawson, Citizen  
Doug Brown, Citizen  
Mary Schruben, Citizen  
Susan Bodenstein, Citizen  
Katherine O'Brien, Municipal Tree Board

**\*NOTE\* All packet information is on file with the City Parks and Recreation Staff, any items presented at the meeting are marked as exhibits and attached.**

**3. APPROVAL OF AGENDA**

**MOTION:** Mr. Perea moved to approve the agenda with a second by Ms. Vasquez which passed by voice vote.

**4. REVIEW AND APPROVAL OF MINUTES FROM August 20, 2019 & November 19, 2019**

**MOTION:** Ms. Vasquez moved to approve the minutes of August 20, 2019 and November 19, 2019 with a second from Mr. Perea which passed by voice vote.

**5. PARKS AND RECREATION DEPARTMENT UPDATE**

**A.) Large Dog Park Ft. Marcy**

Mr. Thompson reported the Max & Friends Dog Park is completed. The contractors are done. The Department will add four shade trees, and two large rocks for sitting. There is a balance left over from the private donation.

### **B.) Status of "Parks Ranger" program**

Mr. Munoz discussed the Parks Ranger program that was recently created. There will be two hired now and then he will request an additional six. They will serve as ambassadors and check equipment for any faults. If there are issues they will help with issues. If there are people in the park or visitors they can approach them to assist they will have a tablet for work orders to give general information. They will wear uniforms but will not be Law Enforcement.

Mr. Munoz stated there were 98 applicants. The two chose have backgrounds in museums and parks.

Chair Bruneni asked what parks they will be stationed at or will they rotate? Mr. Munoz explained they will rotate and start with those that need the most attention.

Ms. Cardona asked if they are looking at other issues at the parks with soil in order to retain moisture. A forester perhaps?

Mr. Munoz states they put in for an arborist as well.

Mr. Thompson states the MTB has asked for a white paper that mentions the soil issues. It is critical.

Mr. Sidebottom asked for an update on the Soccer Field. Mr. Munoz states they are in the final steps for the RFP Design.

Mr. Thompson stated Liz Roybal and Gary Varela, made selections on the Park Rangers. They will start on the Plaza and move along Alameda and Railyard Park.

### **C.) Possible alternatives for "Off-leash" dog enclosed areas on Southside Parks**

Mr. Thompson states this item is on the agenda under action items.

### **D.) RE: Meeting with Interfaith Community Shelter**

Mr. Thompson states there was a meeting with the Interfaith Community because there was an interest. They met with Pete's Place who are recipients of grants. They are interested in working on parks and open spaces. They will also work with Better Way Santa Fe. Better Way Santa Fe is a van that picks up homeless and takes them to a park to help with litter pick up, pruning and weed control and they get paid at the end of the day. This is the second year of working with them. They will post a flyer for their temporary jobs to try to help get them back on their feet.

### **E.) Naming Vistas Bonita Subdivision Park after Bill & Dusty Dawson**

Mr. Thompson presented Sandy and Rebecca Dawson. Rebecca is the daughter of Bill & rusty Dawson. The park renaming ceremony will be on March 17<sup>th</sup>, 2020 at 2:00 p.m.

Mr. Munoz explained they have been working on this for a while now. The Dawson family history was very active in the community.

Ms. Dawson stated she submitted the application a few years ago, it was the no name park in the newspaper. They just asked for equipment for the young families that live in the

neighborhood. The family owned the Green Onion and they have sponsored the Salvador Perez Park.

Ms. Dawson stated they gathered signatures from the neighborhood. Ms. Dawson explained where the park is located.

Chair Bruneni asked if they need to support the recommendation.

Mr. Thompson states it was brought before this board before.

Mr. Munoz explained there is a resolution on file with the Clerk's Office.

Ms. Dawson explained for the ribbon cutting event there will be bagpipes and a prayer.

Mr. Munoz states they will schedule it on the next City Council's agenda.

## **6. NEW BUSINESS**

### **A.) Consideration of an additional Dog Park in the Bellamah neighborhood**

Mr. Thompson discussed the proposed locations for a new off leash Dog Park. *(See Exhibit A)*

Mr. Thompson stated Ms. Susan Bodenstein approached him about the closest park being across town, she thought another park closer would be more appropriate.

Mr. Thompson has shown them these items before. The proposed Franklin Miles area has two possible locations. There are five field and overflow parking.

They have broken down the pricing for the areas. It would be \$14,000 taken from the state price agreement.

Mr. Thompson explained the other two areas in Herb Martinez Park. When they started considering small dog parks for smaller dogs because if there are larger dogs it may terrorize smaller dogs. Only smaller dogs would be allowed.

Mr. Thompson explained the Monica Lucero Park area. They can vote to propose another park and decide preference then turn to Ms. Bodenstein to get funding or donations.

Mr. Perea asked if the price includes the amenities. Mr. Thompson states that would depend on the donors. The bench and shelters would be a cost.

Mr. Perea asked if parking would be needed. Mr. Thompson explained there isn't any plans to add parking. Mr. Thompson explained two of them are neighborhood parks.

Ms. Bodenstein explained off leash dog parks are where the community meets up. She would use that when looking for funding.

Ms. O'Brien explained she went to the new park with her grandchildren and they enjoyed it.

Mr. Sidebottom asked what would be the most strategic area.

Mr. Thompson explained that Franklin Miles is the most utilized and is a regional park. Herb Martinez is a popular park that has a tennis court. La Resolana is in a dense neighborhood area. However, Monica Lucero would be the best recommendation because it is spacious. There is parking and a playground.

Mr. Rieland states the Franklin Miles area is used for youth sports. The back area might be usable.

Mr. Thompson states the parking lot is rarely used.

Ms. Cardona asked if they have considered developing areas when looking for parks. Mr. Thompson explained they look at many.

Mr. Perea asked if there are any issues with the infrastructure at Monica Lucero Park. Mr. Thompson states there are trees and a picnic unit, art in public space and there is a playground there is a sidewalk. All the infrastructure comes from the center of the Avenida de las Campanas.

Mr. Perea asked if there is a drainage issue down the berm. Mr. Thompson states there is a minor berm but it should not be an issue

Chair Bruneni states there is a Dog Park Project Inc. who has raised money for the projects already. Mr. Thompson and Susan Bodenstein met with the Executive Director who gave good ideas on how to go about it.

Mr. Thompson states the maintenance staff has the skill set within the division to maintain the Dog Parks.

Mr. Munoz stated he was contacted by some constituents who would like to meet about a dog park at Patrick Smith Park.

Mr. Thompson states they would take the same path. They will bring reports and updates.

Ms. Bodenstein states all of the areas are within a mile radius, so if they were all built they would be easily accessible.

**MOTION:** Chair Bruneni moved to approve the development of a Dog Park at Monica Lucero Park in the lower area based on the funding obtained by donations and approved by Parks staff, with a second from Mr. Sidebottom which passed by voice vote.

**B.) Proposal for Ron Shirley Park (Alto Park- Councilor Vigil Coppler to sponsor)**

Mr. Munoz states there was a change to this item. They would like to withdraw and postpone until next meeting.

**C) MTB 2020 White Paper \* A Path Forward for Santa Fe's Urban Forest**

Ms. O'Brien states the attachment was emailed to members. They are covering steps to manage the urban forest. Ms. O'Brien explained to the new members that Santa Fe is part of the Tree City USA.

Ms. O'Brien stated there is an item to hire a City Forester. They are looking to get support for this white paper to be submitted to City Council.

Ms. Cardona asked if the Forester is approved what kind of issues with they be in charge of. Ms. O'Brien states they need an arborist and now they can unify what the trees need. The City of Albuquerque works with five of the other divisions.

Mr. Munoz states they are at a critical point because of climate change and other issues. With those conditions this is an important role. They are asking for an arborist a tree team of four employees.

Mr. Munoz states they will also see what percentage of trees can be replanted in a fiscal year, some Councilors are interested in budgeting terms.

Ms. Cardona asked if the numbers and quality of plants are being considered. Is that in the formula?

Mr. Munoz states that is part of the task force who is reviewing the vegetation list. That the crews can become experts in the impacts of climate change.

Mr. Rieland states they need someone with the expertise to deal with not only the species and care for the trees.

Ms. O'Brien states she is a certified arborist. There isn't anyone in the Parks who is dedicated to the trees.

Mr. Thompson states there is an IPM manger, and a horticulturist. He states the attrition for the new trees.

**MOTION:** Mr. Sidebottom moved to support the MTB White Paper Document to go on to City Council with a second from Ms. Vasquez, which passed by voice vote.

Ms. Cardona states it looks like it is dealing with the trees. Chair Bruneni states it is clear to be just on the trees and the Forest elements.

Ms. Cardona states the soils structure needs to be reflected in the document.

Mr. Thompson states he was there when they were drafting it and it was discussed.

Ms. Cardona states to silo Land Use it can destroy a program. They can use shrubbery rather than fencing.

**D) Action Item: Ryan Brenteson's resume for potential member of the MTB**

Chair Bruneni will review it and can make a determination. Ms. O'Brien would like him approved before the next meeting.

**7. PUBLIC COMMENT**

Mr. Brown is here who has a tai chi program but he sees they have a lot of business. He will get contact information and discuss at a later date.

**8. COMMISSIONER COMMENTS**

**A.) Select a tour(s) of various parks, golf courses, etc.**

Chair Bruneni states they will review this at the next meeting.

**B.) Advisory Boards; a member of City Council assigned and attends PARC meeting**

Chair Bruneni states they will review this at the next meeting.

**9. COMMITTEE REPORTS GOLF/TREE BOARD**

**A.) Don Symington and Robin Martinez letter/resume for potential Golf/Marty Sanchez Links de Santa Fe**

Chair Bruneni states they will review this at the next meeting.

**10. CONFIRM DATE, TIME AND LOCATION OF NEXT MEETING March 17, 2020**

The location will be at the Parks Department at the Chavez Center.

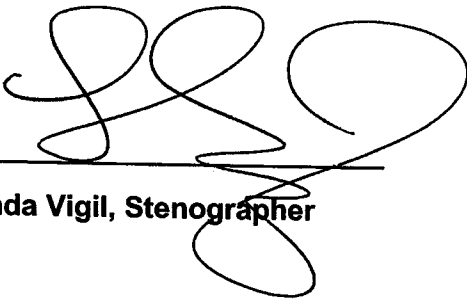
**11. ADJOURN**

With all business conducted, the PARC adjourned at 6:46 p.m.

**SIGNATURES**

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**Victoria Bruneni, Chair**

A handwritten signature in black ink, appearing to be 'V. Bruneni', written over a horizontal line. The signature is stylized with loops and a large circular flourish at the end.

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**Linda Vigil, Stenographer**

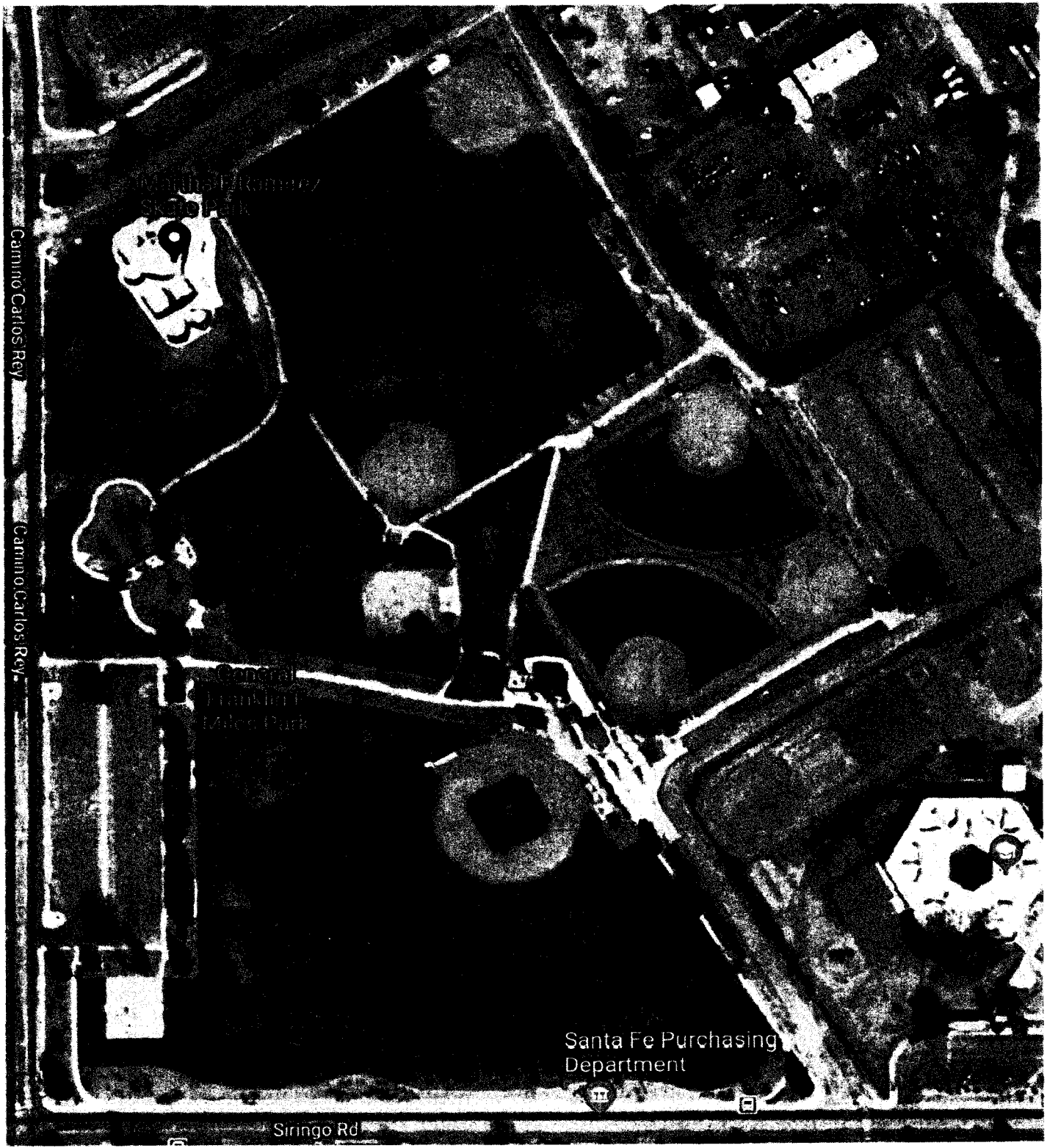
DOG PARK PERIMETER FENCES

	LA RESOLANA	FRANKLIN MILES BACK	FRANKLIN MILES FRONT	MONICA LUCERO FRONT	MONICA LUCERO BACK	HERB MARTINEZ			
	TERM POSTS	TOPRAIL	GATES	SUBTOTAL	CONCRETE	SIGNAGE	MATS SUB	LABOR	TOTAL
	141	54.12	1642.8	2954.42	40.88	250	5154.72	3147.59	\$ 8,302.31
	141	127.428	1642.8	4540.08	76.86	250	6946.52	7411.14	\$ 14,357.66
	141	120.54	1642.8	4391.09	197.61	250	6902.29	7010.54	\$ 13,912.83
	141	83.64	1642.8	3592.94	81.77	250	5902.65	4864.46	\$ 10,767.11
	141	103.32	1642.8	4018.62	133.55	250	6425.79	6009.04	\$ 12,434.83
	141	120.54	1642.8	4391.09	173.76	250	6878.44	7010.54	\$ 13,888.98

Exhibit A

**FRANKLIN MILES PARK**

BACK AREA	POSTS	TOPRAIL	GATES	SUBTOTAL	CONCRETE	SIGNAGE	MATS SUB	LABOR	TOTAL
	141	127	1643	4540	77	250	\$ 6,947	\$ 7,411	\$ 14,358



FRONT AREA	POSTS	TOPRAIL	GATES	SUBTOTAL	CONCRETE	SIGNAGE	MATS SUB	LABOR	TOTAL
	141	127	1643	4540	77	250	\$ 6,902	\$ 7,011	\$ 13,913

RESOLANA AND HERB MARTINEZ									
HERB MARTINEZ	POSTS	TOPRAIL	GATES	SUBTOTAL	CONCRETE	SIGNAGE	MATS SUB	LABOR	TOTAL
	141	121	1643	4391	174	250	\$ 6,878	\$ 7,011	\$ 13,889



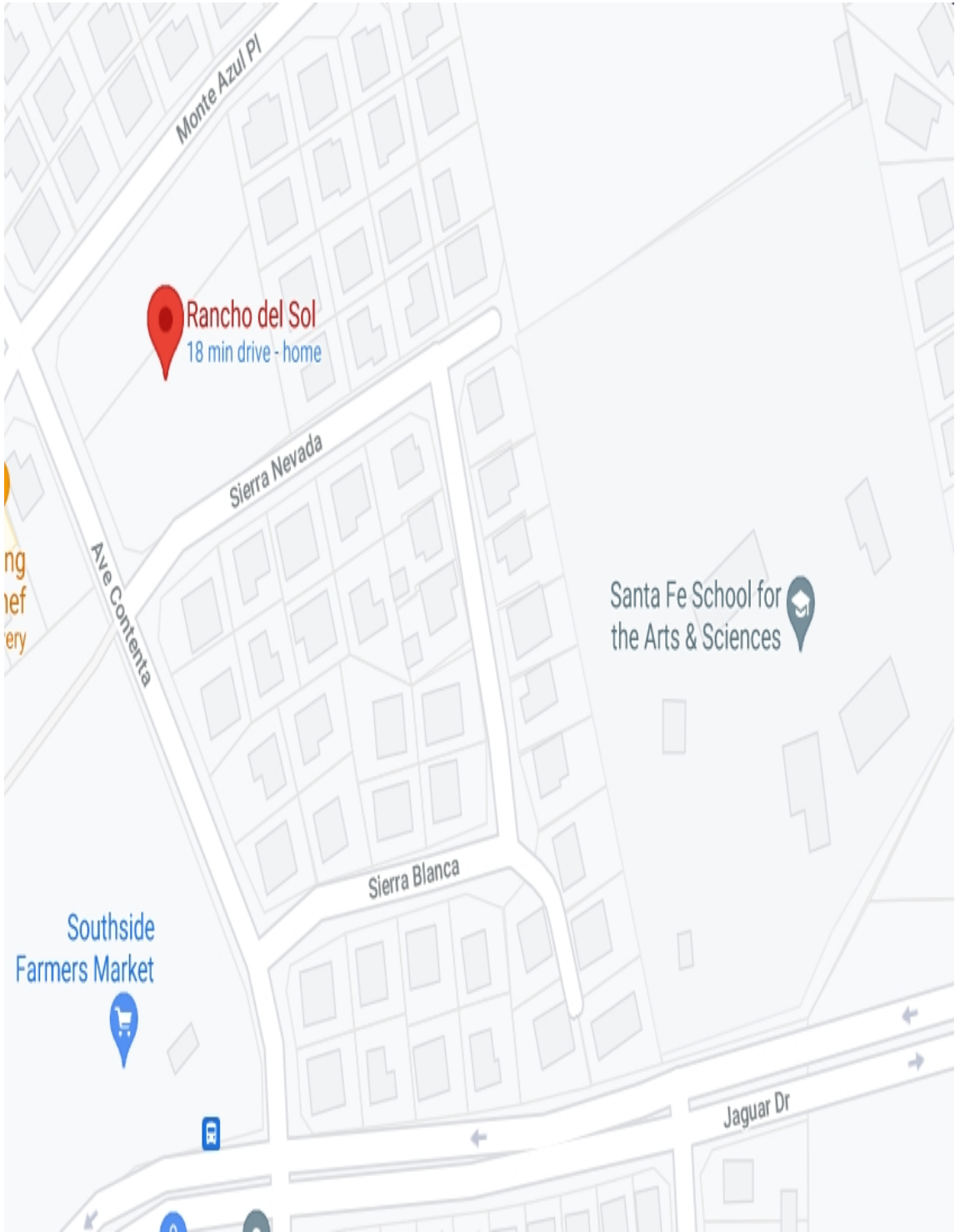
RESOLANA PARK	POSTS	TOPRAIL	GATES	SUBTOTAL	CONCRETE	SIGNAGE	MATS SUB	LABOR	TOTAL
	141	54	1643	2954	41	250	\$ 5,155	\$ 3,148	\$ 8,302

**MONICA LUCERO PARK**

FRONT AREA	POSTS	TOPRAIL	GATES	SUBTOTAL	CONCRETE	SIGNAGE	MATS SUB	LABOR	TOTAL
	141.0	127.4	1642.8	4540.1	76.9	250	\$ 6,947	\$ 7,411	\$ 14,358



BACK AREA	POSTS	TOPRAIL	GATES	SUBTOTAL	CONCRETE	SIGNAGE	MATS SUB	LABOR	TOTAL
	141.0	103.3	1642.8	4018.6	133.6	250	\$ 6,426	\$ 6,009	\$ 12,435



Rancho del Sol  
18 min drive - home

Santa Fe School for  
the Arts & Sciences

Southside  
Farmers Market



Jaguar Dr