

**City of Santa Fe, NM**  
**Regular Committee**  
**Monday, December 04, 2017**  
**05:00 PM – Finance Committee**  
**Council Chambers**

**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF AGENDA**

**4. APPROVAL OF CONSENT AGENDA**

**5. APPROVAL OF MINUTES**

- a) Regular Finance Committee Meeting -- October 30, 2017  
[Item 5a.pdf](#)
  
- b) Regular Finance Committee Meeting -- November 13, 2017  
[Item 5b.pdf](#)

**6. ACTION ITEM**

- a) Quarterly Financial Report as of September 30, 2017 - (Informational Only). (Adam Johnson)  
[Item 6a.pdf](#)

**7. CONSENT AGENDA**

- a) Request for Approval of the Procurement of a New Type 1 Fire Engine in the Total Amount of \$508,305 for the Fire Department; Siddons-Martin/Pierce Manufacturing. (AC Jan M. Snyder).  
[Item 7a.pdf](#)
  
- b) Request for Approval for State Price Agreements 50-000-15-00059, 60-000-16-00050 to Spend Over \$50,000 for Automotive Vehicles, Heavy Equipment Services and Repairs and for the Procurement of Tires and Services via State Price Agreement 20-000-00-0083 A, B, C; Various Vendors. (Lawrence Garcia)  
[Item 7b.pdf](#)
  
- c) Request for Approval of Procurement under the National IPA Agreement #141003 in the Amount Above \$50,000 for City-Wide Maintenance, Repairs and Operational Supplies; Grainger. (Lawrence Garcia)  
[Item 7c.pdf](#)
  
- d) Request for the Approval of Amendment No.3 to the Professional Services Agreement in the Amount of \$24,300 for Deliveries of Our Official Santa Fe Visitor Guide Including Incidental or Special Deliveries as Requested by Tourism Santa Fe; Fun & Games. (Randy Randall).  
[Item 7d.pdf](#)
  
- e) Request for Approval for the Procurement Under Cooperative and State Price Agreements in the Amount Not to Exceed \$150,000 for Food Products, Services and Equipment for All City Locations; Various Vendors. (Eugene Rinaldi)  
[Item 7e.pdf](#)

f) Request for Approval of Professional Services Agreement in the Total Amount of \$69,883.99 for Audio Visual Upgrades in Council Chambers; Team 1st Technologies, LLC. (Joe Abeyta)

[Item 7f.pdf](#)

g) Request for Approval of Amendment NO. 1 to the Professional Services Agreement in the Amount not to Exceed \$16,443.72 Including NMGR for Engineering Services Related to the Design of the New Buckman Direct Diversion Water Treatment Facility Four Million Gallon Finished Water Storage Tank; Molzen Corbin (Kristin G. Johansen).

Committee Review:

Public Utilities (scheduled) 12/06/17

City Council (scheduled) 12/13/17

[Item 7g.pdf](#)

h) Request for Approval of Amendment NO. 2 to Professional Services Agreement in the Amount of \$23,100 Plus Applicable Gross Receipt Taxes for Additional Regulatory Methane Monitoring at Paseo de Vista Closed Landfill; Golder Associates. (Shirlene Sitton)

[Item 7h.pdf](#)

i) Request for Approval to Award a Professional Services Agreement in the Amount of \$3,740,186.88 (paid in 96 installments) Plus an Amount Based on Fuel Usage for the Compressed Natural Gas (CNG) Fueling Facility Design, Build, Operation and Maintenance (RFP #18/01/P); Clean Energy. (Keith Wilson, Shirlene Sitton)

[Item 7i.pdf](#)

j) Request for Approval of Award of RFB '18/05/B in the Amount of \$1,083,125 Including Gross Receipts Tax for the Priority Line Replacement Projects, CIP #3054; Sub Surface Contracting, Inc. (Lee Gagnon)

[Item 7j.pdf](#)

k) Request for Approval of Professional Services Agreement Using Exempt Procurement in the Amount of \$64,994 for Maintenance Agreement; Innovative Interfaces Inc. (Patricia C. Hodapp).

[Item 7k.pdf](#)

l) Request for Approval of the Draft "RFP for the STOP Program", Advertisement for the RFP to Follow Once the Draft is Finalized for the Police Department. (Deputy Chief Andrew Padilla)

[Item 7l.pdf](#)

m) Request for Approval of Procurement of Enterprise License Agreement with Addendum Leveraging the National Intergovernmental Purchasing Alliance, in the Annual Amount of \$27,361.70 for Three Year Enterprise Term License Agreement for Adobe Software; CDW Government LLC. (Joshua Elicio).

[Item 7m.pdf](#)

n) Request for Approval of Professional Services Agreement using State Pricing Agreement 60-000-15-00019 AI in the Total Amount of \$109,244.03 Including GRT for Repair and Maintenance of the Land Mobile Radio System; Motorola ( Larry Worstell).

[Item 7n.pdf](#)

o) Request for Approval of Procurement Under State Price Agreement in the Amount not to Exceed \$550,000 for Network and Communication Cable Installations for Local Area Networks at Several City of Santa Fe Facilities; HEI Inc. (Larry Worstell).

1) Request for Approval of Budget Amendment

[Item 7o.pdf](#)

p) Request for Approval of Amendment NO. 1 to the Amended and Restated Lease Dated as of April 13, 2016 By and Between the City of Santa Fe and Santa Fe University of Art and Design, LLC, for the Real Property Located at 1600 St. Michaels Drive. (Kelley Brennan)

[Item 7p.pdf](#)

q) Request for Approval of Amendment NO. 3 to the Santa Fe Municipal Airport Lease Agreement By and Between the City of Santa Fe and Jet Center at Santa Fe Real Estate, LLC, for Certain Real Property Located at the Santa Fe Municipal Airport. (Kelley Brennan)

[Item 7q.pdf](#)

r) Request for the Approval of Amendment NO. 3 to Professional Services Agreement in the Total Amount of \$50,000 Plus GRT for Legal Services; Sheehan and Sheehan, P.A. (Marcos Martinez, Assistant City Attorney)

[Item 7r.pdf](#)

s) Request for Approval of a Resolution Supporting an Annual Santa Fe Jewish Community Center-Chabad Chanukah Menorah Lighting Ceremony on One Sunday of Each Chanukah Season on the Santa Fe Plaza: and Waiving any Associated City Fees. (Mayor Gonzales and Councilor Ives) (Barbara Lopez)

Committee Review:

Public Works Committee (approved) 11/6/17  
City Council 12/13/17

Fiscal Impact: \$2,557 for staff, permit fees and equipment

[Item 7s.pdf](#)

t) Request for Approval of a Resolution to Address the Opioid Crisis by Investigating and Pursuing Legal Claims Against Pharmaceutical Manufacturers and Distributors of Opioids that have Contributed to the Opioid Epidemic in the City of Santa Fe. (Councilor Maestas) (Rick Word)

Committee Review:

City Council 12/13/17

Fiscal Impact: None

[Item 7t.pdf](#)

u) Request for Approval of a Resolution Requesting that the New Mexico Legislature Enact a Change to the Tax Structure that Requires all Management and Operations of Los Alamos National Laboratories to be Taxable. (Councilors Ives and Maestas) (Adam Johnson)

Committee Review:

City Council 12/13/17

Fiscal Impact: None

[Item 7u.pdf](#)

v) Request for Approval of an Ordinance Relating to the Economic Development Plan, Section 11-11 SFCC 1987; Amending and Adding Definitions; Specifying Fees Eligible for Waiver; Amending Staff Reporting Guidelines; Amending the Application Review Criteria to Simplify Guidelines; Amending Exhibit A of Section 22 to Permit the Waiver of UEC Fees; and Making Other Such Changes as are Necessary. (Councilors Maestas and Harris) (Matt Brown)

## Committee Review:

Economic Development Review Subcommittee (approved)	11/7/17
Economic Development Advisory Committee (approved)	11/8/17
City Council (request to publish)	12/13/17
City Council (public hearing)	1/10/18

Fiscal Impact: None

[Item 7v.pdf](#)

w) Request for an Ordinance Relating to the City of Santa Fe Economic Development Plan Ordinance, Article 11-11 SFCC 1987; Approving and Adopting a Local Economic Development Project Participation Agreement between the City of Santa Fe and Descartes Labs, Inc. for Design, Development and Construction of Tenant Improvements; and Lease Payments for Expansion of a New World Headquarters Facility, a Local Economic Development Project. (Mayor Gonzales and Councilors Lindell, Ives and Trujillo) (Fabian Trujillo)

## Committee Review:

Economic Development Review Subcommittee	11/27/17
Economic Development Advisory Committee	12/13/17
City Council (request to publish)	12/13/17
City Council (public hearing)	1/10/18

Fiscal Impact: \$100,000 from the City Economic Development Fund

[Item 7w.pdf](#)

x) Request for Approval of a Resolution Directing the City Manager to Establish a Program Replacing Administrative City Fleets Currently Running on Gasoline or Diesel with Electric Vehicles by 2025. (Mayor Gonzales and Councilor Ives) (John Alejandro)

## Committee Review:

Public Works Committee (approved as amended)	11/6/17
Sustainable Santa Fe Commission (approved)	11/14/17
City Council	12/13/17

Fiscal Impact: None

[Item 7x.pdf](#)

y) Request for Approval of a Resolution to Amend the City of Santa Fe's Five Year CIP Plan Authorizing Specific Future Road Projects Currently Approved, to be Accelerated to the Current Year CIP Project List, Utilizing Gas Tax Bond Proceeds. (Councilor Maestas) (Bradley Fluetsch)

## Committee Review:

Public Works Committee	12/11/17
City Council	12/13/17

Fiscal Impact: None

[Item 7y.pdf](#)

z) Request for Approval of an Ordinance Amending Subsection 23-6.2 SFCC 1987 to Increase the Annual Dedication to the Children and Youth Fund to Four Percent; Establishing a Minimum Fund Balance; and Amending

the Powers and Duties of the Children and Youth Commission to Include an Annual Strategic Planning Process and Recommended Funding Priorities. (Councilor Dominguez) (Chris Sanchez)

Committee Review:

Children and Youth Commission (approved)	11/7/17
Fiscal Committee (postponed)	11/13/17
City Council (request to publish)	12/13/17
City Council (public hearing)	1/10/18

Fiscal Impact: \$450,000 increased GRT contributions to the fund

[Item 7z.pdf](#)

aa) Request for Approval of a Resolution Directing City Staff to Collaborate with the Public Service Company of New Mexico (PNM) to Develop a Photovoltaic (PV) Project to Provide City Owned Facilities with Solar Power, in Accordance with the City of Santa Fe's Stated Goal of Achieving Carbon Neutrality by 2040. ( Mayor Gonzales, Councilors Ives, Rivera, and Maestas) (John Alejandro)

Committee Review:

Public Works Committee (approved as amended)	11/6/17
Sustainable Santa Fe Commission (approved)	11/14/17
City Council	12/13/17

Fiscal Impact: None

[Item 7aa.pdf](#)

## 8. DISCUSSION

a) Request for Approval of a Resolution Adopting the West Santa Fe River Corridor Plan as an Official Amendment to the General Plan and Specifically Amending the Future Land Use Map. (Councilor Villarreal) (Reed Liming)

Committee Review:

Planning Commission (cancelled)	10/19/17
Public Works Committee (approved)	10/23/17
Planning Commission	11/16/17

City Council	12/13/17
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Fiscal Impact: See associated Bill

a-1) Request for Approval of an Ordinance Relating to the Land Development Code, Chapter 14 SFCC 1987 Regarding the West Santa Fe River Corridor Master Plan; Creating a New Section 14-5.11 SFCC 1987 to Establish the West Santa Fe River Corridor Overlay Zoning District. (Councilor Villarreal) (Reed Liming)

Committee Review

Planning Commission (cancelled)	10/19/17
Public Works Committee (approved)	10/23/17
City Council (request to publish)	11/8/17
Planning Commission	11/16/17
City Council (public hearing)	12/13/17

Fiscal Impact: \$3,500,000 bond for future CIP projects

[Items 8a and 8a-1.pdf](#)

b) Verde Fund Report

c) Request for Approval of a Resolution Authorizing the Placement of a Question on the Ballot of the Regular Municipal Election, to be Held on March 6, 2018, To Ask the Voters of the City of Santa Fe Whether or Not the Santa Fe Municipal Charter Should be Amended to Include a Provision to Establish an Independent Office of Inspector General for the City of Santa Fe. (Councilor Maestas)(Renee Martinez)

Committee Review

Finance Committee (postponed)	10/30/17
Public Works Committee (postponed)	11/6/17
City Council	12/13/17

Fiscal Impact: \$3500 for publication of the ballot question

[Item 8c](#)

d) Request for Approval of an Ordinance Repealing Section 2-22 SFCC 1987 Internal Audit Department in its Entirety; and Amending Section 6-5 SFCC 1987 to Charge the Audit Committee with the Management of an Independent Audit Contract to Perform the Functions Currently Performed by the Internal Auditor. (Mayor Gonzales and Councilor Harris)(Kelley Brennan)

Committee Review

Public Works Committee (postponed)	11/6/17
City Council (request to publish)	11/8/17
City Council (public hearing)	12/13/17

Fiscal Impact: None

[Item 8d.pdf](#)

e) Request for Approval of a Resolution Directing the City Manager to Develop a Plan to Outsource the Functions Currently Performed by the Internal Audit Department in Accordance with Said Recommendation Within 60 Days of the Adoption of this Resolution. (Mayor Gonzales and Councilor Harris)(Kelley Brennan)

Committee Review

Public Works Committee (postponed)	11/6/17
City Council	12/13/17

Fiscal Impact: None

[Item 8e.pdf](#)

f) Request for Approval of Amendment No. 2 to Professional Services Agreement in the Amount of \$50,000, Exclusive of NMGRT for Consulting Services; A. Anderson Consulting, LLC. (Adam Johnson)

[Item 8f.pdf](#)

g) Request for Discussion Median Re-Development Project. (Richard Thompson).

[Item 8g.pdf](#)

**9. MATTERS FROM STAFF**

**10. MATTERS FROM THE COMMITTEE**

**11. EXECUTIVE SESSION**

**12. ADJOURN**