



AGENDA

REGULAR MEETING OF
THE FINANCE COMMITTEE
APRIL 19, 2021
5:00 PM
ATTEND VIRTUALLY

SPECIAL PROCEDURES FOR FINANCE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings in excess of those permitted in the current Public Health Order, the Finance Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this meeting will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

Zoom: [https://santafenm-gov.zoom.us/j/91481414599?
pwd=bkY2dG96VFJuUTRwall1WVNUSFZFdz09](https://santafenm-gov.zoom.us/j/91481414599?pwd=bkY2dG96VFJuUTRwall1WVNUSFZFdz09)

Passcode: 494581

Phone: 699 900 6833 or +1 253 215 8782

Webinar ID: 914 8141 4599

Passcode: 494581

Agenda: The agenda for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**



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5. **APPROVAL OF MINUTES**

- a. Regular Finance Committee – April 5, 2021

6. **ACTION ITEMS: CONSENT**

- a. Consideration of Memorandum of Agreement (MOA): A partnership between the Santa Fe Public Schools and the Economic Development Department to provide temporary staff. (Janice Krish, Economic Development Specialist: jakrish@santafenm.gov, 505-955-6915; Richard Brown, Director, Community & Economic Development: rdbrown@santafenm.gov, 505-955-6625)

Committee Review:

Public Works and Utilities Committee: 03/29/2021

Finance Committee: 04/19/2021

Governing Body: 04/28//2021

- b. Request for Approval of NMDOT Cooperative Agreement in the Amount of \$900,000 Terminating on October 30,2022 to Construct S100660 Canada Rincon Trail from Calle Mejia to Camino Francisca / Avenida Rincon project. (Romella Glorioso-Moss, PW Project Administrator, rsglorioso-moss@santafenm.gov, 505-955-6632)

1) Request for Approval of BAR (Budget Adjustment Request) to Budget NMDOT Grant Funding in the Amount of \$768,960.00

Committee Schedule:

Finance Committee: 04/19/2021

Public Works & Utilities Committee: 04/26/2021

Governing Body: 04/28/2021

- c. Request for the Approval of Amendment No 1 to an Information Technology Agreement to extend the Term to August 31, 2022 and to proportionally increase the compensation from six hundred fifty four thousand dollars (\$654,000.00) for three (3) years to one million ninety thousand dollars (\$1,090,000.00) for five (5) years for Parking's Citation Administration and Revenue Reconciliation System; Conduent State and Local Services, Inc. (Conduent); Noel Correia, Parking Division Director, npcorreia@santafenm.gov, (505) 955-6611



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Committee Review:

Finance Committee: 04/19/2021

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Governing Body: 04/28/2021

- d. Request for Partners in Education Contract #20-0568 Amendment 1, to amend the Scope of Services for Engagement Coaches to provide outreach and navigation services to improve student engagement. (Elizabeth Peterson, Children and Youth Program Manger, empeterson@santafenm.gov, (505) 470-3186) Committee Review:

Finance Committee 4/19/21

Quality of Life 4/21/21

Governing Body 4/28/21

- e. Request for Approval of a Professional Services Contract for PK Public Relations for the Water Conservation Public Relations and Public Outreach through FY 2024 in a total amount of \$254,791.27. (Andrew Erdmann, Water Conservation Specialist, paerdmann@santafenm.gov, 955-4223)

Committee Review:

Public Works and Utilities Committee: 04/12/2021

Water Conservation Committee: 04/13/2021

Finance Committee: 04/19/2021

Governing Body: 04/28/2021

- f. Request for the Approval of Amendment No. 5 to HDR Engineering, Inc. for the Wastewater Digester Project Engineering Construction and Design Contract for an extension of time and funding to complete the Digester Project for a period of time not to exceed the requisite time for the project completion and subsequent period in the total amount of \$190,579. (Mike Dozier, Wastewater Division Director, mldozier@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 04/12/2021

Finance Committee: 04/19/2021

Governing Body: 04/28/2021

- g. Request for Approval of a Budget Amendment Resolution (BAR) in the total amount of \$190,579 from Cash Balance to fund the HDR Contract



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Amendment No. 5. (Mike Dozier, Wastewater Division Director,
mldozier@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 04/12/2021

Finance Committee: 04/19/2021

Governing Body: 04/28/2021

7. **MATTERS FROM STAFF**
8. **MATTERS FROM THE COMMITTEE**
9. **MATTERS FROM THE CHAIR**
10. **NEXT MEETING: Monday, May 3, 2021**
11. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.