



# MINUTES

REGULAR MEETING OF  
THE FINANCE COMMITTEE  
JANUARY 12, 2021  
5:00 PM

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## SPECIAL PROCEDURES FOR FINANCE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, the Finance Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this meeting will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

Agenda: The agenda for the meeting will be posted at [santafe.primegov.com/portal/search](http://santafe.primegov.com/portal/search).

1. **CALL TO ORDER**
2. **ROLL CALL**

### **Members Present:**

Councilor Roman Abeyta  
Councilor Renee Villarreal  
Councilor Carol Romero-Wirth  
Councilor Signe Lindell  
Councilor Jamie Cassutt-Sanchez

### **Members Excused:**

### **Others Attending:**



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Jesse Guillen, Legislative Liaison  
Fran Dunaway, Chief Procurement Officer  
Mary McCoy, Finance Department Director  
Carolynn Roibal, Administrative Manager  
Kyle Mason, Attendee  
Kristine Mihelcic, Attendee  
Ben Valdez, Attendee  
Alexis Lotero, Attendee

### 3. APPROVAL OF AGENDA

**MOTION:** Councilor Cassutt-Sanchez moved, seconded by Councilor Lindell, to approve the as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

### 4. APPROVAL OF CONSENT AGENDA

**MOTION:** Councilor Villarreal moved, seconded by Councilor Lindell, to approve the as amended. Items e, j and i pulled for discussion.

**VOTE:** The motion was on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None



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**Abstain:** None

## 5. APPROVAL OF MINUTES

- a. Regular Finance Committee – November 30, 2020

**MOTION:** Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve the as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

## 6. ACTION ITEMS: CONSENT

- a. Consideration of Resolution No. 2021-\_\_: A Resolution Renaming Alto Park the Ron Shirley Alto Park. (Councilors Vigil Coppler, Villarreal, and Abeyta) (Melissa McDonald, Interim Parks Division Director, [mdmcdonald@santafenm.gov](mailto:mdmcdonald@santafenm.gov), 955-6840)

**Committee Review:**

Public Works and Utilities Committee: 12/14/20

Finance Committee: 1/4/21

Governing Body: 1/13/21

**MOTION:** Councilor Villarreal moved, seconded by Councilor Lindell, to approve the resolution as presented.

**VOTE:** The motion was approved on the following Roll Call vote:



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**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth,  
Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- b. Request for Approval of Award of Bid # '21/02/B to low bidder Albuquerque Asphalt, Inc. for \$2,456,103.13 Taxiway Golf Reconstruction. (John Dickinson, Airport Operations Manager, jcdickinson@santafenm.gov, 955-2909)

**COMMITTEE REVIEW:**

Public Works and Utilities Committee: 12/14/2020

Finance Committee: 01/04/2021

Governing Body: 01/13/2021

**MOTION:** Councilor Villarreal moved, seconded by Councilor Lindell, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth,  
Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- c. Consideration of Resolution No. 2020-\_\_: A Resolution Declaring the Intent of the City of Santa Fe to Submit an Application to the New Mexico Department of Transportation for the Federal Fiscal Year 2022 Section 5310 Program Funds for Enhanced Mobility of Seniors and Individuals with Disabilities Program. (Councilors Cassutt-Sanchez) (David Chapman, Grants Administrator – Writer, dachapman@santafenm.gov, 955-2010)

**Committee Review:**

Public Works and Utilities Committee: 12/14/20



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Finance Committee: 1/4/21  
Governing Body: 1/13/21

**MOTION:** Councilor Villarreal moved, seconded by Councilor Lindell, to approve the resolution as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- d. Request for Approval of Amendment No. 1 to Professional Services Agreement Item No. 18-0282 which includes a name change and a compensation increase in the amount of \$110,000 for the sale of new and re-tread tires and services, through December 30, 2021 with Bill Williams Tire Center for the Environmental Services Division. (Lawrence Garcia, ESD Maintenance Manager, [imgarcia@santafenm.gov](mailto:imgarcia@santafenm.gov), 955-2241)

**Committee Review:**

Public Works and Utilities Committee: 12/14/2020  
Finance Committee: 01/04/2021  
Governing Body: 01/13/2021

**MOTION:** Councilor Villarreal moved, seconded by Councilor Lindell, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None



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**Abstain:** None

- e. Request for Approval of 2020 Emergency Management Performance Grant in the Total Amount of \$175,160 for Salary and Benefits. New Mexico Department of Homeland Security and Emergency Management. (Kyle Mason, Emergency Management Director: kamason@santafenm.gov | 505-955-6704)

**COMMITTEE REVIEW:**

Quality of Life Committee: 12/2/20  
Finance Committee: 1/4/21  
Governing Body: 2/1/21

**MOTION:** Councilor Abeyta moved, seconded by Councilor Romero-Wirth, to approve the grants as presented on discussion.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- f. Request for Approval of Contract Amendment #4 with Molzen Corbin & Associates, to increase the not to exceed amount by \$206,694.69 to a total of \$3,830,050.63, and Task Orders #15-#18 for Airport Engineering, Design and Construction Services. (John Dickinson, Airport Operations Manager, jcdickinson@santafenm.gov, 955-2909)

**Committee Review:**

Public Works and Utilities Committee: 12/14/2020  
Finance Committee: 01/04/2021  
Governing Body: 01/13/2021



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**MOTION:** Councilor Villarreal moved, seconded by Councilor Lindell, to approve the contract amendment as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- g. Request to Replace and Purchase two (2) Aerial Lift Trucks in the amount of \$342,238.00 for Traffic Signal Operations. (Regina Wheeler, PW Department Director, [rawheeler@santafenm.gov](mailto:rawheeler@santafenm.gov))

**Committee Review:**

Public Works and Utilities Committee - 1/11/2021

Finance Committee Meeting - 1/12/2021

**MOTION:** Councilor Villarreal moved, seconded by Councilor Lindell, to approve the contract as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- h. Consideration of Resolution No. 2021-\_\_\_. (Mayor Webber, Councilor Garcia, Councilor Villarreal, Councilor Cassutt-Sanchez, Councilor Vigil Coppler, Councilor Romero-Wirth, and Councilor Lindell)  
A Resolution Hosting Community Conversations and Establishing a Special City Committee On Santa Fe's Cultures, Histories, Art, Reconciliation, and



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Truth. (Kristine Mihelcic, Constituent and Council Services Director, kmmihelcic@santafenm.gov, 955-6846)

**Committee Review:**

Public Works and Utilities Committee: 10/26/20

Quality of Life Committee: 11/4/20

Public Works and Utilities Committee: 11/9/20

Special Finance Committee: 11/16/20

Governing Body: 12/16/20

Finance Committee: 1/4/21

Public Works and Utilities Committee: 1/11/21

Governing Body: 1/13/21

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Lindell, to approve the resolution as amended on discussion.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

Written Comment from Ronald Trujillo, President Caballeros DeVargas, read into record.

- i. Request for Approval of the Agreement between the City of Santa Fe and American Traffic Solutions, Inc., dba Verra Mobility for Providing Equipment and Services for the Santa Fe Traffic Operations Program (STOP); American Traffic Solutions, Inc., dba Verra Mobility. (Ben Valdez, Deputy Chief of Police, bpvaldez@santafenm.gov, 955-5040)

**COMMITTEE REVIEW:**

Finance Committee: 1/12/21

Quality of Life Committee: 1/20/21



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**MOTION:** Councilor Lindell moved, seconded by Councilor Abeyta, to approve the contract as presented on discussion.

**VOTE:** The motion was denied on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Lindell

**Against:** Councilor Villarreal, Councilor Romero-Wirth, Councilor Cassutt-Sanchez

**Abstain:** None

7. **MATTERS FROM STAFF**

8. **MATTERS FROM THE COMMITTEE**

9. **MATTERS FROM THE CHAIR**

a. Discussion of 2021 Finance Committee related initiatives.

10. **NEXT MEETING: January 19 2021**

11. **ADJOURN**

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Liaison

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Chair