

City of Santa Fe, NM
Regular Committee
Monday, April 04, 2016
05:00 PM – Finance Committee
Council Chambers
200 Lincoln Avenue

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA

5. APPROVAL OF MINUTES

Regular Finance Committee – March 21, 2016

[FCM_03-21-2016_version2.pdf](#)

INFORMATIONAL ITEM

6. *Update on CIP Project #646 - City of Santa Fe Asset Management Plan Findings to Date. (LeAnn Valdez)*

[Item_6 - LeAnn_Valdez_version2.pdf](#)

CONTINUATION OF BUDGET DISCUSSION

7. *Water Rate Forecast Report. (Jason Mumm)*
8. *2008 Park Bond Program.*
- *Reprogramming of Un-spent Funds. (Robert Carter)*
 - *New Capitalization Policy. (Teresita Garcia)*

[Capital Asset Management Policy-2.docx](#)

[2f_8_Rob_Carter.pdf](#)

9. *General Budget Discussion. (Oscar Rodriguez)*

CONSENT AGENDA

10. *Request for Approval of Bid No. 16/25/B – Arroyo De Los Chamisos Trail Extension at Santa Fe Place; H.O. Construction, Inc. (Leroy Pacheco)*

[Action Sheets Item 12.doc](#)

[2j_12_CD.pdf](#)

11. *Request for Approval of Bid No. 16/26/B and Construction Agreement – Camino Alire Grade Control and Santa Fe River Improvements; Lockwood Construction Company, Inc. (Melissa McDonald)*

[2m_15_CD.pdf](#)

[Action Sheets Item 15.doc](#)

12. *Request for Approval of Professional Services Agreement – Manage City of Santa Fe Adopt-the-River Stewardship Program (RFP #16/23/P); Santa Fe Watershed Association. (Melissa McDonald)*

[2k_13_CD.pdf](#)

13. *Request for Approval of Professional Services Agreement – Procure Services for the Santa Fe River and Watershed Improvements (RFP #16/20/P); ¡YouthWorks!, Inc. (Melissa McDonald)*

[2l_14_CD.pdf](#)

[Action Sheets Item 14.doc](#)

14. *Request for Approval of Memorandum of Agreement – School Cross Guard Program for Traffic Engineering Division; Santa Fe Public Schools. (John Romero)*

[2g_9_CD.pdf](#)

15. *Request for Approval of Procurement Under Cooperative Price Agreement – Carlos Ortega Fire Suppression System Installation and Professional Services Agreement; ATI Security. (Robert Montoya)*

[2n_16_CD.pdf](#)

16. *Request for Approval of 1 (One) 2015 Special Session State of New Mexico Severance Tax Bond Capital Appropriation Project Agreement; State of New Mexico Department of Finance and Administration, Local Government Division and Approval of Budget Increase in the Amount of \$227,700. (David Chapman)*

[2p_18_CD.pdf](#)

17. *Request for Concept Approval of Sale of Approximately 280 Square Feet of City-Owned Property Adjoining the Northerly Boundary of 607 Miller Street; David W. Dick and Gloria v. Dick, Trustees of the David and Gloria Dick Revocable Family Trust u/a/d August 26, 2011. (Matthew O'Reilly)*

[2q_19_CD.pdf](#)

18. *Request for Approval of FY 2016/17 Community Development Block Grant (CDBG) Annual Action Plan. (Margaret Ambrosino)*

• *Request for Approval of Community Development Block Grant Contracts – FY 2016/17 (CDBG) Allocation for Various Vendors in the Total Amount of \$512,408.*

[CDBG Memo & Action Plan.pdf](#)

[CDBG SFCHT.pdf](#)

[CDBG Homewise - HI.pdf](#)

[CDBG Kitchen Angels.pdf](#)

[CDBG NM Legal Aid.pdf](#)

[CDBG SF Habitat.pdf](#)

[CDBG SFPS Adelante.pdf](#)

[CDBG St. Elizabeth Shelter.pdf](#)

[CDBG Youth Shelter.pdf](#)

[CDBG YouthWorks 2.pdf](#)

[CDBG Homewise - DPA - Approved to Form.pdf](#)

19. *Request for Approval of Purchase Agreement – Purchase 1,059 Toilet Retrofit Credits and Approval of Budget Increase in the Amount of \$317,700; Aldea, LLC. (Andrew Erdmann)*

[Erdmann and BAR.pdf](#)

20. *Request for Approval of Water Fee Reduction Agreement for Homeless Services; Waive Service Charge and Bill for all Water Consumption at a Bulk Rate per Gallons for Savings to the Shelter; The Interfaith Community Shelter. (Caryn Grosse)*

[homeless services agreem_20160322131226.pdf](#)

21. *Request for Approval of Amendment No. 1 to Professional Services Agreement – Intensive Community Monitoring Program for Juveniles; Mary Louise Romero. (Richard DeMella)*

[Mary Louise Romero Amend.pdf](#)

22. *Request for Approval of Memorandum of Agreement – Sponsor for Monetary Contribution into Mobile Integrated Health Office for Fire Department; Christus St. Vincent Regional Medical Center and Approval of Budget Increase in the Amount of \$100,000. (Andres Mercado)*

[MOA - AMercado.pdf](#)

23. *Request for Approval of Professional Services Agreement – FY 2015/16 Completion of Independent Assessment of the Water Utility Billing System Implementation Project for ITT Department; Berry Dunn, LLC. (Renee Martinez)*

[PSA Berry Dunn - ITT.pdf](#)

24. *Request for Approval of Amended and Restated Lease – Improvements Premises at 1600 St. Michael's Drive; Santa Fe University of Art and Design LLC. (Kelley Brennan)*

[Amended and Restated Lease Packet 3-29-16.pdf](#)

25. *Request for Approval of an Ordinance Relating to the Sale and Consumption of Alcohol on City Property; Amending Subsection 23-6.2 SFCC 1987 to Authorize the Sale and Consumption of Wine Only in the Areas Designated for Concessions and Seating at Fort Marcy Ballpark in Accordance With State and Local Laws and Regulations. (Councilors Trujillo, Lindell and Ives) (Alfred Walker and Jesse Guillen)*

Committee Review:

Public Works Committee (approved) 03/28/16

City Council (request to publish) (approved) 03/30/16

City Business Quality of Life Committee (scheduled) 04/13/16

City Council (public hearing) 04/27/16

Fiscal Impact – No

[Alcohol at Ft. Marcy \(Wine\) \(FC Pkt\) #25.pdf](#)

26. *Request for Approval of an Ordinance Authorizing an Amendment to the 2012 General Obligation (GO) Bond Parks and Trails Implementation Plan to Reallocate \$311,354 Currently Designated for Various City Park Improvements to Other City Parks With High Maintenance Needs. (Councilors Maestas, Trujillo and Dominguez) (Robert Carter)*

Committee Review:

Public Works Committee (approved)	03/28/16
City Council (request to publish) (approved)	03/30/16
Parks and Recreation Commission (scheduled)	04/19/16
City Council (public hearing) (scheduled)	04/27/16

Fiscal Impact – No – As a reallocation, no additional funds from the city are required.

[Authorize Bond Reallocation \(FC Pkt\) #26.pdf](#)

27. *Request for Approval of a Resolution Authorizing Staff to Collaborate with the Santa Fe Farmers' Market to Stage a Plaza Farmers' Market one Sunday a Month During June, July, August, and September 2016; Collaborate on a Southside Farmers' Market; and Provide Complimentary Parking During the Week. (Mayor Gonzales and Councilors Dominguez, Trujillo and Rivera) (Richard Thompson)*

Committee Review:

City Business Quality of Life Committee (approved w/amend)	03/09/16	
Public Works Committee (approved)		03/28/16
City Council (scheduled)		04/13/16

Fiscal Impact – Yes - Annual loss of parking lot revenue is projected to be \$28,800 annually at current parking rates for one week day (Tuesday) free parking from 8:00 AM to 1:30 PM during the week day Farmers market.

[Plaza Farmers' Market 2016 \(FCCollaborate Santa Fe Farmers' Market 2016 Pkt\) #27.pdf](#)

28. *Request for Approval of a Resolution Authorizing Staff to Convert the Family Kitchen at the Santa Fe Community Convention Center Into a Commercially Rated Kitchen Available to Rent by the Culinary Community. (Councilors Lindell, Ives, Maestas and Villarreal) (Randy Randall)*

Committee Review:

Public Works Committee (approved)		03/28/16
City Business Quality of Life Committee (scheduled)	04/13/16	
City Council (scheduled)		04/13/16

Fiscal Impact – Yes – expenditures = \$34,500 (\$32,000 in capital outlay and \$2,500 in other operating costs); Revenue = \$30,000 from rentals.

[SFCCC Community Kitchen \(FC Pkt\) #28.pdf](#)

29. *Request for Approval of an Ordinance Authorizing the Issuance and Sale of the City of Santa Fe, New Mexico Water Utility System Refunding Revenue Bonds, Series 2016 in an Aggregate Principal Amount Not to Exceed \$75,000,000 for the Purpose of Defraying the Cost of Refunding, Paying, Defeating, Discharging, and/or Restructuring Certain Outstanding Water Utility System/Capital Outlay Gross Receipts Tax Obligations of the City; Providing That the Bonds Will Be Payable and Collectible From the Net Revenues of the City's Water Utility System; Establishing the Form, Terms, Manner of Execution and Other Details of the Bonds; Authorizing the Execution and Delivery of a Bond Purchase Agreement and Escrow Agreement; Approving Certain Other Agreements and Documents in Connection With the Bonds and the Outstanding Refunded or Restructured Water Utility System/Capital Outlay Gross Receipts Tax Obligations; Ratifying Action Previously Taken in Connection With the Bonds; Amending and Restating Ordinance No. 2006-47; Repealing All Ordinances in Conflict Herewith; and Related Matters. (Mayor Gonzales and Councilor Maestas) (Oscar Rodriguez)*

Committee Review:

City Council (request to publish)	04/13/16
City Council (public hearing)	05/11/16

Fiscal Impact – Yes

[Water System Refunding Bonds FC Pkt 2 29.pdf](#)

30. *Request for Approval of a Resolution Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority to (1) Refund and Defeas the City of Santa Fe, New Mexico's Outstanding Water Utility System/Capital Outlay Gross Receipts Tax Revenue Bonds, Series 2009A (Tax-Exempt) and Series 2009B (Taxable Direct-Payment Build America Bonds) and (2) Amend and Restructure The City's Outstanding 2008 Drinking Water State Revolving Fund Loan Agreement #1475-DW and 2013 Drinking Water State Revolving Fund Loan Agreement #2696-DW. (Mayor Gonzales and Councilor Maestas) (Oscar Rodriguez)*

Committee Review:

City Council (scheduled)

04/13/16

Fiscal Impact – Yes

[NMFA Water Bond Application FC Pkt 2 30 version 2.pdf](#)

31. *Request for Approval of a Resolution Calling for a Feasibility Study for Transit Consolidation Between the City of Santa Fe and The North Central Regional Transit District. (Councilors Maestas and Villarreal) (Isaac Pino)*

Committee Review:

Transit Authority Board (discussion item)

03/22/16

Public Works Committee (approved)

03/28/16

City Council (scheduled)

04/13/16

Fiscal Impact – Yes - \$15,000 for professional services

[Transit Consolidation Study \(FC Pkt\) 2 #31.pdf](#)

DISCUSSION

OTHER FINANCIAL INFORMATION

MATTERS FROM THE COMMITTEE

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