

**City of Santa Fe, NM**  
**Regular Committee**  
**Monday, June 19, 2017**  
**05:00 PM – Finance Committee**  
**Council Chambers**

**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF AGENDA**

**4. APPROVAL OF CONSENT AGENDA**

**5. APPROVAL OF MINUTES**

Regular Finance Committee Minutes - April 18, 2017

Special Finance Budget Hearing - April 19, 2017

Regular Finance Committee Minutes- May 22, 2017

[20170602151552.pdf](#)

[20170614115320.pdf](#)

[20170614115427.pdf](#)

**CONSENT AGENDA**

6. Request for Approval of Grant Award and Agreement in the amount of \$304,000 - Division of Senior Services' Programs: State of New Mexico, Aging and Long Term Services Department;. (Melanie Montoya)

- Foster Grandparent Program

- Retired Senior Volunteer Program

- Senior Companion Program

[Aging and LTS- Chris Sanchez.pdf](#)

7. Request for Approval of Project Work Plan under Joint Powers Agreement and Budget Adjustment in the Amount of \$117,971.00 - Fund Fire Department Wildland Handcrew to Conduct Fuel Reduction on United States Forest Service in the Santa Fireshed; Energy Minerals and Natural Resources Department. (Greg Gallegos)

[Wildland Federal Award \\$117000.pdf](#)

8. Request for Approval of Professional Services Agreement in the Amount of \$120,000 - Injury Prevention Program; Spine Solutions Inc. (Barbara Boltrek)

[Spine Solutions, Inc -revised Barb Boltrek.pdf](#)

9. Request for Approval of Comprehensive Insurance Program in the amount of \$2,129,552.43 - Insurance Policies and Coverage for FY 2017-18; A J. Gallagher. (Barbara Boltrek)

[A. J. Gallagher-combined.pdf](#)

10. Request for Approval of Award of Bid No. 17/37/B for the Procurement of Office Supplies, Toner and Furniture for Four Years- Matthews Office Supply Inc., Santa Fe; Midway Office Supply Center Inc., Albuquerque; Sandia Office Supply Inc., Albuquerque; SFCS Supplies Inc., Santa Fe; Creative Interiors Inc.,

Santa Fe; Office Depot, FL., The Tree House Inc., MA, NJ.; LD Products Inc., CA.; School Specialty, WI. and Coast to Coast Computer Products, CA. (Robert Rodarte)

[Purchasing-RFB 17-37-B.pdf](#)

11. Request for Approval of Award of Bid # '17/38/B - Procurement of Plumbing Supplies for Four Years; Ferguson Company, Santa Fe; Santa Fe Winnelson Co., Santa Fe; Aranda Plumbing Supply Inc., Santa Fe; Ace Hardware, Santa Fe; Big Jo True Value, Santa Fe. (Robert Rodarte)

[Purchasing-RFB 17-38-B.pdf](#)

12. Request for Approval of Award of Bid # '17/39/B - Procurement of Miscellaneous Construction Tools and Supplies Hardware Supplies for Four Years; Ferguson Company, Santa Fe; Santa Fe Winnelson Co., Santa Fe; Aranda Plumbing Supply Inc., Santa Fe; Ace Hardware, Santa Fe; Big Jo True Value, Santa Fe. (Robert Rodarte)

[Purchasing-RFB 17-39-B.pdf](#)

13. Request for Approval of Professional Services Agreement in the Amount of \$82,421.55 - Materials, Labor and Equipment for Lighting Upgrade Project at the Canyon Road Water Treatment Plant; Facility Solutions Group, Inc. (John Alejandro)

[PSA - Facility Solution - COMBINED.pdf](#)

[Item 13 New Pg 16 Finance Cmtee 6 19 2017.pdf](#)

14. Request for Approval of Bid No. 17/30/B and Contract in the Amount of \$91,788.35 - Wastewater Management Division On-Call Repair, Replacement and Extension Project; Sub-Surface Contracting, Inc. (Stan Holland)

[Award of Bid No. 17-30-B - Sub Surface Contracting - COMBINED.pdf](#)

15. Request for Approval of Change Order No. 1 in the Amount of \$108,211.65 and Budget Adjustment in the Amount of \$100,000 - Wastewater Management Division On-Call Repair, Replacement and Extension Project; Sub Surface Contracting, Inc. (Stan Holland)

[CO # 1 - Sub Surface Contracting - COMBINED.pdf](#)

16. Request for Approval of Amendment No. 3 to Professional Services Agreement in the Amount of \$375,000 - FY 2017/18 Engineering Services; CDM Smith. (Bill Schneider)

[Amend 3 - CDM Smith - COMBINED.pdf](#)

17. Request for Approval of Procurement Under Cooperative Price Agreement in the Amount of \$266,618 - One (1) Small Automated Side-Loader; Bruckner's. (Lawrence Garcia)

[Purchase 1 Small Automated Side-Loader - COMBINED.pdf](#)

18. Request for Approval of Amendment No. 2 to Professional Services Agreement in the Amount of \$52,813 - Reclaimed Water Feasibility Study; Carollo Engineers, Inc. (Bill Schnieder)

[Amend 2 - Carollo Engineers - COMBINED.pdf](#)

19. Request for Approval of Procurement Under the New Mexico Statewide Price Agreement in the Amount of \$48,832 - Two (2) Support Vehicles; Power Ford. (Lawrence Garcia)  
[Purchase 2 Support Vehicles - Power Ford - COMBINED.pdf](#)
20. Request for Approval of the Award of Bid No. 17/10/B in the Amount of \$904,128 - Procurement of three (3) Front-Loading Solid Waste Collection Vehicles; Bruckner's of Albuquerque. (Lawrence Garcia)  
[Award of Bid No. 17-10-B - Bruckner's of Albq. - COMBINED.pdf](#)
21. Request for Approval of the Award of Bid No. 17/11/B in the Amount of \$659,114 - for the Procurement of Two (2) Automated Side-Load Solid Waste Collection Vehicles; Rush Truck Center. (Lawrence Garcia)  
[Award of Bid No. 17-11-B - Rush Truck Center - COMBINED.pdf](#)
22. Request for Approval of Procurement of Services, Chemicals, Reagent, Repairs and Equipment in the Amount of Over \$50,000 - Wastewater Treatment Plant; HACH Company. (Luis Orozco)  
  
[Procurement - HACH Company - COMBINED.pdf](#)
23. Request for Approval of the Following Bids for Polyelectrolyte Chemicals (Sludge Thickening Aids) for FY 2017/2018 through FY 2020/201 - Wastewater Treatment Plant and Compost Dewatering Facility: (Kenneth Espinoza)
- a. Bid No. '17/33/B in the Amount of \$44,455.50 per Year for a Total Amount of \$177,822 for Four (4) Years.  
  
[Award of Bid No. 17-33-B - Polydyne - COMBINED.pdf](#)  
  
[Business License and Insurance for Polydyne 2017.pdf](#)
24. Request for Approval of the Following Bids for Polyelectrolyte Chemicals (Sludge Thickening Aids) for FY 2017/2018 through FY 2020/201 for the Wastewater Treatment Plant and Compost Dewatering Facility: (Kenneth Espinoza)
- b. Bid No. 17/34/B in the Amount of \$71,944 per Year for a Total Amount of \$287,776 for Four (4) years.  
  
[Award of Bid No. 17-34-B - Polydyne -COMBINED.pdf](#)  
  
[Business License and Insurance for Polydyne 2017.pdf](#)
25. Request for Approval of a Professional Services Agreement in the Amount of \$60,000 - Perform Class II Services for the Turblex Blowers at the Wastewater Treatment Plant; Siemens Energy, Inc. (Johnny Valdiviezo)  
  
[PSA - Siemens Energy, Inc. -COMBINED.pdf](#)
26. Request for Approval of Amendment No. 1 to Professional Services Agreement and Extension of Contract for One (1) Year in the Amount of \$75,000 - Implementation of Strategic Marketing Plan; PK Public Relations. (Christine Chavez)  
  
[Amend # 1 - PK Public Relations - COMBINED.pdf](#)
27. Request for Approval of Amendment No. 4 to Professional Services Agreement in the Amount of \$37,909,38 - FY 2017/2018 for On-Call Patching and Sealing Services; GM Emulsions LLC. (Mike Moya)

[Amend 4 - GM Emulsions - COMBINED.pdf](#)

28. Request for Approval of Professional Services Agreement and Cooperative Education Services Agreement in the Amount of \$62,023.75 - Engineering Services for design of the BDD Water Treatment Facility 4 Million Gallon Finished Water Storage Tank; Molzen-Corbin. (Kristin Johansen)

[PSA - Molzen-Corbin \(CESA\) - COMBINED.pdf](#)

29. Request for Approval of Contract in the Amount of \$96,000 - 320 Toilet Retrofit Credits Eight (8) Acre Feet; Blue River Cattle and Land Company, LLC. (Andrew Erdmann)

[Contract - Blue River Cattle & Land Co. - COMBINED.pdf](#)

30. Request for Approval of Award of Bid No. 17/26/B for Four (4) years in the Amount of \$86,100 - Procurement of Soda Ash (Sodium Carbonate) for the Canyon Road Water Treatment Plant; BHS Marketing, LLC. (Alex Puglisi)

[Award of Bid No. 17-26-B - BHS Marketing, LLC - COMBINED.pdf](#)

31. Request for Approval of Award of Bid No. 17/27/B for four (4) years in the Amount of \$27,330 - Procurement of Salt for the Canyon Road Water Treatment Plant; Commodities USA. (Alex Puglisi)

[Award of Bid No. 17-27-B - Commodities USA - COMBINED.pdf](#)

32. Request for Approval of Award of Bid No. 17/28/B for Four (4) years in the Amount of \$35,616 - Procurement of Liquid Sodium Permanganate for the Canyon Road Water Treatment Plant; Chemrite, Inc. (Alex Puglisi)

[Award of Bid No. 17-28-B - Chemrite - COMBINED.pdf](#)

33. Request for Approval of Award of Bid No. 17/29/B for the Four (4) Years in the Amount of \$114,756.60 - Procurement of Liquid Aluminum Sulfate for the Canyon Road Water Treatment Plant; Chameleon Industries, Inc. (Alex Puglisi)

[Award of Bid No. 17-29-B - Chameleon Industries, Inc. -COMBINED.pdf](#)

34. Request for Approval of Award of Bid No. 17/25/B for Four (4) years in the Amount of \$59,400 - Procurement of Sodium Hypochlorite for the Canyon Road Water Treatment Plant; DPC Industries, Inc. (Alex Puglisi)

[Award of Bid No. 17-25-B - DPC Industries - COMBINED.pdf](#)

35. Request for Approval of Professional Services Agreement which is Part of the Master Agreement with Document Solutions Inc., in the Amount of \$131,550.24 - Printer Consolidation and Managed Print Pilot Program, Leasing of Printing Equipment and to Treat the Leasing Company as a Separate Vendor; Marlin Business Bank (David Kulb)

[Marlin Bank w-coi-combined.pdf](#)

36. Request for Approval of Grant Application, Award and Agreement in the Amount of \$ 71,733 - FY 2017, Ridefinders Program Funding Federal Transit Administration. (Kieth Wilson)

[FY2017 Ridefinders -rev FinPacket 06-08-17.pdf](#)

37. Request for Approval of a Grant Application, Award and Agreement in the Amount of \$1,619,806 - FY 2016 Section 5307 Urbanized Area Apportionment to the City of Santa Fe and Budget Adjustment in the amount of \$8206. Federal Transit Administration. ( Kieth Wilson)

[FTA-Urbanized rev.pdf](#)

38. Request for Approval of a Professional Services Agreement in the Amount of \$287,028.13 - Bus Shelters Phase II-Installation; H. O. Construction; (LeAnn Valdez)

[PW- \(LeAnn V.\).pdf](#)

39. Request For Approval of Award of BID No. 17/16/B and Approval of Contract in the Amount of \$601,907.60 - Rail Trail Extension Project – Alta Vista to Pen Road; G.M. Emulsion LLC. (Leroy Pacheco)

[Rail Trail Ext -rev 2 combined L. Pacheco.pdf](#)

40. Request for Approval of Amendment No. 2 to Professional Services Agreements 15-0883 & 15-0884 with Prudential Overall Supply for laundry service with the following Amendments:

A. Amending 15-0883 in the amount of \$5,520 and extending the term to March 12, 2018

B. Amending 15-0884 in the amount of \$12,521 and extending the term until March 12, 2018. (Lois Amador)

[Prudential -PW9 combined.pdf](#)

41. Request for Approval of Amendment No. 2 in the Amount of \$100,955.81 - Elevator Maintenance Service Agreement, Extension of One Year; KONE, Inc. (Noel Correia)

[Kone Inc- #11 combined.pdf](#)

42. Request for Approval of Amendment No. 1 in the Amount of \$51,541.59 for a Total Contract Amount of \$285,143.19 - Sandoval Garage CIP Project #646 – City of Santa Fe Stucco Project; Davenport Construction Management LLC. (LeAnn Valdez)

- Request for Approval of a Budget Adjustment
- Request for Approval of Amendment No. 2 in the Amount of \$39,236.03 for a Total Contract Amount of \$324,379.22 - City Hall Painting; Davenport Construction Management LLC. (LeAnn Valdez)

[Davenport Construction Mgt LLC-rev 2-combined.pdf](#)

43. Request for Approval of Professional Services Agreement in the Amount of \$300,000 - FY 2017-18 Economic Development Investment Portfolio; Five Various Vendors. (Alexandra Ladd)

[Memo\\_OED\\_Portfolio-Jessica Sandoval.pdf](#)

[1 SFBI.pdf](#)

[3 SEED.pdf](#)

[4 Market\\_Intelligence\\_Solutions.pdf](#)

[5 Andrea Romero.pdf](#)

[6 Lacey\\_Adams.pdf](#)

44. Request for Approval of Two (2) Professional Services Agreements in the Amount of \$300,000 - Through the Poverty and Climate Solutions / Verde Fund RFP,- Services Provide Integrated, Wrap-Around Services; Homewise, Verde Community Impact Collaborative ( Youthworks). (Alexandra Ladd)

[Verde Fund -A. Ladd.pdf](#)

45. Request for Approval of Agreements in the Amount of \$290,000.00 - Provide Homebuyer Support Services, Create Affordable Housing and Support the City for Its Affordable Housing Polices and Santa Fe Homes Program (SFHP); Homewise and The Housing Trust. (Alexandra Ladd)

[General Fund-Homewise- Housing Trust-combined.pdf](#)

46. Request for Approval of Grant Agreement, Amendment NO. 1 Grant Agreement and Continuum of Care Agreement In the Amount of \$166499 FY 2017-2018 -Shelter Plus Care and Continuum of Care; (Alexander Ladd).

- Santa Fe Community Housing Trust
- St. Elizabeth Shelter-Amendment #1
- St. Elizabeth Shelter (Continuum of Care)

[St Elizabeth CoC & SPC-Memo combined.pdf](#)

47. Request for Approval of a Resolution Endorsing the North Central Regional Transit District's FY 2018 Budget Proposal, Approving the FY 2018 City of Santa Fe Regional Transit Plan Including \$25,000 in Funding, and Submitting the City's Regional Transit Plan for FY 2018 to the North Central Regional Transit District Board of Directors for Consideration and Approval. (Councilor Maestas) (Keith Wilson)

#### Committee Review

Public Works Committee (approved)  
City Council

06/12/17  
06/28/17

Fiscal Impact: Yes - The NCRTD's Approved FY2018 Budget Includes \$1,011,150.00 Allocated to the City of Santa Fe for Expenditures for Regional Transit Services on Behalf of the NCRTD. The Agreement is for City of Santa Fe to pay \$25,000 for Mountain Run. This Money Will be Deducted from Amount Billed to NCRTD from the Santa Fe Trails on the First Quarter Invoice. Funding is Recuperated Quarterly by Invoicing NCRTD for Services Provided.

[NCRTD -#15 combined.pdf](#)

48. Request for Approval of a Resolution Directing the City Manager to Explore the Creation of Legislation Establishing and Funding Local Arts and Culture Districts. (Councilor Maestas) (Debra Griego y Garcia)

#### Committee Review:

Arts Commission (approved)

05/08/17

Public Works Committee ( approved )

06/12/17

Economic Development Advisory Committee (scheduled)

06/14/17

City Council (scheduled)

06/28/17

Fiscal Impact - No

[Res. Local Arts & Culture Districts #13.pdf](#)

49. Request for Approval of a Resolution Calling for the Expedited Implementation of all Pending Broadband Policy Recommendations by the Economic Development Division. (Councilor Maestas) (Larry Worstell / Alexandra Ladd)

#### Committee Review:

Public Works Committee (approved )	06/12/17
Economic Development Advisory Committee (scheduled)	06/14/17
City Council (scheduled)	06/28/17

Fiscal Impact - Yes - \$363,094 for Capital Outlay

[Res. Broadband Policy #14 combined.pdf](#)

50. Request for Approval of a Resolution Directing the City Manager to Identify Potential Funding Sources to Support the Work of Industry Stakeholders to Develop the “Santa Fe Network.tv.” (Mayor Gonzales) (Alexandra Ladd)

Committee Review

Economic Development Advisory Committee	06/14/17
City Council	06/28/17

Fiscal Impact - Yes - 45,000 - (\$25,000 from Tourism; \$20,000 from Economic Development)

[Santa Fe Network.tv Funding \(FC Pkt\).pdf](#)

51. Request for Approval of a Resolution Adopting Administrative Procedures for Native American Arts or Crafts District. (Mayor Gonzales and Councilor Ives) (Debra Griego y Garcia)

Committee Review:

Arts Commission (scheduled)	06/12/17
Economic Development Advisory Committee (scheduled)	06/14/17
City Council (scheduled)	06/28/17

Fiscal Impact - No

[NAACD Administrative Procedures \(FC Pkt\).pdf](#)

52. Request for Approval of a Resolution Declaring the City’s Position on Regionalization of the Water System. (Andrew Erdmann) (Councilor Maestas)

Committee Review:

Public Utilities Committee (approved)	06/07/2017
City Council (scheduled)	06/28/2017

Fiscal Impact - No

[Resolution - Regionalization of the Water System - COMBINED.pdf](#)

## INFORMATIONAL

53. Seasonal Tourist Officer Segway Program. (Mario Salbidrez)  
[PD - STO Segway Program - Mario Salbidrez.pdf](#)

## DISCUSSION

## ADJOURN