



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
MARCH 01, 2021
5:00 PM

SPECIAL PROCEDURES FOR FINANCE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, the Finance Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this meeting will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

Agenda: The agenda for the meeting will be posted at santafe.primegov.com/portal/search.

1. **CALL TO ORDER**

Start time: 5:01 PM

2. **ROLL CALL**

Members Present:

Councilor Roman Abeyta
Councilor Renee Villarreal
Councilor Carol Romero-Wirth
Councilor Signe Lindell
Councilor Jamie Cassutt-Sanchez

Members Excused:



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Others Attending:

Jesse Guillen, Legislative Liaison
Bradley Fluetsch, Cash and Investment Manager
Mary McCoy, Finance Department Director
Carolynn Roibal, Administrative Manager
Jeff Norris, Attendee

3. APPROVAL OF AGENDA

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve the as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Villarreal, to approve the as amended. Item b and f pulled for discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None



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Item b pulled by Councilor Villarreal and item f pulled by Councilor Lindell for discussion

5. APPROVAL OF MINUTES

- a. Regular Finance Committee Meeting – February 15, 2021

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve the as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

6. ACTION ITEMS: CONSENT

- a. Request for Approval of Amendment #12 with Allied Security that will add \$60,000 to the existing contingency and allow for greater flexibility in adjusting service locations, times and officer levels. (Sam Burnett, Public Works Property Maintenance Manager, jsburnett@santafenm.gov, 795-2491)

Committee Review:

Public Works and Utilities Committee: 02/22/2021

Finance Committee: 03/01/2021

Governing Body: 03/10/2021

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Villarreal, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:



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For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- b. Request for the Approval of a restated and amended Joint Powers Agreement establishing the Regional Coalition of Los Alamos National Laboratories (LANL) Communities by and among the incorporated County of Los Alamos, the City of Santa Fe, Santa Fe County, the City of Espanola, Rio Arriba County, the Town of Taos, Taos County, and the sovereign governments of the Pueblo of Ohkay Owingeh and the Pueblo of Jemez. (Kyle Mason, Emergency Management Director: kamason@santafenm.gov, 505-955-6704)

Committee Review:

Quality of Life Committee: 7/1/20

Finance Committee: 3/1/21

Governing Body: 3/10/21

Councilor Villarreal moved item 7b from the consent agenda to the discussion agenda

Councilor Cassutt-Sanchez made a motion and recommendation to send this back to Quality of Life for additional information and a presentation on this Joint Powers Agreement Regional Coalition of Los Alamos National Laboratories Communities. Councilor Romero-Wirth second the motion.

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Romero-Wirth, to postpone the migrated item with a recommendation that it go back to Quality of Life for further discussion and information to be presented on benefits and value of RCLC. This item to move to Governing Body after it goes to Quality of Life.

VOTE: The motion was tabled on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez



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Against: None

Abstain: None

- c. Request for Approval of a Budget Amendment Resolution (BAR) for FAA Grants #3-35-0037-052-2020 and #3-35-0037-053-2020, in the Amount of \$2,630,925 Securing Funds for Construction of Taxiway Golf. (Mark Baca, Airport Manager, mdbaca@santafenm.gov, 955-2901)

COMMITTEE REVIEW:

Finance Committee 03/01/2021

Public Works and Utilities Committee 03/08/2021

Governing Body 03/10/2021

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Villarreal, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- d. Request for the Approval of Amendment 1 to IT Agreement 19-0828 to assign the remaining after sales and warranty portion of the Parking Access and Revenue Control System (PARCS) agreement to a new vendor, Associated Time Instruments, Inc. (ATI). ATI's compensation will not exceed the \$114,920.06 remaining balance of the original Agreement. Request is hereby made by Noel Correia, Parking Division Director, npcorreia@santafenm.gov, (505) 955-6611.

Committee Review:

Finance Committee: 03/01/2021



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Public Works and Utilities Committee: 03/08/2021
Governing Body: 03/10/2021

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Villarreal, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- e. Request for Approval of a Budget Adjustment Resolution (BAR) in the Amount of \$190,471 for FY21 to Fund the Purchase of Radios. (Manuel Gonzales, Interim ITT Director, mmgonzales@santafenm.gov, (505) 955-5531; Paul Babcock, Fire Chief, prbabcock@santafenm.gov, 505-955-3112; Andrew Padilla, Police Chief, aapadilla@santafenm.gov, 505-955-5102)

Committee Review:

Finance Committee: 3/01/2021

Public Works and Utilities: 3/08/2021

Governing Body: 3/10/2021

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Villarreal, to approve the budget adjustment resolution (BAR) as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez



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Against: None

Abstain: None

- f. CONSIDERATION OF RESOLUTION NO. 2021-__: A Resolution Updating the Terms of Resolution 2020-29 to Extend the Duration of the Community Health and Safety Task Force Through the End of Calendar Year 2021, Allow Additional Task Force Members, Change the Task Force Composition, Exempt the Task Force From Certain Open Meetings Act Requirements, and Other Changes as Necessary. (Councilors Rivera and Villarreal) (Jennifer Faubion, Council Liaison; jrfaubion@santafenm.gov, 955-6033)

Committee Review:

Finance Committee: 3/1/21

Quality of Life Committee: 3/3/21

Public Works and Public Utilities Committee: 3/8/21

Governing Body: 3/10/21

Councilor Lindell moved item 7f from the consent agenda to the discussion agenda.

MOTION: Councilor Abeyta moved, seconded by Councilor Villarreal, to approve the resolution as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

7. **PRESENTATION**

- a. Debt Financing Options- GO Bond, GRT Bonds, Enterprise Bonds (Bradley Fluetsch, Financial Planning and Investment Manager, 955.6885,



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bjfluetsch@santafenm.gov) (Peter Franklin, pfranklin@modrall.com,
George Williford, George.Williford@hilltopsecurities.com)

- b. Financial framework of the Enterprise Funds within the Public Utilities Department.(Shannon Jones, Public Utilities Director, swjones@santafenm.gov, 955-4267 and Marcos Martinez, Assistant City Attorney, mdmartinez@santafenm.gov, 955-6502)

8. **MATTERS FROM STAFF**

9. **MATTERS FROM THE COMMITTEE**

10. **MATTERS FROM THE CHAIR**

11. **NEXT MEETING: March 22 2021**

End time: 7:37 PM

12. **ADJOURN**

Carolynn Roibal

Carolynn Roibal (Mar 24, 2021 08:37 MDT)

Liaison

Roman Tiger Abeyta

Roman Tiger Abeyta (Mar 26, 2021 16:32 MDT)

Chair