



# MINUTES

REGULAR MEETING OF  
THE FINANCE COMMITTEE  
JANUARY 19, 2021  
5:00 PM

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## SPECIAL PROCEDURES FOR FINANCE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, the Finance Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this meeting will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

Agenda: The agenda for the meeting will be posted at [santafe.primegov.com/portal/search](http://santafe.primegov.com/portal/search).

1. **CALL TO ORDER**
2. **ROLL CALL**

### **Members Present:**

Councilor Roman Abeyta  
Councilor Renee Villarreal  
Councilor Carol Romero-Wirth  
Councilor Signe Lindell  
Councilor Jamie Cassutt-Sanchez

### **Members Excused:**

### **Others Attending:**



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Fran Dunaway, Chief Procurement Officer  
Mary McCoy, Finance Department Director  
Carolynn Roibal, Administrative Manager  
Jeff Norris, Attendee  
Andy Hopkins, Attendee  
Alexis Lotero, Attendee

### 3. APPROVAL OF AGENDA

**MOTION:** Councilor Lindell moved, seconded by Councilor Villarreal, to approve the as amended. Item b Presentation-Midtown Finance Update to be heard at a later date.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

### 4. APPROVAL OF CONSENT AGENDA

**MOTION:** Councilor Cassutt-Sanchez moved, seconded by Councilor Villarreal, to approve the as amended. Item f pulled for discussion.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None



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**Abstain:** None

## 5. APPROVAL OF MINUTES

- a. Regular Finance Committee – January 12, 2021

**MOTION:** Councilor Lindell moved, seconded by Councilor Villarreal, to approve the as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

## 6. ACTION ITEMS: CONSENT

- a. Request for Approval of Buckman Direct Diversion Shared Pool Agreement with Santa Fe County. (Jesse Roach, Water Division Director, [jdroach@santafenm.gov](mailto:jdroach@santafenm.gov), 955-4309)

**Committee Review:**

Public Works and Utilities Committee: 01/11/21

Finance Committee: 01/19/21

Governing Body: 01/27/21

**MOTION:** Councilor Cassutt-Sanchez moved, seconded by Councilor Villarreal, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez



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**Against:** None

**Abstain:** None

- b. Request for Approval of Amendment No. 3 in the amount of \$570,000 to Original Contract No. 19-0031 for On-Call Construction with GM Emulsion LLC. (Randy Lopez, Transmission and Distribution Supervisor, [rjlopez@santafenm.gov](mailto:rjlopez@santafenm.gov), 955-4246)

**Committee Review:**

Public Works and Utilities Committee: 01/11/21

Finance Committee: 01/19/21

Governing Body: 01/27/21

**MOTION:** Councilor Cassutt-Sanchez moved, seconded by Councilor Villarreal, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- c. Request for Approval of Wastewater Collections department replacement vehicle in the total amount of \$80,859.85 for crane assisted sewer repairs. Vendor: Chalmers Ford Commercial Vehicles. (Michael Dozier, Wastewater Director, [mldoazier@santafenm.gov](mailto:mldoazier@santafenm.gov), 955-4642)

**Committee Review:**

Public Works and Utilities Committee: 01/11/21

Finance Committee: 01/19/21

Governing Body: 01/27/21

**MOTION:** Councilor Cassutt-Sanchez moved, seconded by Councilor Villarreal, to approve the informational as presented.



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**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth,  
Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- d. Request for Approval of a Budget Amendment Resolution (BAR) to move funds from the Cash Balance WWMD Enterprise to the Wastewater Collections Vehicles fund. (5000362.570950) to purchase replacement unit for Fixed Asset No. 52913, 2007 F450 4X4 with Crane. (Mike Dozier, Wastewater Division Director, [mldozier@santafenm.gov](mailto:mldozier@santafenm.gov), 955-4642)

**Committee Review:**

Public Works and Utilities Committee: 01/11/21

Finance Committee: 01/19/21

Governing Body: 01/27/21

**MOTION:** Councilor Cassutt-Sanchez moved, seconded by Councilor Villarreal, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth,  
Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- e. Request for Approval of a Budget Amendment Resolution (BAR) from Cash Balance in Water Enterprise Fund to fund the GM Emulsion LLC. amendment No. 3 for On-Call Paving. (Randy Lopez, Transmission and Distribution Supervisor, [rjlopez@santafenm.gov](mailto:rjlopez@santafenm.gov), 955-4246)



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**Committee Review:**

Public Works and Utilities Committee: 01/11/21

Finance Committee: 01/19/21

Governing Body: 01/27/21

**MOTION:** Councilor Cassutt-Sanchez moved, seconded by Councilor Villarreal, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- f. Request for approval of Amendment No. 3 to Mountain River's 4-year contract adding additional funding through June 30, 2021 in the amount of \$350,000. (Nancy Jimenez Utility Billing Division Director, [955-4364](tel:955-4364), [njjimenez@santafenm.gov](mailto:njjimenez@santafenm.gov),)
- 1) Request for Approval of Budget Amendment Resolution

**Committee Review:**

Public Works and Utilities Committee: 12/14/20

Finance Committee: 1/19/21

Governing Body: 1/27/21

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Lindell, to approve the contract amendment as presented on discussion.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None



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**Abstain:** None

- g. Request for Approval of a BAR to move funds from the Cash Balance Enterprise Funds: Water fund 505 in the amount of \$100,000 and WWMD 500 in the amount of \$100,000 to the Affordable Housing Trust Fund (2402750.501500) to reimburse the Developer of the Siler Yard apartment community for the cost of the water infrastructure for a total amount of \$200,000.(Alexandra Ladd, Director, Office of Affordable Housing, [agladd@santafenm.gov](mailto:agladd@santafenm.gov), 955-6346)

**Committee Review:**

Public Works and Utilities: 12/14/2020

Finance Committee: 01/19/2021

Governing Body: 01/27/2021

**MOTION:** Councilor Cassutt-Sanchez moved, seconded by Councilor Villarreal, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- h. Consideration of Bill No. 2021-\_\_: An Ordinance Relating to the City of Santa Fe Uniform Traffic Ordinance (“UTO”); Amending Various Sections to Insert a Clause Stating that a Person who Violates a Provision of the Particular Section is Guilty of a Penalty Assessment Misdemeanor; Creating a New Subsection 12-6-12.2A to Establish a Charge for Driving While Intoxicated with a Minor in the Vehicle; Amending Subsection 12-6-12.6 to Remove References to Driving When Privilege to do so Has Been Revoked; Creating a New Subsection 12-6-12.6A to Establish a Charge for Driving While License is Administratively Suspended; Creating a New Subsection 1-6-12.6B to Establish a Charge for Driving When the



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Privilege to do so Has Been Revoked; Amending Subsection 12-6-13.11 to Establish a Fine for Littering; Amending Subsection 12-10-4.1 to Permit the Use of a Portable Electronic Device to Show Proof of Insurance; Amending Schedule A of the UTO to Add the Fines Associated with the Addition of the Penalty Assessment Misdemeanor Provisions; and Amending Section 24-1.1 SFCC 1987 to Add the UTO as an Exhibit A to the end of Chapter 24, SFCC 1987. (Councilor Rivera) (Kyle Hibner, City Prosecutor, [kjhibner@santafenm.gov](mailto:kjhibner@santafenm.gov), 955-5195)

**Committee Review:**

Finance Committee: 1/19/21

Quality of Life Committee: 1/20/21

Governing Body (request to publish): 1/27/21

Governing Body (public hearing): 2/24/21

**MOTION:** Councilor Cassutt-Sanchez moved, seconded by Councilor Villarreal, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- i. Consideration of Resolution No. 2020-\_\_ : A Resolution Re-Establishing the Bicycle and Trail Advisory Committee. (Councilors Garcia, Vigil-Coppler and Romero-Wirth) (Romella Glorioso-Moss, Projects Administrator, [rsglorioso-moss@santafenm.gov](mailto:rsglorioso-moss@santafenm.gov), 955-6623)

**Committee Review:**

Finance Committee: 1/19/21

Quality of Life Committee: 1/20/21

Governing Body: 1/27/21



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**MOTION:** Councilor Cassutt-Sanchez moved, seconded by Councilor Villarreal, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

7. **PRESENTATION**

a. Staff Recognition

Mary McCoy and Alexis Lotero recognize Finance Staff, Andy Hopkins for his outstanding work, dedication and support with the Budget.

b. Midtown Finance Update (Mary Mccoy, Finance Director, 505.955.6171, mtmccoy@santafenm.gov, Bradley Fluetsch, Financial Planning and Reporting Officer, 505.955.6885, bjfluetsch@santafenm.gov)

Midtown Finance Update Presentation to heard at a later date.

8. **MATTERS FROM STAFF**

9. **MATTERS FROM THE COMMITTEE**

10. **MATTERS FROM THE CHAIR**

11. **NEXT MEETING: February 01 2021**

12. **ADJOURN**

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Liaison

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Chair



City of Santa Fe

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