



# AGENDA

MEETING OF THE PUBLIC  
WORKS AND UTILITIES  
COMMITTEE  
MARCH 29, 2021  
5:00 PM  
ATTEND VIRTUALLY

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## SPECIAL PROCEDURES FOR PUBLIC WORKS AND UTILITIES COMMITTEE MEETING

**Attendance:** In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings in excess of those permitted in the current Public Health Order, the Public Works and Utilities Committee meeting will be conducted virtually.

**Viewing:** Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

**Internet:** To join the Zoom meeting on the internet using a computer, laptop, smartphone, or tablet, use the following link: <https://santafenm-gov.zoom.us/j/91419900174?pwd=RIFSTXNnRHgzK0xLUVUrcTFCY3VCdz09>

**Passcode: 552121**

**Phone:** To join the Zoom meeting using a phone, use the following phone numbers and Webinar ID: **US: 1 253 215 8782 - Webinar ID: 914 1990 0174 - Passcode: 552121**

Phone attendees should press \*9 to use the "Raise Hand" function to be recognized by the Chair to speak at the appropriate time.

The agenda and packet for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

**Written Comments:** The public may submit written comments on any of the consent items to be considered on the Consent Agenda, through 1:00 p.m. the day of the meeting, via the virtual comment "button" at [santafe.primegov.com/portal/search](https://santafe.primegov.com/portal/search).

**Public Comment:** To provide live public comment during the *Public Comment* section, you must join the Zoom meeting by internet or phone, as follows:

**Internet:** To join the Zoom meeting on the internet using a computer, laptop, smartphone, or tablet, use the following link: <https://santafenm-gov.zoom.us/j/91419900174?pwd=RIFSTXNnRHgzK0xLUVUrcTFCY3VCdz09>

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1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **APPROVAL OF MINUTES**
  - a. Minutes from the March 8, 2021 Public Works and Utilities Committee
6. **PUBLIC COMMENT**
  - a. To provide a live comment you must join the Zoom meeting by internet or phone, please e-mail or call Jamie-Rae Diaz, Administrative Manager, Public Utilities, [jdiaz@santafenm.gov](mailto:jdiaz@santafenm.gov), 955-4233 by 1:00 p.m. the day of the meeting for the meeting link and/or call in number.
7. **ACTION ITEMS: CONSENT**
  - a. Request for Approval of Amendment No. 3 to New Mexico Department of Transportation Funding Agreement, CN S100460 (Munis Contract No. 3200847) Extending Termination Date from April 30, 2021 to September 15, 2021 for CIP 801B Reconstruction of Guadalupe St. from Agua Fria to Paseo De Peralta. (Romella Glorioso-Moss, Public Works Project Administrator, [rsglorioso-moss@santafenm.gov](mailto:rsglorioso-moss@santafenm.gov), 955-6623)

**COMMITTEE REVIEW:**

Finance Committee: 03/22/2021



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Public Works & Utilities Committee: 03/29/2021  
Governing Body: 03/31/2021

- b. Request for Approval of Budget Adjustment Resolution (BAR) in the Amount of \$290,000 from General Fund Reserves to Parks Service Contracts. (Melissa McDonald, Acting Parks Division Director, mamcdonald@santafenm.gov, 955-6840)

**COMMITTEE REVIEW:**

Finance Committee: 03/22/2021  
Public Works & Utilities Committee: 03/29/2021  
Governing Body: 03/31/2021

- c. Request for the Approval of Amendment No.10 to the Santa Fe Railyard Community Corporation's Amended and Restated Lease and Management Agreement, which will increase the existing rent deferral for FY21 from \$100,000 to \$500,000, with deferred amounts to be repaid from FY22 to FY24.(Sam Burnett, Public Works Property Maintenance Manager, jsburnett@santafenm.gov, 505-955-5933)

**Committee Review:**

Public Works and Utilities Committee: 3/29/2021  
Finance Committee: 04/05/2021  
Governing Body: 04/14/2021

- d. Request for Approval of Contract Amendment No. 1 for groundwater Monitoring, Soil Vapor Monitoring, and other Environmental and Engineering Services for Landfill Sites for a four year period with Intera, Inc for a total amount of \$156,875 (exclusive of NMGRT). (Shirlene Sitton, ESD Division Director, [sesittion@santafenm.gov](mailto:sesittion@santafenm.gov), 955-2209)

**Committee Review:**

Public Works and Utilities Committee: 03/29/2021  
Finance Committee: 04/05/2021  
Governing Body: 04/14/2021

- e. Request Approval of Budget Amendment Resolution (BAR) to Correct FY21 Engineering Budget for Duplicate Payment to Louis Berger Group in the Amount of \$67,945.22 for the Arroyo Chamiso Crossing Project. (Regina Wheeler, Public Works Department Director, rawheeler@santafenm.gov, 955-6622)



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**COMMITTEE REVIEW:**

Finance Committee: 03/22/2021

Public Works & Utilities Committee: 03/29/2021

Governing Body: 03/31/2021

- f. Request for Approval of Amendment No. 5 with John Shoemaker & Associates, Inc. (JSAI) for two (2) Capital Improvement Projects: Installation of an inclinometer sensor (SENSOR) and Development of a Conceptual Work Plan in the total amount of 88,536.57 (exclusive of NMGRT). (William Schneider, Water Resources Manager, [whschneider@santafenm.gov](mailto:whschneider@santafenm.gov), 955-4203)

**Committee Review:**

Public Works and Utilities Committee: 03/29/2021

Finance Committee: 4/5/2021

Governing Body: 04/14/2021

- g. Request for Approval of a Budget Adjustment Resolution (BAR) to fund Amendment No. 5 with John Shoemaker & Associates, Inc. in the total amount of \$93,683. (William Schneider, Water Resources Manager, [whschneider@santafenm.gov](mailto:whschneider@santafenm.gov), 955-4203)

**Committee Review:**

Public Works and Utilities Committee: 03/29/2021

Finance Committee: 04/05/2021

Governing Body: 04/14/2021

- h. Consideration of Memorandum of Agreement (MOA): A partnership between the Santa Fe Public Schools and the Economic Development Department to provide temporary staff. (Janice Krish, Economic Development Specialist: [jakrish@santafenm.gov](mailto:jakrish@santafenm.gov), 505-955-6915; Richard Brown, Director, Community & Economic Development: [rdbrown@santafenm.gov](mailto:rdbrown@santafenm.gov), 505-955-6625)

**Committee Review:**

Public Works and Utilities Committee: 03/29/2021

Finance Committee: 04/05/2021

Governing Body: 04/14/2021

- i. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$1,800,000 for FY21 to Fund Current Year Allocations from the



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Affordable Housing Trust Fund to the Recommended Floor of \$3 Million Per Year. (Mary McCoy, Finance Director, [mtmccoy@santafenm.gov](mailto:mtmccoy@santafenm.gov), 955-6171 and Alexandra Ladd, Office of Affordable Housing Director, [agladd@santafenm.gov](mailto:agladd@santafenm.gov), 955-6346)

**COMMITTEE REVIEW:**

Finance Committee: 03/22/2021

Public Works & Utilities Committee: 03/29/2021

Governing Body: 03/31/2021

- j. Request for Approval of Change Order No. 5 with Bradbury Stamm Construction, Inc. to increase the duration by adding 653 days, no additional funding is being requested. (Michael Dozier, Wastewater Division Director, [mldozier@santafenm.gov](mailto:mldozier@santafenm.gov))

**Committee Review:**

Public Works and Utilities Committee: 03/29/2021

Finance Committee: 04/05/2021

Governing Body: 04/14/2021

- k. Request for Approval of (3) State Capital Outlay Grant Agreements: Project # 20-E2735 for Electric Vehicles & Charging Stations Project # 20-E2740 for Municipal Court HVAC & Roof Repairs Project # 20-E2744 for Construction of Southside Teen & Resource Center. (David Chapman, Grants Administrator, [dachapman@santafenm.gov](mailto:dachapman@santafenm.gov), 955-6824)

**Committee Review:**

Public Works and Utilities Committee: 03/29/2021

Finance Committee: 04/05/2021

Governing Body: 04/14/2021

- l. Request for Approval of a Budget Adjustment Resolution (BAR) for Municipal Court in the Amount of \$360,063. (David A. Chapman, Grants Administrator, [dachapman@santafenm.gov](mailto:dachapman@santafenm.gov), 955-6824)

**Committee Review:**

Public Works and Utilities Committee: 03/29/2021

Finance Committee: 04/05/2021

Governing Body: 04/14/2021



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- m. Request for Approval of a Budget Adjustment Resolution (BAR) for the Southside Teen & Resource Center in the amount of \$3,870,900 (David A. Chapman, Grants Administrator, dachapman@santafenm.gov, 955-6824)  
**Committee Review:**  
Public Works and Utilities Committee: 03/29/2021  
Finance Committee: 04/05/2021  
Governing Body: 04/14/2021
- n. CONSIDERATION OF RESOLUTION NO. 2021-\_\_\_\_. (Mayor Webber, Councilor Romero-Wirth, Councilor Abeyta, Councilor Garcia, Councilor Vigil Coppler, Councilor Lindell, and Councilor Cassutt-Sanchez)  
A Resolution Establishing a Work Plan for Improving Access to Affordable Housing Opportunities for Residents of the City of Santa Fe. (Alexandra Ladd, Office of Affordable Housing Director, agladd@santafenm.gov, 955-6346)  
**COMMITTEE REVIEW:**  
Public Works and Utilities Committee: 03/29/21  
Governing Body: 03/31/21  
Finance Committee: 04/5/21  
Quality of Life Committee: 04/7/21  
Public Works and Utilities Committee: 4/12/21  
Governing Body: 4/28/21
- o. Request for Approval of a Budget Adjustment Resolution (BAR) for Electric Vehicles in the amount of \$750,000. (David A. Chapman, Grants Administrator, dachapman@santafenm.gov, 955-6824)  
**Committee Review:**  
Public Works and Utilities Committee: 03/29/2021  
Finance Committee: 04/05/2021  
Governing Body: 04/14/2021
- p. CONSIDERATION OF BILL NO. 2021-9. An Ordinance Amending Section 11-14.5 SFCC 1987 to Dedicate Half the Sales From Any Sale or Lease of City-Owned Land and Buildings to the Affordable Housing Trust Fund; and Amending Section 26-3.6 to Add the Dedication to the Affordable Housing Trust Fund. (Councilor Lindell, Mayor Webber, and Councilors Abeyta, Romero-Wirth, and Cassutt-Sanchez) (Alexandra Ladd, Office of Affordable



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Housing Director, [agladd@santafenm.gov](mailto:agladd@santafenm.gov), 955-6346 and Rich Brown, Community Development Director, [rdbrown@santafenm.gov](mailto:rdbrown@santafenm.gov), 955-6625)

**COMMITTEE REVIEW:**

Public Works and Utilities Committee: 03/29/21

Governing Body (Request to Publish): 03/31/21

Finance Committee: 04/5/21

Quality of Life Committee: 04/7/21

Governing Body (Public Hearing): 04/28/21

- q. CONSIDERATION OF BILL NO. 2021-10. An Ordinance Amending Section 18-11.3 SFCC 1987 to Define “Taxable Premises” Consistently with State Statute and to Add a Definition for “Permanent Resident”; Amending Section 18-11.8 to Make it Consistent with State Statute; Amending Section 18-11.17 to Differentiate Between the Occupancy Tax and the Convention Center Fee, and to Dedicate the Occupancy Tax Collected on the Thirty-First Day and Subsequent Days to the Affordable Housing Trust Fund; Amending Section 26-3.6 to Add the Dedication to the Existing List of Dedications to the Affordable Housing Trust Fund; and Making Such Other Changes as are Necessary. (Mayor Webber) (Randy Randall, TOURISM Santa Fe Director: [rrandall@santafenm.gov](mailto:rrandall@santafenm.gov), 955-6209 and Brad Fluetsch, Planning and Investment Officer: [bjfleutsch@santafenm.gov](mailto:bjfleutsch@santafenm.gov), 955-6885)

**COMMITTEE REVIEW:**

Public Works and Utilities Committee: 03/29/21

Governing Body (Request to Publish): 03/31/21

Finance Committee: 04/5/21

Quality of Life Committee: 04/7/21

Public Works and Utilities Committee: 04/12/21

Governing Body (Public Hearing): 04/28/21

- r. CONSIDERATION OF BILL NO. 2021-8: An Ordinance Regarding the Independent Salary Commission; Amending Section 6-19.1 SFCC 1987 to Make Clarifications; Amending Section 6-19.2 SFCC 1987 to Change the Effective Date of the Salary to Align with the Term for Mayor Set Forth in the Santa Fe Election Code, Section 9-1 SFCC 1987, Amending Section 6-19.3 SFCC 1987 to Establish an Application Process and Modify Length of the Commissioners’ Terms; and Amending Section 6-19.4 SFCC 1987 to Set the Future Schedule for the Independent Salary Commission. (Councilor



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Rivera, Councilor Romero-Wirth, and Councilor Lindell) (Erin K. McSherry, City Attorney: [ekmcsberry@santafenm.gov](mailto:ekmcsberry@santafenm.gov), 955-6961)

**COMMITTEE REVIEW:**

Public Works and Utilities Committee: 3/29/21

Governing Body (request to publish): 3/31/21

Finance Committee: 4/5/21

Public Works and Utilities Committee: 4/12/21

Governing Body (public hearing): 4/28/21

8. **MATTERS FROM STAFF**
9. **MATTERS FROM THE COMMITTEE**
10. **MATTERS FROM THE CHAIR**
11. **NEXT MEETING: Monday, April 12, 2021**
12. **ADJOURN**

**Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting / date