

**City of Santa Fe, NM
Committee
Monday, March 21, 2016
05:00 PM – Finance Committee
Council Chambers
200 Lincoln Avenue**

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA

5. APPROVAL OF MINUTES

5. *Regular Finance Committee - February 1, 2016*

Special Finance Committee - February 9, 2016

Regular Finance Committee - February 15, 2016

[Feb 1 Minutes.pdf](#)

[Feb 9 Minutes.pdf](#)

[Feb 15 Minutes.pdf](#)

CONTINUATION OF BUDGET DISCUSSION

6. *Update on Financial Framework. (Oscar Rodriguez)*

- *Effect of 2009 Water Utility Debt Refinancing*
- *Effect of Other Debt Refinancing*

[Financing Schedule \(2006D Redemption\) \(W2668045\).DOC](#)

[Financing Schedule \(Santa Fe Water Bonds Refunding 2016\) \(W2667779\) \(3\).DOC](#)

[Santa Fe - Water Utility Refunding Savings Summary 3.10.2016.pdf](#)

7. *2008 Park Bond Program.*

- *Special Auditor's Recommendations Follow-up.*
- *Reprogramming of Un-spent Funds. (Robert Carter)*
- *New Capitalization Policy*

[Memo 2008 Parks Bond Audit Compliance Plan 3-17-16.docx](#)

[Disclosure of Parks Bond Audit \(W2668139\) Draft 031716.docx](#)

8. *Consideration and Approval of Staff Recommendation to Fund Cash Deficits in Certain Funds. (Teresita Garcia)*

[Cash Deficit for June 30, 2015 for FC of 3-21-16.pdf](#)

9. *Discussion on Monthly Financial Report Ending December 30, 2015. (Oscar Rodriguez)*
[FINANCIAL REPORT-1516-Dec 2015.pdf](#)

[FOR-UNM Bulletin_Spring 2016.pdf](#)

INFORMATIONAL ITEM

10. *Update on Financial Health Utility Funds. (Nick Schiavo and Jason Mumm)*
[2f_9.pdf](#)

CONSENT AGENDA

11. *Request for Approval of Bid No. 16/18/B – Acequia Trail from Harrison Road to La Cieneguita for On Call Roadway and Trail Construction Services; Century Club Construction, LLC and Approval of Budget Adjustment in the Amount of \$41,500. (Leroy Pacheco)*

[Bid 16-18-B Leroy Pacheco.pdf](#)

12. *Request for Approval of Amendment No. 8 to Professional Services Agreement – Airport Terminal Expansion at Santa Fe Municipal Airport; Molzen-Corbin & Associates, Inc. (Mary MacDonald)*

[Amend #8 Mary McDonald.pdf](#)

13. *Request for Approval of Professional Services Agreement – Agua Fria and Cottonwood Drive Intersection Safety Improvements – Phase I (RFP #16/16/P); Souder, Miller & Associates and Approval of Budget Adjustment in the Amount of \$200,000 and Expenditure of Funds for the Project. (James Martinez)*

[2e_7_CD_ocr_3-21-16.pdf](#)

14. *Request for Approval of Completion of 2012 Parks Bond Projects – Patrick Smith Park Irrigation System Replacement and Turf Rehabilitation Using City Labor (In-House) Force Account Crews. (Martin Gabaldon)*

[Memo-PW-FC-CC\(2\)\(copy\).pdf](#)

[Patrick Smith_ProposedIrrigation2-IrrigationLayout\(ALT\).pdf](#)

[Patrick Smith_ProposedIrrigation2-IrrigationLayoutCoverSht.pdf](#)

[Patrick Smith_ProposedIrrigation2-IrrigationLayoutGenNotes.pdf](#)

[FCM packet checklist 02-16-16-PatrickSmith.pdf](#)

15. *Request for Approval of Amendment No. 4 to Capital Improvement Program Between City and Contractor – FY 13/14 Wastewater Division Publicly Owned Treatment Works Repair, Replacement and Extension Contract; TLC Company, Inc. d/b/a TLC Plumbing and Utility. (Jerry Tapia)*

[2h_11.pdf](#)

16. *Request for Approval of Procurement Under Cooperative Price Agreement – Replacement Sewer Rodder Truck for Wastewater Management Division and Approval of Budget Increase in the Amount of \$108,241; Pete’s Equipment Repair, Inc. (Jerry Tapia)*
[2j_13.pdf](#)
17. *Request for Approval of Change Order No. 12 to Contract – Santa Fe Reservoir Infrastructure Improvements Project to Credit Unspent Alternate 1 Owners Contingency for Water Division; RMCI, Inc. (Robert Jorgensen)*
[2i_12.pdf](#)
18. *Request for Approval of Procurement Under Cooperative Price Agreement – Twenty-Four (24) Eight Cubic Yard and Fifty-Six (56) Four Cubic Yard Front Load Refuse and Recycling Containers for Environmental Services Division; Wastequip MFG. Co. LLC. (Shirlene Sitton and Lawrence Garcia)*
[2l_15.pdf](#)
19. *Request for Approval of Procurement Under Cooperative Price Agreements – Six (6) Automated Side-Load Recycling Collection Vehicles for Conversion of the Residential Recycling Program from 14 Gallon Bins to Roll Carts for Environmental Services Division; Rush Truck Center and Bruckner’s Truck Sales. (Shirlene Sitton and Lawrence Garcia)*
[2m_16.pdf](#)
20. *Request for Approval of Low Income Credit Policy for Water Division. (Shannon Jones)*
[2g_10.pdf](#)
21. *Request for Approval of Purchase Agreement – Purchase 1,059 Toilet Retrofit Credits and Approval of Budget Increase in the Amount of \$50,000; Aldea, LLC. (Andrew Erdmann)*
[2k_14.pdf](#)
22. *Request for Approval of Grant Award and Agreement – 2015 Hazardous Materials Emergency Preparedness Grant Program for Fire Department; New Mexico Department of Homeland Security & Emergency Management and Approval of Budget Increase in the Amount of \$21,506. (David Silver)*
[2015 HMEP Sub-Grant_Council-Council.pdf](#)
23. *Request for Approval of Exempt Procurement and Amendment No. 1 to Intrastate Agreement for CenturyLink Metro Ethernet Service at 100 Caja Del Rio and Amendment No. 2 to Building Entry Agreement at 1780 Canyon Road and 121 Airport Drive for ITT Department; Qwest Corporation d/b/a CenturyLink QC. (Renee Martinez)*
[20160318110825.pdf](#)
24. *Request for Approval of Procurement Under Cooperative Price Agreement – Upgrade City Computing Hardware Platform (iSeries) for Critical Information Systems; Mainline Information Systems, Inc. and Approval of Budget Adjustment in the Amount of \$325,000. (Renee Martinez)*
[20160318110933.pdf](#)
25. *Request for Approval of Budget Increase for Santa Fe Fire Department Wildland Division Fund to Correct Omission in the Amount of \$144,815 (Item was Approved at February 10, 2016 Governing Body Meeting). (Greg Gallegos)*
[Wildland Fires-Correction.pdf](#)
26. *Request for Approval of Procurement Under Cooperative Price Agreement – 2016 Ambulance Type III Ford E350 for Fire Department; Southwest Ambulance Sales, LLC. (Jan Snyder)*
[SFFD Request for a new Ambulance - Committee Packet.pdf](#)

27. *Request for Approval of FY 2016/17 Law Enforcement Protection Fund (LEPF) Application for Police Department; State of New Mexico Department of Finance, Local Government Division. (Patrick Gallagher)*

[SFPD INVESTIGATIONS COLOR 2016_03_01_15_20_57_441.pdf](#)

28. *Request for Approval of an Ordinance Amending Subsection 23-6.2 SFCC 1987 to Permit the Sale and Consumption of Alcohol at Fort Marcy Ballpark for the Bike and Brew Event and Limit the Maximum Alcohol Content of Beer to Eight Percent. (Councilors Ives and Trujillo) (Kate Noble)*

Committee Review:

<i>Public Works Committee (approved)</i>	02/22/16
<i>City Business Quality of Life Committee (approved)</i>	03/09/16
<i>City Council (request to publish) (scheduled)</i>	03/30/16
<i>City Council (public hearing) (scheduled)</i>	04/27/16

Fiscal Impact – No

[Bike and Brew Fort Marcy \(FC Pkt\).pdf](#)

29. *Request for Approval of a Resolution to Designate Unused Space at 500 Market Station for Entrepreneurial Activities; Directing Staff to Develop an RFP to Identify a Private Sector Partner for the Space; Directing Staff to Identify and Recommend a Revenue Source for Use as Collateral; and Directing Staff to Provide an Update and Recommendations to the Governing Body Within Ninety Days of Adoption of this Resolution. (Mayor Gonzales and Councilors Ives and Dominguez) (Kate Noble and Zachary Quintero)*

Committee Review:

<i>City Business Quality of Life Committee (approved)</i>	02/17/16
<i>Public Works Committee (approved)</i>	02/22/16
<i>City Council (scheduled)</i>	03/30/16

Fiscal Impact – No

[Entrepreneurial Space \(FC Pkt\).pdf](#)

30. *Request for Approval of an Ordinance Amending Subsection 12-9-3.9 of the Uniform Traffic Ordinance Relating to ADA Accessible Parking Violations Requiring a Mandatory Court Appearance. (Councilor Lindell) (Sara Smith / Noel Correia)*

Committee Review:

<i>Public Works Committee (approved)</i>	02/22/16
<i>City Council (request to publish) (approved)</i>	02/24/16
<i>City Council (public hearing) (scheduled)</i>	03/30/16

Fiscal Impact – No

[UTO Update \(FC Pkt\).pdf](#)

31. *Request for Approval of a Resolution Directing City Staff to Plan and Execute a Fourth of July Competitive Run on July 4, 2016, to Honor Local Veterans in the Santa Fe Community. (Mayor Gonzales, Councilors Ives, Bushee and Trujillo) (Chris Sanchez)*

Committee Review:

<i>Public Works Committee (postponed)</i>	02/08/16	
<i>Veterans' Advisory Board (approved)</i>	02/10/16	
<i>City Business Quality of Life Committee (approved)</i>	02/17/16	
<i>Public Works Committee (approved as amended)</i>	02/22/16	
<i>City Council (scheduled)</i>		03/30/16

Fiscal Impact – Yes: The funding will come from 510400 for \$10,000.00.

[Fourth of July Run to Honor Veterans \(FC Pkt\).pdf](#)

32. *Request for Approval of a Resolution Contributing Property and Resources to New Mexico Inter-Faith Housing Community Development Corporation for Development of the Santa Fe Arts+Creativity Center Low Income Housing Tax Credit Project Pursuant to the Affordable Housing Act. (Councilors Rivera and Trujillo, Mayor Gonzales and Councilors Ives, Dominguez and Bushee) (Alexandra Ladd)*

Committee Review:

<i>Community Development Commission (approved)</i>	02/17/16	
<i>City Business Quality of Life Committee (approved)</i>	02/17/16	
<i>Public Works Committee (approved)</i>	02/22/16	
<i>City Council (scheduled)</i>		03/30/16

Fiscal Impact – Yes: \$1,524,600 (Land Value)

[Arts+Creativity Center \(FC Pkt\) w _amend.pdf](#)

33. *Request for Approval of a Resolution Establishing a New Year's Event on the Plaza as an Annual Tradition as Part of the People to the Plaza Initiative. (Mayor Gonzales, Councilors Ives and Trujillo) (Rob Carter)*

Committee Review:

<i>Public Safety Committee (approved)</i>	02/16/16	
<i>Public Works Committee (approved)</i>	02/22/16	
<i>City Business Quality of Life Committee (_____)</i>	03/09/16	
<i>City Council (scheduled)</i>		03/30/16

Fiscal Impact – Yes: Expenditures = \$66,875 - comes from in kinds staffing, monies from other departments, and costs for entertainment Revenues = \$92,000 (City - \$50,000; Private - \$42,000) Revenue is from monies from other departments and sponsors. Hope to reduce costs from other departments by increasing sponsorships.

[NYE Annual Event \(FC Pkt\).pdf](#)

34. *Request for Approval of a Resolution Directing the City Manager to Develop a Stormwater Management Program that Updates the City's Stormwater Management Policies in Furtherance of the City's Environmental Protection and Sustainability Policies and Goals. (Councilor Ives, Mayor Gonzales and Councilors Maestas, Bushee and Dominguez) (Melissa McDonald)*

Committee Review:

<i>River Commission (approved)</i>	02/11/16	
<i>Sustainable Santa Fe Commission (approved w/amend)</i>	02/17/16	
<i>Public Works Committee (approved)</i>	02/22/16	

Public Utilities Committee (approved) 03/02/16
 City Council (scheduled) 03/30/16

Fiscal Impact – No

[Urban Stormwater Policy Substitute \(FC Pkt\).pdf](#)

35. Request for Approval of a Resolution Amending the Governing Body Procedural Rules to Ensure a More Fair, Judicious and Efficient Public Process. (Councilor Dominguez) (Kelley Brennan and Jesse Guillen)

Committee Review:
 City Council (scheduled) 03/30/16

Fiscal Impact – No

[Governing Body Procedural Rules Amendment \(FC Pkt\).pdf](#)

36. Request for Approval of an Ordinance Adopting a Municipal Gross Receipts Tax. (Councilor Dominguez) (Oscar Rodriguez)

Committee Review:
 Public Works Committee (approved) 02/22/16
 City Council (request to publish) (approved) 02/24/16
 City Council (public hearing) (scheduled) 03/30/16

Fiscal Impact – TBD

[Municipal GRT Increase \(FC Pkt\).pdf](#)

37. Request for Approval of an Ordinance Amending Subsection 11-12.1 SFCC 1987 to Remove the Provision Permitting Payment to the City in Lieu of Taxes From Enterprise Funds; and Removing the Sunset Clause. (Councilor Dominguez) (Oscar Rodriguez)

Committee Review:
 Public Works Committee (approved) 02/22/16
 City Council (request to publish) (approved) 02/24/16
 City Council (public hearing) (scheduled) 03/30/16

Fiscal Impact: According to the formula, the approximate amount that will be transferred from the Water Fund is \$4.7 million. The amounts that will be transferred from the Wastewater and Solid Waste Funds will be equal to the value of the service they currently provide to the non-utility departments, currently estimated at \$1.3 million. These estimates will be updated as part of the budget process with the benefit of a couple more months of revenue experience.

[Enterprise Fund Amendments \(FC Pkt\).pdf](#)

38. Request for Approval of an Ordinance Adopting a Municipal Hold Harmless Gross Receipts Tax. (Councilor Dominguez) (Oscar Rodriguez)

Committee Review:
 Public Works Committee (approved) 02/22/16
 City Council (request to publish) (approved) 02/24/16
 City Council (public hearing) (scheduled) 03/30/16

Fiscal Impact – TBD

[Hold Harmless GRT \(FC Pkt\).pdf](#)

39. *Request for Approval of a Resolution Increasing the Property Tax Within the Municipal Boundaries of the City of Santa Fe. (Councilor Dominguez) (Oscar Rodriguez)*

Committee Review:

Public Works Committee (no recommendation)

02/22/16

City Council (scheduled)

03/30/16

Fiscal Impact – TBD

[Property Tax Increase \(FC Pkt\).pdf](#)

DISCUSSION

OTHER FINANCIAL INFORMATION

MATTERS FROM THE COMMITTEE

ADJOURN