



# MINUTES

REGULAR MEETING OF  
THE FINANCE COMMITTEE  
FEBRUARY 15, 2021  
5:00 PM

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## SPECIAL PROCEDURES FOR FINANCE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, the Finance Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this meeting will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

Agenda: The agenda for the meeting will be posted at [santafe.primegov.com/portal/search](http://santafe.primegov.com/portal/search).

1. **CALL TO ORDER**
2. **ROLL CALL**

### **Members Present:**

Councilor Roman Abeyta  
Councilor Renee Villarreal  
Councilor Carol Romero-Wirth  
Councilor Signe Lindell  
Councilor Jamie Cassutt-Sanchez

### **Members Excused:**

### **Others Attending:**



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Jesse Guillen, Legislative Liaison  
Bradley Fluetsch, Cash and Investment Manager  
Fran Dunaway, Chief Procurement Officer  
Mary McCoy, Finance Department Director  
Carolynn Roibal, Administrative Manager  
Jeff Norris, Attendee  
Pauline Kamiyama, Attendee  
Alvin Valdez, Attendee  
Erick Aune, Attendee

### 3. APPROVAL OF AGENDA

**MOTION:** Councilor Lindell moved, seconded by Councilor Villarreal, to approve the as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

### 4. APPROVAL OF CONSENT AGENDA

**MOTION:** Councilor Lindell moved, seconded by Councilor Romero-Wirth, to approve the consent agenda as amended. Items f, h, j and o pulled for discussion.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez



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**Against:** None

**Abstain:** None

## 5. APPROVAL OF MINUTES

- a. Regular Finance Committee – February 1, 2021

**MOTION:** Councilor Cassutt-Sanchez moved, seconded by Councilor Lindell, to approve the minutes as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

## 6. ACTION ITEMS: CONSENT

- a. Request for the Approval of a Budget Increase (BAR) for the purchase of four collection vehicles, in the Total Amount of \$945,329; Rush Truck Center, & Bruckner's Truck Sales via the Cooperative Education Services and Chalmers Ford via the Statewide Price Agreement; (Shirlene Sitton, ESD Division Director, [sesitton@santafenm.gov](mailto:sesitton@santafenm.gov), 955-2209

**Committee Review:**

Public Works and Utilities Committee: 2/8/2021

Finance Committee: 2/15/2021

Governing Body 2/24/2021

**MOTION:** Councilor Lindell moved, seconded by Councilor Romero-Wirth, to approve the budget adjustment resolution (BAR) as presented.



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**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth,  
Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- b. Request for the Approval for the purchase of four collection vehicles, in the Total Amount of \$945,329; Rush Truck Center, & Bruckner's Truck Sales via the Cooperative Education Services and Chalmers Ford via the Statewide Price Agreement; (Shirlene Sitton, ESD Division Director, [sesitton@santafenm.gov](mailto:sesitton@santafenm.gov), 955-2209)

**Committee Review:**

Public Works and Utilities Committee 2/8/2021

Finance Committee: 2/15/2021

Governing Body: 2/24/2021

**MOTION:** Councilor Lindell moved, seconded by Councilor Romero-Wirth, to approve the purchase as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth,  
Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- c. Request for Approval of the Use of the 2018 NMGRT Reallocation of \$322,190 Capital Funds from the GCCC Mezzanine Project within Public Works for the Purchase of a Replacement Street Sweeper for the Streets Division. (Thomas Martinez, Interim Transit Director Streets Division, [tamartinez@santafenm.gov](mailto:tamartinez@santafenm.gov), 955-2402)

**COMMITTEE REVIEW:**



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Public Works and Utilities Committee: 02/08/21  
Finance Committee: 02/15/21  
Governing Body: 02/24/21

**MOTION:** Councilor Lindell moved, seconded by Councilor Romero-Wirth, to approve the purchase as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- d. Request for Approval of a Budget Adjustment Resolution (BAR) in the Amount of \$250,000 in FY21 to Wildland Fire Operations including 15 Temporary Seasonal Wildland Employees. (Brian Moya, Assistant Fire Chief, [bjmoya@santafenm.gov](mailto:bjmoya@santafenm.gov), 955-3111.)

**Committee Review:**

Finance Committee: 02/15/2021  
Quality of Life Committee: 02/17/2021  
Governing Body: 02/24/2021

**MOTION:** Councilor Lindell moved, seconded by Councilor Romero-Wirth, to approve the budget adjustment resolution (BAR) as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None



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**Abstain:** None

- e. Request for approval of a Budget Adjustment Resolution (BAR) in the amount of \$62,000 FY21 to fund the Consultant Team that will facilitate the Culture, History, Art, Reconciliation, and Truth (CHART) process. (Pauline Kamiyama, Arts and Culture, [pkkamiyama@santafenm.gov](mailto:pkkamiyama@santafenm.gov), 505-955-6653 and Kristine Mihelcic, Director of Public Engagement [kmmihelcic@santafenm.gov](mailto:kmmihelcic@santafenm.gov), 505-955-6949.

**MOTION:** Councilor Lindell moved, seconded by Councilor Romero-Wirth, to approve the budget adjustment resolution (BAR) as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- f. Consideration of Bill No. 2021-2: An Ordinance Approving Global Management Performance Contract with Dalkia Energy Solutions, LLC, Subject to City Council Approval of a Separate Financing Transaction to Finance the Cost of the Global Management Performance Contract. (Mayor Alan Webber, Councilor Lindell and Councilor Rivera) (Brad Fluetsch, City of Santa Fe Cash and Investment Manager, [bjfluetsch@santafenm.gov](mailto:bjfluetsch@santafenm.gov), 955-6885)

**Committee Review:**

Public Works and Utilities Committee: 01/25/21

Governing Body (Request to Publish): 01/27/21

Finance Committee: 02/15/21

Governing Body (Public Hearing): 02/24/21



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**MOTION:** Councilor Villarreal moved, seconded by Councilor Cassutt-Sanchez, to approve the bill as presented on discussion.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- g. Consideration of Bill No. 2021-3: An Ordinance Accepting Investment Grade Audit Report and Approving Energy Savings Performance Contract with Yearout Energy Services, LLC, Subject to City Council Approval of a Separate Financing Transaction to Finance the Cost of the Energy Savings Performance Contract. (Mayor Alan Webber, Councilor Lindell and Councilor Rivera)(Brad Fluetsch, City of Santa Fe Cash and Investment Manager, bjfluetsch@santafenm.gov, 955-6885)

**Committee Review:**

Public Works and Utilities Committee: 01/25/21

Governing Body (Request to Publish): 01/27/21

Public Works and Utilities Committee: 02/08/21

Finance Committee: 02/15/21

Governing Body (Public Hearing): 02/24/21

**MOTION:** Councilor Lindell moved, seconded by Councilor Romero-Wirth, to approve the bill as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None



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- h. Consideration of Bill No. 2021-4: An Ordinance Approving Lease-Purchase Agreement and Escrow Agreement with Sterling National Bank for the Purpose of Financing the Installation of Energy Efficiency Measures in City Facilities Pursuant to the Energy Savings Performance Contract with Yearout Energy Services, LLC and the Global Management Performance Contract with Dalkia Energy Solutions, LLC. (Mayor Alan Webber, Councilor Lindell and Councilor Rivera) (Brad Fluetsch, City of Santa Fe Cash and Investment Manager, bjfluetsch@santafenm.gov, 955-6885)

**Committee Review:**

Public Works and Utilities Committee: 01/25/21  
Governing Body (Request to Publish): 01/27/21  
Public Works and Utilities Committee: 02/08/21  
Finance Committee: 02/15/21  
Governing Body (Public Hearing): 02/24/21

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Lindell, to approve the bill as presented on discussion.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- i. Request Approval of Professional Services Contract with Santa Fe Conservation Trust for the development of a Safe Routes to School Program not to exceed \$293,406 funded by a Federal Transportation Alternative Program Grant. (MUNIS Contract #3202481) (Melissa McDonald, Acting Parks Division Director, (505) 955-2105, mamcdonald@santafenm.gov) (Erick Aune, Santa Fe MPO Senior Planner, (505) 955-6664, ejaune@santafenm.gov)

**Committee Review**



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Finance Committee – 02/15/2021  
Public Works & Utilities Committee – 02/22/2021  
Governing Body – 02/24/2021

**MOTION:** Councilor Lindell moved, seconded by Councilor Romero-Wirth, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- j. Request for Approval of Amendment #1 to Original Service Contract 20-0263 with FacilityBUILD, Inc to Increase Compensation in the Amount of \$445,000 for Design/Build Services on a New Restroom in Downtown Santa Fe. (Curt E. Temple, Facilities Division Project Administrator, cetemple@santafenm.gov, 505-795-2439)

**Committee Review:**

Public Works and Utilities Committee: 02/08/2021  
Finance Committee: 02/15/2021  
Governing Body: 02/24/2021

**MOTION:** Councilor Lindell moved, seconded by Councilor Villarreal, to approve the contract amendment as presented on discussion.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None



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**Abstain:** None

- k. Request for the Approval of the Purchase of Two Automated Side Load Collection Vehicles in the Total Amount of \$743,982 for Residential Recycling and Waste Collection Services; Rush Truck Center via the Cooperative Education Services. (Shirlene Sitton, ESD Division Director, [sesitton@santafenm.gov](mailto:sesitton@santafenm.gov), 955-2209)

**Committee Review:**

Public Works and Utilities Committee 2/8/2021

Finance Committee 2/15/2021

Governing Body 2/24/2021

**MOTION:** Councilor Lindell moved, seconded by Councilor Romero-Wirth, to approve the purchase as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- l. Request for the Approval of Amendment No. 1 to MOA with the Santa Fe County in the Total Amount of \$0 for the jointly funded SF Film Office. (Santa Fe County and Randy Randall, TSF Executive Director, [rrandall@santafenm.gov](mailto:rrandall@santafenm.gov), 955-6209)

**Committee Review:**

Public Works and Utilities Committee: 02/08/2021

Finance Committee: 02/15/2021

Governing Body: 02/24/2021

**MOTION:** Councilor Lindell moved, seconded by , to approve the contract amendment as presented.



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**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth,  
Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- m. Consideration of Resolution No. 2021-\_\_: A Resolution Designating the First Monday in March as "COVID-19 Memorial Day" in Remembrance of Those Who Have Lost Their Lives and in Honor of Those Who Continue to Suffer From the Impact of the Virus; and Urging Residents to Continue Taking Preventative Measures to Mitigate the Spread of the Virus. (Mayor Webber, Councilor Villarreal, Councilor Rivera, and Councilor Vigil Coppler) (Jesse Guillen, Legislative Liaison; jbg Guillen@santafenm.gov, 955-6518)

**Committee Review:**

Finance Committee: 2/15/21

Quality of Life Committee: 2/17/21

Governing Body: 2/24/21

**MOTION:** Councilor Lindell moved, seconded by Councilor Romero-Wirth, to approve the resolution as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth,  
Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- n. Consideration of Resolution No. 2021-\_\_: A Resolution Requesting Approval of Second Quarter Budget Amendments for Fiscal Year



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2020-2021. (Andy Hopkins, Principal Budget Analyst:  
ajhopkins@santafenm.gov, 955-6177)

**Committee Review:**

Finance Committee: 2/15/21

Governing Body: 2/24/21

**MOTION:** Councilor Lindell moved, seconded by Councilor Romero-Wirth, to approve the resolution as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- o. CONSIDERATION OF RESOLUTION NO. 2021-\_\_\_\_. (Councilor Vigil Coppler, Councilor Garcia, and Councilor Villarreal)  
A Resolution Requiring Governing Body Approval Prior to Announcing the Availability of Any City-Owned Land, Buildings, or Other Real Property for Sale. (Andrea Salazar, Assistant City Attorney; asalazar@santafenm.gov, 955-6303 and Rich Brown, Economic and Community Development Director, rdbrown@santafenm.gov, 955-6625)

**COMMITTEE REVIEW:**

Public Works and Utilities Committee: 02/8/21

Governing Body: 02/10/21

Finance Committee: 2/15/21

Governing Body: 2/24/21

**MOTION:** Councilor Villarreal moved, seconded by Councilor Cassutt-Sanchez, to approve the resolution as presented with intention to amend language and get a new FIR



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**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Cassutt-Sanchez

**Against:** Councilor Romero-Wirth

**Abstain:** Councilor Lindell

7. **PRESENTATION**

a. Presentation

a. Benefits Presentation (Ashley Barela, Assistant human Resources Director, [ambarela@santafenm.gov](mailto:ambarela@santafenm.gov), 955-6517, Bernadette Salazar, Human Resources Director, [bjsalazar@santafenm.gov](mailto:bjsalazar@santafenm.gov), 955-6591, AON Representative.

**COMMITTEE REVIEW:**

Finance Committee: 02/15/2021

Public Works and Public Utilities: 02/22/2021

8. **MATTERS FROM STAFF**

9. **MATTERS FROM THE COMMITTEE**

10. **MATTERS FROM THE CHAIR**

11. **NEXT MEETING: March 01 2021**

12. **ADJOURN**

\_\_\_\_\_  
Liaison

\_\_\_\_\_  
Chair