



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
NOVEMBER 02, 2020
5:00 PM

SPECIAL PROCEDURES FOR FINANCE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, the Finance Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this meeting will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

Agenda: The agenda for the meeting will be posted at santafe.primegov.com/portal/search.

1. **CALL TO ORDER**
2. **ROLL CALL**

Members Present:

Councilor Roman Abeyta
Councilor Renee Villarreal
Councilor Carol Romero-Wirth
Councilor Signe Lindell
Councilor Jamie Cassutt-Sanchez

Members Excused:

Others Attending:



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Jesse Guillen, Legislative Liaison
Fran Dunaway, Chief Procurement Officer
Mary McCoy, Finance Department Director
Carolynn Roibal, Administrative Manager

All Committee Members present.

3. APPROVAL OF AGENDA

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to approve the as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Villarreal, to approve the as amended. Items a,b,g,h,i pulled for discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None



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5. APPROVAL OF MINUTES

- a. Regular Finance Committee Meeting – October 5, 2020

MOTION: Councilor Lindell moved, seconded by Councilor Villarreal, to approve the Minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- b. Regular Finance committee Meeting – October 19, 2020

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to approve the Minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

6. ACTION ITEMS: CONSENT

- a. Consideration of Bill No. 2020-32: An Ordinance Amending Section 14-6.2 SFCC 1987 to Adopt by Ordinance a Maximum of One Thousand (1000) Short-Term Rental Permits in the City, to Prospectively Limit the Number of Short-Term Rental Permits to One Per Natural Person, to Prospectively



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Limit the Proximity of Short-Term Rental Units, to Require a Local Operator for Short-Term Rental Units, to Adopt Record-Keeping and Reporting Requirements for Short-Term Rental Unit Owners and Host Platforms, and to Clarify Other Provisions of the Short-Term Rental Ordinance; Amending the Land Use Code Definitions in Section 14-12.1 SFCC 1987 as They Relate to Short-Term Rental Units; and Amending Section 12-2.3 SFCC 1987 to Clarify That a Short-Term Rental Unit is not a Group R-1 Occupancy for Purposes of Fire Inspections. (Mayor Webber, Councilor Lindell, Councilor Romero-Wirth and Councilor Villarreal) (Elias Isaacson, Planning and Land Use Director, esiasaacson@santafenm.gov, 955-6730 and Sally Paez, Assistant City Attorney, sapaez@santafenm.gov, 955-6501)

Committee Review:

- Planning Commission: 10/15/20
- Quality of Life Committee: 10/21/20
- Public Works and Utilities Committee: 10/26/20
- Governing Body (request to publish): 10/28/20
- Finance Committee: 11/2/20
- Public Works and Utilities Committee: 11/9/20
- Governing Body (public hearing): 12/9/20

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Lindell, to approve the adoption of the Bill with Sponsors Amendment which is one of three in packet following discussion

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

MOTION: moved, seconded by , to



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VOTE: The motion was on the following Roll Call vote:

For: None

Against: None

Abstain: None

Councilor Villarreal made a motion to amend the initial motion to include to include the GRT amendment. The motion died due to no second.

- b. Request for the Approval of 2019 – 2020 CAPER to be submitted to HUD (Alexandra Ladd, Director, Office of Affordable Housing: agladd@santafenm.gov, 505-303-9868)

Committee Review:

Community Development Committee: 10/21/20

Finance Committee: 11/02/20

Quality of Life 11/04/20

Governing Body: 11/10/20

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Villarreal, to approve the Presentation as presented following discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- c. Approval of Maintenance Agreement for Roadway Lighting at NM599- US 84/285 Interchange with the New Mexico Department of Transportation (NMDOT), (Regina Wheeler, Public Works Division Director, rawheeler@santafenm.gov, 955-6622)



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Committee Review:
Public Works & Utilities Committee: 09/08/2020
Finance Committee: 11/02/2020
Governing Body: 11/10/2020

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to approve the Contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- d. Request for the Approval of a Memorandum of Agreement with Santa Fe County for coordinating health and human service provider navigation services through the CONNECT network. (Kyra Ochoa, Director, Community Services Department, krochoa@santafenm.gov, 955-6603)

Committee Review:
Finance Committee: 11/02/20
Quality of Life Committee: 11/04/20
Governing Body: 11/10/20

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to approve the Contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None



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Abstain: None

- e. Request for the Approval of a Sole Source Vendor for a 4 year term in the Total Amount of \$224,424.96 for Oliver Food Products food trays and seal lidding. Oliver Food Products; Gino Rinaldi, Senior Services Division Director earinaldi@santafenm.gov : 505-955-4710

Committee Review:

Finance Committee: 11/02/2020

Quality of Life: 11/04/2020

Governing Body: 11/10/2020

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to approve the Contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- f. Request for the Approval of 2021 Employee Calendar. (Bernadette Salazar, HR Director, bjsalazar@santafenm.gov 505-955-6591)

Committee Review:

Finance Committee meeting: 11/02/2020

Quality of Life Committee: 11/04/2020

Governing Body: 11/10/2020

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to approve the Contract as presented.

VOTE: The motion was approved on the following Roll Call vote:



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For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- g. Request Approval of Capital Reallocation of 2018 GRT Bond for Parks Equipment & Machinery and Circle Drive Paving. (Melissa McDonald, Acting Parks Division Director, mamcdonald@santafenm.gov, 955-6840 and Mark Brooks, Streets & Drainage Project Administrator, mebrooks@santafenm.gov, 955-2404)

Committee Review:

Public Works & Utilities Committee: 10/26/2020

Finance Committee: 11/02/2020

Governing Body: 11/10/2020

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Lindell, to approve the Capital Reallocation of 2018 GRT Bond as presented following discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- h. Request for approval of Amendment No.1 to Professional Services Agreement (PSA) with Carollo Engineers Inc. for a term extension of two (2) years. (John Del Mar, Public Utilities Engineer, jpdelmar@santafenm.gov, 955-4231)

Committee Review:

Public Works & Utilities Committee: 10/26/2020



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Finance Committee: 11/02/2020
Governing Body: 11/10/2020

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to approve the Contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- i. Consideration of Resolution No. 2020-__: A Resolution Relating to a Request for Approval of First Quarter Budget Amendments for Fiscal Year 2020/2021. (Andy Hopkins, Principal Budget Analyst, ajhopkins@santafenm.gov, 955-6177)

Committee Review:

Finance Committee: 11/2/20
Public Works and Utilities Committee: 11/9/20
Governing Body: 11/10/20

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve the Resolution as presented following discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None



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7. **MATTERS FROM STAFF**
8. **MATTERS FROM THE COMMITTEE**
9. **MATTERS FROM THE CHAIR**
10. **NEXT MEETING: November 30 2020**
11. **ADJOURN**

Liaison

Chair