

City of Santa Fe, NM
Regular Committee
Monday, July 17, 2017
05:00 PM – Finance Committee
Council Chambers

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA

5. APPROVAL OF MINUTES

Regular Finance Committee Minutes - June 19, 2017

Regular Finance Committee Minutes - July 3, 2017

[July 3, 2017 FC Minutes.pdf](#)

[June 19th 2017 Minutes -combined.pdf](#)

INFORMATIONAL

6. Performance Audit - Public Utilities, Utility Billing, Customer Deposits. (Liza Kerr, Shannon Jones, Caryn Fiorina)

[Audit Report -rev combined 06.29 L. Kerr.pdf](#)

CONSENT AGENDA

7. Request for Approval of Agreement in the Amount of \$77,639.37 – Adobe Software via Three-Year Enterprise License Agreement: SHI International Co. (B. Malecki)

[2017_07_18_ETLA.pdf](#)

8. Request for Approval of Procurement and Professional Services Agreement in the Amount of \$374,645.41 - Planning and Design for the Reconstruction of Guadalupe St. From Agua Fria to Paseo de Peralta; Wison & Company, Inc. (David Catanach)

[Guadalupe Contract-FC 07.17.17.pdf](#)

9. Request for Approval of Procurement via HGAC Buy Price Agreement in the Amount of \$348,732 - Vactor Equipment; VAC-CON, Inc., (David Catanach).

[Vactor Purchase Request -FC 07.17.17 D Catanach.pdf](#)

10. Request for Approval of State Price and Professional Services Agreement in the Amount of \$400,000 - Asphalt Concrete Patch Material; GM Emulsions LLC. (David Catanach)

[GM Emulsions FC 07.17-David Catanach.pdf](#)

11. Request for Approval of City of Santa Fe On-Call Agreement and State Price Agreement in the Amount of 2,358,946.21 -Pavement Maintenance Projects (Labor and Materials, and Asphalt Concrete Patch Material); GM Emulsions LLC. (David Catanach)

[2017-2018 Pavement Maintenance Projects -FC 07.17.17 D. Catanach.pdf](#)

12. Request for Approval of Award of Bid No. '17/32/B in the Amount of \$516,011.50 - FY 2017/2018 City Wide Water Utility Construction & Repair Contract – CIP # 953; Sub Surface Contracting, Inc. (Bill Huey)

[Award of Bid 17-32-B - Sub Surface Contracting - COMBINED.pdf](#)

13. Request for Approval of Amendments of Two (2) Professional Services Agreements in the Total Amount of \$205,000 - Provide Workforce Development, Entrepreneurial Acceleration and Other Support for Business Development in Santa Fe; Youthworks, SCORE. (Alexandra Ladd and Matthew Brown)

[SCORE-Youthworks combined v.1.pdf](#)

14. Request for Approval of a Budget Adjustment/Increase in the Water Rights Development CIP Fund in the Amount of \$132,809. (Shannon Jones)

[BAR - \\$132,809 - COMBINED.pdf](#)

15. Request for Approval of Award of Bid No. '17/48/P in the Amount of \$157,073.28 - Provide Consultant Services for the Paseo Real Wastewater Treatment Plant Belt Filter Press # 3; HDR Engineering, Inc. (Kenneth Espinoza)

[Award of Bid 17-48-P - HDR Engineering - COMBINED.pdf](#)

16. Request for Approval of a Professional Services Agreement Through a Cooperative Education Services Agreement in the Amount of \$184,438.92 - CRWTP Security System Improvements Phase III; Intraworks, Inc. (Alex Gamino)

[PSA - Intraworks, Inc. - COMBINED.pdf](#)

17. Request for Approval of a Professional Services Agreement in the Amount of \$221,997 - to Complete Phase I Engineering and Permitting/Preliminary Design Evaluation for Reuse Pipeline from Paseo Real WWTP to the Rio Grande Based on a Cooperative Procurement via an Albuquerque Bernalillo County Water Authority On-Call Engineering Contract for Water and Wastewater Services; Carollo Engineers. (William Schneider)

[PSA - Carollo Engineers - COMBINED.pdf](#)

18. Request for Approval of Sole Source and Professional Services Agreement in the Amount of \$71,280 - Payment to Hire/Pay Employee to Perform Functions of a Domestic Violence & Sexual Assault Coordinator and Assist with the U-Visa Certification Process When Necessary; Solace Crisis Treatment Center. (Patrick Gallagher)

[PD - Solace Employee PSA 2017 - Nancy Jimenez.pdf](#)

19. Request for Approval of Ratification of Purchase Order No. 16175967 in the Amount of \$112,909.18 - Sewage Services Near Christus St. Vincent Hospital for the WWMD. (Jerry Tapia)

[Ratification of Purchase Order No. 16175967 - COMBINED.pdf](#)

20. Request for Approval of Legal Services Agreement Amendment NO. 2 in the Amount of \$50,000 - Work on Three Issues Before the New Mexico Office of the State Engineer (OSE):

1) the Northwest Well Application, 2) Return Flow/Discharge Credit Application, 3) Groundwater Storage and Recovery Permit; Stein & Brockmann, LLC. (Marcos Martinez).

[Rev-incl pg 2 memo-Stein & Brockmann.pdf](#)

21. Request for Approval of Procurement via National Joint Powers Alliance Cooperative Purchasing Agreement in the Amount of \$237,342.70 - Vaulted Toilets; CXT, Inc. (Richard Thompson).

[CXT Inc.- rev. combined.pdf](#)

22. Request for Approval of Meow Wolf Local Economic Development Project: (Mayor Gonzales, Councilors Lindell, Harris and Ives) (Fabian Trujillo)

a) An Ordinance Relating to the City of Santa Fe Economic Development Plan Ordinance, Article 11-11 SFCC 1987; Approving and Adopting A Local Economic Development Project Participation Agreement Between The City Of Santa Fe and Meow Wolf, Inc. for Acquisition and Expansion of a New Production and Cultural Facility, a Local Economic Development Project.

(1) Request for Approval of Local Economic Development Project Participation Agreement Between the City of Santa Fe and Meow Wolf for Expansion of its Facilities and to Improve or Construct Infrastructure Necessary to the Facility Located at 2600 Camino Estrada, Santa Fe, NM.

b) Request for Approval of Intergovernmental Agreement Between the New Mexico Economic Development Department and the City of Santa Fe, New Mexico for the Purpose of Facilitation the Disbursement of Funds for the Meow Wolf Local Economic Development Project.

c) Request for Approval of Budget Adjustment in the Amount of \$550,000.

Committee Review

Economic Development Review Subcommittee (approved)	06/26/17
City Council (request to publish)	06/28/17
Economic Development Advisory Committee	07/12/17
City Council (public hearing)	07/26/17

Fiscal Impact:	Expenditures (PPA) = FY17/18 - \$625,000; FY 18/19, 19/20, and 20/21 - \$475,000
	Revenue (NMEDD LEDA Grant = FY17/18 - \$550,000; FY 18/19, 19/20, and 20/21 - \$300,000

[Meow Wolf-combined.pdf](#)

23. Request for Approval of an Ordinance Authorizing The Sale of 1,491 Square Feet of Real Property Consisting of a Portion of the Former Bower Street Right-of-Way Adjacent to 322 Paseo De Peralta and Described as "Parcel 1" as Shown and Delineated on a Survey Entitled, "Plat of Boundary Survey for the City of Santa Fe Parcel 1" Prepared by Sierra Land Surveying, Inc., David E. Cooper, N.M.P.S. No. 9052, Dated February 15, 2017, Lying and Being Situate Within the City and County of Santa Fe, New Mexico. (Councilor Lindell) (Matthew O'Reilly)

Committee Review

Public Works Committee (approved)	06/26/17
City Council (request to publish) (approved)	06/28/17
City Council (public hearing)	07/26/17

Fiscal Impact: Revenue = \$30,000

[Real Property Sale - 322 Paseo de Peralta \(FC Pkt\).pdf](#)

24. Request for Approval of an Ordinance Amending Subsection 14-6.3(B)(2)(C) SFCC 1987 to Regulate Parking or Storage of Specified Noncommercial Vehicles Within Residentially Zoned Districts. (Councilors Lindell and Ives) (Greg Smith)

Committee Review:

Planning Commission (approved)	05/18/17
Public Works Committee (approved)	06/26/17
City Council (request to publish) (approved)	06/28/17
City Council (public hearing)	07/31/17

Fiscal Impact: None

[Storage in Residential Districts-combined.pdf](#)

25. Request for Approval of a Resolution of the Fourth Quarter (Year-End) Budget Adjustments for Fiscal Year 2016/2017, and Accompanying Quarterly Report and Associated Forms/Schedules required for Submittal to the New Mexico Department of Finance and Administration/Local Government Division (DFA/LGD) for the Third Quarter of Fiscal Year 2016/2017. (Andy Hopkins)

[4th Q 16-17 Budget Adj-signed combined.pdf](#)

26. Request for Approval of An Ordinance Repealing Section 25-11 Relating To The Water Conservation Credit Program. (Councilor Rivera) (Andrew Erdmann)

Committee Review:

Public Utilities Committee	07/05/17
Water Conservation Commission	07/11/17
City Council (request to publish)	07/12/17
City Council (public hearing)	08/09/17

Fiscal Impact: None

[Water Conservation Credit Repeal \(FC Pkt\).pdf](#)

27. Request for Approval of a Resolution Granting Provisional Authority to the City Manager to Approve Grants With Time Sensitive Deadlines; and Directing the City Manager to Submit the Grant to the Governing Body for Ratification at the Earliest Regularly Scheduled City Council Meeting, Thereafter. (Councilors Rivera, Maestas, Harris and Ives) (David Chapman)

Committee Review:

Public Works Committee	07/10/17
City Council	07/26/17

Fiscal Impact: None

[CM Grant Approval -combined.pdf](#)

28. Request for Approval of a Resolution Directing the City Manager To Identify Potential Funding Sources To Support The Work Of Industry Stakeholders To Develop The “Santa Fe Network.Tv.” (Mayor Gonzales) (Alexandra Ladd)

Committee Review:

Economic Development Advisory Committee (no recommendation)	06/14/17
Finance Committee (postponed)	06/19/17
City Council	07/26/17

Fiscal Impact: \$45,000 - funds will come from Tourism (\$25,000) and Economic Development (\$20,000)

[Santa Fe Network.tv Funding \(FC Pkt\) 1.pdf](#)

DISCUSSION

29. Presentation of Draft 2019-2013 Infrastructure Capital Improvements Plan (ICIP) (Nicholas Schiavo)
[ICIP- rev 3 combined.pdf](#)

30. Request for Review and Approval for Discussion of Debt Management Policy Recommendation. (Adam Johnson and Bradley Fluetsch)
[2017_07_17_Debt Mgt Policy-rv.pdf](#)

MATTERS FROM STAFF

MATTERS FROM THE COMMITTEE

EXECUTIVE SESSION

ADJOURN