

City of Santa Fe, NM
Regular Committee
Monday, September 19, 2016
05:00 PM – Finance Committee
Council Chambers

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA

CONSENT

5. *Request for Approval of On-Call Agreement in the Amount of \$992,466.77 – 2016/17 Pavement Resurfacing Projects for Streets and Maintenance Division; GM Emulsion LLC. (David Catanach)*

[2c_5 OCR.pdf](#)

6. *Request for Approval of Procurement Under Cooperative Price Agreement in the Amount of \$257,417 – One (1) High Dump Mechanical Street Sweeper for Streets and Drainage Maintenance Division; Schwarze Industries, Inc. (David Catanach)*

[2d_6 OCR.pdf](#)

7. *Request for Approval of One (1) 2016 State of New Mexico Severance Tax Bond Capital Appropriation Project Agreement and Budget Increase in the amount of \$880,000; State of New Mexico Department of Finance and Administration, Local Government Division. (David Chapman)*

[2e_7 OCR.pdf](#)

8. *Request for Approval of Two (2) 2016 State of New Mexico Severance Tax Bond Capital Appropriation Project Agreements in the Amount of \$990,000 and Budget Increase – Plan, Design and Construction Projects; State of New Mexico Department of Finance and Administration Local Government Division. (David Chapman)*

- *Santa Fe Farmers' Market*
- *Santa Fe Municipal Airport Terminal Building*

[2f_8 OCR.pdf](#)

9. *Request for Approval of Amendment No. 1 to Agreement in the Amount of \$120,839.38 – Additional Services for City of Santa Fe Asset Management Plan; Ameresco, Inc. (LeAnn Valdez)*

[2g_9 OCR.pdf](#)

10. *Request for Approval of Agreement Between Owner and Contractor in the Amount of \$199,228.44 – Municipal Recreation Sports Complex (MRC) Soccer Valley, Irrigation System Remodeling and Field Rehabilitation; Cooperative Educational Services (CES)/Mountain West Golf Scapes, Inc. (Jason Kluck)*

[2h_10 OCR.pdf](#)

11. *Request for Approval of Procurement Under Cooperative Price Agreement in the Amount of \$24,117.19 – Annual Turnout Gear Repair and Cleaning for Fire Department; Fire WIRE, LLC. (Jan Snyder)*

[2i_11_OCR.pdf](#)

12. *Request for Approval of Bid No. 17/03/B and Professional Services Agreement in the Amount of \$255,000 – Procurement of Tires, Tire Casings and Tire Repairs for Environmental Services Division; Purcell Tire and Service Center. (Lawrence Garcia)*

[2j_12_OCR.pdf](#)

13. *Request for Approval of Procurement Under Cooperative Price Agreement in the Amount of \$58,144 – Two (2) Support Vehicles for Environmental Services Division; Cooperative Educational Service/Don Chalmers Ford. (Lawrence Garcia)*

[2k_13_OCR.pdf](#)

14. *Request for Approval of Procurement Under Federal Price Agreement and Professional Services Agreement in the Amount of \$65,777 – HVAC Maintenance and On-Call Services at Tourism Santa Fe; Trane U.S. Inc. (Randy Randall)*

[2l_14_OCR.pdf](#)

15. *Request for Approval of Amendment No. 2 to Professional Services Agreement and Budget Adjustment in the Amount of \$36,078.90; Eco Resource Management Systems, Inc. (Mark Tibbetts)*

[2m_15_OCR.pdf](#)

16. *Request for Approval of Grant Award and Budget Increase in the Amount of \$66,620 – FY 2016/17 Santa Fe Metropolitan Planning Organization for Operating Expenses; New Mexico Department of Transportation and Federal Highway Administration Section. (Mark Tibbetts)*

[2n_16_OCR.pdf](#)

17. *Request for Approval of Amendment No. 1 to Three (3) Community Development Block Grant Contracts and One (1) CDBG Professional Services Agreement in the Amount of \$108,000 and Budget Adjustment in the Amount of \$45,739 – Support Rent and Overhead Expenses for Attorney's Legal Services to Low and Moderate-Income Residents. (Margaret Ambrosino)*

- *Kitchen Angels*
- *St. Elizabeth's Casa Familia Shelter*
- *YouthWorks! Facility*
- *YouthWorks! Dreamers' Project*

[2o_17_OCR.pdf](#)

18. *Request for Approval of Grant Agreements and Budget Increase in the Total Amount of \$700,000 – Small Community Air Service Development Program and Air Service Assistance Program to Promote Increased Air Service at Santa Fe Municipal Airport. (Cameron Humphres)*

- *U.S. Department of Transportation*
- *New Mexico Department of Transportation Aviation Division*

[2p_18_OCR.pdf](#)

19. *Request for Approval of Grant Agreements and Equipment and Budget Increases for Santa Fe Municipal Airport; State of New Mexico Department of Transportation Aviation Division. (Cameron Humphres)*

- *Purchase Required Snow Removal Equipment (SAF-17-02)*
- *Design Runway 2-20 Resurfacing – Primary Commercial Service Runway (SAF-17-03)*
- *Design Reconstruction of Taxiway D – Primary Taxiway (SAF-17-04)*
- *Airfield Survey and Drainage Plan (SAF-17-05)*

[2q_19_OCR.pdf](#)

20. *Request for Approval of Exempt Procurement and Service Agreement in the Amount of \$77,700.72 – Preventative Maintenance and Repairs for City’s Land Mobile Radio System; Motorola Solutions, Inc. (Larry Worstell)*

[2r_20_OCR.pdf](#)

21. *Request for Approval of Professional Services Agreement – Codification, Supplementation, Electronic and Internet Hosting Services for the Santa Fe City Code 1987 (RFP #16/51/P); Municipal Code Corporation. (Melissa Byers)*

[2s_21_OCR.pdf](#)

22. *Request for Approval of a Resolution Declaring the Second Monday in October as Indigenous Peoples Day in the City of Santa Fe. (Mayor Gonzales, Councilors Rivera and Ives) (Randy Randall)*

Committee Review:

City Council (scheduled)

09/28/16

Fiscal Impact – No

[2t_22_OCR.pdf](#)

23. *Request for Approval of a Resolution Relating to Santa Fe’s Historical and Cultural Heritage; Authorizing Staff to Enter into a Professional Services Agreement for Services that Would Provide Opportunities for Individuals to be Educated About Santa Fe’s Rich Historic and Cultural Heritage. (Mayor Gonzales) (Debra Garcia)*

Committee Review:

City Council (scheduled)

09/28/16

Fiscal Impact – Yes (\$10,000 expenditure for professional services; \$10,000 revenue from lodgers’ tax)

[2u_23_OCR.pdf](#)

24. *Request for Approval of a Resolution Relating to Participation in Local Government Road Fund Hardship Match Waiver Program Administered by the New Mexico Department of Transportation for Improvements to La Cieneguita and Between Camino Carlos Rey and Agua Fria Street. (Councilors Lindell and Villarreal) (David Catanach)*

Committee Review:

Public Works Committee (approved) 09/12/16
 City Council (scheduled) 09/28/16

Fiscal Impact – No

[2v 24 OCR.pdf](#)

25. *Request for Approval of a Resolution Directing the City Manager to Develop a Plan to Identify, Locate and Fund the Construction of Public Restrooms in the Historic Core of Santa Fe; Identify Other Areas that Would Benefit from Public Restrooms; and Report Back to the Governing Body Within Six Months of Adoption of this Resolution. (Councilor Ives, Mayor Gonzales, Councilors Villarreal and Lindell) (Brian Snyder)*

Committee Review:

Public Works Committee (approved) 09/12/16
 City Business Quality of Life Committee (scheduled) 09/14/16
 City Council (scheduled) 09/28/16

Fiscal Impact – No

[2w 25 OCR.pdf](#)

26. *Request for Approval of a Resolution Naming the Sunny Slope Meadows Community Garden after Amy Hetager. (Councilor Lindell) (Jessie Esparza)*

Committee Review:

Public Works Committee (approved) 09/12/16
 City Council (scheduled) 09/28/16

Fiscal Impact – No

[2x 26 OCR.pdf](#)

27. *Request for Approval of a Resolution Directing the City Manager to Develop Written Policies for Communications, Media Relations, and Multimedia Staff; Directing the City Manager to Develop a Communications Plan; and Reporting Back to the Governing Body within 60 Days. (Councilors Dominguez and Ives) (Matt Ross)*

Committee Review:

City Council (scheduled) 09/28/16

Fiscal Impact – No

[2y 27 OCR.pdf](#)

28. *Request for Approval of an Ordinance Repealing Ordinance No. 2016-15 Adopting a Municipal Gross Receipts Tax. (Councilor Dominguez) (Marcos Martinez)*

Committee Review:

City Council (request to publish) 09/14/16
 City Council (public hearing) 10/13/16

Fiscal Impact – No

[2z_28_OCR.pdf](#)

29. *Request for Approval of an Ordinance Relating to the City of Santa Fe Telecommunications Facilities in the Public Rights-of-Way Ordinance; Amending Subsection 27-2.1 SFCC 1987 to Establish Legislative Findings; Amending Subsection 27-2.3 SFCC 1987 to Repeal the Definition of “Gross Revenue” and Establish a New Definition for “Gross Charge”; Amending Subsection 27-2.5 to Repeal the Fee Structure and Establish an Infrastructure Maintenance Franchise Fee; and Making such Other Changes as are Necessary to Carry Out the Intent of this Ordinance. (Councilor Ives) (Marcos Martinez)*

Committee Review:

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| <i>Public Utilities Committee (postponed)</i> | 09/07/16 |
| <i>Public Works Committee (approved)</i> | 09/12/16 |
| <i>City Council (request to publish)</i> | 09/14/16 |
| <i>Public Utilities Committee (approved)</i> | 10/07/16 |
| <i>City Council (public hearing)</i> | 10/13/16 |

Fiscal Impact – No

[3a_29_OCR.pdf](#)

30. *Request for Approval of a Resolution Calling for the Update of the Community Economic Development Plan and Relevant Sections of City Code in Order to Establish Program Priorities, Goals and Metrics. (Councilor Maestas) (Fabian Trujillo)*

Committee Review:

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| <i>Economic Development Review Board (approved w/amendment)</i> | 09/06/16 |
| <i>Public Works Committee (approved)</i> | 09/12/16 |
| <i>City Business and Quality of Life Committee (not approved)</i> | 09/14/16 |
| <i>City Council (scheduled)</i> | 09/28/16 |

Fiscal Impact – No

[3b_30_OCR.pdf](#)**DISCUSSION**

31. *Request for Approval of an Ordinance Amending Section 7-4.2 SFCC 1987, Residential Green Building Code by Repealing Exhibit A to Chapter VII SFCC 1987; Adding a Requirements Section; and Amending Section 14-8.2(D) Best Management Practices for Grading Before and During Construction. (Councilors Ives, Dominguez and Villarreal) (Katherine Mortimer)*

a. *Request for Approval of Resolution Establishing Target Goals for the City’s Green Building Code to Meet the Goals Set Forth in the U.S. Mayors Climate Change Protection Agreement, the City’s Goal of Becoming Carbon Neutral by 2040, and the Need to Conserve Water Resources Due to the Projected Effects of Climate Change. (Councilors Ives, Dominguez and Villarreal) (Katherine Mortimer)*

b. *Request for Approval of Budget Increase in the Amount of \$73,982.*

Committee Review:

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| <i>Sustainable Santa Fe Commission (approved)</i> | 08/17/16 |
| <i>Planning Commission (approved)</i> | 08/18/16 |
| <i>Public Works Committee (approved)</i> | 08/29/16 |
| <i>Water Conservation Commission (approved)</i> | 09/13/16 |

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| City Council (request to publish) | | 09/14/16 |
| Public Utilities Committee (scheduled) | 10/05/16 | |
| City Council (public hearing) | | 10/13/16 |

*Fiscal Impact – Yes (FY 16/17 – expenditure = \$73,982; revenue = \$10,000)
(FY 17/18 – expenditure = \$123,514; revenue = \$15,000)*

[3c 31 OCR.pdf](#)

32. *Request for Approval of an Ordinance Amending the Land Development Code to Update Land-Use Categories, Table of Permitted Uses to add Agricultural Uses; Amending Subsection 14-6.2(H) of the Land Development Code to Prohibit Animal Production and Slaughterhouses, and Providing for Agricultural Uses; Creating a New Subsection 14-6.3(D)(4) of the Land Development Code to Allow for Agricultural Home Occupation Exceptions; Amending Section 14-8.7 of the Land Development Code to Waive Architectural Design Review of Agricultural Related Structures by the Land Development Director; and Amending Subsection 14-12 of the Land Development Code to Include Definitions for Terms Relating to Urban Agriculture. (Mayor Gonzales and Councilor Ives) (John Alejandro)*

a. *Request for Approval of a Resolution Creating the City of Santa Fe Procedures and Guidelines for Urban Agriculture Activities and Uses. (Mayor Gonzales and Councilor Ives) (John Alejandro)*

Committee Review:

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| Public Works Committee (approved) | 08/29/16 | |
| City Council (request to publish) (approved) | 08/31/16 | |
| Planning Commission (approved) | | 09/08/16 |
| Water Conservation Committee (approved) | 09/13/16 | |
| City Business Quality of Life Committee (approved with recommendation) | | 09/14/16 |
| Sustainable Santa Fe Commission (scheduled) | 09/21/16 | |
| City Council (public hearing) | | 09/28/16 |

Fiscal Impact – No

[3d 32 OCR.pdf](#)

33. *Presentation and Request for Approval of Procurement Under Federal Price Agreement and Professional Services Agreement in the Amount of \$400,000 – Time and Attendance Software Subscriptions, Implementation Services and Equipment (RFP #16/22/P); Kronos, Inc. (Renee Martinez and Oscar Rodriguez)*

Approval of this Contract will launch the First Phase of the 2 year \$1.6 million Implementation of a Modern Financial Community Development and Human Resources Process Management Platform.

[3e 33 OCR.pdf](#)

34. *Update and Proposed Timeline for Accomplishing Strategic Planning Resolution. (Adam Johnson)*
[3f 34 OCR.pdf](#)

MATTERS FROM THE COMMITTEE

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