

**City of Santa Fe, NM**  
**Regular Committee**  
**Monday, June 13, 2016**  
**05:00 PM – Finance Committee**  
**Council Chambers**  
**200 Lincoln Avenue**

**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF AGENDA**

**4. APPROVAL OF CONSENT AGENDA**

**5. APPROVAL OF MINUTES**

5. *APPROVAL OF MINUTES:*

*Regular Finance Committee – May 2, 2016*

[2c\\_5\\_OCR.pdf](#)

**CONSENT AGENDA**

6. *Request for Approval of Amendment No. 4 to Professional Services Agreement – Financial Services for Public Utilities Department in the Amount of \$130,000; Hawksley Consulting. (Nick Schiavo)*

[2d\\_6\\_OCR.pdf](#)

7. *Request for Approval of Confirmation Agreement Issued Under Natural Gas Marketing Statewide Price Agreement – Renewal of Natural Gas Marketer Services with State of New Mexico and Continuum Retail Energy Services, LLC; CenterPoint Energy Services, Inc. (Nick Schiavo)*

[2e\\_7\\_OCR.pdf](#)

8. *Request for Approval of Exempt Procurement and Professional Services Agreement – Water Conservation and Water Bank Software Hosting, Maintenance, Updates and Training Services for Water Division in the Amount of \$67,740; ConserveTrack LLC. (Christine Chavez and Alan Hook)*

[2f\\_8\\_OCR.pdf](#)

9. *Request for Approval of Amendment No. 4 to Construction Agreement – Construction Services for City-Wide Utility Construction and Repair Projects in the Amount of \$500,000; Sub Surface Contracting, Inc. (Bill Huey)*

[2g\\_9\\_OCR.pdf](#)

10. *Request for Approval of Change Order No. 1 – FY 2014/15 Douglas St., Miller St., Camino Escondido Water Main Replacement (Bid No. 15/32/B) Adjustments and Additional Bid Items in the Amount of \$44,966.86; Sub Surface Contracting, Inc. (Bill Huey)*

[2h\\_10\\_OCR.pdf](#)

11. Request for Approval of Amendment No. 3 to Professional Services Agreement – Asbestos Removal and Floor Replacement Project at Canyon Road Water Treatment Plant in the Amount of \$63,799.65; Blue Sky Builders, Inc. (Jonathan Montoya)

[2i\\_11\\_OCR.pdf](#)

12. Request for Approval of Amendment No. 4 to Electronic Site Lease Agreement – FY 2016/17 Telemetry Equipment for Communications from Remote Production Sites to Canyon Radio Water Treatment Plant in the Amount of \$8,525.56; Tesuque Radio Company. (Alex Gamino)

[2j\\_12\\_OCR.pdf](#)

13. Request for Approval of Professional Services Agreement – Administrative Hearing Services for Parking Division in the Amount of \$35,000; Anthony Tupler, Attorney at Law. (Sara Smith)

[2k\\_13\\_OCR.pdf](#)

14. Request for Approval of Procurement Under State Price Agreement – City-Wide Installation of Crosswalk Pavement Markings in the Amount of \$116,687.85; San Bar Construction Corporation. (Randy Blake)

[2l\\_14\\_OCR.pdf](#)

15. Request for Approval of Grant Award and Modification No. 1 to Agreement – Wildland/Urban Interface and Hazardous Fuels Reduction/Aztec Springs Fuel Reduction Project in the Amount of \$47,266.56; New Mexico Energy, Minerals and Natural Resources Department Forestry Division. (Greg Gallegos)

[2m\\_15\\_OCR.pdf](#)

16. Request for Approval of an Ordinance Relating to the City of Santa Fe Economic Development Plan Ordinance, Article 11-11 SFCC 1987; Approving and Adopting a Local Economic Development Project Participation Agreement Between the City of Santa Fe and the Santa Fe Farmers' Market Institute for Improvements to the Farmers' Market Pavilion, a Local Economic Development Project. (Councilor Villarreal) (David Chapman)

- Request for Approval of Economic Development Project Participation Agreement (PPA) Between the City of Santa Fe and the Santa Fe Farmer's Market Institute for a 2013 New Mexico State Legislature \$135,000 Grant Application.

Committee Review:

City Council (request to publish) (approved)	05/25/16
Economic Development Review Subcommittee (approved)	05/31/16
Public Works Committee (approved)	06/06/16
City Business Quality of Life Committee (approved)	06/08/16
City Council (public hearing)	06/29/16

Fiscal Impact – Yes - Personnel and Fringe for FY 16/17 = \$1,395.25; FY 17/18 = \$10,594.82

[2n\\_16\\_OCR.pdf](#)

17. Request for Approval of an Ordinance Relating to the City of Santa Fe Economic Development Plan Ordinance, Article 11-11 SFCC 1987; Approving and Adopting a Local Economic Development

*Project Participation Agreement Between the City of Santa Fe and the Santa Fe Distillery, LLC, "Santa Fe Spirits" for Expansion to the Existing Manufacturing Facility, a Local Economic Development Project. (Councilors Rivera and Dominguez, Mayor Gonzales and Councilor Ives) (Fabian Trujillo)*

- *Request for Approval of Project Participation Agreement – Santa Fe Spirits Expansion to Existing Manufacturing Facility, a Local Economic Development Project; Santa Fe Distillery, LLC.*
- *Request for Approval of Intergovernmental Agreement Between New Mexico Economic Development Department and the City of Santa Fe.*

*Committee Review:*

<i>Economic Development Review Subcommittee (approved)</i>	<i>05/31/16</i>	
<i>City Business Quality of Life Committee (approved)</i>	<i>06/08/16</i>	
<i>City Council (request to publish)</i>		<i>06/23/16</i>
<i>City Council (public hearing)</i>		<i>07/13/16</i>

*Fiscal Impact – expenditures for the PPA = \$100,000; Revenues from grant funds = \$325,000*

[2o\\_17\\_OCR.pdf](#)

*18. Request for Approval of an Ordinance Relating to the City of Santa Fe Economic Development Plan Ordinance, Article 11-11 SFCC 1987; Approving and Adopting a Local Economic Development Project Participation Agreement Between the City of Santa Fe and Wildflower International, Ltd for the Costs Related to a Company Expansion Including the Remodel of an Existing Building, and the Necessary Infrastructure, Equipment Installation and Upgrades Needed to Create a Technology Facility, a Local Economic Development Project. (Mayor Gonzales, Councilors Ives and Maestas) (Kate Noble)*

- *Request for Approval of Project Participation Agreement – Remodel and Upgrade of Existing Building, a Local Economic Development Project; Wildflower International, Ltd.*
- *Request for Approval of Intergovernmental Agreement Between New Mexico Economic Development Department and the City of Santa Fe.*

*Committee Review:*

<i>Economic Development Review Subcommittee (approved)</i>	<i>05/31/16</i>	
<i>City Business Quality of Life Committee (approved)</i>	<i>06/08/16</i>	
<i>City Council (request to publish)</i>		<i>06/23/16</i>
<i>City Council (public hearing)</i>		<i>07/13/16</i>

*Fiscal Impact – No*

[2p\\_18\\_OCR.pdf](#)

*19. Request for Approval of a Resolution Endorsing the Naming of a US Navy Submarine as the USS Los Alamos. (Councilor Ives) (Jesse Guillen)*

*Committee Review:*

<i>City Council (scheduled)</i>	<i>06/29/16</i>
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*Fiscal Impact – No*

[2q\\_19\\_OCR.pdf](#)

20. Request for Approval of Amendment No. 1 to Professional Services Agreement – FY 2016/17 On Call Engineering Services for Water Resources Capital Improvements Program; CDM Smith in the Amount of \$625,000. (Bill Schneider)

[2r 20 OCR.pdf](#)

21. Request for Approval of Bid No. 16/34/B and 16/35/B – Polyelectrolyte Chemicals for FY 2016/17 Wastewater Treatment Plant and Compost Dewatering Facility in the Amounts of \$116,518 and \$54,945; Water Tech, Inc. (Kenneth Espinoza)

[2s 21 OCR.pdf](#)

22. Request for Approval of Amendment No. 2 to Professional Services Agreement – FY 2016/17 Security Services at Water Facilities in the Amount of \$379,108.38; Chavez Security, Inc. (Alex Puglisi)

[2t 22 OCR.pdf](#)

23. Request for Approval of Amendment No. 2 to Professional Services Agreement – FY 2016/17 Controlling and Optimizing Drinking Water System Supply, Treatment, Distribution and Residuals Disposal for Canyon Road Wastewater Treatment Plant and Well Systems in the Amount of \$40,000; Environmental Engineering and Technology. (Alex Puglisi)

[2u 23 OCR.pdf](#)

24. Request for Approval of Professional Services Agreement – FY 2016/17 Railyard Events Marketing, Plaza Stage, Sound and Lighting Equipment and Digital Movie Projection Rental in the Amount of \$49,500; Santa Fe Railyard Community Corporation. (Robert Siqueiros)

[2v 24 OCR.pdf](#)

25. Request for Approval of Grant Awards and Intergovernmental Agreement – FY 2016/17 Senior Volunteer Programs for Division of Senior Services in the Total Amount of \$357,745; State of New Mexico, Aging and Long-Term Services Department. (Melanie Montoya)

- Foster Grandparent Program
- Retired Senior Volunteer Program
- Senior Companion Program

[2w 25 OCR.pdf](#)

26. Request for Approval of Renewal of City of Santa Fe FY 2016/17 Comprehensive Insurance Program Coverages (RFP #12/19/P) and Annual Broker Fee in the Amount of \$2,301,116; A.J. Gallagher & Co. (Barbara Boltrek)

[2x 26 OCR.pdf](#)

27. Request for Approval of Professional Services Agreements – FY 2016/2017 Affordable Housing Support Services for Low and Moderate Income Households. (Alexandra Ladd)

- Santa Fe Community Housing Trust in the Amount of \$190,000
- Homewise in the Amount of \$110,000

[2y 27 OCR.pdf](#)

28. Request for Approval of Professional Services Agreement – FY 2016/17 – 2017/18 Services Provided Utilizing Lodgers’ Tax for the Arts Allocation Funds (RFP #16/32/P) in the Amount of \$1,098,850; Fourteen (14) Various Vendors. (John Tennyson)

[2z\\_28\\_OCR.pdf](#)

29. Request for Approval of Voluntary Collection Agreement – City of Santa Fe Lodgers’ Tax Ordinance on Short Term Rentals; Airbnb. (Randy Randall)

[3a\\_29\\_OCR.pdf](#)

**DISCUSSION**

*(Public Hearing)*

30. Request for Approval of a Resolution Amending the Governing Body Procedural Rules to Ensure a More Fair, Judicious and Efficient Public Process. (Councilor Dominguez) (Kelley Brennan and Jesse Guillen)

Committee Review:

Finance Committee (approved)

03/21/16

City Council (remanded to Finance Committee for public hearing) 03/30/16

City Council (scheduled)

06/29/16

Fiscal Impact – No

[3b\\_30\\_OCR.pdf](#)

31. Discussion on Monthly Financial Report Ending March 31, 2016. (Andrew Hopkins)

[3c\\_31\\_OCR.pdf](#)

**MATTERS FROM THE COMMITTEE**

**ADJOURN**