



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
NOVEMBER 30, 2020
5:00 PM

SPECIAL PROCEDURES FOR FINANCE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, the Finance Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this meeting will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

Agenda: The agenda for the meeting will be posted at santafe.primegov.com/portal/search.

1. **CALL TO ORDER**
2. **ROLL CALL**

Members Present:

Councilor Roman Abeyta
Councilor Renee Villarreal
Councilor Carol Romero-Wirth
Councilor Signe Lindell
Councilor Jamie Cassutt-Sanchez

Members Excused:

Others Attending:



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Jesse Guillen, Legislative Liaison
Bradley Fluetsch, Cash and Investment Manager
Mary McCoy, Finance Department Director
Carolynn Roibal, Administrative Manager
Alexis Lotero, Attendee
Andy Hopkins, Attendee

3. APPROVAL OF AGENDA

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Cassutt-Sanchez, to approve the as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Lindell, to approve the as amended. Items h, i and j pulled for discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None



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5. APPROVAL OF MINUTES

- a. Regular Finance Committee – November 2, 2020

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve the November 2nd Minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- b. Special Finance Committee – November 16, 2020

MOTION: Councilor Villarreal moved, seconded by Councilor Cassutt-Sanchez, to approve the November 16th Minutes as amended. The motion and abstention to be amended.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

6. ACTION ITEMS: CONSENT

- a. Request for the Approval of a Non-Client Agreement Collaborative Member Agency in the Total Amount of \$390,000.00 for Opiate Outreach Services.



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New Mexico Behavioral Health Services Division via Falling Colors. (Andres J. Mercado, Battalion Chief - MIH; ajmercado@santafenm.gov, (505)955-3604).

Committee Review:

Quality of Life Committee: 11/04/2020

Finance Committee: 11/30/2020

Governing Body: 12/09/2020

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Lindell, to approve the Grants as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- b. Request for the Approval of State Price Agreement #70-000-16-00034AC in the Total Amount of Nine Hundred Ninety-Five Thousand Dollars (\$995,000.00) for the Purchase of a Ladder Truck from 411 Equipment, LLC. (Brian Moya; bjmoya@santafenm.gov; (505)955-3111)

Committee Review:

Public Works and Utilities Committee 11/09/2020

Finance Committee 11/30/2020

Governing Body 12/09/2020

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Lindell, to approve the Contract as presented.

VOTE: The motion was approved on the following Roll Call vote:



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For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- c. Request for the Approval of State Price Agreement #70-000-16-00034AE in the Total Amount of One Hundred Forty-Five Thousand Nine Hundred Sixty-Eight Dollars (\$145,968.00) for the Purchase of a Brush Truck and Equipment from 411 Equipment, LLC. (Brian Moya; bjmoya@santafenm.gov; (505)955-3111)

Committee Review:

Public Works and Utilities Committee 11/09/2020

Finance Committee 11/30/2020

Governing Body 12/09/2020

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Lindell, to approve the Contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- d. Request for Approval of a Budget Adjustment Resolution (BAR) in the Total Amount of \$76,484.62 from the Water Enterprise Cash Balance to the Unused 2020 Balance of the Alpha SW Contract. (Jonathan Montoya, Source of Supply Operations Manager, jmmontoya@santafenm.gov, 955-4373)

Committee Review:

Public Works and Utilities Committee - 11/09/2020



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Finance Committee - 11/30/2020
Governing Body - 12/09/2020

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Lindell, to approve the Contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- e. Request for Approval to join the San Juan Chama Contractors Association for an Annual Amount of \$2,615. (Jesse Roach, Water Division Director, jdroach@santafenm.gov, 955-4309)

Committee Review:

Quality of Life: 10/07/2020
Governing Body: 12/09/2020

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Lindell, to approve the Informational as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- f. Request for the Approval of Professional Services Contract with LSC Transportation Planning, Inc for the Purpose of Developing a Multi-Modal



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Transition Plan for the City of Santa Fe not to Exceed \$225,000 Starting December 1st, 2020 and Terminating on April 30th, 2022. (Erick J. Aune, Santa Fe MPO Officer, ējaune@santafenm.gov, 955.6664)

Committee Review:

Public Works & Utilities Committee: 10/26/2020

Finance Committee: 11/30/2020

Governing Body: 12/09/2020

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Lindell, to approve the Contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- g. Consideration of Resolution No. 2020-__: A Resolution Adopting the “Impact Fee Capital Improvements Plan 2021-2027 for Roads, Parks, Fire/EMS, and Police” to Update the City’s Impact Fee Capital Improvement Plan, Land Use Assumptions, and Impact Fees, as Required by the State Development Fees Act, NMSA 1978, Section 5-8-30. (Mayor Webber) (Carlos Gemora, Planner Senior, ccegemora@santafenm.gov, 955-6670)

Committee Review:

Public Works and Utilities Committee: 11/9/20

Finance Committee: 11/30/20

Governing Body: 12/9/20

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Lindell, to approve the Resolution as presented.

VOTE: The motion was approved on the following Roll Call vote:



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For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- h. Consideration of Bill No. 2020-__: An Ordinance Amending Section 14-8.14(C) SFCC 1987 to Add a Reference to the Impact Fee Service Area; Amending Section 14-8.14(E) to Adopt a New Impact Fee Schedule and Clarify Appropriate Land Use Categories as They Relate to Impact Fee Collection; Amending Section 14-8.14(G) to Add a Reference to the Impact Fee Service Area; Amending Section 14-8.14(J) to Add a Reference to the Impact Fee Service Area; Adding a Service Area Map as Exhibit F in the Appendix to the Land Development Code; and Establishing an Effective Date. (Mayor Webber) (Carlos Gemora, Planner Senior, cegemora@santafenm.gov, 955-6670)

Committee Review:

Planning Commission: 11/5/20

Public Works and Utilities Committee: 11/9/20

Governing Body (request to publish): 11/10/20

Finance Committee: 11/30/20

Governing Body (public hearing): 12/9/20

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Lindell, to approve the Land Use Cases as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None



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- i. Request for Approval to enter into a Grant Agreement with the New Mexico Environment Department to provide Reimbursable Funding for Electric Vehicle Charging Stations at City's Public Parking Garages; the Grant Funds are Reimbursable in the Total Amount of \$26,303.00. (Neal Denton, Sustainability Planner, Environmental Services Department, nhdenton@santafenm.gov, 955.2229) **Committee Review:**
Public Works and Utilities Committee - 11/09/2020
Finance Committee - 11/30/2020
Governing Body - 12/09/2020

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Villarreal, to approve the Grants as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- j. Consideration of Resolution No. 2020-__: A Resolution Establishing City of Santa Fe Legislative Priorities for Consideration by the New Mexico State Legislature During the 55th Legislature – State of New Mexico – First Session, 2021. (Mayor Webber) (Regina Wheeler, Public Works Department Director, rawheeler@santafenm.gov, 955-6622; Jesse Guillen, Legislative Liaison, jbg Guillen@santafenm.gov, 955-6518)

Committee Review:

Public Works and Utilities Committee: 11/9/20

Finance Committee: 11/30/20

Quality of Life Committee: 12/2/20

Governing Body: 12/9/20



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MOTION: Councilor Romero-Wirth moved, seconded by Councilor Lindell, to approve the Resolution as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: Councilor Villarreal

- k. Request for the Approval of the Budget Amendment Resolution-North Central New Mexico Economic Development District-Non Metro Area Agency on Aging Covid-19 CARES Federal Sub-Award. Item # 20-0591 (Munis Contract #3202384) in the Amount of \$166,644.57. The Covid-19 CARES Federal Sub-Award Grant Funds will be Utilized to Provide Services to our Eligible Senior Clientele who Receive In-Home Support, Transportation, and Nutrition. (Gino Rinaldi, Senior Services Division Director earinaldi@santafenm.gov 505-955-4710)

Committee Review:

Finance Committee: 11/30/2020

Quality of Life Committee: 12/2/2020

Governing Body: 12/9/2020

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Lindell, to approve the Grants as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None



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- I. Consideration of Bill No. 2020-__: An Ordinance Amending Section 16-15.2 SFCC 1987 to Remove the Possibility of Imprisonment for the Conviction of a Violation of the Section. (Councilors Rivera and Cassutt-Sanchez) (Kyle Hibner, City Prosecutor, kjhibner@santafenm.gov, 955-5195)

Committee Review:

Finance Committee: 11/30/20
Quality of Life Committee: 12/2/20
Governing Body (request to publish): 12/9/20
Governing Body (public hearing): 1/13/21

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Lindell, to approve the Bill as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- m. Consideration of Resolution No. 2020-__: A Resolution Adopting the City of Santa Fe Mitigation Plan. (Councilors Garcia and Vigil Coppler) (Kyle Mason, Emergency Management Director, 505-955-6704, kamason@santafenm.gov)

Committee Review:

Finance Committee: 11/30/20
Quality of Life Committee: 12/2/20
Governing Body: 12/9/20

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Lindell, to approve the Resolution as presented.

VOTE: The motion was approved on the following Roll Call vote:



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Against: None

Abstain: None

- n. Consideration of Resolution No. 2020-__: A Resolution Urging the New Mexico State Legislature to Establish a State Public Bank, Owned by and for the People of New Mexico, During the 2021 Legislative Session. (Mayor Webber, Councilors Villarreal, Cassutt-Sanchez, Lindell, and Romero-Wirth) (Jesse Guillen, Legislative Liaison, jbg Guillen@santafenm.gov, 955-6518)

Committee Review:

Finance Committee: 11/30/20

Quality of Life Committee: 12/2/20

Governing Body: 12/9/20

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Lindell, to approve the Resolution as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

7. PRESENTATION

- a. First Quarter Financial Update. (Andy Hopkins, Senior Budget Analyst, ajhopkins@santafenm.gov, 955-6177, Bradley Fluetch, Financial Planning and Reporting Manager, bjfluetsch@santafenm.gov, 955-6185).



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8. **MATTERS FROM STAFF**
 9. **MATTERS FROM THE COMMITTEE**
 10. **MATTERS FROM THE CHAIR**
 11. **NEXT MEETING: January 04 2021**
 12. **ADJOURN**

Liaison

Chair