



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
OCTOBER 19, 2020
5:00 PM

SPECIAL PROCEDURES FOR FINANCE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, the Finance Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this meeting will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

Agenda: The agenda for the meeting will be posted at santafe.primegov.com/portal/search.

1. **CALL TO ORDER**
2. **ROLL CALL**

Members Present:

Councilor Roman Abeyta
Councilor Renee Villarreal
Councilor Carol Romero-Wirth
Councilor Signe Lindell
Councilor Jamie Cassutt-Sanchez

Members Excused:

Others Attending:



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Bradley Fluetsch, Cash and Investment Manager
Fran Dunaway, Chief Procurement Officer
Mary McCoy, Finance Department Director
Carolynn Roibal, Administrative Manager

3. APPROVAL OF AGENDA

MOTION: Councilor Villarreal moved, seconded by Councilor Romero-Wirth, to approve the as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Lindell, to approve the as amended.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

Items f, g h, i, j pulled for discussion and item j add co-sponsor Councilor Renee Villarreal



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5. APPROVAL OF MINUTES

MOTION: Councilor Villarreal moved, seconded by Councilor Cassutt-Sanchez, to postpone

VOTE: The motion was on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

6. ACTION ITEMS: CONSENT

- a. Request for Approval of the 2021 Finance Committee Schedule. (Carolynn Roibal, Administrative Manager, croibal@santafenm.gov, 955.6531).

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Lindell, to approve the Meeting Information as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- b. Request for Approval to Procure Food Products Utilizing the CES Price Agreement up to \$75,000 Per Year for a Four Year Term Equaling \$300,000 for the Division of Senior Services Nutrition Program; Labatt New Mexico. (Gino Rinaldi, Senior Services Division Director, earinaldi@santafenm.gov, 505-955-4710)



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MOTION: Councilor Romero-Wirth moved, seconded by Councilor Lindell, to approve the Meeting Information as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- c. Request for Approval of Purchase of Food Products Utilizing the State Price Agreement which will Exceed \$200,000 Per Year for a Four Year Term. We Anticipate that the Division of Senior Services Nutrition Program will Spend an Average of \$1,000,000 between FY21 and FY24. The Three Vendors Utilized are Listed as Follows: Sysco, Shamrock Foods, and Ben E. Keith Foods. (Gino Rinaldi, Senior Services Division Director, earinaldi@santafenm.gov, 505-955-4710)

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Lindell, to approve the Meeting Information as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- d. Request for Approval of Multiple Sub-Contracted Agreements in the Total Amount of (\$69,560) for (Alternative to Detention Services for the Youth of Santa Fe for Four (4) years) from State of New Mexico CYFD Agreement



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No. 21-20846; (Multiple Vendors). (Julie Sanchez, Children and Youth Program Manager, jjsanchez@santafenm.gov, 955-6678)

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Lindell, to approve the Meeting Information as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- e. Consideration of Bill No. 2020-__: An Ordinance Amending Section 2-4.6 SFCC1987 to Allow the City Manager to Enter Agreements Accepting Funds that Are Offered to the City Without Time to Place the Agreements on the Next Scheduled Governing Body Meeting, with Ratification by the Governing Body at the next Scheduled Meeting for which the Deadline to Include the Matter on an Agenda Has not yet Passed; and Amending Section 11-4 to Allow the City Manager to Approve Grant Applications, Grant Awards, Grant Match Requirements, and Grant Agreements in any Amount if the Deadline to Approve Such Documents Occurs Before the Deadline to Include the Application or Award on the Agenda for the Governing Body's Next Regularly Scheduled Meeting, with Ratification by the Governing Body at the Next Scheduled Meeting for Which an Agenda Has not yet Been Posted. (Councilors Rivera and Cassutt-Sanchez) (Marcos Martinez, mdmartinez@santafenm.gov, 955-6502)

COMMITTEE REVIEW:

Public Works and Utilities Committee: 10/13/20

Governing Body (request to publish): 10/14/20

Finance Committee: 10/19/20

Governing Body (public hearing): 11/10/20



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MOTION: Councilor Romero-Wirth moved, seconded by Councilor Lindell, to approve the Meeting Information as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- f. Request for Approval of Budget Adjustment Resolution (BAR) in the Amount of \$398,750.64 to Pay Back Taxes to the IRS for the 2016 and 2017 Tax Years. (Jarel LaPan Hill, City Manager, jlapanhill@santafenm.gov, 955-6848; Bernadette Salazar, HR Director, bjsalazar@santafenm.gov, 955-6591; Erin McSherry, City Attorney, ekmcsberry@santafenm.gov, 955-6512; Mary McCoy, Finance Director, mtmccoy@santafenm.gov, 955-6171)

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve the Budget Adjustment Resolution (BAR) as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- g. Request for Approval of a Budget Adjustment Resolution/Budget Increase to the Public Utilities, Utility Billing Division for Several Line Items for a Total Amount of \$454,919.00. (Nancy Jimenez, Utility Billing Division Director, nljimenez@santafenm.gov, 955-4364)



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MOTION: Councilor Villarreal moved, seconded by Councilor Cassutt-Sanchez, to approve the Budget Adjustment Resolution (BAR) as presented following discussion

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- h. Request for Approval of Contract Amendment No.1 to Professional Service Contract – Change of Scope of Work as Requested by Contractor St. Elizabeth Shelter. (Julie Sanchez, Children and Youth Program Manager, jjsanchez@santafenm.gov, 955-6678)

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Villarreal, to approve the Contract Amendment as presented on discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- i. Request for Approval of Multiple Service Agreements in the Total Amount of (\$3,749,652) for Prevention and Intervention Services for the Youth of Santa Fe for Three (3) Years; (Multiple Vendors). (Julie Sanchez, Children and Youth Program Manager, jjsanchez@santafenm.gov, 955-6678)



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MOTION: Councilor Villarreal moved, seconded by Councilor Cassutt-Sanchez, to approve the Contract as presented following discussion.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

Direction to staff to provide additional information and Aspen report to Councilors/

j. CONSIDERATION OF RESOLUTION NO. 2020-____. (Councilor Rivera, Councilor Romero-Wirth and Councilor Villarreal)

A Resolution Authorizing and Supporting the City Manager to Work with Public Utilities Staff to Identify and Apply for Federal and State Funding Sources for Water, Wastewater, and Other Water Related Projects, Including Submission of an Application to the Water Trust Board, Among Other Opportunities. (Alan Hook, Water Resources Coordinator Assistant, aghook@santafenm.gov, 955-4205)

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Villarreal, to approve the Resolution as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None



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- Councilor Renee Villarreal to also Co-Sponsor item j.
- k. Request for Approval Utilizing State of NM State Pricing Agreement in the Total Amount of \$1,095,001.10 for the Purchase of Digital Portable Radios from Motorola Solutions. (Chief Paul Babcock, Fire Department, prbabcock@santafenm.gov, 955-3112)

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Lindell, to approve the Meeting Information as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

7. MATTERS FROM STAFF

Mary McCoy gave update on GRT August Report.

8. MATTERS FROM THE COMMITTEE

9. MATTERS FROM THE CHAIR

Councilor Abeyta mentioned there may be a need for a Special Finance Committee on November 16th to hear Truth and Reconciliation Committee Resolution.

10. NEXT MEETING: November 02 2020

11. ADJOURN

Liaison

Chair



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