



# AGENDA

COMMUNITY DEVELOPMENT  
COMMISSION  
NOVEMBER 18, 2020 AT 3:30  
PM  
ATTEND VIRTUALLY

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## COMMUNITY DEVELOPMENT COMMISSION MEETING

Wednesday, November 18, 2020

3:30 p.m. – 5:00 p.m.

**Attendance:** In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, the Community Development Commission meeting on November 18, 2020 will be held virtually.

To request meeting password, email [tocandelariamartinez@santafenm.gov](mailto:tocandelariamartinez@santafenm.gov). Click or copy this address into your browser to join meeting: <https://santafenm-gov.zoom.us/j/94758449389>

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes:
  - a. October 21, 2020
5. Discussion of Community Development Block Grant (CDBG) and Affordable Housing Trust Fund (AHTF) 2020-2021 funding priorities. (Alexandra Ladd, Director, Office of Affordable Housing, [agladd@santafenm.gov](mailto:agladd@santafenm.gov)).
  - a. Review of Funding History
  - b. Priorities for 2021-2022 Program Year
  - c. Review of Request for Proposals (RFP) Scoring Criteria
6. Request Approval to draft a substantial amendment to the 2020 Annual Action Plan to use the next round of CARES Act Funds from HUD (\$581,333) and to reprogram unspent CDBG funds from prior years to support the purchase and/or initial operations of a motel or multi-unit property to house people affected by the COVID-19 pandemic (Alexandra Ladd, Director, Office of Affordable Housing, [agladd@santafenm.gov](mailto:agladd@santafenm.gov)).
7. Items from the Commission
8. Items from the Staff
9. Items from the Floor
10. Adjournment

**PERSONS WITH DISABILITIES IN NEED OF ACCOMMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 955-6520, FIVE (5) WORKING DAYS PRIOR TO MEETING DATE.**

1. **CALL TO ORDER**
2. **ROLL CALL**



# AGENDA

COMMUNITY DEVELOPMENT  
COMMISSION  
NOVEMBER 18, 2020 AT 3:30  
PM  
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3. **APPROVAL OF AGENDA**

4. **APPROVAL OF MINUTES**

5. **DISCUSSION AGENDA**

- a. Discussion of Community Development Block Grant (CDBG) and Affordable Housing Trust Fund (AHTF) 2020-2021 funding priorities. (Alexandra Ladd, Director, Office of Affordable Housing, [agladd@santafenm.gov](mailto:agladd@santafenm.gov)).
  - a. Review of Funding History
  - b. Priorities for 2021-2022 Program Year
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**COMMITTEE REVIEW** Community Development Commission  
Committee 11/18/20

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6. **MATTERS FROM THE COMMITTEE**

7. **MATTERS FROM STAFF**

8. **MATTERS FROM THE CHAIR**

9. **NEXT MEETING:**

10. **ADJOURN**

**Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.**



# Agenda

## COMMUNITY DEVELOPMENT COMMISSION MEETING

Wednesday, November 18, 2020

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7. Items from the Commission
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10. Adjournment

**PERSONS WITH DISABILITIES IN NEED OF ACCOMMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 955-6520, FIVE (5) WORKING DAYS PRIOR TO MEETING DATE.**

RECEIVED AT THE CITY CLERK'S OFFICE

DATE: November 10, 2020

TIME: 1:26 PM



# MINUTES

COMMUNITY DEVELOPMENT  
COMMISSION  
OCTOBER 21, 2020 AT 3:30  
PM  
VIRTUAL MEETING

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1. **CALL TO ORDER**

2. **ROLL CALL**

**Members Present:** Councilor Renee Villarreal  
Member Paul Goblet  
Member Ken Hughes  
Member Carla Lopez  
Member Willie Marquez  
Member Rosario Torres

**Members Excused:** Member John Padilla

**Others Attending:** Jeff Norris, Legislative Liaison Assistant  
Alexandra Ladd, Director, Office of Affordable Housing  
Toniette Candelaria-Martinez, Office of Affordable Housing Staff

3. **APPROVAL OF AGENDA**

Community Development Commission Agenda 10/21/2020

**MOTION:** Member Torres moved, seconded by Member Goblet, to approve the Agenda.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Renee Villarreal, Member Paul Goblet, Member Ken Hughes,  
Member Carla Lopez, Member Willie Marquez, Member Rosario Torres

4. **APPROVAL OF MINUTES**

Community Development Commission Meeting Minutes Aug. 19, 2020

**MOTION:** Member Torres moved, seconded by Member Marquez, to approve the Minutes as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Renee Villarreal, Member Paul Goblet, Member Ken Hughes,  
Member Carla Lopez, Member Willie Marquez, Member Rosario Torres



# MINUTES

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## 5. APPROVAL OF 2021 MEETING CALENDAR

Community Development Commission 2021 Meeting Calendar

**MOTION:** Member Torres moved, seconded by Member Goblet, to approve the 2021 Meeting Calendar as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Renee Villarreal, Member Paul Goblet, Member Ken Hughes, Member Carla Lopez, Member Willie Marquez, Member Rosario Torres

## 6. PRESENTATION

Guest Presentation: Santa Fe Homeless and Housing Interim Needs Report (Marisol Atkins, Consultant)

## 7. DISCUSSION AGENDA

Review and recommend approval of Consolidated Annual Performance Evaluation Review (CAPER) on uses of CDBG Funds for the 2019-20 Program Year, as required by HUD (Alexandra Ladd, Director, Office of Affordable Housing, [agladd@santafenm.gov](mailto:agladd@santafenm.gov))

**MOTION:** Member Torres moved, seconded by Member Hughes, to approve the CAPER as edited.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Renee Villarreal, Member Paul Goblet, Member Ken Hughes, Member Carla Lopez, Member Willie Marquez, Member Rosario Torres



# MINUTES

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8. **MATTERS FROM THE COMMITTEE**  
None
9. **MATTERS FROM THE STAFF**  
None
10. **MATTERS FROM THE CHAIR**  
None
11. **NEXT MEETING:**  
Next meeting scheduled: 11/18/20 3:30 PM - 4:30 PM
12. **ADJOURN**  
Meeting adjourned at 4:56 PM

*Toniette Candelaria-Martinez*

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Office of Affordable Housing Staff

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Chair

## P-25 Priority Needs of the 2021-2022 Action Plan

Priority Need Name	CDBG Priority Level	Other Funding Priority Level	Population	Goals Addressed
Rental Vouchers	Low	High	Extremely low-income renters; people at risk of being homeless; persons with disabilities; homeless youth; veterans; elderly; families in transition; persons with HIV/AIDS and their families; public housing residents; mentally ill; chronic substance abusers; victims of domestic violence	Reduced rate of cost burden and corresponding drop in poverty rate for homeless households and those in danger of becoming homeless. <i>(Increase Opportunities for At Risk Populations)</i> ; Inventory of rental units and vouchers expanded to meet increased demand <i>(Increase Affordable Housing Opportunities)</i>
Emergency Shelter	Med	High	Extremely low-income residents; chronic homeless; homeless youth; veterans; families in transition; mentally ill; chronic substance abusers; victims of domestic violence	Reduced rate of cost burden and corresponding drop in poverty rate for homeless households and those in danger of becoming homeless. <i>(Increase Opportunities for At Risk Populations)</i>
Support Services for Homeless or People at Risk of Homelessness	High	High	Extremely low-income renters; people at risk of being homeless; persons with disabilities; homeless youth; veterans; elderly; families in transition; persons with HIV/AIDS and their families; public housing residents; mentally ill; chronic substance abusers; victims of domestic violence	Reduced rate of cost burden and corresponding drop in poverty rate for homeless households and those in danger of becoming homeless. <i>(Increase Opportunities for At Risk Populations)</i>
Refinancing Services and Support for Current Homeowners	Med	Low	Low-income homeowners; homeowners in risk of foreclosure; homeowners in substandard housing	Reduced rate of cost burden and corresponding drop in poverty rate for homeless households and those in danger of becoming homeless. <i>(Increase Opportunities for At Risk Populations)</i> ; Increased homeownership opportunities and support for long term affordability and accessibility for current homeowners. <i>(Increase affordable housing opportunities)</i>

Priority Need Name	CDBG Priority Level	Other Funding Priority Level	Population	Goals Addressed
Provision of Rental Units and Support Services for LI/ VLI Renters	High	High	Low- and very low-income renters; persons transitioning out of homelessness; renters in need of support services; public housing residents	Inventory of rental units and vouchers expanded to meet increased demand ( <i>Increase Affordable Housing Opportunities</i> ); Housing opportunities reflect emerging needs, changing demographics and are aligned with redevelopment projects, economic development objectives and sustainability goals ( <i>Address Emerging and Current Needs and Changing Demographics</i> )
Rental Rehabilitation	High	Medium	Low- and moderate-income renters; low-income landlords; residents of low-income neighborhoods that are redeveloping or in transition; public housing residents	Inventory of rental units and vouchers expanded to meet increased demand ( <i>Increase Affordable Housing Opportunities</i> ); Housing opportunities reflect emerging needs, changing demographics and are aligned with redevelopment projects, economic development objectives and sustainability goals ( <i>Address Emerging and Current Needs and Changing Demographics</i> )
Down Payment Assistance	High	High	Low- and moderate-income residents who are “buyer ready”; first responders (fire, police, etc.)	Increased homeownership opportunities and support for long term affordability and accessibility for current homeowners. ( <i>Increase Affordable Housing Opportunities</i> )
Homebuyer Training & Counseling	Low	High	Low- and moderate-income homebuyers; current renters	Increased homeownership opportunities and support for long term affordability and accessibility for current homeowners. ( <i>Increase Affordable Housing Opportunities</i> )

Priority Need Name	CDBG Priority Level	Other Funding Priority Level	Population	Goals Addressed
Homeowner Rehabilitation Programs, Energy-efficiency Upgrades, Accessibility Retrofits	High	High	Low- and moderate-income homeowners; residents in redeveloping or transitioning neighborhoods; homeowners living in aging or substandard housing stock; seniors who need to “age in place;” people with disabilities	Increased homeownership opportunities and support for long term affordability and accessibility for current homeowners. <i>(Increase Affordable Housing Opportunities);</i> Housing opportunities reflect emerging needs, changing demographics and are aligned with redevelopment projects, economic development objectives and sustainability goals <i>(Address Emerging and Current Needs and Changing Demographics)</i>
Construction of affordably-priced homes for homeownership	Low	Med	Low- and moderate-income homebuyers and current renters; local workforce	Increased homeownership opportunities and support for long term affordability and accessibility for current homeowners. <i>(Increase Affordable Housing Opportunities)</i>
Fair Housing Outreach	Med	Med	Low- and moderate-income renters; low-income landlords; persons with disabilities; Spanish speakers; large families; general public	Housing opportunities reflect emerging needs, changing demographics and are aligned with redevelopment projects, economic development objectives and sustainability goals <i>(Address Emerging and Current Needs and Changing Demographics)</i>
Diversity of Housing Types	High	High	Low- and moderate-income renters; seniors; small households; entrepreneurs; aging veterans; entrepreneurs and other self-employed	Housing opportunities reflect emerging needs, changing demographics and are aligned with redevelopment projects, economic development objectives and sustainability goals <i>(Address Emerging and Current needs)</i>

## **OTHER FUNDING SOURCES DEDICATED TO AFFORDABLE HOUSING & SHELTER/HOUSING SERVICES**

City funds (whether from local sources or pass through funds from the federal government) are never granted to individuals. Instead they are allocated through fee for services agreements with local service providers on a reimbursable basis. Note that funding amounts are for EACH fiscal year, unless the project is a one-time improvement or the program has only been funded for one year. In addition to CDBG and AHTF funding, the following sources are dedicated to affordable housing, emergency shelter, rental assistance and other housing services.

### **Human Services Grant**

Contracts for the Human Services Fund (ages 18+), which are all two year contracts (below are the two year totals:

- The Life Link: \$140,000.00
- Interfaith Community Shelter: \$300,000.00
- St. Elizabeth Shelter: \$200,000.00
- Esperanza Shelter: \$86,000.00

Contracts for the Children and Youth Fund (families and youth), which are all three year contracts (below are the three year totals:

- Adelante: \$222,000.00
- Youth Shelter: \$300,000.00
- Esperanza Shelter: \$111,000.00

### **Other Local Funds**

Each fiscal year, the Office of Affordable Housing (OAH) oversees contracts with affordable housing agencies and partners who provide services to support affordable housing policies and programs adopted by the Governing Body. The programs focus on creating affordable housing for Santa Feans, as well as providing coordination of local affordable housing efforts. RFP #14/44/P procured services from two local providers, Homewise (\$190,000) and the Housing Trust (\$110,000) to provide the following services:

- Provide homebuyer assistance for low to moderate income households.
- Assist the City with income-verifications and certifications and other activities necessary for carrying out the Santa Fe Homes Program (SFHP) and Housing Opportunity Program (HOP).
- Assist the City with program agreements for the purposes of securing City liens.

Reimbursement is provided based on a quarterly fee of \$15,000. Normally \$1,000 is also paid per transaction that is closed, either through a home repair loan, Home Equity Conversion Mortgage or home purchase but this performance fee is currently suspended due to budget constraints.

In addition, local funds are used to provide rental assistance via two providers: New Mexico Coalition to End Homelessness (\$180,000) and Adelante (\$60,000).

## Goals for 2021-2022 Annual Action Plan

<b>GOALS</b>		
<b>Description</b>	<b>Funding Opportunities</b>	<b>GOI*</b>
<b><i>Goal 1: Reduced rate of households with cost burden and corresponding drop in poverty rates.</i></b>		
Preventing homelessness through rental vouchers, emergency assistance, support services, expanding rental choices for households earning less than 30% AMI, providing rehab services, refinancing and support for existing low-income homeowners, preventing wage theft, improving outreach efforts to mono-lingual Spanish speakers	CDBG, AHTF, Shelter Plus Care, LIHTC, RAD, HOME, MFA development funds, HARP, PRA, etc.	7, 12, 14, 15, 10, 18
<b><i>Goal 2: Inventory of very low income rental units and vouchers is expanded to meet increased demand.</i></b>		
Supporting LIHTC projects and the provision or retention of other permanent, subsidized rental units, rehabilitating existing rentals to expand choice and housing quality, identifying additional funding sources and/or creating revenue streams to fund local rental vouchers	CDBG, AHTF, Shelter Plus Care, LIHTC, RAD	7, 8, 12, 14, 18
<b><i>Goal 3: Homeownership is an opportunity for current “buyer ready” households and long-term affordability is sustained for current homeowners</i></b>		
Continuing down payment assistance, homebuyer counseling and training services, production of affordably-priced homes, supporting partnerships with nonprofits, for-profit builders and other housing providers, considering acquisition/rehab programs to absorb existing market supply, funding energy efficiency upgrades, continuing foreclosure prevention and legal aid and refinancing services for existing homeowners, offering accessibility improvements to help “age in place”	CDBG, AHTF, MFA development funds, HOME, CIP Infrastructure, Enterprise Green Communities	9, 10, 16, 17
<b><i>Goal 4: Housing choices reflect market demand and demographic realities and are aligned with redevelopment projects, economic development objectives and sustainability goals.</i></b>		
Supporting non-traditional housing types and live/work housing, including housing as a required component of redevelopment projects, prioritizing housing that is located in transit corridors, has access to community facilities, accommodates live/work or other flexible scenarios, is aimed at the “creative” worker, can accommodate needs of aging residents, achieving high standards of sustainability through green building, design, and alternative energy sources	CDBG, AHTF, MFA development funds, HOME, CIP Infrastructure, TOD funds, Enterprise Green Communities, New Market Tax Credits	2, 4, 5, 6, 7, 8, 9, 16, 17, 21

\* For a complete description of Goal Outcome Indicators (GOI) see following page.

HUD has identified 22 **Goal Outcome Indicators (GOI)** for which grantees can set numeric goals:

1. Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit
2. Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit
3. Public Service Activities other than Low/Moderate Income Housing Benefit
4. Public Service Activities for Low/Moderate Income Housing Benefit
5. Façade treatment/business building rehabilitation
6. Brownfield acres remediated
7. Rental units constructed
8. Rental units rehabilitated
9. Homeowner housing added
10. Homeowner housing rehabilitated
11. Direct financial assistance to homebuyers
12. Tenant-Based rental assistance/Rapid Re-housing
13. Homeless person overnight shelter
14. Overnight/emergency shelter/transitional housing beds added
15. Homelessness prevention
16. Jobs created/retained
17. Businesses assisted
18. Housing for homeless added
19. Housing for people with HIV/AIDS
20. HIV/AIDS housing operations
21. Buildings demolished
22. Housing code enforcement/foreclosed property care

**EVALUATION CRITERIA & WEIGHTED VALUES**  
**RFP'20/16/P**

The City's Community Development Commission is designated to make the initial funding recommendation of Community Development Block Grant (CDBG) funds. At its discretion, the City reserves the right to alter the membership and size of the committee. Scores of the evaluation committee members will be totaled to determine the top rated projects which determines the basis for the funding recommendation.

Name of Applicant/Project: \_\_\_\_\_

Evaluation Criteria	Weighted Value	Evaluation Points 1 thru 5	Total Score	Max Score
<b>Activity to be funded</b> <ul style="list-style-type: none"> <li>• Why needed? Does it address a gap?</li> <li>• Steps/phases to complete the activity</li> <li>• Who is served?</li> <li>• #s proposed to be served</li> <li>• Compliance with local plans, priorities, codes</li> <li>• Demonstrates collaboration with other agencies, programs, etc.</li> <li>• Respond to priorities in RFP?</li> <li>• Addresses underlying needs?</li> </ul>	30%	X _____	_____	150
<b>National Objective Compliance</b> <ul style="list-style-type: none"> <li>• Benefits low/moderate income persons/households?</li> <li>• Prevents slum/blight</li> <li>• Does the activity serve residents Citywide or a Low to Moderate Income (LMI) Area?</li> </ul>	20%	X _____	_____	100
<b>Consolidated Plan Compliance</b> <ul style="list-style-type: none"> <li>• Does the application demonstrate that it meets Consolidated Plan priorities?</li> </ul>	10%	X _____	_____	50
<b>Budget</b> <ul style="list-style-type: none"> <li>• Is proposed budget realistic?</li> <li>• Are other funding sources secured?</li> </ul>	20%	X _____	_____	75
<b>Performance Measurement/Work Plan</b> <ul style="list-style-type: none"> <li>• Are performance measurements, outcomes and proposed outcomes well presented? Realistic? Well-supported in the application?</li> <li>• Does the applicant have the administrative capacity to carry out the activity to be funded?</li> </ul>	20%	X _____	_____	125
<b>Total Points</b>				<b>500</b>

**EVALUATION POINTS:                      1 -- Lowest                      5 – Highest**

Signature:

\_\_\_\_\_

Date: \_\_\_\_\_

Printed Name of Evaluator:

\_\_\_\_\_

## EVALUATION CRITERIA & WEIGHTED VALUES

### RFP '20/15/P

The City's Community Development Commission is designated to make the initial funding recommendation of Affordable Housing Trust Funds (AHTF). At its discretion, the City reserves the right to alter the membership and size of the committee. Scores of the evaluation committee members will be totaled to determine the top rated projects.

Name of Applicant/Project: \_\_\_\_\_

CRITERIA	Weighted Value	Evaluation Points (1-5)	Total Points	Max. Score
<b>Funding</b> <ul style="list-style-type: none"> <li>• Budget Narrative</li> <li>• Leverage amounts from other sources</li> <li>• Operating budget shows evidence of sufficient revenue to administer the proposed program</li> <li>• Secured matching resources</li> </ul>	<b>20%</b>			<b>100</b>
<b>Need/Benefit &amp; Project Feasibility</b> <ul style="list-style-type: none"> <li>• The proposal is responsive to current and future market demand</li> <li>• Income mix, if applicable</li> <li>• Site control, if applicable</li> <li>• Realistic time frame for completion of funded project/program activities</li> <li>• Addresses underlying/systemic challenges in the community</li> </ul>	<b>40%</b>			<b>200</b>
<b>Affordability</b> <ul style="list-style-type: none"> <li>• The proposal effectively meets affordability requirements, serving households earning no more than 120%AMI.</li> </ul>	<b>20%</b>			<b>100</b>
<b>Demonstrated Capability – Organizational Management</b> <ul style="list-style-type: none"> <li>• Staff</li> <li>• Organizational experience</li> <li>• Expertise in type(s) of housing or service(s) proposed</li> <li>• Demonstrated financial soundness</li> </ul>	<b>20%</b>			<b>100</b>
<b>TOTAL:</b>	<b>100%</b>			<b>500</b>

**EVALUATION POINTS:**

**1 -- Lowest**

**5 – Highest**

Signature:

\_\_\_\_\_

Date: \_\_\_\_\_

Printed Name of Evaluator:

\_\_\_\_\_

## P-25 Priority Needs of the 2021-2022 Action Plan

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- Esperanza Shelter: \$111,000.00

### **Other Local Funds**

Each fiscal year, the Office of Affordable Housing (OAH) oversees contracts with affordable housing agencies and partners who provide services to support affordable housing policies and programs adopted by the Governing Body. The programs focus on creating affordable housing for Santa Feans, as well as providing coordination of local affordable housing efforts. RFP #14/44/P procured services from two local providers, Homewise (\$190,000) and the Housing Trust (\$110,000) to provide the following services:

- Provide homebuyer assistance for low to moderate income households.
- Assist the City with income-verifications and certifications and other activities necessary for carrying out the Santa Fe Homes Program (SFHP) and Housing Opportunity Program (HOP).
- Assist the City with program agreements for the purposes of securing City liens.

Reimbursement is provided based on a quarterly fee of \$15,000. Normally \$1,000 is also paid per transaction that is closed, either through a home repair loan, Home Equity Conversion Mortgage or home purchase but this performance fee is currently suspended due to budget constraints.

In addition, local funds are used to provide rental assistance via two providers: New Mexico Coalition to End Homelessness (\$180,000) and Adelante (\$60,000).

## Goals for 2021-2022 Annual Action Plan

<b>GOALS</b>		
<b>Description</b>	<b>Funding Opportunities</b>	<b>GOI*</b>
<b><i>Goal 1: Reduced rate of households with cost burden and corresponding drop in poverty rates.</i></b>		
Preventing homelessness through rental vouchers, emergency assistance, support services, expanding rental choices for households earning less than 30% AMI, providing rehab services, refinancing and support for existing low-income homeowners, preventing wage theft, improving outreach efforts to mono-lingual Spanish speakers	CDBG, AHTF, Shelter Plus Care, LIHTC, RAD, HOME, MFA development funds, HARP, PRA, etc.	7, 12, 14, 15, 10, 18
<b><i>Goal 2: Inventory of very low income rental units and vouchers is expanded to meet increased demand.</i></b>		
Supporting LIHTC projects and the provision or retention of other permanent, subsidized rental units, rehabilitating existing rentals to expand choice and housing quality, identifying additional funding sources and/or creating revenue streams to fund local rental vouchers	CDBG, AHTF, Shelter Plus Care, LIHTC, RAD	7, 8, 12, 14, 18
<b><i>Goal 3: Homeownership is an opportunity for current "buyer ready" households and long-term affordability is sustained for current homeowners</i></b>		
Continuing down payment assistance, homebuyer counseling and training services, production of affordably-priced homes, supporting partnerships with nonprofits, for-profit builders and other housing providers, considering acquisition/rehab programs to absorb existing market supply, funding energy efficiency upgrades, continuing foreclosure prevention and legal aid and refinancing services for existing homeowners, offering accessibility improvements to help "age in place"	CDBG, AHTF, MFA development funds, HOME, CIP Infrastructure, Enterprise Green Communities	9, 10, 16, 17
<b><i>Goal 4: Housing choices reflect market demand and demographic realities and are aligned with redevelopment projects, economic development objectives and sustainability goals.</i></b>		
Supporting non-traditional housing types and live/work housing, including housing as a required component of redevelopment projects, prioritizing housing that is located in transit corridors, has access to community facilities, accommodates live/work or other flexible scenarios, is aimed at the "creative" worker, can accommodate needs of aging residents, achieving high standards of sustainability through green building, design, and alternative energy sources	CDBG, AHTF, MFA development funds, HOME, CIP Infrastructure, TOD funds, Enterprise Green Communities, New Market Tax Credits	2, 4, 5, 6, 7, 8, 9, 16, 17, 21

\* For a complete description of Goal Outcome Indicators (GOI) see following page.

HUD has identified 22 **Goal Outcome Indicators (GOI)** for which grantees can set numeric goals:

1. Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit
2. Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit
3. Public Service Activities other than Low/Moderate Income Housing Benefit
4. Public Service Activities for Low/Moderate Income Housing Benefit
5. Façade treatment/business building rehabilitation
6. Brownfield acres remediated
7. Rental units constructed
8. Rental units rehabilitated
9. Homeowner housing added
10. Homeowner housing rehabilitated
11. Direct financial assistance to homebuyers
12. Tenant-Based rental assistance/Rapid Re-housing
13. Homeless person overnight shelter
14. Overnight/emergency shelter/transitional housing beds added
15. Homelessness prevention
16. Jobs created/retained
17. Businesses assisted
18. Housing for homeless added
19. Housing for people with HIV/AIDS
20. HIV/AIDS housing operations
21. Buildings demolished
22. Housing code enforcement/foreclosed property care

**EVALUATION CRITERIA & WEIGHTED VALUES**  
**RFP'20/16/P**

The City's Community Development Commission is designated to make the initial funding recommendation of Community Development Block Grant (CDBG) funds. At its discretion, the City reserves the right to alter the membership and size of the committee. Scores of the evaluation committee members will be totaled to determine the top rated projects which determines the basis for the funding recommendation.

Name of Applicant/Project: \_\_\_\_\_

Evaluation Criteria	Weighted Value	Evaluation Points 1 thru 5	Total Score	Max Score
<b>Activity to be funded</b> <ul style="list-style-type: none"> <li>• Why needed? Does it address a gap?</li> <li>• Steps/phases to complete the activity</li> <li>• Who is served?</li> <li>• #s proposed to be served</li> <li>• Compliance with local plans, priorities, codes</li> <li>• Demonstrates collaboration with other agencies, programs, etc.</li> <li>• Respond to priorities in RFP?</li> <li>• Addresses underlying needs?</li> </ul>	30%	X _____	_____	150
<b>National Objective Compliance</b> <ul style="list-style-type: none"> <li>• Benefits low/moderate income persons/households?</li> <li>• Prevents slum/blight</li> <li>• Does the activity serve residents Citywide or a Low to Moderate Income (LMI) Area?</li> </ul>	20%	X _____	_____	100
<b>Consolidated Plan Compliance</b> <ul style="list-style-type: none"> <li>• Does the application demonstrate that it meets Consolidated Plan priorities?</li> </ul>	10%	X _____	_____	50
<b>Budget</b> <ul style="list-style-type: none"> <li>• Is proposed budget realistic?</li> <li>• Are other funding sources secured?</li> </ul>	20%	X _____	_____	75
<b>Performance Measurement/Work Plan</b> <ul style="list-style-type: none"> <li>• Are performance measurements, outcomes and proposed outcomes well presented? Realistic? Well-supported in the application?</li> <li>• Does the applicant have the administrative capacity to carry out the activity to be funded?</li> </ul>	20%	X _____	_____	125
<b>Total Points</b>				<b>500</b>

**EVALUATION POINTS:                      1 -- Lowest                      5 – Highest**

Signature:

\_\_\_\_\_

Date: \_\_\_\_\_

Printed Name of Evaluator:

\_\_\_\_\_

## EVALUATION CRITERIA & WEIGHTED VALUES

### RFP '20/15/P

The City's Community Development Commission is designated to make the initial funding recommendation of Affordable Housing Trust Funds (AHTF). At its discretion, the City reserves the right to alter the membership and size of the committee. Scores of the evaluation committee members will be totaled to determine the top rated projects.

Name of Applicant/Project: \_\_\_\_\_

CRITERIA	Weighted Value	Evaluation Points (1-5)	Total Points	Max. Score
<b>Funding</b> <ul style="list-style-type: none"> <li>• Budget Narrative</li> <li>• Leverage amounts from other sources</li> <li>• Operating budget shows evidence of sufficient revenue to administer the proposed program</li> <li>• Secured matching resources</li> </ul>	<b>20%</b>			<b>100</b>
<b>Need/Benefit &amp; Project Feasibility</b> <ul style="list-style-type: none"> <li>• The proposal is responsive to current and future market demand</li> <li>• Income mix, if applicable</li> <li>• Site control, if applicable</li> <li>• Realistic time frame for completion of funded project/program activities</li> <li>• Addresses underlying/systemic challenges in the community</li> </ul>	<b>40%</b>			<b>200</b>
<b>Affordability</b> <ul style="list-style-type: none"> <li>• The proposal effectively meets affordability requirements, serving households earning no more than 120%AMI.</li> </ul>	<b>20%</b>			<b>100</b>
<b>Demonstrated Capability – Organizational Management</b> <ul style="list-style-type: none"> <li>• Staff</li> <li>• Organizational experience</li> <li>• Expertise in type(s) of housing or service(s) proposed</li> <li>• Demonstrated financial soundness</li> </ul>	<b>20%</b>			<b>100</b>
<b>TOTAL:</b>	<b>100%</b>			<b>500</b>

**EVALUATION POINTS:**

**1 -- Lowest**

**5 – Highest**

Signature:

\_\_\_\_\_

Date: \_\_\_\_\_

Printed Name of Evaluator:

\_\_\_\_\_

CDBG History of Funding: 2006-20190

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	Total Funds Expended
<b>ADMINISTRATION</b>	\$ 100,800	\$ 117,156	\$ 115,172	\$ 116,408	\$ 115,241	\$ 524,956	\$ 101,252	\$ 94,763	\$ 114,000	\$ 126,000	\$ 59,594	\$ 106,093	\$ 140,000	\$131,810	\$ 122,811	<b>\$2,086,056</b>
<b>TOTAL Entitlement Grant</b>	<b>\$ 441,700</b>	<b>\$ 436,600</b>	<b>\$ 440,800</b>	<b>\$ 634,570</b>	<b>\$ 836,168</b>	<b>\$ 410,000</b>	<b>\$ 359,252</b>	<b>\$ 540,149</b>	<b>\$ 574,500</b>	<b>\$ 392,675</b>	<b>\$ 512,408</b>	<b>\$ 450,000</b>	<b>\$ 700,044</b>	<b>\$659,051</b>	<b>\$ 614,053</b>	<b>\$8,001,970</b>
<b>HOUSING</b>																
<b>Homewise</b>																
Owner Home Improvement Loans				\$ 126,750	\$ 100,000	\$ 85,000	\$ 85,000		\$ 40,000		\$ 15,000	\$ 21,250	\$ 75,000	\$ 75,000	\$ 34,070	<b>\$ 657,070</b>
Downpayment Assistance	\$ 200,000	\$ 200,000	\$ 100,000	\$ 126,750	\$ 153,397			\$ 120,500	\$ 40,000	\$ 89,750	\$ 80,000	\$ 100,000		\$235,921	\$ 78,836	<b>\$1,525,154</b>
Sewer Pilot Program						\$ 100,000										<b>\$ 100,000</b>
																<b>TOTAL \$2,282,225</b>
<b>Santa Fe Community Housing Trust</b>																
Downpayment Assistance	\$ 100,000	\$ 150,000	\$ 50,000	\$ 169,000	\$ 189,107	\$ 100,000		\$ 96,700	\$60,000	\$100,000	\$120,000	\$100,000	\$70,000	\$47,921		<b>\$1,352,728</b>
The Village Sage			\$ 142,500													<b>\$ 142,500</b>
Energy Efficiency (w/YouthWorks)				\$ 60,000												<b>\$ 60,000</b>
Stage Coach Inn Acquisition						\$ 85,000		\$ 126,601								<b>\$ 211,601</b>
																<b>TOTAL \$1,766,829</b>
<b>Esperanza Shelter</b>																
Rental Assistance									\$20,000							<b>TOTAL \$ 20,000</b>
<b>Santa Fe Habitat for Humanity</b>																
Energy Efficiency (solar electric&H2O heaters)							\$ 68,000		\$20,000							<b>\$ 88,000</b>
Downpayment Assistance	\$ 30,000	\$ 45,000	\$ 30,000		\$ 105,000			\$ 96,700	\$60,000							<b>\$ 366,700</b>
Home Improvement Program										\$50,000	\$60,000	\$60,000	\$75,000	\$124,715	\$111,690	<b>\$ 481,405</b>
																<b>TOTAL \$ 936,105</b>
<b>Casa de Buena Ventura (La Cieneguita)</b>																
					\$ 33,480											<b>TOTAL \$ 33,480</b>
<b>Homeward Bound Apts</b>																
Window replacment program							\$ 55,000									<b>TOTAL \$ 55,000</b>
<b>St. Elizabeth Shelter</b>																
Rental Rehabilitation												\$43,750				<b>\$ 43,750</b>
Casa Familia Office Improvements												\$50,000				<b>\$ 50,000</b>
Casa Cerrillos Site Improvement			\$ 20,000								\$30,000					<b>\$ 50,000</b>
Alarid Site Improvements	\$ 50,000	\$ 20,000			\$ 10,000											<b>\$ 80,000</b>
Siringo Senior Housing									\$73,000							<b>\$ 73,000</b>
																<b>TOTAL \$ 296,750</b>
<b>Santa Fe Civic Housing Authority</b>																
Villa Consuelo Rental Rehab															\$47,100	<b>\$ 47,100</b>
																<b>TOTAL \$ 47,100</b>

CDBG History of Funding: 2006-20190

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	Expended
<b>PUBLIC SERVICES</b>																
<b>Coming Home Connection</b>																
End of Life Care Services														\$ 18,856	\$ 18,856	\$ 37,712
																TOTAL \$ 37,712
<b>Santa Fe Recovery Center</b>																
	\$ 25,000	\$ 21,600	\$ 43,300	\$ 16,359												TOTAL \$ 106,259
<b>Kitchen Angels</b>																
					\$ 25,000	\$ 30,000	\$ 30,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000					TOTAL \$ 165,000
<b>Tax Help Santa Fe (SF Community College)</b>																
	\$ 6,700															TOTAL \$ 6,700
<b>Interfaith Shelter</b>																
Womens' Safe Haven												\$ 24,449	\$ 30,000	\$ 28,000	\$ 25,160	\$ 107,609
																TOTAL \$ 107,609
<b>YouthWorks</b>																
Hopewell Mann Outreach program							\$ 12,500									\$ 12,500
Dreamers Project											\$ 12,000					\$ 12,000
																TOTAL \$ 24,500
<b>Adelante - SF Public Schools</b>																
Assistance for homeless students + families					\$ 20,000		\$ 10,000	\$ 15,000								\$ 45,000
Deferred Action									\$ 17,500	\$ 24,000	\$ 20,188	\$ 30,000				\$ 91,688
K-12 School Liaison													\$ 25,000	\$ 32,970	\$ 32,965	\$ 90,935
Middle School Project									\$ 17,500	\$ 23,500						\$ 41,000
																TOTAL \$ 268,623
<b>Youth Shelters</b>																
Outreach+drop in services				\$ 39,750		\$ 10,000	\$ 10,000	\$ 12,000		\$ 12,000	\$ 20,551	\$ 20,551	\$ 20,000	\$ 18,840	\$ 18,840	\$ 182,532
																TOTAL \$ 182,532
<b>NM Legal Aid</b>																
Foreclosure Prevention Services											\$ 10,000					TOTAL \$ 10,000
<b>PUBLIC FACILITIES/IMPROVEMENTS</b>																
<b>Santa Fe Civic Housing Authority</b>																
Hopewell Mann Comm. Clinic													\$ 55,000	\$ -		\$ 55,000
Pre-Construction/Design of Comm Center	\$ 30,000		\$ 55,000													\$ 85,000
																TOTAL \$ 140,000
<b>PMS</b>																
River Early Headstart Center Facility													\$ 40,000			TOTAL \$ 40,000
<b>Youth Shelters</b>																

CDBG History of Funding: 2006-2020

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	Expended
Security Improvements													\$ 10,000	\$ 21,660	\$ 16,013	\$ 47,673
																TOTAL \$ 47,673
<b>Santa Fe Recovery Center</b>																
Facility Improvement							\$ 121,721		\$ 7,000	\$ 35,000						TOTAL \$ 163,721
<b>City of Santa Fe Parks Dept</b>																
Qnuru- solar lights in city parks (Frenchy's/MonicaLucero/Sal Perez)				\$ 95,961												TOTAL \$ 95,961
<b>YouthWorks</b>																
Facility Improvement									\$ 45,000		\$ 26,000					\$ 71,000
Gap funding towards building acquisition					\$ 133,000											\$ 133,000
Facility Renovation									\$ 45,000							\$ 45,000
																TOTAL \$ 249,000
<b>Girls, Inc.</b>																
Emergency Repairs							\$ 40,148			\$ 30,750						TOTAL \$ 70,898
<b>PLANNING</b>																
Airport Road Study					\$ 67,184											TOTAL \$ 67,184
<b>OTHER ADMIN</b>																
Translation											\$ 1,000					\$ 1,000
Fair Housing outreach, studies									\$ 500	\$ 7,675	\$ 38,075					\$ 46,250
																TOTAL \$ 47,250
2009 funding includes CDBG and CDBG-R/ 2010 includes Program Income																
2010 includes a mid year allocation of the SFBRLF Program Income																
2019 includes Homewise DPA = \$188,000 EN + \$47,921 reprogrammed funds; Homewise Home Improvement = \$75,000 reprogrammed funds; Housing Trust DPA = reprogrammed \$47,921; \$75,000 (Soleras Station)																