



# AGENDA

COMMUNITY DEVELOPMENT  
COMMISSION  
OCTOBER 21, 2020 AT 3:30  
PM  
ATTEND VIRTUALLY

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## SPECIAL PROCEDURES FOR COMMUNITY DEVELOPMENT COMMISSION MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, the Community Development Commission meeting will be conducted virtually.

### Viewing:

Join Zoom Meeting

<https://santafenm-gov.zoom.us/j/99709041813?pwd=Y3Bld1JVRkVtWXhtMGdvc2ZMRmVqQT09>

Meeting ID: 997 0904 1813

Passcode: 759730

One tap mobile

+12532158782,,99709041813#,,,,,0#,,759730# US (Tacoma)

+13462487799,,99709041813#,,,,,0#,,759730# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

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+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Germantown)

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+1 929 205 6099 US (New York)

Meeting ID: 997 0904 1813

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Find your local number: <https://santafenm-gov.zoom.us/u/abNjau0A7I>

Members of the public may view the video recording of this meeting at a later date and it will remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

1. **CALL TO ORDER**
2. **ROLL CALL**



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COMMISSION  
OCTOBER 21, 2020 AT 3:30  
PM  
ATTEND VIRTUALLY

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3. **APPROVAL OF AGENDA**

4. **APPROVAL OF MINUTES**

Community Development Commission Meeting Minutes Aug. 19, 2020

5. **APPROVAL OF 2021 MEETING CALENDAR**

6. **PRESENTATION**

- A. Guest Presentation: Santa Fe Homeless and Housing Interim Needs Report (Marisol Atkins, Consultant)

7. **DISCUSSION AGENDA**

- a. Review and recommend approval of Consolidated Annual Performance Evaluation Review (CAPER) on uses of CDBG Funds for the 2019-20 Program Year, as required by HUD (Alexandra Ladd, Director, Office of Affordable Housing, [agladd@santafenm.gov](mailto:agladd@santafenm.gov))

8. **MATTERS FROM STAFF**

9. **MATTERS FROM THE COMMITTEE**

10. **MATTERS FROM THE CHAIR**

11. **NEXT MEETING:**

12. **ADJOURN**

**Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.**

## MINUTES

### Community Development Commission Meeting

Wednesday, August 19, 2020

3:30 p.m. – 4:30 p.m.

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#### 1. Call to Order

The meeting was called to order at 3:32PM via virtual Zoom meeting.

*In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, the Community Development Commission meeting was held virtually*

#### 2. Roll Call

##### Members Present

Paul Goblet

Ken Hughes

Carla Lopez

Willie Marquez

John Padilla

Rosario Torres

Councilor Renee Villarreal, Chair

##### Others Present

*Office of Affordable Housing/City Staff:* Alexandra Ladd, Toniette Candelaria-Martinez

*Public:* Michael Barrio, Daniel Werwath

#### 3. Approval of Agenda

**Motion** A motion was made by Commissioner Rosario Torres, seconded by Commissioner Paul Goblet.

**Vote** The motion passed by roll call vote: Commissioners Paul Goblet, Ken Hughes, Carla Lopez, Willie Marquez, John Padilla, Rosario Torres, and Councilor Renee Villarreal, Chair all voted Yes.

#### 4. Approval of Minutes: June 20, 2020

**Motion** A motion to approve the minutes as amended was made by Commissioner Rosario Torres, seconded by Commissioner Ken Hughes.

**Vote** The motion passed by roll call vote: Commissioners Ken Hughes, Carla Lopez, Willie Marquez, John Padilla, Rosario Torres, and Councilor Renee Villarreal, Chair all voted Yes.

Commissioner Paul Goblet abstained.

**5. Item (Discussion): How to make public participation regarding land use decisions and affordable housing more inclusive.** This discussion item was requested by Commissioner Rosario Torres and Chair Renee Villarreal.

**Vote** This was a discussion item so no action was taken.

**6. Staff Report: HUD timeliness issue re. the balance of CDBG funds.**

Alexandra Ladd, Director, Office of Affordable Housing provided a report on HUD timeliness issue for discussion.

**Vote** This was a discussion item so no action was taken.

**7. Items from the Commission**

None.

**8. Item from the Staff**

None.

**9. Items from the Public**

Two members of the public attended the meeting. Both are representatives of the Santa Fe Housing Action Coalition, as well as affordable housing development. Councilor Renee Villarreal, Chair asked Daniel Werwath to inform about where Siler Project broke grounds. Daniel Werwath said Siler closed at the end of June. Construction started within 10 days. The City will accept partial infrastructure and their project is currently on track. The first building should be ready by end of February 2021. This project is now an 18.8 million dollar project and it must be built within eighteen months. Mr. Werwath said to let him know how they can help provide outreach to the public. Chair Villarreal proposed the possibility of future work sessions to discuss outreach.

**10. Adjournment**

There being no further business before the Commission the meeting adjourned at 4:50 pm. The next Community Development Commission Meeting is September 16, 2020 at 3:30 pm.

**APPROVED:**

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Councilor Renee Villarreal, Chair

Toniette Candalaria-Martinez

Toniette Candalaria-Martinez, Office of Affordable Housing Staff

Minutes shall be approved at the next meeting and the signed minutes shall be filed with the City Clerk's office.

# Community Development Commission

## 2021 Meeting Schedule

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Meeting Date	Notes
January 20	Agenda due: January 13
<b>February 17</b> <b>8:30AM – 4:00PM</b>	Agenda due: February 10 Applicant Presentations <b>*Recommend funding for CDBG and AHTF*</b>
March 17	Agenda due: March 10
<b>April 21</b>	Agenda due: April 14 <b>*2021 – 2022 Action Plan*</b>
May 19	Agenda due: May 12
June 16	Agenda due: June 9
July 21	Agenda due: July 14
<b>August 18</b>	Agenda due: August 11 <b>*2020 CAPER*</b>
September 15	Agenda due: September 8
October 20	Agenda due: October 13
<b>November 17</b>	Agenda due: November 10 <b>*2022-2023 CDBG &amp; AHTF Funding Priorities*</b>
December 15	Agenda due: December 8

Meetings are held the 3<sup>RD</sup> WEDNESDAY of every month AS NEEDED, from 3:30 to 5:00 pm. Until further notice, meetings will be held virtually via Zoom.

**\*All meeting items in BOLD require a quorum.\***

# Santa Fe Homeless and Housing Needs

Interim Solutions & Funding Plan:  
Ensuring Safety During COVID-19

***September 2020 – June 2021***

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DRAFT

## ACKNOWLEDGEMENTS

This project is a collaborative effort made possible with support from the following organizations: **Anchorum St. Vincent, Santa Fe Community Foundation, Thornburg Foundation** and **McCune Charitable Foundation**. It solidifies an overwhelming desire by individuals and groups throughout the community to protect and provide safe, secure housing for our most vulnerable residents, as well as affordable, stable housing for all community members.

Throughout this project, it became clear that there is significant knowledge, expertise and apparent will to address the many systemic issues that are presently, and historically, impacting our collective ability to address the housing crisis within our community.

The following individuals have worked tirelessly over many years in the housing arena, and have been key contributors of time and expertise to this particular project. Moreover, they have expressed their willingness and desire to continue in collaboration, as we move forward collectively, toward action through strategic and coordinated planning, to address the shelter and housing needs of residents throughout Santa Fe.

Thank you so very much!

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Alexandra Ladd, City of Santa Fe - Office of Affordable Housing  
Anna Cale, City of Santa Fe - Community Services Department  
Attiana Vireye-Fuentes, Santa Fe Public Schools Adelante Program  
Beverly Kellam, Interfaith Community Shelter  
Daniel Werwath, New Mexico Interfaith Housing  
Dena Moscola, Espanola Pathways Shelter  
Desiree Bernard, Casa Milagro  
Dr. Michael DeBernardi, The Lifelink  
Ed Romero, Santa Fe Civic Housing Authority  
Edward Archuleta, St. Elizabeth's Shelter  
Hank Hughes, New Mexico Coalition to End Homelessness  
Janell Bohannon, The Lifelink  
Jennifer Romero, Santa Fe County - Community Services Department  
Joe Jordan-Berenis, Interfaith Community Shelter  
Joseph Montoya, Santa Fe County - Public Housing Authority  
Justin Robison, Santa Fe Community Housing Trust  
Kate Cleaver, New Mexico Coalition to End Homelessness  
Kyra Ochoa, City of Santa Fe - Community Services Department  
Lara Yoder, The Lifelink  
Lee DePietro, Santa Fe County - Community Development  
Mark Oldknow, New Mexico Coalition to End Homelessness  
Rachel O'Connor, Santa Fe County - Community Services Department  
Regina Wheeler, City of Santa Fe - Public Works Department  
Shelly Felt, Youth Shelters and Family Services  
Sylvia Barela, Santa Fe Recovery Center  
Tara Ortega, New Mexico Coalition to End Homelessness

*Please note: this list of community experts is not exhaustive. Given the timeframe for completion of this initial phase of coordinated planning, not all community stakeholders and/or experts were directly contacted. Every effort will be made in the next phase of planning to engage and include individuals who and organizations that may not have participated or provided direct input thus far.*

## Introduction/Overview

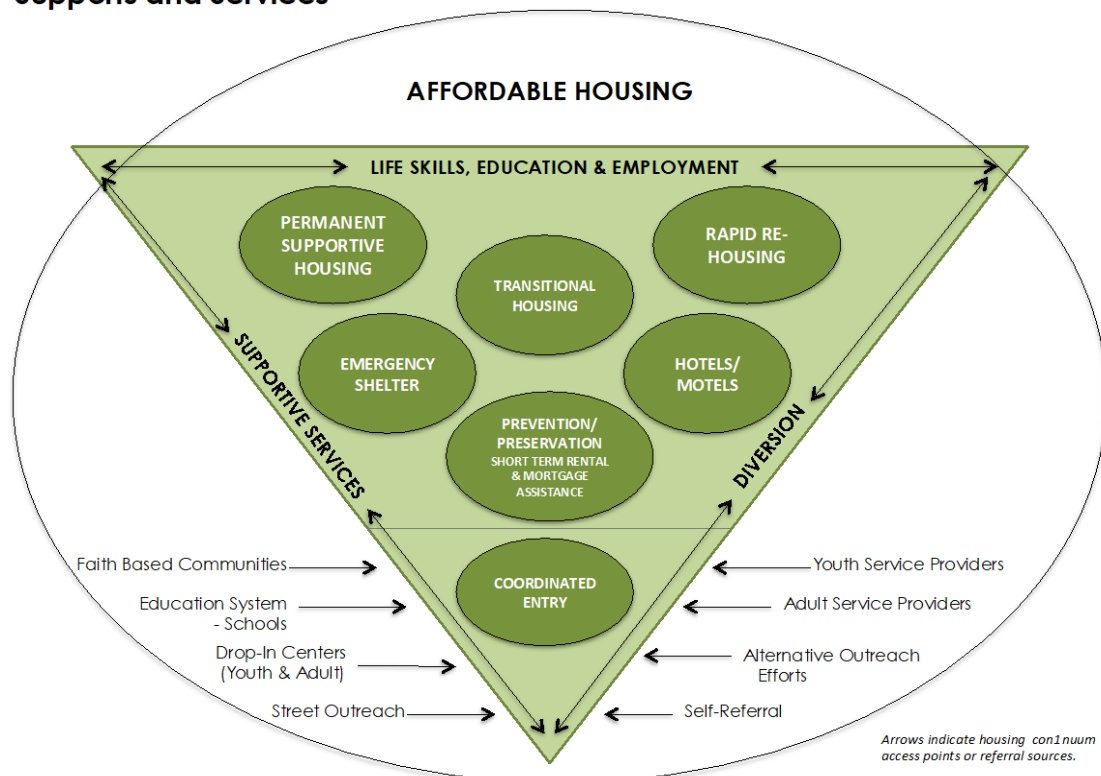
The intent of this report is to describe current conditions of local homeless populations in response to the COVID-19 health crisis, and to provide interim solutions (*through June 2021*) to stabilize housing and supportive services for individuals and families who may be disproportionately affected by the current health pandemic. Nevertheless, it is important to understand that the issue of homelessness in the Santa Fe area is both complex and long-standing. The severity of issues and needs that homeless individuals and families present with, combined with the overall lack of accessible, affordable housing options and insufficient capacity to provide necessary supportive services, create a situation that requires collective intention, creative solutions, collaborative will, and long-term commitment.

While extremely challenging on many levels, the COVID-19 health crisis creates the perfect opportunity for federal, state and local government funders, politicians, non-profit service providers, private foundations and other relevant stakeholders, including community members throughout Santa Fe, to come together to address the issue of homelessness within the community. By working together strategically and with committedly, we will be able to enhance support and develop real solutions for individuals and families in need.

In order to effectively address the issue of homelessness, it is important to understand the continuum of housing options and supportive services that are required for an optimal response to homelessness. The diagram that follows illustrates the various structural system components necessary, in sufficient proportion, to adequately respond to the needs of the homeless population, as well as individuals/families at imminent risk of homelessness:

### Optimal Housing Continuum Supports and Services

September 2020



Whereas the present call is to address emergent needs and secure shelter for our most vulnerable residents through the ever-present health crisis (especially as the cold weather months quickly approach), it is imperative to fully understand the significant need for overall housing system reform and infrastructure enhancement throughout the Santa Fe area.

While at first glance the immediate and long-term housing needs may seem daunting, if we, as an aligned community of concerned stakeholders and direct care providers, firmly commit to action and forward thinking solutions, change is possible. The community is both strong and resilient, and the solutions and local expertise exist.

As we move forward together to design a longer-term, collaborative strategy, we must consider and further develop the following ideas to ensure access to safe, secure and sustainable housing for all Santa Fe residents:

- Overall shift from culture of scarcity to one of abundance;
- Shift from looking at deficiencies to focusing on strengths;
- Shared responsibility with specific points of accountability;
- System/partner alignment with clarity of roles;
- Clear objectives with identified, actionable goals;
- Shared commitment to house the most vulnerable;
- Utilization and development of existing coordination efforts;
- Inclusion/alignment of various plans presently under development;
- Incentivize performance to enhance quality service provision;
- Collaboration with other system partners, especially behavioral health; and
- Willingness to have the hard conversations.

*“Now, more than ever, the illusions of division threaten our very existence. We all know the truth: more connects us than divides us. But in times of crisis, the wise build bridges, while the foolish build barriers. We must find a way to look after one another as if we were one single tribe.”*

---from Black Panther, the movie.

## Assessment of Need

The assessment of immediate and total housing need is somewhat complicated, as there is no one single definition of homelessness nor one sole source of data. For example, the United States Department of Housing and Urban Development (HUD) presently defines “homelessness” in four unique categories: 1) *literally homeless*, 2) *imminent risk of homelessness*, 3) *homeless under other federal statutes*, and 4) *fleeing/attempting to flee domestic violence*. The National Center for Homeless Education (NCHE), however, defines homeless children and youth in much broader terms as “*individuals who lack a fixed, regular, and adequate nighttime residence.*”

In the Santa Fe Area, there are at least two primary data platforms utilized by local housing providers: 1) the **Housing Management Information System (HMIS)**, which is a data tracking system required by HUD and the Continuum of Care (CoC); and 2) the **UniteUs** platform, which is a much newer data system required by providers who participate in the Connect Program through Santa Fe County and/or the City of Santa Fe. All local contracted providers are currently utilizing either HMIS or UniteUs, and most providers use both. In addition, many agencies utilize additional data gathering and reporting processes, and some are required to utilize additional platforms, especially those that provide services specific to Medicaid, behavioral health or domestic violence.

Finally, homelessness and housing instability are historically widely underreported, in most cases due to households that are “doubled-up” with friends or family, or because homeless individuals and families are often a “hidden population” with limited contact or interaction within the network of service providers.

The data that follows, while likely an underestimation of actual need, comes primarily from the HMIS and UniteUs data systems, though additional data points are provided to help illustrate the current housing landscape within the Santa Fe Area.

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As of August 27, 2020:

**349 total households in the Santa Fe area are currently homeless:**

- 263 individuals
- 45 families
- 57 youth (*ages 18-25*)  
*\*youth may be counted within individual or family settings*

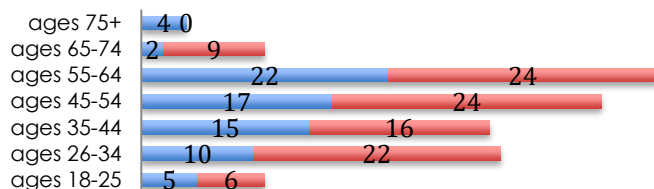
**176 of the 349 total households have been determined to be chronically homeless.**

“Chronic homelessness” is defined as a household with an individual who has a qualifying disability and 1 year of continuous homelessness **or** 12 months of homelessness within the last three years. (Chronically homeless individuals may likely require more intensive support such as that provided in Permanent Supportive Housing settings.”

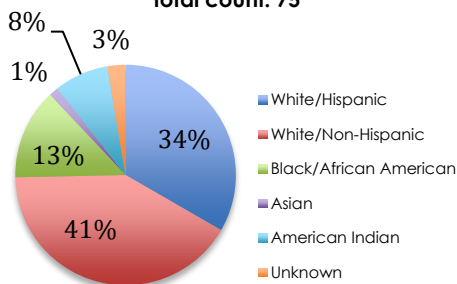
The following charts provide demographic details specific to the individuals who are experiencing chronic homelessness and registered within the Coordinated Entry System:

**Chronically Homeless**  
Total count: 176

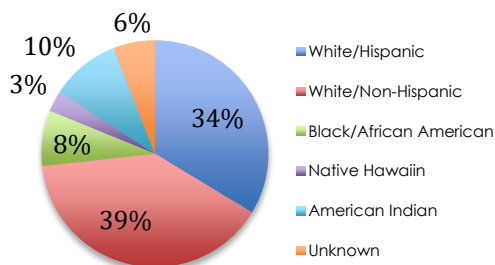
Women Men



**Chronically Homeless Females**  
total count: 75



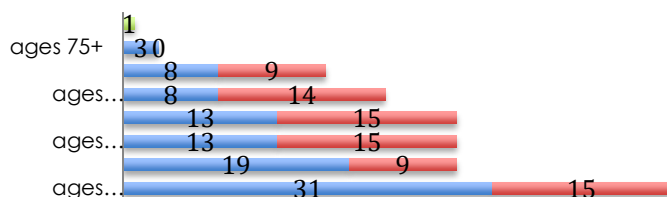
**Chronically Homeless Males**  
total count: 101



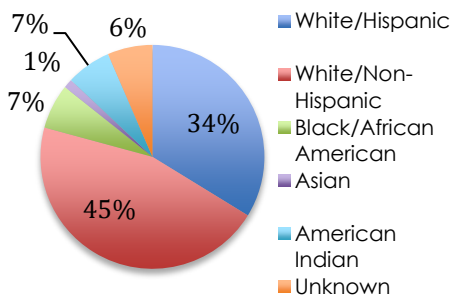
The demographic data that follows represents the **173 of the households** that do *not* qualify as chronically homeless.

**Homeless Households**  
Total count: 173

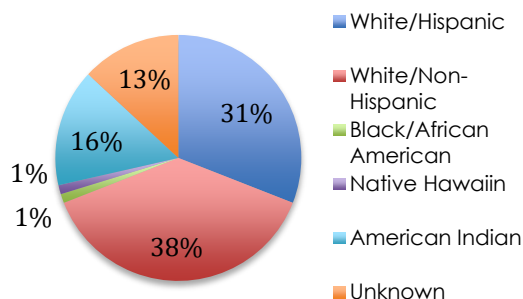
Women Men Unknown



**Homeless Men**  
Total count: 77



**Homeless Women**  
Total count: 95



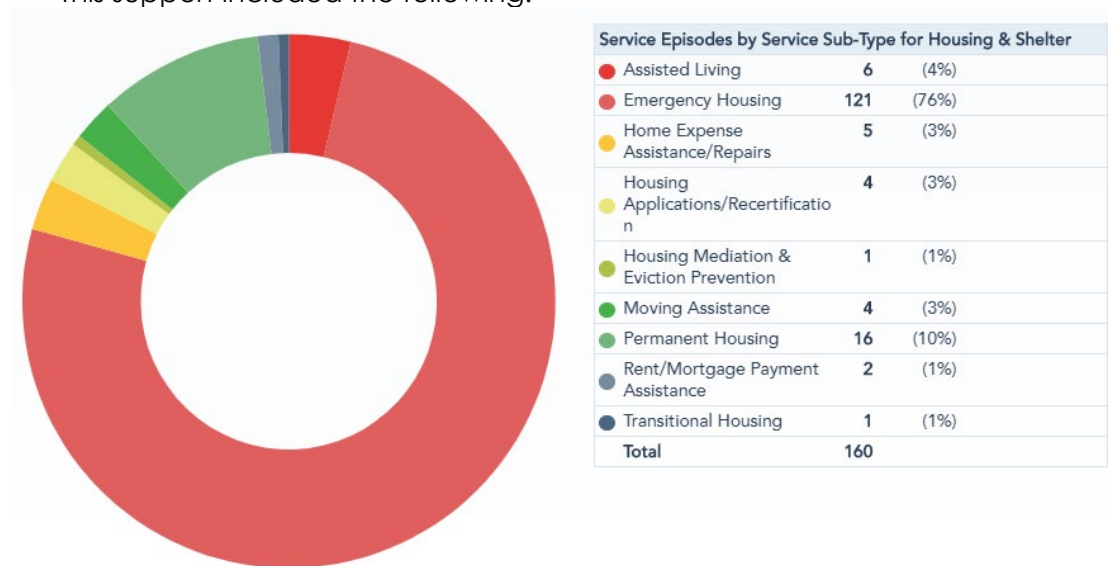
Data source: NMCEH - HMIS Coordinated Entry System

As previously mentioned, local providers participating in the Santa Fe Connect program are required to use the UniteUs platform to identify individuals or families served, indicate specific services required or provided, and to refer families and coordinate services among providers within the program. The following data illustrates the significant increase in need for housing specific services over the last six months, most likely due to the COVID crisis.

January – March 2020

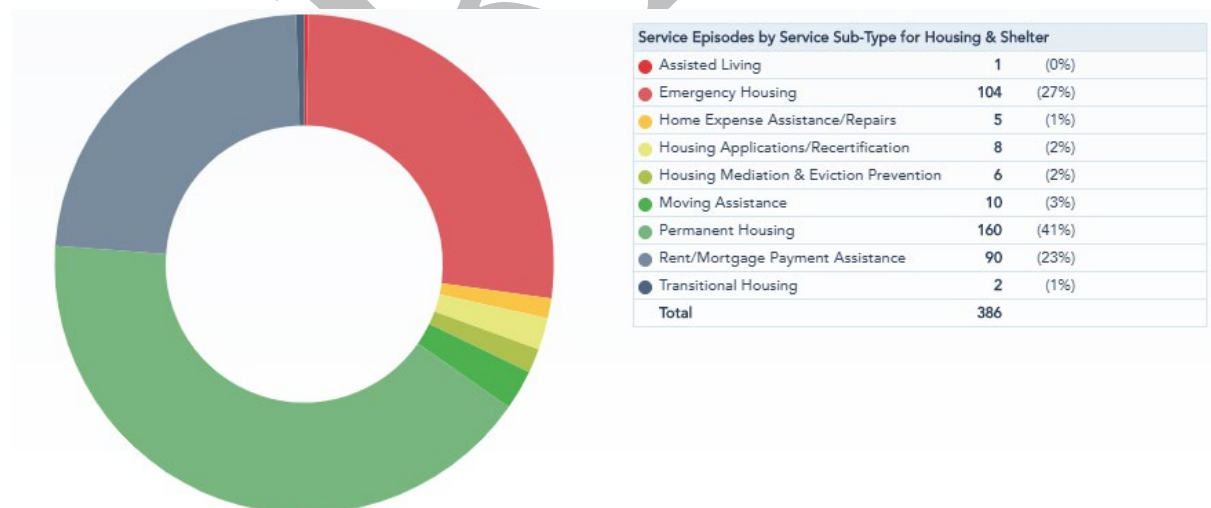
**160 individuals were identified as needing support for housing & shelter.**

This support included the following:



April – June 2020

**386 individuals were identified as needing support for housing & shelter.**



Data source: Santa Fe County Connect

In addition to the data from HMIS and UniteUs presented above, the following organizations (some of which are not currently participating in HMIS or UniteUS) have provided additional information.

- **Esperanza Shelter**  
Over the last 5 months, approximately 144 individuals/families requesting support have been turned away due to lack of shelter capacity.
- **Interfaith Community Shelter**  
July 1, 2019 thru June 30, 2020 – 1,315 unique individuals were served – over 20 thousand bed nights.
  - 41% stayed less than 3 nights/year
  - 26% stayed less than 2 weeks/year
  - 94 individuals who chronically homeless have been with the shelter for 2-8 years.
  - In normal years, the shelter serves 65,000 meals; this year – due to COVID – 55,000 meals have been served.
- **Santa Fe County Housing Authority**  
March thru July of 2020  
198 rental units owned (low-income and affordable) and operated by Santa Fe County had a 641% increase in accounts receivable for past due rent. The majority of these households are under 30% area median income (AMI).
- **Youth Shelters and Family Services**  
As of 08/20/20, 46 youth were currently working with Street Outreach Program. These youth are likely not captured in CES or UniteUs data platforms, as the purpose of the program is to build relationships and establish trust prior to formalizing service agreements.
- **Santa Fe Public Schools Adelante Program**  
185 families, including 423 children (not all of whom may be school-age or enrolled in school) are currently enrolled in the SFPS program. Enrolled families include those who are:
  - Living doubled up or in overcrowded dwellings;
  - Living in shelters;
  - Camping out or living in RVs;
  - Couch surfing (unaccompanied youth, including teen parents);
  - At-risk of eviction; or
  - Students living with grandparents.

Due primarily to remote learning, current barriers to service provision include outreach and identification of families in need. Typically, children and families in need are identified through public SFPS staff within school settings.
- Shelter and housing providers across the board report receipt of at least 2-6 calls per day from individuals/families in need of assistance. In general, service providers are currently ill equipped to address the sheer volume of requests for assistance.

## Analysis of Providers & Housing Options: Current System Capacity

The following tables indicate the current availability of housing supports from emergency shelter through low-income and affordable housing options. As is illustrated, immediate access to additional housing options is needed throughout the entire housing continuum.

**Emergency Shelter** – intended for very short-term stays up to 90 days

AGENCY	SHELTER BEDS	HOTELS/MOTELS as of 8/28/20	ADDITIONAL DETAILS
Espanola Pathways Shelter ( <i>located within Santa Fe County</i> )	10 – 6 men; 4 women in winter shelter (late November thru mid March);	17 since COVID onset, 3 current; no waiting list	6 days/week; 12 hours/day Prioritizing hotel funds for colder weather months.
Esperanza Shelter, Inc.	20-29 individuals based on regular capacity (includes children) – 8 rooms total. <i>Shelter currently closed due to COVID &amp; inability to distance, though clients are currently housed in offsite secure location.</i>	N/A	Specific to individuals/families fleeing domestic violence; average lengths of stay have increased.
Interfaith Community Shelter	35- 38 in winter shelter due to COVID ( <i>typically have 123</i> )	35 placed through September 30, 2020 – waiting list unknown	Significant increases in folks who are showing up to shelter since onset of COVID; hotels mostly double occupancy given limited space available w/in shelter.
Midtown Shelter-Consuelo's Place	60 – includes both men and women	Will need to transition up to 60 individuals to alternative shelter/housing sites when shelter closes	Shelter will remain open at least through March 31, 2021.
New Mexico Coalition to End Homelessness		8 placed as of 8/31/20 – not maintaining waiting list	Providing tents and sleeping bags due to shelters being at capacity.
St. Elizabeth's - Men's Shelter	10 due to COVID – ( <i>typically have 28</i> ) – 40 men on waiting list	men not currently being placed in hotels due to funding – not maintaining a waiting list	Holding hotel funds for colder weather months. Elderly, families, sick folks are priority for hotel. Men not currently being housed in hotels/motels.
St. Elizabeth's - Casa Familia (single women and families)	10 due to COVID – ( <i>typically have 28</i> ) – 4 single women & 4 families on waiting list	5 families as of 8/28/20; not maintaining a waiting list	Holding hotel funds for colder weather months. Elderly, families, sick folks are priority for hotels.
St. Elizabeth's – Respite Care	Varies based on need	N/A	Funded by CSV to provide shelter care for homeless men and

			women post discharge.
The Lifelink	Human Trafficking Safe House – 6 edroom	3 as of 8/28/20; not maintaining a waiting list	Specific to human trafficking survivors.
Youth Shelters and Family Services*	10 for minors year round; 10 cold weather (December thru February) ages 18-24	No youth housed in motels as of 8/28/20	Funds are budgeted for emergency hotel/motel rooms.

Additional details for consideration:

- Interfaith Community Shelter will need at least an additional 35 hotel/motel vouchers to meet past years' occupancy, though many of these clients may not be appropriate for motels due to significant SUD, MI, etc.
- Prior to COVID 19, there were a number of 'dinner only' guests (approximately 25-30 individuals) at Interfaith Community Shelter; given current need to physically distance, the 'dinner only' guests may be left without an evening meal.
- Esperanza Shelter is currently spending approximately \$36K/month to house clients in a secure, off-site location.
- The Lifelink has spent \$20K/month to safely house clients in hotels/motels.
- Programs require additional support staff to provide adequate client oversight and to maintain relationships and agreements with local hotel/motel owners and administrators.

DRAFT

**Transitional Housing** – intended for an intermediary period of time –18-24 months; housing unit leases are held by the provider agency.

PROGRAM/AGENCY	CAPACITY	LENGTHS OF STAY	ADDITIONAL DETAILS
Sangre de Cristo House	16 women (with up to 4 children)	Up to 6 months	Specific to women w/ substance use/misuse/addiction and their children
Recovery Housing - Santa Fe Recovery Center – on Midtown Campus	9 two-bedroom units – up to 18 individuals (will be available for at least next 9 months)	Up to 4 months	Specific to men/women/families transitioning out of SUD residential treatment;
Sonrisa-St. Elizabeth's	8 apartment units 1 household/family per unit	Up to 24 months	2 and 3 bedroom units; 100% success rate
The Lifelink	9 units in scattered sites		Specific to human trafficking survivors CVRC-VOCA money
Youth Shelters and Family Services	10 beds for youth ages 17-21	Up to 18 months	

**Rapid ReHousing** – considered permanent housing with rental assistance up to 24 months; housing unit leases are held by the provider agency.\* – share NNM YHDP stats

PROGRAM/AGENCY	CAPACITY	LENGTHS OF STAY	ADDITIONAL DETAILS
Bridge Housing - Santa Fe Recovery Center	Bridge House 1: 8 men Bridge House 2: 7 men Bridge House 3: 6 women OR 4 women w/ 2-3 children	No limits – residents are required to pay rent and utilities (average \$500/month)	Specific to men/women/families in recovery from SUD. Peer run supportive housing setting.
The Lifelink	32 units	Up to 11 months <i>scattered sites</i>	Individuals responsible to pay 30% of income
Fostering Youth Independence (FYI) Program - Santa Fe County Public Housing Authority	Up to 22 units for young adults <i>(intended to go online winter 2020/2021)</i>	Up to 36 months <i>scattered sites</i>	Specific to youth/young adults exiting child welfare system; includes pregnant/parenting youth
New Mexico Coalition to End Homelessness	12 units <i>(intended to go online winter 2020/2021)</i>	Up to 12 months <i>scattered sites</i>	New funding from City of Santa Fe Office of Affordable Housing
Star Program -Youth Shelters and Family Services	35 units for young adults (including their children if applicable)	Up to 24 months <i>scattered sites</i>	Includes pregnant and parenting youth

**Permanent Supportive Housing** – time unlimited housing for individuals/households with qualifying disability (physical or behavioral); can be provided in single and/or scattered locations and individuals are provided with extensive supportive services, typically from community behavioral health providers, and often with on-site coordination staff.

AGENCY	CAPACITY	ADDITIONAL DETAILS
Casa Milagro	12 individual bedrooms w/in 1 large house	<ul style="list-style-type: none"> <li>- New referrals and subsequent placements come from Coordinated Entry System through NMCEH               <ul style="list-style-type: none"> <li>o 3 openings per year on average</li> </ul> </li> </ul>
Santa Fe Community Housing Trust <i>in collaboration with The Lifelink who provides supportive services for the households in the units.</i>	Village Sage Apartments - 15 apartments/units	<ul style="list-style-type: none"> <li>- New referrals and subsequent placements come from Coordinated Entry System through NMCEH or through the Lifelink</li> <li>- Waiting lists for Santa Fe Community Housing Trust affordable housing units are closed – (lists have numbers that would take 2 years to fill)               <ul style="list-style-type: none"> <li>o 50-60 folks on waiting list</li> <li>o 2-3 openings per month</li> </ul> </li> </ul>
	Stage Coach Apartments - 15 apartments/units	
	Solara Station Apartments - 17 apartments/units	
St. Elizabeth's	Siringo Senior Housing Program– 8 apartments/units for seniors 55 years of age and older	<ul style="list-style-type: none"> <li>- New referrals and subsequent placements come from Coordinated Entry System through NMCEH</li> <li>- Units for single men and women               <ul style="list-style-type: none"> <li>o 4-5 openings per year</li> </ul> </li> </ul>
	Casa Cerrillos – 28 apartments/units	
The Lifelink – <i>(designated by state as Local Lead Agency (LLA))</i>	La Luz – 32 units (site-specific)	<ul style="list-style-type: none"> <li>- New referrals and subsequent placements come to La Luz &amp; PSH from Coordinated Entry System through NMCEH</li> </ul>
	PSH – HUD – 82 units (scattered sites)	<ul style="list-style-type: none"> <li>- Linkages (state funded services &amp; housing program) – referrals are generated internal to organization or received from Santa Fe Community Guidance Center</li> </ul>
	Linkages – 77 units (scattered sites) – Housing First	<ul style="list-style-type: none"> <li>- eligibility for Linkages requires diagnosis of SMI, income specifics and monthly home visit</li> </ul>

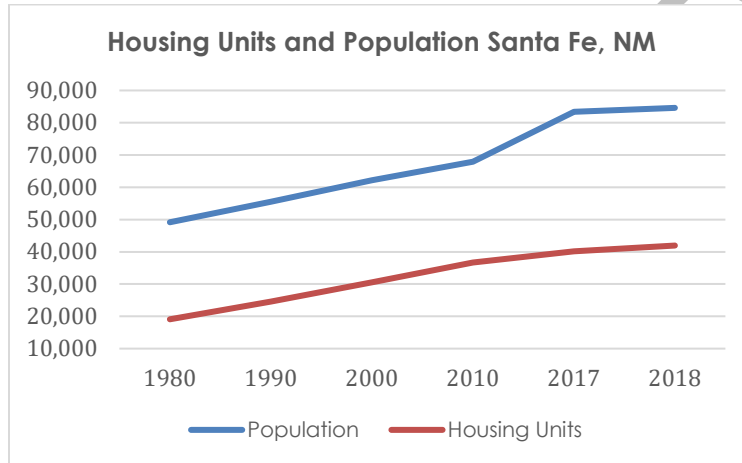
\*PSH/special needs units are typically Single Resident Occupancy (SRO) units; individuals or couples may be housed based on unit.

\*\*Vacant hotel project currently underway; may provide up to an additional 60 units of PSH in near future.

### Subsidized Housing and Housing Affordability

The ability of the housing system to quickly and efficiently serve homeless and other low-income individuals and families is directly impacted by the local housing market, specifically access to affordable housing units. The following data has been generously shared by New Mexico Interfaith Housing to illustrate the overall lack of actual housing units and the extreme unaffordability of the units that exist for low and moderate-income households.

The chart immediately below shows the relative relationship between housing units and population. Beginning with the housing crisis in 2010, there was a divergence between housing units and population that quickly amplified housing affordability issues, particularly for rental housing.



According to HUD, an "affordable dwelling" is one that a household can obtain for 30% or less of its income. As such, a household can be labeled as "cost burdened" if it is paying more than this percentage of its income for housing. As illustrated in the table below, the total number of cost burdened renters (an indicator of homelessness risk) in Santa Fe is more than significant.

Santa Fe Cost Burdened Renters 2016			
Income	# of Families	# Rent Burdened	Percentage
<\$50,000/year	7796	5728	73%
<\$35,000/year	5705	4920	86%
Santa Fe Cost Burdened Renters 2017			
Income	# of Families	# Rent Burdened	Percentage
<\$50,000/year	7283	5338	73%
<\$35,000/year	5386	4604	85%
Santa Fe Cost Burdened Renters 2018			
Income	# of Families	# Rent Burdened	Percentage
<\$50,000/year	6720	5766	86%
<\$35,000/year	4810	4606	96%

Not only is there an extreme shortage of affordable housing units currently available within the community, there is great potential for significant increases in the numbers of homeless households previously reported. The following table provides more detail on existing low-income & affordable housing within Santa Fe:

**Subsidized Housing** – includes housing sponsored by the government to alleviate housing costs and expenses for people with low to moderate incomes. Forms of subsidies include direct housing subsidies, non-profit housing, public housing, rent supplements, and some forms of co-operative and private sector housing. In the United States, subsidized housing is often called "affordable housing."

[www.wikipedia.com](http://www.wikipedia.com)

AGENCY	CAPACITY	ADDITIONAL DETAILS
New Mexico Interfaith Housing - in collaboration with City of Santa Fe Office of Affordable Housing  65 units total	Siler Yards - 65 units coming online 2021 - live/work units for self-employed households - 58 units reserved for households with 60% AMI - 7 units reserved for households with 30% AMI	First units will be ready in March 2021, anticipated project completion September 2021
Santa Fe Community Housing Trust - in collaboration with City of Santa Fe Office of Affordable Housing  147 units total	Village Sage Apartments – 45 units  Stage Coach Apartments – 45 units  Soleras Station Apartments – 57units	Current waiting list closed. 50-60 households on list w/ 2-3 openings per month; will take minimum of 2 years to house households on current wait list.
Santa Fe County Housing Authority  198 units total	Camino de Jacobo - 70 units -10 special needs units - wheelchair accessible -60 family homes  Valle Vista - 64 units total - 7 special needs units - wheelchair accessible - 57 family homes  Santa Cruz- 64 units total - 3 special needs units - wheelchair accessible - 61 family homes	Current waiting list: 2000 households
Santa Fe Civic Housing Authority  887 units total	Santa Fe Community Living – 120 units Cerro Encantado – 25 units Villa Verde – 25 units Village Alegre Ph III – 28 units Villa Esperanza – 40 units Villa Hermosa Santa Fe – 116 units Pasa Tiempo – 121 units Villa Consuelo – 100 units La Cieneguita – 32 units – (Section 8) Villa Alegre Family – 60 units Villa Alegre Senior – 50 units Tierra Contenta II – 80 units Campo Alegria – 28 units Country Club Apts. – 62 units	Current waiting list closed. 300 households on list; pre COVID, voucher program had 8 openings per month and project program had 4-5 openings per month. Monthly openings have decreased as households are staying put. Wait list will be closed for at least one more year and likely two.

Section 8 Housing  268 units total	Sangre de Cristo – 164 units	
	Santa Fe Apartments – 64 units	
	Encino Villa – 40 units	
Additional Rent Restricted/Affordable Housing           1,654 units total	Evergreen – 70 units	
	Las Palomas – 280 units	
	Tuscany at St. Francis – 176 units	
	Ventana de la Vida – 120 units	
	Villa Real – 120 units	
	Tres Santos – 136 units	
	Anasazi Village Apartments – 116 units	
	Cedar Creek – 94 units	
	Paseo del Sol – 80 units	
	Vista Linda – 109 units	
	Casa Rufina – 120 units	
	Casa Vallita – 106 units	
	Villas de San Ignacio – 127 units	

*\*\*It is probable that unique households are on multiple waiting lists.*

*\*\*The Lifelink (as state-designated Local Lead Agency-LLA) reports providing supportive services for many of the units list above.*

DRAFT

## Short Term and Intermediary Needs

A thorough analysis of existing providers and housing options clearly indicates that the overall housing system in the Santa Fe area has been functioning with insufficient support and infrastructure for close to two decades. As a result, extensive attention is needed, at a minimum, in the five distinct categories that follow:

1. preservation and prevention;
2. buildings/housing units;
3. individual and program vouchers;
4. supportive services; and
5. system infrastructure.

While the details below are intended to illustrate short and intermediate-term needs, these identified categories will easily transfer for inclusion in the long-term, collaborative strategy aimed toward the creation/enhancement of coordinated, well-resourced housing system for the Santa Fe area.

### 1. PRESERVATION AND PREVENTION – *cost TBD*

In order to address and place a stopgap on homelessness within the community, immediate assistance must be provided to households who are at imminent risk of becoming homeless. The provision of resources for the following purposes will aid in this effort:

- First and last month's rent
- Security deposits
- Utility and rent arrears
- Short-term rental support (*up to six months*)
- Eviction/foreclosure prevention
- Mortgage arrears
- Home repair

### 2. BUILDINGS/HOUSING UNITS – *cost TBD*

Current housing vacancy rates and lack of affordable housing options across the board illustrate the need for new buildings and development to assist in housing low to moderate-income community residents. Transitional housing, rapid rehousing, permanent supportive housing and subsidized rental housing can all be provided in either single-site or scattered site locations, and current need exists across the continuum for efficiencies/studio, 1, 2, and 3 bedroom apartment units or houses. In order for this to occur, immediate attention must be focused, at minimum, in the following areas:

- Conversion of local hotel/motel property into long-term, permanent support housing
- Identification of additional sites that can be repurposed or newly developed
  - Houses that can be purchased & developed for individual room rental
  - Vacant hotels/motels that can be purchased and developed into SRO or family units
- Recruitment of private landlords to accept housing vouchers (*see System Infrastructure section below*)
- Provision of funds to allow private landlords to bring units to Housing Quality Standards (HQS) and to repair damages caused by tenants (*see System Infrastructure section below*)
- Identification of land for new construction of subsidized or affordable housing
- Support for long-term (30 year) financing opportunities for existing developers
- Continued advocacy for amendments to land use code to incentivize market-based affordability

Based on previously reported data regarding existing homeless households, the community needs, at minimum, sufficient affordable dwellings to house approximately 180 individuals/couples in PSH (*60 units may be available through motel initiative underway*) and 200 individuals/families in RRH. Further, more than 2000 additional units of housing are needed to address the various waiting lists for affordable housing.

### **3. INDIVIDUAL VOUCHERS/PROGRAM BASED VOUCHERS**

At minimum, vouchers are needed to provide housing for the approximate 350 homeless households currently identified within the Santa Fe area. While additional analyses are necessary to determine the specific needs and current functioning of each of these households (i.e. level of supportive services needed, whether a household is best suit for a site-specific project or a scattered site option, etc.), a general overview indicates the need for 180 vouchers for people who are chronically homeless and 200 vouchers for those who are homeless. The following breakdowns provide estimated costs.

#### **Emergency Shelter** – *may be needed from January 2021 through June 2021*

- Shelter Beds
  - Expansion of YSFS cold weather shelter to year round - \$12K/month
  - Hotels/Motels - \$32-\$115/day

#### **Transitional Housing**

- Support for existing providers, such as Esperanza Shelter, who are interested in purchasing a home or leasing units to house residents post shelter stays

#### **Rapid ReHousing** - \$2.880M

- Youth - 30 units for ages 18-24 – \$432K per year (minimum \$1,200/unit/month/household)
- Adults – 170 units – \$2.448M per year minimum (minimum \$1,200/unit/month/household)

#### **Permanent Supportive Housing** - \$2.016M

- Youth - 20 units for ages 18-24 - \$288K per year (estimated \$1,200/unit/month/household)
- Adults – 120 (*180 units needed total, though 60 may be addressed with plan underway*) - \$1.728M (estimated \$1,200/unit/month/household)

*\*Actual costs may change as plans develop further.*

### **4. SUPPORTIVE SERVICES - Individual Client Level**

*Enhanced supportive services are needed for Individuals/families currently housed.*

#### **Case Management** – *critical for households placed throughout housing system*

- YOUTH staff/client ratios: **1 to 10** – 1 FTE costs \$38K/year
- ADULTS – staff/client ratios: **1 to 15** – 1 FTE costs \$45-\$50K/year

Case managers must be specifically trained in housing options & eligibility requirements; with ratios stated above, CMs could theoretically provide navigation services within the Connect Program.

#### **Life Skills/Parenting Classes/Financial Literacy**

1-2 FTE shared among agencies - \$45K/year/FTE

Flex Funds – \$15K-\$50K unrestricted/agency/year for client specific needs

- o Car repair
- o Medication co-pays
- o Birth certificates/IDs
- o Transportation - Uber accounts

## **5. SYSTEM INFRASTRUCTURE** – Agency/Provider Level

Program administrators, including government employees, and direct care staff are regularly exposed to overwhelming need and ongoing distress with insufficient administrative and other capacity to serve. The inability to provide assistance to agencies, individuals and families in need can and is often both traumatic and taxing. Service providers at all levels hear the stories, and direct care staff see first-hand the pain that community members are experiencing. Additional system infrastructure, including sufficient wages for existing staff, is critical for providing an efficient and healthy system.

While many additional infrastructure needs exist, the following items are immediately necessary to support the system through the current COVID-19 crisis:

Coordinated Entry System - 2FTE @ \$45K/year/FTE = \$90K

CES is a unified process/system that provides organization of access, assessment, prioritization & placement of qualifying individuals and families within the housing continuum.

- o Housing Specific Intake/Documentation Specialists – system-wide staff who have specialized training in housing documentation requirements, and who provide assistance to agencies and clients to gather required documentation  
2FTE shared among agencies

### Unified Data Systems

To ensure a coordinated approach to system development, it is critical to have participation and input into the HMIS and/or UniteUs by all existing and future housing providers

- o Additional staff for NMCEH – *specifics TBD*
- o Additional intake staff for Interfaith Community Shelter – *specifics TBD*

Landlord Liaisons (point staff for all programs) - 2FTE @ \$45K/year/FTE = \$90K

Currently, case managers and other agency staff are tasked with cultivating agreements with local landlords and hotel/motel owners to serve homeless and/or low-income households. Having designated, system-wide staff who act on behalf of all community housing providers would help unify the housing community, reduce burden on case managers/supervisors and strengthen existing infrastructure. Responsibilities of the Landlord Liaisons would include the following:

- o Strategic outreach to landlords, relationship building
- o Provision of risk mitigation - incentives to landlords (including property repair) for supporting low-income households
- o Renovation fund/rental rehab - bring units up to housing quality standards and to repair any damages that may occur
- o Education and Training

Flex Funds – \$20K unrestricted/agency/year

- o Promotion of collaboration and coordination
- o Staff appreciation
- o Self-care

Individuals and families in need often present with complex circumstances and significant untreated trauma that further impacts the well being of direct care staff and administrators who are charged with serving them. It is imperative that the system recognizes the efforts and promotes self-care among the hard-working staff who are striving to care for the complex needs of vulnerable populations.

## Plans to Address Capacity and Funding Gap

### Emergency Housing Assistance Available through CARES Act

Through the Coronavirus Aid, Relief, and Economic Security (CARES) Act passed by Congress in late March 2020, significant federal funds are being made available to states throughout the nation. Recently, Governor Michelle Lujan Grisham approved the availability of \$150M for city and county governments to cover necessary expenditures related to the public health emergency.

Both the City of Santa Fe and Santa Fe County requested and were recently awarded significant funding specific to homeless individuals/families and housing interventions. However, before funds can be awarded, the Santa Fe City Council and the Santa Fe County Board of Commissioners must approve proposed funding allocations. Emergency meetings of both entities are in the process of being scheduled.

Pending Santa Fe City Council approval, the following amounts will be made available to the community through the City of Santa Fe's Community Services Department and the Office of Affordable Housing:

#### **City of Santa Fe Community Services Department**

- \$2M for Connect – 75% of total funds will go toward crisis housing and shelter needs (including hotels/motels) as flex funds for individual/household needs. Funds will be distributed primarily through existing contract providers or providers interested in becoming a contract provider. Providers will be required to track expenditures through UniteUs.

#### **City of Santa Fe Office of Affordable Housing**

- \$2M for purchase of local hotel to provide additional housing units
- \$850K for food, operations and case management services for individuals/families currently housed at Midtown Campus and in hotels/motels

The Board of County Commissioners has yet to approve funding allocations for distribution by Santa Fe County offices; as such, details regarding the total funds available for housing related supports, and specifics on how CARES Act funds will be expended, are not yet available for public distribution. Nevertheless, additional funds will be made available to community providers and members within the community by the **Santa Fe County Community Services Department** and the **Public Housing Authority** to address the immediate needs of the homeless population and to preserve housing for families at-risk of losing their homes. Details on total amounts and process for expending will be shared as soon as possible, and it is anticipated that funds distribution will begin by October 2020. It is important to note that these funds are to provide support only through the current calendar year.

### Additional Emergency Housing Assistance

In addition to the CARES Act funds that will be made available to the community through both the City of Santa Fe and Santa Fe County, some local shelters have received additional resources directly from the Federal Emergency Management Agency (FEMA) and the New Mexico Mortgage Finance Authority (MFA). It further appears that all local housing providers have received some degree of additional support from private foundations and private donors, all of who have been very generous in their support.

It is further anticipated that HUD will promptly be issuing Emergency Solutions Grant (ESG) funding that community providers may be eligible to apply for. These funds have an extended timeframe for expenditure, which will assist with the gap that may occur in January once CARES Act dollars are no longer available. Finally, it is believed that based on recent regulation changes due to the current health crisis, MFA has the ability to reprogram state funding to better address immediate needs for shelter and emergency housing.

### Potential Challenges Involved with Use of Emergency Assistance

While the availability of significant government funding is essential for supporting the immediate needs of community residents, the ability of both local government entities and non-profits to quickly and efficiently distribute these funds may be quite a challenge. The large sums being received by the City of Santa Fe and Santa Fe County will need to be expended by December 31, 2020 and few, if any, of these resources will be designated to provide administrative support to local government agencies and providers responsible for fund distribution and direct client care.

Program administrators are working diligently to prepare for proper use of the various funding streams, gain clarity on what each funding pool can be used for and within what timeframe, and to piece together other available resources to cover the holistic needs of both their staff *and* the individuals and families to be served.

Coordination of emergency funding across funders and recipients, and promotion of efficient and effective use of funds, will be critical for extending funds throughout the community. However, given the extraordinary timeframes within which the CARES Act funds need to be spent, this may not be possible.

Finally, with the ability to serve more individuals and families in temporary shelter settings comes the need to identify more units and community partners - including hotel/motel owners and landlords – who are willing to work with individuals and families with complex needs and high vulnerability. Enhanced supportive services will be necessary to ensure that individuals/families are safely maintained, and to work individually with households toward longer-term housing options.

## Recommendations for Coordinated Participation by Private Foundations

- Continue funding **interim and longer-term coordination** to include action-oriented, strategic planning aimed at addressing long-standing housing and supportive services shortages throughout the Santa Fe community. This coordination must take into account and, where appropriate, incorporate other housing plans currently under way.\*
- Continue with distribution of immediate bridge funding pending distribution of CARES Act funds by city and county governments. *(It will likely take 2-4 weeks for the City and County to distribute resources.)*
- Fund additional **supportive services** (i.e. case management, navigation and participant/program oversight) to assist local providers with increased numbers of individuals/families in emergency shelter settings.
- Fund additional **administrative support** (i.e. data entry within UniteUs/HMIS, accounting & fiscal oversight) to ensure prompt distribution and utilization of CARES Act funding.
- Fund system-wide **Landlord Liaisons** (1–2 FTE) to work specifically with local landlords and hotel/motel owners on behalf of all local housing providers to encourage immediate access to vacant rooms/units.
- Prepare to provide additional **bridge funding for emergency shelter (post-December 2020)** should additional federal and/or state emergency funding be unavailable.
- Identify and develop collective **impact investment strategies** to assist the system, and especially local developers, to address the extreme shortage of affordable housing.
- Provide **advocacy** for local, state and federal policy changes that will contribute to the prompt development of long-term, reliable, and sustainable funding sources to ensure adequate housing for all individuals and families.


\* Examples of additional plans include, though are not limited to, the Santa Fe County Affordable Housing Work Plan 2020 and the City of Santa Fe's Strategic Plan for movement of current residents from the Midtown Campus to offsite shelter or housing by March 31, 2021.

# City of Santa Fe, New Mexico

## memo

**DATE:** October 14, 2020

**TO:** Community Development Commission – October 21, 2020  
Finance Committee – November 2, 2020  
Quality of Life Committee – November 4, 2020  
City Council – November 10, 2020

**FROM:** Alexandra Ladd, Director, Office of Affordable Housing   
AGL

**ITEM:** 2019-2020 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REVIEW (CAPER)

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### **ACTION REQUESTED:**

Review and approve for submittal to HUD the 2019-2020 CAPER.

### **BACKGROUND:**

The Community Development Block Grant (CDBG) requires that the Consolidated Annual Performance Evaluation Review (CAPER) is submitted to United States Department of Housing and Urban Development (HUD) 90 days after the end of the program year. The report details accomplishments of CDBG-funded subrecipient activities as well as the financial status of the CDBG for the prior funded year. Given delays related to the global pandemic, this deadline was extended by HUD to 180 days after the end of the program year.

### **ITEM AND ISSUE:**

Governing Body approval and providing the public an opportunity to comment are required in order to meet the governing mandates of the grant through the HUD and the CDBG program. The City will comply with the HUD comment period requirements by making copies of the CAPER available and advertised to the public for review October 26 – November 10, 2020 virtually due to global health pandemic at the following website address:

<https://www.santafenm.gov/hudrequiredreportingandplans>.

The schedule of public meetings is as follows:

- 2019 CAPER Review (Community Development Commission - CDC) October 21, 2020
- 2019 CAPER Review (Finance) November 2, 2020
- 2019 CAPER Review (QOL) November 4, 2020
- City Council Public Hearing November 10, 2020

Members of the public may submit comment via email or phone to: Toniette Candelaria Martinez, 505-316-4634, [tocandelariamartinez@santafenm.gov](mailto:tocandelariamartinez@santafenm.gov).

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# Consolidated Activity Performance and Evaluation Report (CAPER)

July 1, 2019 - June 30, 2020

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**SUBMITTED BY:**

City of Santa Fe  
Office of Affordable Housing  
**P.O. Box 909**  
Santa Fe, New Mexico  
87504-0909  
Phone # (505) 955-6607

## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

#### 91.520(a)

The City of Santa Fe's focus throughout the program year was to improve and sustain affordable housing, rental, homeownership, and economic opportunities for low- to moderate-income households in Santa Fe, as well as address the needs of those experiencing homelessness or at risk of becoming homeless, while aligning housing opportunities with emerging needs. The City accomplished this by administering program funds to service providers, supporting collaboration and strategically applying resources to community needs. To meet these housing goals, the City utilized the *2018-2022 Consolidated Plan* and its Five-year Plan which assesses housing need in Santa Fe and provides recommendations for addressing the needs.

The housing needs analysis portion identifies mismatches in supply and demand for all households in Santa Fe, according to a gaps analysis, comparing the demand for and supply of housing by income level:

- The greatest need is for rental units priced between \$375 and \$500 per month, serving renters earning between \$15,000 and \$20,000 per year;
- 2,435 households earn less than \$25,000 and are considered cost burdened and unable to find affordable rental units;
- Over 400 homes reported as in substandard condition (incomplete kitchen/plumbing facilities) and are in probable need of rehabilitation;
- Support for long-term affordability and accessibility for current homeowners is a growing need.

Additionally, the COVID-19 global pandemic highlighted the need to immediately house people without shelter or safe places for quarantine. To this end, the City converted student housing into a shelter facility for homeless people and worked closely with regional partners to also provide a place for people to be discharged from hospitals (either because of COVID or other illnesses), recovery programs and detention centers. This enabled local shelters to keep their population density low enough to maintain proper social distancing for their guests. The other ways in which the City responded was to increase outreach through its mobile integrated health office (MIHO) to encampments, widespread distribution of PPE and other safety equipment, and transitioning to an online working and meeting environment to protect the health and safety of its employees.

The 2019 Action Plan identified the following goals as they related to HUD-mandated objectives and outcomes for its upcoming housing and community development activities. Accomplishments are summarized below.

Goal: Reduced rate of cost burden and corresponding drop in poverty rate for homeless households and those at risk of becoming homeless.

- SFPS Adelante served (3443) homeless students and their families by providing referrals to housing resources as well as assistance with counseling, education, food and clothing;
- Interfaith Shelters provided services to (172) homeless individuals through the Summer Safe Haven, a shelter for homeless women and their children;
- Youth Shelters and Family Services provided outreach services and referrals to (199) homeless or at risk for homelessness youth.

Goal: Expanded inventory of rental units and vouchers to meet increased needs of renters with very low incomes:

- The Santa Fe Civic Housing Authority completed planning, predevelopment, and environmental studies to support the rehabilitation of the Villa Consuelo apartments which provide 100 units for very low income renters, most of whom are elderly;
- New Mexico Interfaith Housing Corp broke ground on 65 units of affordable rental housing, 100% solar powered, that will set aside 12 units for very low income renters (<30%AMI);

Goal: Increased homeownership opportunities and support for long-term affordability and accessibility for current homeowners

- Homewise assisted a total of sixteen (16) homebuyers with mortgage principle reduction loans, using a combination of reprogrammed funds and program income;
- Habitat for Humanit rehabilitated thirteen (13) homes;
- Homewise rehabilitated six (6) homes using program income;
- Housing Trust assisted a total of four (4) homebuyers with mortgage principle reduction loans, using program income.

Goal: Alignment of housing opportunities with emerging needs

- Youth Shelters and Family services installed a security system for the children and youth emergency shelter serving (33);
- Casa Cielo, a residential care facility that provides end-of-life care for very low income people served fourteen (14) guests.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
GOAL #1 Increase Opportunities for At-Risk Populations	Affordable Housing Public Housing Homeless	CDBG: \$21,660	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	1225	237	19.35%	245	33	13.46%
			Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	750	1468	195.73%	150	3,675	2,459.33%
		CDBG: \$28,000	Homeless Person Overnight Shelter	Persons Assisted	1000	215	21.50%	160	172	107.50%
GOAL #2 Increase Affordable Rental Housing Opportunities	Affordable Housing	CDBG: \$0	Rental units constructed	Household Housing Unit	250	87	34.80%	50	0	0.00%
			Rental units rehabilitated	Household Housing Unit	200	28	14.00%	100	0	0.00%
		CDBG: \$0	Housing for Homeless added	Household Housing Unit	50	0	0.00%	50	0	0.00%

GOAL #3 Increase Affordable Homeowner Opportunities	Affordable Housing	CDBG: \$124,715	Homeowner Housing Rehabilitated	Household Housing Unit	130	21	16.15%	11	17	154.54%
		CDBG: \$188,000	Direct Financial Assistance to Homebuyers	Households Assisted	50	26	52.00%	12	16	106.66%
		CDBG: 0	Public Facility/ Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2800	0	0.00%		0	0.00%
GOAL #4 Align Housing Opportunities With Emerging Needs	Affordable Housing Non-Homeless Special Needs Non-Housing Community	CDBG: \$21,660	Public Facility/ Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	1225	237	19.35%	245	33	13.46%
		CDBG: \$60,636	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	750	1468	195.73%	150	3,689	2,459.33%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The global health pandemic and economic downturn has abruptly expanded the City's priorities. An amendment to the 2019 Action Plan was accepted by HUD to deploy CARES Act funding in direct support of people experiencing homelessness. Specifically, the City converted vacant student housing at the Midtown campus (owned by the City) into housing for people who would otherwise be living on the streets or in homeless encampments. This achieved two goals: keeping the population density low at local shelters so that social distancing protocols could be maintained; providing a place for people to quarantine if they are vulnerable to infection and don't have a safe place to live or those with symptoms or COVID-positive to safely quarantine. Importantly, the Midtown shelter also accepts people discharged from hospitals, recovery programs and detention centers who would otherwise be back living on the streets. The residents of the shelter receive three meals/day, referral to support services and case management, and basic health monitoring.

In a normal year, the highest priority in Santa Fe's plan is to serve the entire continuum of housing and related public services needs from the homeless to the homeowner. Since the majority of the program year progressed before COVID disrupted the community, expenditure of funds reflected the City's usual priorities. Goal #1 was exceeded through the improvement of a public facility to modernize security systems, serving (33) youth through winter months with temporary shelter. Public services were projected to reach (150) individuals for the program year and instead reached (3,642) through outreach to homeless youth (199) and support services for elementary school students whose families are experiencing homelessness (3,443). The goal for providing overnight shelter was expected to serve 200, which was partially achieved by serving 172 homeless women. Goal #2 was partially achieved through the predevelopment phase of a major rehabilitation project of 100 rental units, serving renters with low incomes. At project completion the achievement will be reported. Goal #3 was achieved using CDBG funds – 16 households were served through downpayment assistance, with 13 households served through home repair services although they were partially curtailed due to restrictions related to the stay at home order which restricted work within individual homes. The achievements reported for Goal #4 mirror those for Goal #1, reflecting the overlap of homelessness continuing to be an emerging issue for Santa Fe, including the provision of end of life care for 14 homeless people in a medically supervised, home care setting.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	3,458
Black or African American	103
Asian	11
American Indian or American Native	230
Native Hawaiian or Other Pacific Islander	3
<b>Total</b>	<b>3,805</b>
Hispanic	3,192
Not Hispanic	613

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

The racial and ethnic composition reported for CDBG program sub-recipients represent cumulative annual data collected that represents a total of three thousand eight hundred and fifty eight (3,805) recipients of CDBG program services. Of this number, the self-identified racial and ethnic statuses are shown in the table above. The number of people served, particularly through Adelante’s School Liaison program was over twice as much as what had been proposed. This huge increase was attributed to families losing jobs at the onset of the public health order in March and seeking support services through the program. The SFPS District, of which Adelante is a subsidiary organization, was proactive in using its resources to continue feeding students and their families who qualify for free lunch.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	2,049,053.02	959,893.78
Other	public - local	652,100	576,100

**Table 3 - Resources Made Available**

### Narrative

Resources made available for CDBG projects for FY 2019 totaled 2,049,053.02. The City was awarded entitlement funds of \$659,051 for FY 2019. Program Income generated by Homewise Home Repair and Home Purchase programs totaled: \$283,498.63 through Q4 of 2019-2020 PY of which \$283,498.63 was expended. Program Income generated by the Housing Trust mortgage reduction assistance programs totaled: \$75,000.00, through Q4 of 2018-2019 PY of which \$75,000 was expended. Total expenditures of CDBG funds reported in 2019-2020 PR26 reflect program income for housing, public services and public facilities provided were 959,893.78.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide		100	Citywide

**Table 4 – Identify the geographic distribution and location of investments**

### Narrative

In any given program year, the City of Santa Fe does not prioritize allocating funds and supporting programs geographically, due to the City's lack of population density relative to its size. For the past three program years, no single Census Tract was earmarked for serving its LMI population. Instead, the City focuses programs on the household income or an identified characteristic of the participants and/or recipients of assistance. For example, mortgage reduction assistance is provided based upon the homebuyer's income rather than the location of the home. Likewise, public service programs for at risk youth serve the citywide population, rather than those youth living in a specific census tract. This description has been reported in previous years and that priority remains. However, on occasion, a project proposal will be accepted because allocating funds at that site will also serve other community development goals.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The City of Santa Fe's model of service delivery is to pass through most federal funds to subgrantees, who provide the services. This ensures that services are furnished in the most efficient and relevant manner possible. Additionally, the City strives to leverage local funds to ensure that effective and important local services continue to be provided in our community, regardless of the status of federal funds. The City's nonprofit partners estimate that every dollar of federally-funded mortgage reduction assistance leverages \$14 of funding from other state, local, and private sources. Both the Housing Trust and Homewise are CDFIs and actively leverage funds from HOME, Fannie Mae secondary market loans, state-funded mortgage products allocated through the New Mexico Mortgage Finance Authority, Low Income Housing Tax Credits (The Housing Trust), solar tax credits, Federal Home Loan Bank of Dallas' Community Investment Programs, bank and foundation investments, and other DOE funds as well as having substantial organizational resources to use for real estate development and to support programmatic goals. Likewise, the supportive housing providers in Santa Fe are also well-leveraged and use CDBG funds to expand on their missions very effectively.

The units owned and operated by the Santa Fe Civic Housing Authority are located on city-owned land which is controlled by long-term leases. The units are rented to income-qualified renters, many of them very low-income seniors. At any time during the year if the City determines that donating and/or using City-owned property will benefit a proposed project that will serve the priority needs and funding objectives outlined in this plan, the City will do so as allowed under the NM Affordable Housing Act.

During the program year, a five acre parcel of land on the City-owned public works yard donated to the New Mexico Interfaith Housing Corp, leveraged a large LIHTC award. The donation of land plus fee waivers provided by the City for utility hook up costs, application, development review, and building permit fees were waived, in accordance with the City's land use code. The total value of the donation was over \$2,000,000, representing a leverage ratio of 1:10, based on the project's total cost of \$20,000,000, \$13m of which is funded through the Low Income Housing Tax Credit program. In June 2020, ground was broken on the project with full build out by mid-2021. At completion, the project will offer 65 units, affordable to renters earning no more than 60%AMI, with 12 units set aside for very low income renters (earning less than 30%AMI). It is anticipated that some of these renters will be transitioning out of homelessness or near homelessness. The units are designed to accommodate live/work

activities, particularly related to those who are self-employed, entrepreneurs, and/or engaged in a creative industry. To meet other community development goals, the project will also feature a community resource center with retail, exhibition and performance space. It is the first LIHTC project in New Mexico that will be 100% solar-powered.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	10	0
Number of Non-Homeless households to be provided affordable housing units	60	20
Number of Special-Needs households to be provided affordable housing units	3	0
<b>Total</b>	<b>73</b>	<b>20</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	50	0
Number of households supported through Rehab of Existing Units	51	17
Number of households supported through Acquisition of Existing Units	10	20
<b>Total</b>	<b>111</b>	<b>37</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

Goals: The one year goal of providing affordable housing units to otherwise homeless individuals was not accomplished through the creation of permanent supportive units. However, for the final quarter of the program year, the City provided transitional shelter beds to over 100 people who were homeless or precariously housed to keep them safe during the COVID-19 global pandemic. Emergency funds were deployed from local sources that paid rent and arrears for 60+ households. An amendment to the 2019 Action Plan will deploy CARES Act funds to create longer term support for these individuals during 2021, leading to permanent housing for many of them.

Other types of support services and referrals connected to shelter services were provided for an increased number of individuals in need of support services due to the pandemic. Adelante provided (3,443) homeless individuals with resource-linking and direct services, an accomplishment three times what was proposed. Youth Shelters and Family Services provided (195) homeless or at-risk of homelessness youth with resource-linking and direct services, and the Interfaith Shelter provided (172) women and their children with shelter services throughout the summer months of 2019. The data reported in the next goal of non-homeless households to be provided affordable housing units represents home repair for low/mod income-households (17), construction began on 65 units of affordable rental units, with another 45 units completing pre-development land use approvals, rehabilitation was initiated on another 100 rental units; and 20 mortgage principal buydown loans were provided to assist homebuyers. The failure to meet the goal of serving the non-homeless is related to the great demand for housing and lack of affordable supply in Santa Fe right now.

**Discuss how these outcomes will impact future annual action plans.**

The outcomes of FY 2019 will impact future CDBG funding allocations in that there will be increased demand for emergency rental support services and prevention of foreclosure and homelessness. The global pandemic has exacerbated the housing instability of lower income renters, as well as homeowners as people have lost jobs and income. There will be increased need to not only shelter individuals but to provide permanent supportive housing options to keep them housed. Mortgage reduction assistance is always a big need and helps to offset high market values. It remains to be seen how the current limitations on for-sale inventory will be amplified as the pandemic continues to put pressure on all parts of the housing market. Increased focus will target the construction of new, affordable rental units as well as home repair to preserve and maintain existing affordable housing stock. Continued priority will also be given toward public services that provide systemic solutions through education, as well as mitigation efforts with homelessness, and at-risk for homelessness service programs.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	3,815	n/a
Low-income	15	n/a
Moderate-income	15	n/a
<b>Total</b>	<b>3,845</b>	<b>0</b>

**Table 7 – Number of Households Served**

**Narrative Information**

A total of (3,845) individuals were served, of which (3,815) were identified as extremely low income. This achievement is reflective of the vital role served by CDBG funds in Santa Fe to meet the

needs of individuals and families who have very few options for support. All programs included outreach and services provided for those households and individuals with worst case housing needs, paying more than half of their income for rent, those living in seriously substandard housing, to include those without a home, or those who have been involuntarily displaced.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The global pandemic has greatly amplified the City of Santa Fe's desire to end homelessness. Converting student housing into shelter beds at its Midtown campus property demonstrated that providing long-term, safe and supported housing is the first step to ending a person's homelessness. In the upcoming program year, the City expects to further mobilize CARES Act funds to continue supporting this shelter facility, which is run by a newly created nonprofit called "Consuelo's Place". Additionally, the City will leverage local investment to make possible the purchase of multiple motel properties to be converted into permanent supportive housing. An important aspect to the evolution of the City's approach to ending homelessness is the coordination of a system-wide framework to ensure that outreach and coordinated entry systems are truly effective.

All of the city's nonprofit partners who work with homeless persons have extensive outreach activities to include veterans, their families and unaccompanied youth. The Resource Opportunity Center (ROC), once called Pete's Place, is part of the existing Interfaith Shelter and offers emergency beds in winter, meals and clothing as well as veteran's resource services and housing linking. Most importantly, the organization brings together outreach coordinators to provide information about available services. Medical care, job counseling, meals, clothing, transportation are a few of the services provided at the ROC, which is partially funded through local funds allocated through the City's Human Services Division. In response to direct community need, Interfaith proposed the Women's Summer Safe Haven when shelter staff and first responders noted that women were particularly vulnerable on the streets during summer months when the shelter is closed for the season which resulted in the funding of a summer shelter for women and their children.

The City used CDBG funds to support Youth Shelters and Family Services during the program year to expand the hours of its drop in center and to support an outreach worker. This service is critical both for youth living on the streets but also to provide referral services and support for youth trying to reconnect with family or obtain safe, permanent living situations. Typically, over 600 unaccompanied youth are reached annually through this program. Yet, the year of 2019 saw a reduction in this number, believed to be due in part to the collaborative efforts and networking that the Built for Zero program and Continuum of Care participating organizations are bringing to the community in the way of providing coordinated entry points and linkage in order to optimize systemic homelessness strategies. The biggest reason fewer youth accessed services was that the pandemic kept people fairly immobile and not able or willing to seek services.

Another way that families experiencing homelessness are assisted is through the Adelante program

which provides referrals to services, school supplies, food, clothing and other supports to students enrolled in Santa Fe Public Schools and their families. CDBG funds were used to expand staff hours which enabled the program to serve over 3,443 individuals in need, a much higher number than in previous years due to the economic shutdown related to the pandemic.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City works in partnership with many non-profit organizations who provide a wide range of services to prevent “at-risk” populations such as unaccompanied youth, battered families, people with disabilities, veterans and seniors from becoming homeless. Another objective is to help existing homeless populations obtain safe, affordable and sustainable housing opportunities as well as needed services such as health care, transportation and counseling. These activities necessarily run along a continuum of housing program options that range from emergency shelter services to transitional housing and permanent supportive housing services to the new construction of mixed income and mixed use affordable rental development projects. Currently the City, through its community partners supports emergency and transitional housing programs for homeless individuals, families with children, veterans, and unaccompanied youth.

The City of Santa Fe also works closely with the New Mexico Coalition to End Homelessness to coordinate services for homeless individuals and families. NMCEH operates a statewide system of coordinated assessment where every homeless family and individual is given an assessment based on the nationally recognized VI/SPDAT (Vulnerability Index/Service Prioritization Assessment Tool). The results of the assessment are used to refer homeless people to the type of housing that best fits their needs and the assessment is used to create a prioritized list with chronically homeless people at the top of the list for permanent supportive housing.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The City relies on its network of community partners to facilitate coordination of services and ensure that those vulnerable to homelessness don’t “fall through the cracks”. A Homeless Task Force was convened in 2017 to analyze and provide recommendations to the Governing Body “to ensure that homelessness is prevented whenever possible or is otherwise a rare, brief and non-recurring experience.” In line with the draft recommendations of the report, in 2018 rapid rehousing was proposed as an immediate response to stabilize the housing situations of those experiencing homelessness and discharged from public institutions and systems of care. During the program year, the City continued its work with the Built for Zero initiative, a nationally recognized, evidenced-based

program which provides strategies and solutions for eliminating chronic homelessness. Implementation of the program begins with the identification of every homeless person in the City, followed by a coordinated plan with non-profits and service providers to target the specific needs of each identified individual. The goal is to provide linkage to housing for each identified homeless individual, as well as the services required, uniquely suited to their situation, and eliminate the chronic homelessness populations together as a community by 2021.

The use of Rapid Rehousing is limited by its applicability to the household in need. Life Link, the City's primary partner in administering rapid rehousing assistance, assesses each household at intake. For those with fewer barriers, rapid rehousing provides support until the household either increases income or benefits and can manage the housing expense independently. For some homeless households, rapid rehousing resources can be used to stabilize short term housing situations until a permanent supported housing unit becomes available without jeopardizing their eligibility status. Life Link and other rapid rehousing providers emphasize ongoing case management and referral to other services (employment, education, job training, budgeting, health care/insurance, food, transportation, etc.) so that when assistance ends with one program, the household is poised to enter another program if independence has not been achieved. It is likely that in the near future, local resources will need to be deployed to further support this type of assistance, given the pandemic-related and greatly increasing housing instability of low-income households.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

For chronically homeless households, the service delivery system relies on a network of housing providers, and services coordinated through the Continuum of Care, the City's funding cycles (through the Children and Youth Commission, the Human Services Commission and the Community Development Commission), and other regional efforts. Upon intake each homeless or at-risk household is assessed to determine whether they qualify for rapid rehousing or whether their needs are more intensive. If the household has few barriers then they can use rental assistance until they are able to manage the housing expense on their own- either through income or an increase in benefits. Extensive outreach activities include veterans, their families and unaccompanied youth.

The Resource Opportunity Center (ROC) once called Pete's Place in the existing Interfaith Shelter offers emergency beds, meals, and clothing as well as veteran's resource services and housing linking for veterans and their families as well as unaccompanied youth. Homeless individuals or families can also use Rapid Rehousing to get out of the shelter system and into housing without losing their homelessness status (dependent on the funding source). It is the responsibility of the Case Manager to be

knowledgeable about housing programs and other resources in the community and to work closely with the household to identify areas that need support which include but are not limited to: permanent supported housing, employment, education, job training, budgeting, health insurance, food, transportation, and support services. Another aspect once a household is stabilized is to continue working with case management so that that housing stability is maintained when assistance ends or circumstances change.

The City has worked closely with the Santa Fe Community Housing Trust to develop three apartment communities - Village Sage (60 units), Stagecoach Apartments (60 units) and Las Soleras Station (87 units) where 25% of the units are set aside for people exiting homelessness. On-site support services and referral to other service providers is also provided. Additionally, by the end of 2021, Siler Yards will offer 65 units of affordable rental housing, in collaboration with a community resource center and economic development initiatives. The City has contributed financially in various ways to each of these projects.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Santa Fe Civic Housing Authority (SFCHA) is the public housing agency in Santa Fe. As previously reported, it oversees 490 units of public housing, and manages 670 Section 8 vouchers in Santa Fe. There are a total of 369 units for seniors and 121 units for families. Over 400 people are on the public housing waiting list, and close to 200 people on the Section 8 Voucher waiting list for Santa Fe. SFCHA receives approximately 40 applications per month for public housing. The application window is closed when 400 are reached. With only 6 to 8 families and/or individuals coming out of the program each year, new openings are extremely limited. This year is particularly challenging as the turnover for vouchers and units is practically nonexistent because of the pandemic.

The Housing Authority is considering moving towards site-based or site-driven wait lists, which better supports applicants so that the Authority doesn't have to turn an individual or family down because of location, school district or other limiting factors, and to avoid having to send an individual or household back down to the bottom of the list again.

Newly refinanced properties are being systematically renovated to address long-term deferred maintenance issues. The City of Santa Fe assists this process by donating the lease value of the land on which the units are sited which is city-owned and providing fee waivers when possible. Villa Consuelo, a 100-unit Senior housing apartment complex, was partially funded by the City's CDBG entitlement grant in 2019 for complete rehabilitation and energy efficiency improvements, estimated for completion in 2020.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The Santa Fe Civic Housing Authority continues to run a Family Self-Sufficiency Program which supports self-sufficiency with the eventual goal of becoming viable homeowners. The family enters into a five-year Contract of Participation with the Housing Authority and sets specific goals to be achieved over the term of the Contract. As part of the Contract, the Housing Authority opens an escrow account for each participating family and any time there is an increase to the family's earned income during the term of the Contract, money is deposited into the family's escrow account. Upon successful completion of the Program, the family receives the balance in their escrow account to use for home ownership and educational goals.

### **Actions taken to provide assistance to troubled PHAs**

The PHA is not designated as troubled.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

Disproportionately, those who are most heavily cost-burdened, have the lowest incomes. The City of Santa Fe is reviewing its policies and practices to mitigate barriers to housing development--particularly affordable housing development. A review of city housing policies and land use and zoning regulations identified concerns in 2016, as well as in the 2017 ACH, namely stakeholders raising concerns about inconsistent and unpredictable development approval decisions and "NIMBYism" (acronym for "Not In My Back Yard") affecting approvals. According to stakeholder interviews and private sector focus groups there is a stigma associated with affordable housing developments and neighborhood associations make strong efforts to impede affordable development.

In 2014 and presented to the public through 2018 -2019, the City provided several outreach materials regarding housing laws including the Federal Fair Housing Act, the New Mexico Uniform Owner Resident Relations Act (UORRA) and the NM Mobile Home Act. Often non-English speakers are further affected by not being aware of the rights and protections to which they are entitled under these laws. The outreach materials consist of Fair Housing Frequently Asked Questions brochures in English and Spanish and a tenant rights "Novella" with distribution continuing throughout the year. The City works with Spanish speaking fair housing advocates that actively meet with numerous local small businesses and non-profit organizations that distribute fair housing literature published by the City and describe tenant rights.

The City of Santa Fe has been exploring efforts to potentially redevelop several of its underused corridors that have infrastructure and could support rental housing. The advantage to these areas is that don't have existing residential neighbors concerned about higher density housing developments, while also providing easy access to transportation. These include the Siler Road corridor and the Midtown Local Innovation Corridor District, or Midtown LINC, on St. Michael's Drive. Also, the City works closely with the newly formed "Santa Fe Housing Action Coalition" which brings together industry group organizations (housing providers, homebuilders, realtors, architects) and members of the public to implement outreach and education efforts about affordable housing and to lobby for recurring funding sources.

Recognizing that one size does not fit all, a new fee-in-lieu menu of options for developers was adopted in December of 2019 to ease the barriers to multi-family rental development. The inclusionary zoning ordinance allows multi-family developers of rental housing to pay a fee-in-lieu by right, rather than incorporating subsidized units on-site. Fees are established on an "affordability gap" basis, estimating the difference between an affordable rent, affordable to 50 - 60%AMI, and HUD's Fair Market Rent. Additionally, the ordinance amendments increased incentives available to Developers to encourage the

set aside of rent-restricted units. In the upcoming program year, one project will break ground with affordable units included on site.

Revenues generated through the fee in lieu of program are used to fund a rental assistance program for tenants that can be used citywide and does not have high requirements for eligibility. The assistance could be used for a variety of needs - rent, utilities, rental/utility arrears, rental deposits, etc. Another objective is to remove a financing barrier for multi-family housing with the expectation that the development of multi-family units will also loosen up some of the demand for existing units, stemming rising rental rates but also providing more options for voucher holders to use their subsidies. As with any revenue generated or earmarked for affordable housing, use of the funds is dictated by city code and must be compliant with the NM Affordable Housing Act.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

As reported, the projects that were funded and executed through CDBG and local funds increase the availability of affordable housing to low and moderate income households. Furthermore, the City has actively supported the development of several LIHTC multi-family properties with local funds and through the donation of City-owned land. Soleras Station (87 units) was leased up during the program year and ground was broken for Siler Yards, 65 units of affordable rental housing. All of the properties address the needs of people transitioning out of homelessness, renters with special needs and very low incomes by offering 25% of their units at rents affordable to those earning 30% AMI and less.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

According to the State of NM Department of Health, Santa Fe has low risk factors for lead exposure in children. 9.6% of its housing stock was built before 1950 and in 2011, 0 children in Santa Fe County tested positively for elevated blood levels. More recent studies by the NMDOH identified Santa Fe County as having “low levels” of lead exposure, as cited in the NM Epidemiology Report, April 2017. The Office of Affordable Housing also conducts environmental reviews on all CDBG-funded activities. In cases where individual homes are older than 1978 and may have lead based paint, the subrecipient is required to follow all applicable law to assess the presence of lead and remediate it, if necessary.

As part of their home repair program, Homewise has tested 60 homes for lead since 2002. Of these, only four tested positive, which is 7% of the homes they tested. Extrapolated to the number of homes in Santa Fe built before 1950 (2,499 homes), a rough estimate is 175 homes could contain lead-based paint citywide.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

Given the City's high rate of cost burden, even for homeowners, it is apparent that continued focus on rehabilitation, home repair, and other support services is essential to alleviating poverty in Santa Fe.

Specific programs that CDBG funds supported to reduce the number of poverty level of families in 2019 were:

- Provide Emergency home repair/improvement funding to support 17 low to moderate income homeowners (30 to 80 percent AMI) with home renovations, emergency repairs and energy conservation measures including the purchase of new appliances, retrofits, and solar water heaters;
- Provide donated land, fee waivers and local funds to support the preconstruction work for an affordable rental development of 65 units;
- Support the efforts of local nonprofits and the Santa Fe Civic Housing Authority to build and conserve affordable rental units through fee waivers, below market lease fees and funding for pre-construction services;
- Provide wealth building opportunities and preservation of wealth through mortgage reduction loans (20).

Additionally, in 2019, local funds were used to provide short-term rental assistance for individuals and families experiencing episodic homelessness and/or in danger of losing their current housing situations. As the pandemic took hold, the City further mobilized local resources to help renters with housing costs and foreclosure prevention.

#### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City of Santa Fe continuously carries out the priorities in the *2018-2022 Consolidated Plan* by collaborating with non-profit partners. The City's philosophy is to help build the capacity of community-based service providers, rather than to increase the size of the City's bureaucracy. The City and its staff serve as advocates and coordinators for its partner nonprofits. Another strength of this service delivery model is that a wide array of services is provided with little overlap because of the coordination between City departments as well as between the City and nonprofit partners. This cooperation ensures that services reach those in most need, including homeless families and individuals and those in danger of becoming homeless – veterans, senior citizens, victims of domestic violence, very low-income renters, at risk youth – and people with special needs and disabilities.

#### **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City's Office of Affordable Housing coordinates closely with other City departments including the Youth and Family Services Division of the Community Services Department. The Youth and Family Services Division funds emergency housing and community development programs as well as social services and supports a juvenile justice program which provides program planning, service integration, data analysis, and program evaluation to ensure that youth are provided alternatives to detention and

YouthWorks, as well as Youth Shelters and Family Services have provided several programs to integrate

disconnected youth with mainstream educational opportunities, job training and internships, reunification with families, and referral to other support services. Life Link, another of the City's nonprofit partners, provides intake, referral and on-site social services to people with mental illness who are homeless or at risk of becoming homeless. The agency works closely with other governmental, private and nonprofit providers of services. The City's CDBG allocation, its economic development fund and other local funds have supported several of these initiatives. Some beneficiaries of this funding also are recipients of public housing services. The City's CDBG sub-recipients strive to coordinate with the Santa Fe Civic Housing Authority so that outreach activities and some programming is located at housing authority sites.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

In the 2017 Assessment of Fair Housing, the HUD provided Opportunity Indices show that Hispanic populations experience some of the lowest access to opportunity, particularly in the low poverty, school proficiency and labor market indexes. The indicators in Santa Fe that are of most concern are poverty and school proficiency, both of which indicate low access to opportunity. According to stakeholders and residents, lack of access to opportunity is affected by infrequent public transportation services to higher opportunity neighborhoods and destinations outside of core service areas (e.g., county social services office), limited hours and days of operation of some routes, lack of holiday service, etc. As per the 2016 Analysis of Impediments, the City's efforts to address barriers have focused on improving access to fair housing information, enhancing resident knowledge of fair housing rights and empowering residents to take action when they perceive a fair housing violation. These efforts have included:

- Preparation of outreach materials regarding housing laws including the Federal Fair Housing Act, the New Mexico Uniform Owner Resident Relations Act (UORRA) and the state Mobile Home Act. The outreach materials consist of Fair Housing Frequently Asked Questions brochures in English and Spanish and a tenant rights "Novella," both in Spanish and English called "Tino the Tenant"/"Tino el Inquilino", a story about a tenant who shares his own discrimination experiences with a group of acquaintances. Distribution is ongoing throughout the year predominantly in Spanish-speaking and lower income neighborhoods as well as through school liaisons with the Santa Fe Public Schools and community facilities throughout the city.
- The Office of Affordable Housing has participated actively with the newly formed Santa Fe Housing Action Coalition, and sponsored the production of an informational video, with a distribution plan for an outreach campaign to educate the public about affordable housing and fair housing issues
- The City of Santa Fe has committed funding or matched resources (meeting facilities), conditional on finalized budgets, to fair housing consultants to conduct fair housing training for lenders and apartment managers.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The CDBG Administrator monitors program service providers funded by CDBG to ensure compliance with requirements through site inspections and documentation of organizational structures, with applicability to HUD national objectives and scope of work. The City of Santa Fe utilizes HUD's following guides to ensure compliance:

- "Guidebook for Grantee's on Sub-recipient Oversight"
- CPD Monitoring Handbook
- "Managing CDBG"
- "Ensuring CDBG Sub-recipient Timeliness Guidelines"
- CFR 570 Federal Regulation governing CDBG and including Part 58 governing Environmental Reviews
- Davis Bacon fair wage resources via the Department of Labor

Additionally, the Office of Affordable Housing attends technical assistance trainings in monitoring, sub-recipient oversight and fair housing throughout the year. Other ways in which the City ensures that programs are monitored appropriately and that the public has opportunity for comment include:

Site Visits: For the 2019 projects funded through CDBG, site visits were held virtually. Prior to the visit, the subrecipient completed a self-monitoring checklist, describing accomplishments and procedures for complying with CDBG regulation. Staff members met via Zoom call with the leadership team of the particular non-profit sub-recipient, and reviewed selected files for accuracy based on the guiding regulations and documents. Like prior years, staff notes both deficiencies and accomplishments at the time of monitoring and by follow up letters which outline corrective actions to be taken to achieve effective, efficient program delivery. All 2019 CDBG funded activities were monitored for performance measurement and financial, as well as record keeping oversight.

Reporting and Fiscal Management: Staff ensures that all sub recipients keep detailed records for the Performance Measurement System to evaluate the effectiveness of the project in meeting the needs of targeted populations. Relevant data include the number of clients served, income and employment (locally and with the City depending on the program), assets breakdown (when appropriate) and Performance Measurement data by project type (Housing, Economic Development, Public Service or Facilities & Improvement), ethnicity and age breakdown.

This information is submitted quarterly and input into the Integrated Disbursement and Information System (IDIS) with data finalized prior to program closeout and reporting in the Program Year

CAPER. The reports track completion of the contracted scope of services and track program demand and utilization by demographic category for services provided by the program. The sub-recipient's program manager also must submit audits and/or audited financial statements which include a breakdown of the expenditures and revenue (including Program Income if relevant) and a specific description of the charges as defined in the contract.

Procurement and services provided by the subrecipients as well as the City followed the Fair Housing guidelines to include required community outreach and education for minorities, notifications in Spanish as well as translation, and any additional required and requested services specific to assist persons with disabilities including those with hearing, visual, or physical impairments.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The CDBG Citizen Participation Plan, as approved by HUD, requires that Santa Fe residents be given adequate time – a minimum of 15 days – to review the City’s use of CDBG funds as well as holding a Public Hearing at a regular City Council meeting for public comment. For the public comment opportunity, the Office of Affordable Housing published a Legal Notice in Spanish and English on Monday, October 26, 2020 in the Santa Fe New Mexican, soliciting written public comment. The document was made available from October 26 – November 10, 2020 virtually due to global health pandemic at the following website address: <https://www.santafenm.gov/hudrequiredreportingandplans>. Paper copies were provided upon request.

To comply with the HUD Public Hearing requirements for public input on the 2019 CAPER, the City Clerk published an official notice in the Santa Fe New Mexican Legal Section on October 29, 2020 to provide notice for the Public Hearing held on November 10, 2020.

The CAPER is made available to the public for review along with other internal committee reviews within the timeline below:

- City’s Community Development Commission: October 21, 2020
- City Finance Committee: November 2, 2020
- City Quality of Life Committee: November 4, 2020
- Public Hearing, City Council: November 10, 2020

Citizens have three options to participate. They may participate by attending public meetings, which are held virtually, given the current State of NM guidelines prohibiting the gathering of more than 10 people. They may submit written comments via email or regular mail to the Office of Affordable Housing, and may testify at public hearings via Zoom. All CDBG proposed projects go through the Community Development Commission public meeting advertised on the City’s website and printed in the City’s weekly meeting notice distributed to all City offices. All CDBG contracts represented in the CAPER were reviewed by the City Finance Committee prior to the start the funding year of July 1, 2019, and were advertised on the City’s website. Finally, the projects were reviewed and represented within the 2019-2020 Annual Action Plan document, at the City Council Public Hearing, which was advertised in the Santa Fe New Mexican.

This language will be updated appropriately: *No comments were made via the electronic documents made available at the identified locations and on the City's website, through email or as part of the public hearing on November 10, 2020.*

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The global pandemic has shifted the City's approach to community development from longer term goals. In March of 2020, the Midtown campus property was partially converted into a homeless shelter, specifically for people without a safe place to quarantine or maintain social distance. Once housed, the residents were able to access an array of services, including three meals per day. Additionally, the site accepts discharged patients from local hospitals (including those who are recovering from COVID without an appropriate place to quarantine), as well as those leaving recovery programs and detention centers. Another important goal is to reduce the population density at local shelters so that social distancing can be maintained, thus, reducing the vulnerability of homeless people to infection and to prevent an outbreak in the homeless population. This has the potential of changing future uses of CDBG and other funds to focus on providing stable housing for those who don't have it (including very low income renters) not only for the duration of the pandemic but extending into the near future.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**



**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	848,229.10
02 ENTITLEMENT GRANT	659,051.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	358,498.63
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	183,274.29
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	2,049,053.02

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	897,492.42
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	897,492.42
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	62,401.36
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	959,893.78
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	1,089,159.24

**PART III: LOWMOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	801,849.92
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	801,849.92
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	89.34%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2018 PY: 2019 PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	1,606,175.81
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	1,375,801.52
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	85.66%

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	161,652.62
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	11,443.86
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	49,739.09
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	123,357.39
32 ENTITLEMENT GRANT	659,051.00
33 PRIOR YEAR PROGRAM INCOME	190,577.22
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	849,628.22
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.52%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	62,401.36
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	62,401.36
42 ENTITLEMENT GRANT	659,051.00
43 CURRENT YEAR PROGRAM INCOME	358,498.63
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,017,549.63
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	6.13%



**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

Report returned no data.

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	2	339	HT Soleras Station Development	12	LMH	\$48,542.50
				<b>12</b>	<b>Matrix Code</b>	<b>\$48,542.50</b>
<b>Total</b>						<b>\$48,542.50</b>

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	7	342	6290181	YSFS Youth Shelter/TLP Security System	03C	LMC	\$1,018.12
					<b>03C</b>	<b>Matrix Code</b>	<b>\$1,018.12</b>
2018	6	341	6290525	SFCHA Hopewell Mann Community Health Clinic	03E	LMC	\$26,639.36
					<b>03E</b>	<b>Matrix Code</b>	<b>\$26,639.36</b>
2018	5	340	6290525	PMS River Early Head Start Center	03M	LMC	\$40,000.00
					<b>03M</b>	<b>Matrix Code</b>	<b>\$40,000.00</b>
2019	9	352	6366027	Youth Shelters and Family Services Outreach Program	05D	LMC	\$3,107.50
2019	9	352	6366030	Youth Shelters and Family Services Outreach Program	05D	LMC	\$5,323.45
2019	9	352	6390154	Youth Shelters and Family Services Outreach Program	05D	LMC	\$6,872.09
					<b>05D</b>	<b>Matrix Code</b>	<b>\$15,303.04</b>
2019	7	351	6380330	Coming Home Connection-Casa Cielo	05M	LMC	\$10,830.00
2019	7	351	6390187	Coming Home Connection-Casa Cielo	05M	LMC	\$8,026.00
					<b>05M</b>	<b>Matrix Code</b>	<b>\$18,856.00</b>
2019	1	345	6366044	Homewise Mortgage Principal Reduction	05R	LMH	\$21,806.26
2019	1	345	6371386	Homewise Mortgage Principal Reduction	05R	LMH	\$2,885.13
					<b>05R</b>	<b>Matrix Code</b>	<b>\$24,691.39</b>
2018	9	335	6280322	Interfaith Shelter-Women's Summer Safe Haven	05Z	LMC	\$30,000.00
2018	21	334	6280322	SFPS Adelante School Liaison K-12	05Z	LMC	\$1,648.53
2018	21	334	6290181	SFPS Adelante School Liaison K-12	05Z	LMC	\$8,220.83
2018	23	336	6280322	Youth Shelters & Family Services Outreach	05Z	LMC	\$4,717.47
2018	23	336	6290181	Youth Shelters & Family Services Outreach	05Z	LMC	\$5,152.26
2019	6	350	6366014	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$2,707.57
2019	6	350	6366018	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$3,141.71
2019	6	350	6366022	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$2,709.38
2019	6	350	6366025	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$5,672.32
2019	6	350	6371350	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$2,707.57
2019	6	350	6371356	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$2,707.57
2019	6	350	6380331	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$2,709.42
2019	6	350	6390156	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$2,707.56
2019	8	354	6366044	Interfaith Women's Summer Safe Haven Shelter	05Z	LMC	\$28,000.00
					<b>05Z</b>	<b>Matrix Code</b>	<b>\$102,802.19</b>
2014	4	286	6280322	Habitat For Humanity Down Payment Assistance	13B	LMH	\$4,168.36
2017	1	325	6293959	Downpayment Assistance - Housing Trust	13B	LMH	\$90,000.00
2017	4	329	6280326	Homewise Downpayment Assistance	13B	LMH	\$28,553.48
2017	4	329	6290181	Homewise Downpayment Assistance	13B	LMH	\$5,964.84
2017	4	329	6293955	Homewise Downpayment Assistance	13B	LMH	\$298,609.86
					<b>13B</b>	<b>Matrix Code</b>	<b>\$427,296.54</b>
2015	11	303	6280322	Habitat for Humanity Single Family Home Improvement	14A	LMH	\$2,903.67
2016	2	313	6280322	Habitat for Humanity Single Family Home Improvements	14A	LMH	\$3,460.97
2016	2	313	6290192	Habitat for Humanity Single Family Home Improvements	14A	LMH	\$6,919.85
2017	3	328	6381193	Homewise Home Improvement Program	14A	LMH	\$34,070.40
2018	1	343	6293955	Homewise Home Repair	14A	LMH	\$23,827.17



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	3	344	6290181	SF Habitat for Humanity	14A	LMH	\$1,856.73
2019	2	346	6366034	SF Habitat for Humanity	14A	LMH	\$7,395.00
2019	2	346	6366038	SF Habitat for Humanity	14A	LMH	\$17,100.00
2019	2	346	6366042	SF Habitat for Humanity	14A	LMH	\$3,570.00
2019	2	346	6371365	SF Habitat for Humanity	14A	LMH	\$15,014.50
2019	2	346	6371376	SF Habitat for Humanity	14A	LMH	\$884.99
2019	2	346	6371379	SF Habitat for Humanity	14A	LMH	\$3,500.00
2019	2	346	6371381	SF Habitat for Humanity	14A	LMH	\$11,740.00
2019	2	346	6380327	SF Habitat for Humanity	14A	LMH	\$13,000.00
					<b>14A</b>	<b>Matrix Code</b>	<b>\$145,243.28</b>
<b>Total</b>							<b>\$801,849.92</b>

**LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	9	352	6366027	Youth Shelters and Family Services Outreach Program	05D	LMC	\$3,107.50
2019	9	352	6366030	Youth Shelters and Family Services Outreach Program	05D	LMC	\$5,323.45
2019	9	352	6390154	Youth Shelters and Family Services Outreach Program	05D	LMC	\$6,872.09
					<b>05D</b>	<b>Matrix Code</b>	<b>\$15,303.04</b>
2019	7	351	6380330	Coming Home Connection-Casa Cielo	05M	LMC	\$10,830.00
2019	7	351	6390187	Coming Home Connection-Casa Cielo	05M	LMC	\$8,026.00
					<b>05M</b>	<b>Matrix Code</b>	<b>\$18,856.00</b>
2019	1	345	6366044	Homewise Mortgage Principal Reduction	05R	LMH	\$21,806.26
2019	1	345	6371386	Homewise Mortgage Principal Reduction	05R	LMH	\$2,885.13
					<b>05R</b>	<b>Matrix Code</b>	<b>\$24,691.39</b>
2018	9	335	6280322	Interfaith Shelter-Women's Summer Safe Haven	05Z	LMC	\$30,000.00
2018	21	334	6280322	SFPS Adelante School Liaison K-12	05Z	LMC	\$1,648.53
2018	21	334	6290181	SFPS Adelante School Liaison K-12	05Z	LMC	\$8,220.83
2018	23	336	6280322	Youth Shelters & Family Services Outreach	05Z	LMC	\$4,717.47
2018	23	336	6290181	Youth Shelters & Family Services Outreach	05Z	LMC	\$5,152.26
2019	6	350	6366014	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$2,707.57
2019	6	350	6366018	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$3,141.71
2019	6	350	6366022	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$2,709.38
2019	6	350	6366025	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$5,672.32
2019	6	350	6371350	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$2,707.57
2019	6	350	6371356	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$2,707.57
2019	6	350	6380331	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$2,709.42
2019	6	350	6390156	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$2,707.56
2019	8	354	6366044	Interfaith Women's Summer Safe Haven Shelter	05Z	LMC	\$28,000.00
					<b>05Z</b>	<b>Matrix Code</b>	<b>\$102,802.19</b>
<b>Total</b>							<b>\$161,652.62</b>

**LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	25	338	6280322	Project Administration	21A		\$8,693.65
2018	25	338	6290181	Project Administration	21A		\$11,018.52
2019	10	353	6365964	Project Administration	21A		\$3,706.29
2019	10	353	6365979	Project Administration	21A		\$11,336.79
2019	10	353	6365982	Project Administration	21A		\$3,920.63
2019	10	353	6365984	Project Administration	21A		\$2,812.29
2019	10	353	6365988	Project Administration	21A		\$2,811.11
2019	10	353	6365996	Project Administration	21A		\$2,522.34



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	10	353	6371308	Project Administration	21A		\$4,352.17
2019	10	353	6371319	Project Administration	21A		\$2,902.65
2019	10	353	6371325	Project Administration	21A		\$3,265.95
2019	10	353	6380325	Project Administration	21A		\$1,451.36
2019	10	353	6390200	Project Administration	21A		\$3,607.61
					<b>21A</b>	<b>Matrix Code</b>	<b>\$62,401.36</b>
<b>Total</b>							<b>\$62,401.36</b>

**Signature:** Alexandra Ladd  
Alexandra Ladd (Oct 16, 2020 10:56 CDT)

**Email:** agladd@santafenm.gov






# GB AFFD HSG 2019-2020 Consolidation Annual Performance Eval Report

Final Audit Report

2020-10-16

Created:	2020-10-15
By:	YODEL CATANACH (yocatanach@ci.santa-fe.nm.us)
Status:	Signed
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## "GB AFFD HSG 2019-2020 Consolidation Annual Performance Eval Report" History

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-  Document emailed to Alexandra Ladd (agladd@santafenm.gov) for signature  
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-  Document e-signed by Alexandra Ladd (agladd@santafenm.gov)  
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