

**City of Santa Fe, NM**  
**Regular Committee**  
**Monday, March 20, 2017**  
**05:00 PM – Finance Committee**  
**Council Chambers**

**AGENDA**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF CONSENT AGENDA**
- 5. APPROVAL OF MINUTES:**
  5. *Approval of Minutes:*

*Regular Finance Committee Minutes - February 27, 2017*  
[Finance Committee Minutes 2-17-17.pdf](#)

**INFORMATIONAL ITEM**

6. *Resolution 2016-90 Feasibility and Fiscal Impact Report. (Shannon Jones)*  
[Action Sheet - Resolution 2016-90.docx](#)  
  
[Resolution 2016-90 Feasibility and Fiscal Impact Report.pdf](#)

**CONSENT AGENDA**

7. *Request for Approval of Amendment No. 1 to Professional Services Agreement - Water and Wastewater Service Line Protection Services (RFP #14/12/P); Service Line Warranties of America, Inc. (Nick Schiavo)*

[Action Sheet - Service Line Warranties - Amendment 1.docx](#)

[Amendment 1 - Service Line Warranties of America.pdf](#)

[7.pdf](#)

8. *Request for Approval of Bid No. 17/08/B in the Amount of \$75,818.75 - Sewer Line Chemical Root Control Services for Wastewater Division; Dukes Root Control, Inc. ((Jerry Tapia)*  
[Action Sheet - Dukes Root Control Award of Bid 17-08-B.docx](#)

[Award of Bid 17-08-B Dukes Root Control.pdf](#)

[8.pdf](#)

9. *Request for Approval of Procurement Under Cooperative Price Agreement and Professional Services Agreement in the Amount of \$256,762.69 - Security System Improvements Project, Phase I for Canyon Road Water Treatment Plant; B & D Industries, Inc. (Alex Gamino)*

[Action Sheet - B&D Industries PSA.docx](#)

[PSA with B&D Industries.pdf](#)

[9.pdf](#)

10. *Request for Approval of Professional Services Agreements in the Amount of 76,200 - Collaborative Arts Marketing Program (RFP #17/21/P). (Debra Garcia y Griego)*
- *Institute of American Indian Arts, "Be Here Now: Counterculture in New Mexico," \$30,000*
  - *Museum of New Mexico Foundation, "Art of the Draw," \$30,000*
  - *WiseFool New Mexico, "ExperienceArt in the Siler Road Area," \$16,200*

[1754-15 Collaborative Arts Marketing Finance Packet 2017.pdf](#)

11. *Request for Approval of Procurement Under Cooperative Price Agreement in the Amount to Exceed \$50,000 - Medical Supplies for Fire Department. (Greg Cliburn)*
- *BoundTree Medical*
  - *Life Assist, Inc.*

[FIRE-Bound Tree-Life Assist-03.20-G.Cliburn.pdf](#)

12. *Request for Approval of Professional Services Agreement in the Amount of \$52,000 - Consulting Pharmacist Services (RFP #17/29/P) for Fire Department; Gonzales Pharmacy Consultant. (Greg Cliburn)*

[Finance Packet for Gonzales Pharmacy PSA \(2\).pdf](#)

[Fire-FCM 03.20.17 Gonzales Pharmacy -Procurement approval.pdf](#)

13. *Request for Approval of Procurement Under Cooperative Price Agreement in the Amount to Exceed \$50,000 - Medical Supplies for Fire Department; Henry Schein, Inc. (Greg Cliburn)*

[Finance Packet Henry Schein 1.pdf](#)

[Finance Packet Henry Schein 2.pdf](#)

[Finance Packet Henry Schein 3.pdf](#)

14. *Request for Approval of Master Service Agreement in the Amount of \$100,783 - Pilot Program for Printer Consolidation and Managed Print Services (RFP #17/01/P); Document Solutions, Inc. (David Kulb)*

[ITT FCM 03.20.17-DSI-2.pdf](#)

15. *Request for Approval of Amendment No. 1 to Professional Services Agreement in the Amount of \$63,475 - City-Wide Kronos Telestaff Software Implementation Project Management Services (RFP #17/13/P); Berry Dunn McNeil & Parker, LLC. (Renee Martinez)*

[Berry Dunn McNeil-Renee Mtz.pdf](#)

16. *Request for Approval of Procurement Under Cooperative Price Agreement in the Amount of \$124,032 - Upgrades with Warranty for CPR Radio Remote School Flasher System and RTC Connect System and 10 Year Cellular Plan for Communications for Signal Shop; Consolidated Traffic Controls, Inc. (Nick Lovato)*

[CPR Radio Remote System - Nick Lovato.pdf](#)

17. *Request for Approval of FY 2016/2017 Budget by Increasing the Community Services Department Budget by \$70,000 for Law Enforcement Assisted Diversion Program (LEAD). (Chris Sanchez)*

[LEAD Program Budget FY2016-17.pdf](#)[17.pdf](#)

18. *Request for Approval of FY 2016/17 Law Enforcement Protection Fund (LEPF) Application in the Amount of \$129,000 for Police Department; State of New Mexico Department of Finance, Local Government Division. (Patrick Gallagher)*

[SFPD-FCM 03.20.17 LEPF App.pdf](#)

19. *Request for Approval of Professional Services Agreement in the Amount of \$43,350 - Assessment of Fair Housing and Associated Research by HUD's Community Development Block Grant Program and New Mexico Mortgage Finance Authority; BBC Research and Consulting. (Margaret Ambrosino)*

[BBC Research-Ambrosino.pdf](#)

20. *Request for Approval of Recommendations to Sections Pertaining to Economic Development Code (Chapter 11.11) Entitled "2017 Economic Development Code Analysis Report" per Directives of Resolution 2016-75. (Fabian Trujillo)*

[Economic Dev. Code Analysis Recommendations - 03 Mar 17.pdf](#)

21. *Request for Approval of a Resolution Directing the Sustainable Santa Fe Commission to Research and Assess the Creation of a Joint City, Santa Fe County, and State of New Mexico Sustainability Authority for the Purpose of Developing, Implementing and Financing Sustainability-Related Programs in Santa Fe County that Counter the Effects of Climate Change, and Achieve Carbon Neutrality By 2040. (Councilor Ives) (John Alejandro)*

*Committee Review:*

<i>Sustainable Santa Fe Commission (scheduled)</i>	<i>03/15/17</i>
<i>City Council (scheduled)</i>	<i>03/29/17</i>

*Fiscal Impact: No*

[Leg-FCM 03.20.17 Sustainability Authority.pdf](#)

22. *Request for Approval of an Ordinance Amending Subsection 23-6.2 SFCC 1987 to Permit the Sale and Consumption of Alcohol at the Railyard Park for the Bike and Brew Event. (Councilors Lindell, Villarreal, Ives and Trujillo) (Alfred Walker)*

*Committee Review:*

<i>Public Works Committee (approved)</i>	<i>02/20/17</i>
<i>City Council (request to publish) (approved)</i>	<i>02/22/17</i>
<i>City Business Quality of Life Committee</i>	<i>03/08/17</i>
<i>City Council (public hearing)</i>	<i>03/29/17</i>

*Fiscal Impact - No*

[Leg-FCM 03.20.17 Bike and Brew Railyard Pk-1.pdf](#)[Action Sheet #12.pdf](#)

23. *Request for Approval of an Ordinance Amending Chapter 7-1 SFCC 1987 Regarding Building and Related Codes; Adopting the 2015 International Building Code, the 2015 International Residential Building Code, the 2015 International Existing Building Code, and Other Related Codes as Amended by the State of New Mexico and the City of Santa Fe. (Councilor Harris) (Michael Purdy)*

*Committee Review:*

<i>Public Works Committee (approved)</i>	03/06/17
<i>City Council (request to publish)</i>	03/08/17
<i>City Council (public hearing)</i>	04/12/17

*Fiscal Impact - No*[Leg- FCM 03.20.17 Building Code Updates.pdf](#)[Action Sheets - 17 PWC.docx](#)

24. *Request for Approval of an Ordinance Amending Section 6-17, Membership of the City Business and Quality of Life Advisory Committee to Change the Name to the Economic Development Advisory Committee; to Remove One Member of the Governing Body; Removing the Requirement for Governing Body Review of the Work of the Advisory Committee; and Amending the Membership of the Economic Development Review Subcommittee to add a Member of the Governing Body, and Remove One Appointed Member. (Councilors Harris, Lindell and Ives) (Fabian Trujillo)*

*Committee Review:*

<i>Economic Development Review Subcommittee (approved w/amend)</i>	02/23/17
<i>Public Works Committee (approved)</i>	03/06/17
<i>City Business Quality of Life Committee (approved)</i>	03/08/17
<i>City Council (request to publish)</i>	03/08/17
<i>City Council (public hearing)</i>	04/12/17

*Fiscal Impact - No*[Leg- FCM 03.20.17 CBQL and EDRC Changes -Ord.pdf](#)[Action Sheets - Item 9 PWC.doc](#)

25. *Request for Approval of a Resolution Expressing the City Of Santa Fe's Desires for Redevelopment of the Garrett's Desert Inn Property and Offering to Cooperate with the New Mexico Commissioner of Public Lands in His Office's Review and Ranking of Solicited Land Use/Redevelopment Proposals. (Councilor Maestas) (Matthew O'Reilly)*

*Committee Review:*

<i>Public Works Committee (approved)</i>	03/06/17
<i>City Business Quality of Life Committee (approved)</i>	03/08/17
<i>City Council (scheduled)</i>	03/29/17

*Fiscal Impact - No*[Leg-FCM 03.20.17 Desert Inn Property Development Preference.pdf](#)[Action Sheets - Item 16 PWC.doc](#)

26. *Request for Approval of a Resolution Sponsoring the Next Generation Water Summit and Waiving all Space Rental Fees for Use of the Santa Fe Community Convention Center. (Mayor Gonzales) (Randy Randall)*

*Committee Review:*

<i>Water Conservation Committee (scheduled)</i>	03/14/17
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City Council (scheduled) 03/29/17

Fiscal Impact - Yes - \$18,900 in waived fees

[Leg-FCM 03.20.17 Next Generation Water Summit.pdf](#)

27. Request for Approval of a Resolution adding the Water History Park and Museum Phase III Project to the Fiscal Year 2017/18 Capital Improvement Plan (CIP). (Councilors Maestas and Ives) (David Pfeifer)

Committee Review:

Public Works Committee (approved) 03/06/17  
 City Business Quality of Life Committee (approved) 03/08/17  
 City Council (scheduled) 03/29/17

Fiscal Impact - No

[Leg. -Water History Museum Phase 3 \(Substitute\).pdf](#)

[Action Sheets - Item 13 PWC.doc](#)

28. Request for Approval of a Resolution Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority to Refund, Refinance and Defeas the City's Outstanding Subordinate Lien Gross Receipts Tax Improvement Revenue Bonds, Series 2012C. (Councilor Dominguez) (Adam Johnson and Bradley Fluetsch)

Committee Review:

Public Works Committee (scheduled) 03/27/17  
 City Council (scheduled) 03/29/17

Fiscal Impact - Yes

[Leg-FCM 03.20.17 NMFA App 2012C Sub Lien GRT Refunding.pdf](#)

29. Request for Approval of an Ordinance Authorizing the Issuance and Sale of the City of Santa Fe, New Mexico Taxable Subordinate Lien Gross Receipts Tax Refunding Revenues Bonds, Series 2017 in an Aggregate Principal Amount of \$4,540,000 for the Purpose of Defraying the Cost of Refunding, Paying and Defeating the Outstanding City of Santa Fe, New Mexico Subordinate Lien Gross Receipts Tax Improvement Revenue Bonds, Series 2012C; Providing That the Bonds Will be Payable and Collectible From Certain Gross Receipts Tax Revenues Distributed to the City; Establishing the Principal Amounts, Interest Rates and Other Details of the Bonds; Approving the Execution and Delivery of a Bond Purchase Agreement for the Sale of the Bonds; Providing for Redemption of the Refunded Bonds; Providing for the Collection of Certain Gross Receipts Tax Revenues; Approving Certain Other Agreements and Documents in Connection With the Refunded Bonds; Ratifying Action Previously Taken in Connection With the Bonds; Repealing All Ordinances in Conflict Herewith; and Related Matters. (Councilor Dominguez) (Adam Johnson)

Committee Review:

City Council (request to publish) 03/29/17  
 City Council (public hearing) 04/26/17

Fiscal Impact - Yes

[Leg-Refunding 2012C Sub Lien GRT Bond Authorization \(FC Pkt\) 1.pdf](#)

30. *Request for Approval of RFP for Fiscal Agent Services. (Robert Rodarte and Christina Keyes)*  
[Binder2-Fiscal Bank Svcs -RFP.pdf](#)

**DISCUSSION**

31. *Joint Report on City of Santa Fe Fraud, Waste and Abuse Hotline - Call No. 12. (Liza Kerr and Kelley Brennan)*  
[Fraud, Waste and Abuse Hotline.pdf](#)

**MATTERS FROM STAFF**

32. *City of Santa Fe FY 2017/2018 Five-Year Capital Improvement Plan. (Adam Johnson and Becky Casper)*  
[Memo\\_5yrCIP\\_Complete Finance.pdf](#)

[CIP COMPLETE V2\\_FC03202017.pdf](#)

**MATTERS FROM THE COMMITTEE**

**ADJOURN**