City of Santa Fe

# AGENDA

**REGULAR MEETING OF**
**THE FINANCE COMMITTEE**
**OCTOBER 19, 2020**
**5:00 PM**
**ATTEND VIRTUALLY**

## SPECIAL PROCEDURES FOR FINANCE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, the Finance Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at https://www.youtube.com/user/cityofsantafe. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this meeting will also remain available for viewing at any time on the City's YouTube channel at https://www.youtube.com/user/cityofsantafe. Staff is available to help members of the public access pre-recorded meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

Agenda: The agenda for the meeting will be posted at https://santafe.primegov.com/public/portal.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **APPROVAL OF MINUTES**
6. **ACTION ITEMS: CONSENT**

    a. Request for Approval of the 2021 Finance Committee Schedule. (Carolynn Roibal, Administrative Manager, clroibal@santafenm.gov, 955.6531).

b. Request for the Approval to procure food products utilizing the CES Price Agreement up to $75,000 per year for a four year term equaling $300,000 for the Division of Senior Services Nutrition Program; Labatt New Mexico. (Gino Rinaldi, Senior Services Division Director, earinaldi@santafenm.gov, 505-955-4710) **COMMITTEE REVIEW:**
Finance Committee: 10/19/20
Quality of Life: 10/21/20
Governing Body: 10/28/20

c. Request for the Approval of purchase of Food Products utilizing the State Price Agreement which will exceed $200,000 per year for a four year term. We anticipate that the Division of Senior Services Nutrition Program will spend an average of $1,000,000 between FY21 and FY24. The three vendors utilized are listed as follows: Sysco, Shamrock Foods, and Ben E. Keith Foods; (Gino Rinaldi, Senior Services Division Director, earinaldi@santafenm.gov, 505-955-4710)

**COMMITTEE REVIEW:**
Finance Committee: 10/19/20
Quality of Life: 10/21/20
Governing Body: 10/28/20

d. Request for the Approval of Multiple Sub-Contracted Agreements in the Total Amount of ($69,560.00) for (Alternative to Detention Services for the Youth of Santa Fe for four (4) years) from State of New Mexico CYFD Agreement No. 21-20846; (Multiple Vendors). (Julie Sanchez, jjsanchez@santafenm.gov and 505-570-7355)

**COMMITTEE REVIEW:**
Finance Committee: 10/19/20
Quality of Life Committee: 10/21/20
Governing Body: 10/28/20

e. Consideration of Bill No. 2020-__: An Ordinance Amending Section 2-4.6 SFCC1987 to Allow the City Manager to Enter Agreements Accepting Funds that Are Offered to the City Without Time to Place the Agreements on the Next Scheduled Governing Body Meeting, with Ratification by the Governing Body at the next Scheduled Meeting for which the Deadline to Include the Matter on an Agenda Has not yet Passed; and Amending

Section 11-4 to Allow the City Manager to Approve Grant Applications, Grant Awards, Grant Match Requirements, and Grant Agreements in any Amount if the Deadline to Approve Such Documents Occurs Before the Deadline to Include the Application or Award on the Agenda for the Governing Body's Next Regularly Scheduled Meeting, with Ratification by the Governing Body at the Next Scheduled Meeting for Which an Agenda Has not yet Been Posted. (Councilors Rivera and Cassutt-Sanchez) (Marcos Martinez, mdmartinez@santafenm.gov, 955-6502)

**COMMITTEE REVIEW:**
Public Works and Utilities Committee: 10/13/20
Governing Body (request to publish): 10/14/20
Finance Committee: 10/19/20
Governing Body (public hearing): 11/10/20

f. Request for Approval of Budget Adjustment Resolution (BAR) in the Amount of $398,750.64 to pay back taxes to the IRS for the 2016 and 2017 tax years. (Jarel LaPan Hill, City Manager, jlapanhill@santafenm.gov; Bernadette Salazar, HR Director, bjsalazar@santafenm.gov; Erin McSherry, City Attorney, ekmcsherry@santafenm.gov; Mary McCoy, Finance Director, mtmccoy@santafenm.gov.)

**Committee Review**
Public Works/Utilities: 10-26-2020
Governing Body: 10-28-2020

g. Request for Approval of a Budget Adjustment Resolution/Budget Increase to the Public Utilities, Utility Billing Division for several line items for a total amount of $454,919.00. (Nancy Jimenez, Utility Billing Division Director, nljimenez@santafenm.gov, 955-4364)

**COMMITTEE REVIEW:**
Public Works and Utilities Committee: 10/13/20
Finance Committee: 10/19/20
Governing Body: 1028/20

h. Request for the Approval of Contract Amendment No.1 to Professional Service Contract – Change of Scope of Work as requested by contractor

St. Elizabeth Shelter. (George Carrasco, gccarrasco@santafenm.gov, 505-490-6330)

**COMMITTEE REVIEW:**
Finance Committee: 10/19/20
Quality of Life Committee: 10/21/20
Governing Body: 10/28/20

i. Request for the Approval of Multiple Service Agreements in the Total Amount of ($3,749,652.00) for (Prevention and Intervention Services for the Youth of Santa Fe for three (3) years); (Multiple Vendors). (Julie Sanchez, jjsanchez@santafenm.gov and 505-570-7355)

**COMMITTEE REVIEW:**
Finance Committee: 10/19/20
Quality of Life Committee: 10/21/20
Governing Body: 10/28/20

j. Consideration of Resolution No. 2020-__: A Resolution Authorizing and Supporting the City Manager to Works with Public Utilities Staff to Identify and Apply for Federal and State Funding Sources for Water, Wastewater, and Other Water Related Projects, Including Submission of an Application to the Water Trust Board, Among Other Opportunities. (Councilors Rivera and Romero-Wirth) (Alan Hook, Water Resources Coordinator Assistant, aghook@santafenm.gov, 955-4205)

**COMMITTEE REVIEW:**
Public Works and Utilities Committee: 10/13/20
Finance Committee: 10/19/20
Governing Body: 10/28/20

k. Request for Approval utilizing State of NM State Pricing Agreement in the Total Amount of $1,095,001.10 for the Purchase of Digital Portable Radios from Motorola Solutions. (Chief Paul Babcock, prbabcock@santafenm.gov, 955-3112)

**COMMITTEE REVIEW:**
Public Works and Utilities Committee 10/13/2020
Finance Committee 10/19/2020
Governing Body 10/28/2020

7. **MATTERS FROM STAFF**

8. **MATTERS FROM THE COMMITTEE**

9. **MATTERS FROM THE CHAIR**

**NEXT MEETING: November 02 2020**

10. **ADJOURN**

**Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.**

# City of Santa Fe New Mexico

## *Finance Department*

## Memorandum

**DATE**: October 19, 2020

**TO**: Finance Committee

**FROM**: Carolynn Roibal, Administrative Manager

**VIA**: Mary McCoy, Finance Director

**ISSUE:**
2021 Finance Committee Meeting Schedule

**SUMMARY**:
Attached is a tentative schedule for the 2021 Finance Committee meetings. All meetings are scheduled to begin at 5:00 p.m. and to be held virtually.

**ACTION**:
Request approval of the 2021 Finance Committee Meeting Schedule.

# 2021 FINANCE COMMITTEE MEETINGS

Monday, January 04, 2021

Tuesday, January 19, 2021-Due to Martin Luther King Jr

Monday, February 01, 2021

Monday, February 15, 2021

Monday, March 01, 2021

Monday, March 22, 2021

Monday, April 05, 2021

Monday, April 19, 2021

Monday, May 3, 2021

Monday, May 17, 2021

Tuesday, June 1, 2021-Due to Memorial Day

Monday, June 21, 2021

Tuesday, July 6, 2021-Due to Independence Day

Monday, July 19, 2021

Monday, August 2, 2021

Monday, August 16, 2021

Monday, August 30, 2021

Monday, September 20, 2021

Monday, October 4, 2021

Monday, October 18, 2021

Monday, November 1, 2021

Monday November 29, 2021

Note: GB meets on the second and last Wednesday of the month given there are no holidays on that day. In November and December the GB meets only once and usually on the second Wednesday.

# City of Santa Fe, New Mexico

# memo

**DATE:** **September 18, 2020**

**TO:** **Public Works/Finance Committee/City Council**

**FROM:** **Gino Rinaldi, Director**
**Division of Senior Services**

**VIA:** **Kyra Ochoa, Director** Kyra Ochoa (Sep 18, 2020 12:50 MDT)
**Community Services**

**Mary McCoy, Director**
**Finance Department**

**Fran Dunaway, Chief Procurement Officer**
**Purchasing Department**

**RE:** **Purchase of Food Products. Services and Equipment:**
**Procurement Source: Cooperative CES# RFP 2020-30 "Coop. Food Program for Food & Non-Food Items." Expires 7/26/2030.**
**Vendor: Labatt**

**Background and Summary**
The City of Santa Fe Division of Senior Services (DSS) is requesting to procure food products, from the aforementioned vendor, for year ending 6/30/2024. The procurement method as "Cooperative Educational Services (CES)". The CES agreement is listed below along with the purchasing history for the vendor. As per procurement policies DSS is required to compare pricing by commodity, to obtain the best possible value.

**Vendor: Labatt Food Services: City Vendor #7252**
Cooperative Contract: Solicitation: 2020-30:
CES: Expiration Date: July 26, 2030

History:

| | |
|---|---|
| Year Ending 06/30/2020 | $71,605.25 |
| Year Ending 6/30/2019 | $ 66,746.25 (New Vendor) |

Funding for the procurement of food related products has been budgeted and available on July 1, 2020 in the FY2020 Nutrition Budget Org/Object 2410114.530400

By City policy, the City can use Cooperative, State or Federal Price Agreements without having to bid the items on its own. By City Policy, procurement from Cooperatives, State or Federal Price Agreements over $60,000, require City Council approval (City Purchasing Manual Section 11.1). Any single transaction which will exceed $60,000 will be forwarded to the City Council for review and consideration.

**Recommended Action**

It is requested that this procurement award to Labatt from the aforementioned Cooperative CES for City wide food related purchases, for year ending 6/30/2024, be reviewed, approved and submitted to the City Council for consideration.

# CITY OF SANTA FE PROCUREMENT CHECKLIST

Contractor Name: Labatt New Mexico

Procurement Title: CES, RFP 20-30 Term: July 26, 2020- July 26, 2030

Procurement Method: State Price Agreement ☐ Cooperative ☑ Sole Source ☐ Other ☐

Exempt ☐ Request For Proposal (RFP) ☐ Invitation To Bid (ITB) ☐ Contract under 60K ☐ Contract over 60K ☑

Department Requesting Community/Senior Services Staff Name Anya Alarid

Procurement Requirements:

A procurement file shall be maintained for all contracts, regardless of the method of procurement. The procurement file shall contain the basis on which the award is made, all submitted bids, all evaluation materials, score sheets, quotations and all other documentation related to or prepared in conjunction with evaluation, negotiation, and the award process. The procurement shall contain a written determination from the Requesting Department, signed by the purchasing officer, setting forth the reasoning for the contract award decision before submitting to the Committees.

**REQUIRED DOCUMENTS FOR APPROVAL BY PURCHASING***

| YES | N/A | |
|---|---|---|
| ☑ | ☐ | Approved Procurement Checklist (by Purchasing) |
| ☑ | ☐ | Memo addressed to City Manager (under 60K) Committees/City Council (over 60K) |
| ☐ | ☑ | State Price Agreement |
| ☐ | ☑ | RFP |
| ☐ | ☑ | Evaluation Committee Report |
| ☐ | ☑ | ITB |
| ☐ | ☑ | Bib Tab |
| ☐ | ☑ | Quotes (3 valid current quotes) |
| ☑ | ☐ | Cooperative Agreement |
| ☐ | ☑ | Sole Source Request and Determination Form |
| ☐ | ☑ | Contractors Exempt Letter |
| ☐ | ☑ | Purchasing Officers approval for exempt procurement |
| ☐ | ☑ | BAR |
| ☐ | ☑ | FIR |
| ☐ | ☑ | Executed Contract, Agreement or Amendment |
| ☐ | ☑ | Current Business Registration and CRS numbers on contract or agreement |
| ☐ | ☑ | Summary of Contracts and Agreements form |
| ☐ | ☑ | Certificate of Insurance |
| ☐ | ☑ | All documentation presented to Committees |
| ☐ | ☑ | Other: |

Anya Alarid — Project Administrator — 09/21/20

Department Rep Printed Name (attesting that all information included) — Title — Date

Purchasing Officer (attesting that all information is reviewed) — Title — Date

Include all other substantive documents and records of communication that pertain to the procurement and contract.

Your New Mexico Purchasing Cooperative
Since 1979

CES

**Cooperative Educational Services**
**FINAL AWARD NOTICE**
**RFP 2020-30 – Student & Senior Nutrition Program - Food and Non-Food Items**

April 30, 2020

Please find below the Final Award recommendations, subject to final contract negotiations, for CES' RFP 2020-30 – Student & Senior Nutrition Program - Food and Non-Food Items. Pursuant to New Mexico Statutes Annotated 1978, 13-1-172, any Offeror has until Friday, May 15, 2020 by 4:00 p.m. to submit a written protest.

| RFP 2020-30 – Student & Senior Nutrition Program - Food and Non-Food Items | | |
|---|---|---|
| **Vendor** | **Total Points Receive Without Preference** | **Regions Awarded** |
| Labatt New Mexico | 864 | Award Regions 1 to 8 |
| Sysco USA I, Inc. | 514 | No Award |

"Note: One of the requirements for bidding a substitute was for the bidder to provide specifications for the substitute item as per the Mandatory Excel file, 2020-30 Pricing Submittal and Cost Evaluation Mandatory Form Revision 1. Sysco USA I, Inc. submitted 832 substitutions without providing Item Specifications; or either a combination of Vendor UPC; Brand/Label; Product Description; Units In Carton or Pack; Individual Unit Size; Substitute – Is It The Same As Units In Carton Or Pack/Individual Unit Size, Yes or No. CES made the decision to evaluate only the items that matched the specifications and the No Bids listed on the Mandatory Excel file,

2020-30 Pricing Submittal and Cost Evaluation Mandatory Form Revision 1 submitted by Labatt's and Sysco."

Attached is the Evaluation Reports. If you have any questions or need additional information, please contact our office at 505-344-5470 or by email at bids@ces.org.

COOPERATIVE EDUCATIONAL SERVICES

John N. Tortelli

John N. Tortelli, Procurement & Contract Specialist
Cooperative Educational Services
4216 Balloon Park Road NE
Albuquerque, NM 87109
johnt@ces.org

# CM SENIORS OVER 60K VENDORS packet 1

Final Audit Report 2020-09-30

| | |
|---|---|
| Created: | 2020-09-30 |
| By: | YODEL CATANACH (yocatanach@ci.santa-fe.nm.us) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAJH3rk1nwXZjYZpcqYnRLm-tsJnV9WpDE |

## "CM SENIORS OVER 60K VENDORS packet 1" History

Document created by YODEL CATANACH (yocatanach@ci.santa-fe.nm.us)
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Document emailed to Fran Dunaway (fadunaway@santafenm.gov) for signature
2020-09-30 - 0:02:05 AM GMT

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2020-09-30 - 3:49:53 PM GMT- IP address: 104.47.64.254

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Signature Date: 2020-09-30 - 3:50:03 PM GMT - Time Source: server- IP address: 63.232.20.2

Agreement completed.
2020-09-30 - 3:50:03 PM GMT

POWERED BY
Adobe Sign

# City of Santa Fe, New Mexico
# memo

**DATE:** September 18, 2020

**TO:** Public Works/Finance Committee/City Council

**FROM:** Gino Rinaldi, Director
Division of Senior Services

**VIA:** Kyra Ochoa, Director Kyra Ochoa (Sep 21, 2020 07:35 MDT)
Community Services

Mary McCoy, Director
Finance Department

Fran Dunaway, Chief Procurement Officer
Purchasing Department

**RE:** Purchase of Food Products. Services and Equipment:
Procurement Source: State Wide Price Agreement #80-000-18-00061 "State Wide Food Items." Expires 4/12/2021.
Vendors: Sysco, Shamrock Foods and Ben E Keith Foods

**Background and Summary**

The City of Santa Fe Division of Senior Services is requesting to procure food products from the aforementioned vendors, for a four year term ending 6/30/2024. The procurement method is the utilization of "State Wide Price Agreements". The agreements are listed below along with the purchasing history for the vendors. As per procurement policies we are required to compare pricing by commodity, to obtain the best possible value.

**80-000-18-00061** Category: Dairy, Eggs, Frozen Food, Meat, Poultry, Fresh Produce and Staple Food Expiration Date: April 12, 2021

**Vendor: Shamrock Foods: City Vendor # 1291**

| History: | | |
|---|---|---|
| | Year Ending 06/30/2020 | $81,258.68 |
| | Year Ending 6/30/2019 | $ 89,899.78 |
| | Year Ending 6/30/2018 | $ 107,884.98 |

**Vendor: Sysco: City Vendor # 1449**

| | | |
|---|---|---|
| History: | Year Ending 6/30/2020 | $ 54,036.35 |
| | Year Ending 6/30/2019 | $ 89,381.89 |
| | Year Ending 6/30/2018 | $ 88,702.23 |

**Vendor: Ben E. Keith City Vendor # 1417**

| | | |
|---|---|---|
| History: | Year Ending 6/30/2020 | $ 97,510.85 |
| | Year Ending 6/30/2019 | $ 138,583.89 |
| | Year Ending 6/30/2018 | $ 109,061.32 |

Funding for the procurement of food related products has been budgeted and available July 1, 2020 in the Nutrition Program Budget Org/Object 2410111.530400

By City policy, the City can use Cooperative, State or Federal Price Agreements without having to bid the items on its own. By City Policy, procurement from Cooperatives, State or Federal Price Agreements over $60,000, require City Council approval (City Purchasing Manual Section 11.1). Any single transaction which will exceed $60,000 will be forwarded to the City Council for review and consideration.

**Recommended Action**

It is requested that this procurement award to Sysco, Shamrock Foods and Ben E. Keith Foods from the aforementioned State Wide Price Agreements, for City wide food related purchases, for year ending 6/30/2024, be reviewed, approved and submitted to the City Council for consideration.

# CITY OF SANTA FE PROCUREMENT CHECKLIST

Contractor Name: Shamrock, Foods, Sysco, and Ben E. Keith

Procurement Title: State Price Agreement #80-000-18-0061, Term: April 13, 2018-April 12, 2021

Procurement Method: State Price Agreement [•] Cooperative [ ] Sole Source [ ] Other [ ]

Exempt [ ] Request For Proposal (RFP) [ ] Invitation To Bid (ITB) [ ] Contract under 60K [ ] Contract over 60K [•]

Department Requesting Community/Senior Services Staff Name Anya Alarid

Procurement Requirements:

A procurement file shall be maintained for all contracts, regardless of the method of procurement. The procurement file shall contain the basis on which the award is made, all submitted bids, all evaluation materials, score sheets, quotations and all other documentation related to or prepared in conjunction with evaluation, negotiation, and the award process. The procurement shall contain a written determination from the Requesting Department, signed by the purchasing officer, setting forth the reasoning for the contract award decision before submitting to the Committees.

**REQUIRED DOCUMENTS FOR APPROVAL BY PURCHASING***

| YES | N/A | |
|---|---|---|
| [•] | [ ] | Approved Procurement Checklist (by Purchasing) |
| [•] | [ ] | Memo addressed to City Manager (under 60K) Committees/City Council (over 60K) |
| [•] | [ ] | State Price Agreement |
| [ ] | [•] | RFP |
| [ ] | [•] | Evaluation Committee Report |
| [ ] | [•] | ITB |
| [ ] | [•] | Bib Tab |
| [ ] | [•] | Quotes (3 valid current quotes) |
| [ ] | [•] | Cooperative Agreement |
| [ ] | [•] | Sole Source Request and Determination Form |
| [ ] | [•] | Contractors Exempt Letter |
| [ ] | [•] | Purchasing Officers approval for exempt procurement |
| [ ] | [•] | BAR |
| [ ] | [•] | FIR |
| [•] | [ ] | Executed Contract, Agreement or Amendment |
| [ ] | [•] | Current Business Registration and CRS numbers on contract or agreement |
| [ ] | [•] | Summary of Contracts and Agreements form |
| [ ] | [•] | Certificate of Insurance |
| [ ] | [•] | All documentation presented to Committees |
| [ ] | [•] | Other: |

Anya Alarid — Project Administrator — 09/21/20

Department Rep Printed Name (attesting that all information included) — Title — Date

Fran Dunaway (Sep 30, 2020 09:50 MDT)

Purchasing Officer (attesting that all information is reviewed) — Title — Date

Include all other substantive documents and records of communication that pertain to the procurement and contract.

GSD/PD (Rev. 04/19)

**State of New Mexico**
**General Services Department**
**Purchasing Division**

## Statewide Price Agreement Amendment

| |
|---|
| **Awarded Vendor:**<br>**3 Vendors**<br><br>**Email:**<br>**Telephone No.:** _____ |

Price Agreement Number: **80-000-18-00061**

Price Agreement Amendment No.: **Two**

Term: **April 13, 2018 – April 12, 2021**

| |
|---|
| **Ship To:**<br>**All State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law.** |
| **Invoice:**<br>**As Requested** |

Procurement Specialist: **Brandy Jones**

Telephone No.: **(505) 827-0507**

Email: **Brandy.Jones@state.nm.us**

Title: **Statewide Food (Dairy, Eggs, Frozen Food, Meat, Poultry, Fresh Produce, and Staple Food)**

**This Price Agreement Amendment is to be attached to the respective Price Agreement and become a part thereof.**

**In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from April 13, 2020 to April 12, 2021 at the same price, terms and conditions.**

**Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.**

**Accepted for the State of New Mexico**

Mark Hayden, New Mexico State Purchasing Agent

Date: 02/12/2020



yw

GSD/PD (Rev. 01/11)

**State of New Mexico**
**General Services Department**
**Purchasing Division**

## Statewide Price Agreement Amendment

| |
|---|
| **Awarded Vendor**<br>**3 Vendors** |

| |
|---|
| **Ship To:**<br>**All State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law.** |
| **Invoice:**<br>**As Requested at time of order** |

Price Agreement Number: **80-000-18-00061**

Price Agreement Amendment No.: **One**

Term: **April 13, 2018 – April 12, 2020**

Procurement Specialist: Amber Sanchez

Telephone No.: (505) 827-0554

Email: Amber.Sanchez2@state.nm.us

Title: **Statewide Food (Dairy, Eggs, Frozen Food, Meat, Poultry, and Staple Food)**

**This Price Agreement Amendment is to be attached to the respective Price Agreement and become a part thereof.**

**In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from April 13, 2019 to April 12, 2020 at the same price, terms and conditions.**

**Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.**

**Accepted for the State of New Mexico**

Acting Director, State Purchasing Division

Date: 3/21/19

GSD/PD (Rev. 3/17/14)

# State of New Mexico
# General Services Department

## Statewide Price Agreement

**Awarded Vendor**
**3 Vendors**

**Telephone No. _____**

Price Agreement Number: **80-000-18-00061**

Payment Terms: **Net 30**

F.O.B.: **Destination**

Delivery: **As Requested**

**Ship To:**
**All State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law.**

**Invoice:**
**As Requested**

Procurement Specialist: **Savannah Quintana**

Telephone No.: (505) 827-0483

Title: **Statewide Food (Dairy, Eggs, Frozen Food, Meat, Poultry, Fresh Produce, and Staple Food)**

Term: **April 13, 2018 – April 12, 2019**

**This Price Agreement is made subject to the "terms and conditions" shown on the reverse side of this page, and as indicated in this Price Agreement.**

**Accepted for the State of New Mexico**

New Mexico State Purchasing Agent

Date: 4/12/2018

State of New Mexico
General Services Department
Purchasing Division
Price Agreement #: 80-000-18-00061



**Awarded Vendors:**

(AA) 0000044061
BEN E KEITH
3205 BROADWAY SE
Albuquerque, NM 87105
505-843-7766
csaguilar@benekeith.com

(AB)0000054645
SHAMROCK FOODS CO.
2 Shamrock Way NW
Albuquerque NM 87120
505-331-0730
Kelly_Musselman@shamrockfoods.com

(AC) 0000114400
Sysco USA, Inc.
601 Comanche Rd NE
Albuquerque, NM 87107
505-761-1686
baca.sheri@nm.sysco.com

| Item | Unit | Article and Description | Unit Price | | |
|---|---|---|---|---|---|
| | | | (AA) | (AB) | (AC) |
| 1 | Disc. | Dairy Products - Prices are to be those listed on vendor's most current established price list. | 5% | 3.5% | 23% |
| 2 | Disc. | Fresh Eggs - Prices are to be those listed on vendor's most current established price list. | 5% | 3.5% | 20% |
| 3 | Disc. | Frozen Food - Prices are to be those listed on vendor's most current established price list. | 5% | 3.5% | 28% |
| 4 | Disc. | Meet & Poultry - Prices are to be those listed on vendor's most current established price list. | 5% | 3.5% | 23% |
| 5 | Disc. | Fresh Produce - Prices are to be those listed on vendor's most current established price list. | 5% | 3.5% | 24% |
| 6 | Disc. | Staple Foods - Prices are to be those listed on vendor's most current established price list. | 5% | 3.5% | 26% |
| 7 | Fee | Indicate delivery fee per order:<br>Standard delivery: $_____<br>Expedited delivery: $_____ | <br>$5.99<br>$75.00 | N/A<br>*Delivery is included in the cost of goods for orders over $300.00 | <br>$0<br>$0 |

# GB SENIORS OVER 60K VENDORS PACKET 2

Final Audit Report 2020-09-30

| | |
|---|---|
| Created: | 2020-09-30 |
| By: | YODEL CATANACH (yocatanach@ci.santa-fe.nm.us) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAARul9O2tF2ffQrX160EMFNHa5enwSRw06 |

## "GB SENIORS OVER 60K VENDORS PACKET 2" History

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2020-09-30 - 0:04:02 AM GMT- IP address: 63.232.20.2

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2020-09-30 - 3:50:21 PM GMT- IP address: 104.47.64.254

Document e-signed by Fran Dunaway (fadunaway@santafenm.gov)
Signature Date: 2020-09-30 - 3:50:38 PM GMT - Time Source: server- IP address: 63.232.20.2

Agreement completed.
2020-09-30 - 3:50:38 PM GMT

# City of Santa Fe, New Mexico
## Memorandum

**DATE:** **September 29, 2020**

**TO:** **Alan Webber, Mayor and City Council**

**VIA:** **Mary McCoy, Finance Department Director**
**Fran Dunaway, Chief Procurement Officer**
**Kyra Ochoa, Community Services Department Director** Kyra Ochoa
Kyra Ochoa (Sep 30, 2020 11:49 MDT)

**FROM:** **Julie Sanchez, Youth and Family Services Division Director** jjs

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**ITEM AND ISSUE:**
Request for the Approval of Multiple Sub-Contracted Agreements in the Total Amount of $ (69,560.00) for (Alternative to Detention Services for the Youth of Santa Fe for four (4) years) from State of New Mexico CYFD agreement no. 21-20846; (Multiple Vendors); (Julie Sanchez, jjsanchez@santafenm.gov and 505-570-7355)

**BACKGROUND AND SUMMARY:**

The Children and Youth Commission is one of the City of Santa Fe's oldest standing committees, which was formed by Resolution and then Ordinance to serve in an advisory capacity to the City Council concerning policy recommendations related to child development and youth issues. The Commission which was recently merged with the Regional Juvenile Justice Board administers its CYFD funding to agencies looking to impact and prevent youth crime with the Santa Fe region. This year and beyond, we also intend to more directly support the people in agencies who help Santa Feans navigate a complex, sometimes challenging system of care, and to strengthen that system by supporting agencies in tracking and collecting data to show the scope of our community need and our collective impact on that need.

The Commission works cooperatively with the Community Services Department and Youth and Family Services Division staff throughout the year and advises on how to effectively plan, coordinate or support health and human issues in our community. The Commission has completed the process to review and recommend funding for contracting with nonprofit organizations.

**PROCUREMENT METHOD:**

On March 6, 2020, RFP#20/21/P was issued through the Purchasing Office with an amended receipt date of April 10, 2020.

The Juvenile Justice Subcommittee of the Commission reviewed each request individually based on the following variables: complete proposal packet, program summary; data collection; collaboration, fiscal and organizational stability.

On April 29, 2020 the Commission, split into subcommittees made their final funding recommendation, which will be presented to the Quality of Life Committee, Finance Committee and Governing Body for FY 2021-24 **(Please reference Appendix A and B for recommendations and descriptions of programs being recommended for funding).** All contracts will expire on June 30, 2024.
**CONTRACT NUMBER:**
Multiple award recommendations were made by the Children and Youth Commission **(Please reference Appendix A for the Munis contract numbers)**

**FUNDING SOURCE:**

The funding source is:
**Fund Name/Number**: Juvenile Justice  Fund/Fund 223
**Munis Org Name/Number:** Juvenile Justice/2230123
**Munis Object Name/Number:** Other Consulting/510340

**ACTION REQUESTED:**
The Community Services Department and the Youth and Family Services Division respectfully requests your review and approval.

# Final-CYFD Memo template to Governing Body

Final Audit Report 2020-09-30

| | |
|---|---|
| Created: | 2020-09-30 |
| By: | Julie Sanchez (jjsanchez@ci.santa-fe.nm.us) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAUTzm-m9vqBmtArjT8c8p_CwomssCNOn5 |

## "Final-CYFD Memo template to Governing Body" History

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# APPENDIX A: Children and Youth Commission CYFD Recommended Funding and Programs for FY21-24

| | Name of Nonprofit Organization | Name of CYFD Funded Program | Applicant Status | Recommended Yearly Funding | MUNIS |
|---|---|---|---|---|---|
| 1 | SFPS PIP Program | Strengthening Families | Previous Applicant | $ 27,720.00 | 3202276 |
| 2 | YouthWorks | Intensive Community Monitoring | Previous Applicant | $ 26,440.00 | 3202277 |
| | | | | | |
| 1 | Continuum Coordinator | | | $ 15,400.00 | |
| | | | | | |
| | | | **Total:** | $ 69,560.00 | |

**Parent Involvement Program (PIP)**

**Strengthening Families Program:**

The Parent Involvement Program (PIP) is a program for teenage youth and their families. Youth are referred by Teen Court of Santa Fe County, SFPS Counselors, and school based therapists after involvement in alcohol or other drug related offenses. This program consists of seven two-hour evening sessions (14 classes per person) that utilizes the evidence-based Strengthening Families Program curriculum. Facilitators work with the students and guardians both separately and all together. The classes will build family relationships and teach communication skills, effective discipline, impulse control, and other substance use prevention skills.

**YouthWorks**

**Intensive Community Monitoring Program:**

The Intensive Community Monitoring Program is designed to provide home and community-based monitoring and supervision of delinquent youth ages 11-18 that are at-risk to commit additional juvenile offences. Through the provision of services that are consistent with the standards of the Juvenile Court Judges Commission for intensive probation services, the Intensive Community Monitoring Program seeks to prevent youth from further and more serious involvement with the juvenile justice system.

The goal of this program is to prevent youth from experiencing an out of home placement and remain with their family while receiving the necessary supports and services available. Highly trained staff often meets youth in the community and facilitate the participation in various activities like community service and volunteerism.

CITY OF SANTA FE

PROFESSIONAL SERVICES CONTRACT

THIS AGREEMENT is made and entered into by and between the City of Santa Fe, New Mexico, hereinafter referred to as the "City," and **Partner in Education (PIE) – Parent Involvement Program (PIP)**, hereinafter referred to as the "Contractor," and is effective as of the date set forth below upon which it is executed by the Parties.

IT IS AGREED BETWEEN THE PARTIES:

1. **Scope of Work.**

| Program Categories | CYFD Priority Area |
|---|---|
| ☒ Strengthening Families | Delinquency Prevention |
| ☐ Intensive Community Monitoring | Alternatives to Detention |
| ☐ Gender Specific<br>☐ Girls<br>☐ Boys | Gender Specific Services |

A. The Contractor shall perform the following work:

1) Provide CYFD outlined services in Strengthening Families:

a. Serve 50 youth

b. Provide 84 youth group sessions x $165.00 per session

c. Provide 60 adult group sessions x $165.00 per session

2) Possible bi-monthly presentation to the Regional Juvenile Justice Board on the progress of the program.

3) Ensure as appropriate, that providers serving underserved communities e.g. American Indian/Alaska Native, Hispanic, and African American including serving low to very low-income households are trained on racial equity, inclusion and responsiveness.

*B.* *Performance Measures.*

1) Contractor shall substantially perform the following based on Strengthening

Families:

i. Parent competence and engagement in school;
ii. Student substance abuse related risk;
iii. Increased attendance measured by five percent (5%) increase in attendance, five percent (5%) increase in grades and five percent (5%) promotion to next grade;
iv. Academic success; and
v. Targeted negative behavior reduction.

*C.* *Deliverables:*

1) Monthly program invoices due by the 10th of each month

2) Completed CYFD Data Collection Log which includes:

   a. Individualized Client ID

   b. Activity Log

   c. Youth Registry

   d. Other Program Specific Measurements as outlined by CYFD

3) The receipt of the deliverables contemplated under this Agreement shall assist the City and Santa Fe Regional Juvenile Justice Board in obtaining its goal(s) as set forth in its Strategic Plan and program outputs.

***2.*** **Compensation.**

A. The City shall pay to the Contractor in full payment for services satisfactorily performed pursuant to the Scope of Work in FY21, up to a total of twenty seven thousand seven hundred and twenty dollars ($27,720.00).

B. The City shall pay to the Contractor in full payment for services satisfactorily performed pursuant to the Scope of Work in FY22, up to a total of twenty seven thousand seven hundred and twenty dollars ($27,720.00).

C. The City shall pay to the Contractor in full payment for services satisfactorily performed pursuant to the Scope of Work in FY23, up to a total of twenty seven thousand seven hundred and twenty dollars ($27,720.00).

D. The City shall pay to the Contractor in full payment for services satisfactorily performed pursuant to the Scope of Work in FY24, up to a total of twenty seven thousand seven hundred and twenty dollars ($27,720.00).

**E. The total amount payable to the Contractor under this Agreement, including gross receipts tax and expenses, shall not exceed ($110,880.00).**

F. Contractor must submit a detailed statement accounting for all services performed and expenses incurred. If the City finds that the services are not acceptable, within thirty days after the date of receipt of written notice from the Contractor that payment is requested, it shall provide the Contractor a letter of exception explaining the defect or objection to the services, and outlining steps the Contractor may take to provide remedial action. Upon certification by the City that the services have been received and accepted, payment shall be tendered to the Contractor within thirty days after the date of acceptance. If payment is made by mail, the payment shall be deemed tendered on the date it is postmarked. However, the City shall not incur late charges, interest, or penalties for failure to make payment within the time specified herein.

**3. Term.**

THIS AGREEMENT SHALL NOT BECOME EFFECTIVE UNTIL APPROVED BY THE CITY. This Agreement shall terminate on **June 30, 2024** unless terminated pursuant to paragraph 4 (Termination), or paragraph 5 (Appropriations). In accordance with Section 13-1-150 NMSA 1978, no contract term for a professional services contract, including extensions and renewals, shall exceed four years, except as set forth in Section 13-1-150 NMSA 1978.

**4. Termination.**

A. Termination. This Agreement may be terminated by either of the parties hereto upon written notice delivered to the other party at least thirty (30) days prior to the intended date of termination. Except as otherwise allowed or provided under this Agreement, the City's sole liability upon such termination shall be to pay for acceptable work performed prior to the Contractor's receipt of the notice of termination, if the City is the terminating party, or the Contractor's sending of the notice of termination, if the Contractor is the terminating party; provided, however, that a notice of termination shall not nullify or otherwise affect either party's liability for pre-termination defaults under or breaches of this Agreement. The Contractor shall submit an invoice for such work within thirty (30) days of receiving or sending the notice of termination. Notwithstanding the foregoing, this Agreement may be terminated immediately upon written notice to the Contractor if the Contractor becomes unable to perform the services contracted for, as determined by the City or if, during the term of this Agreement, the Contractor or any of its officers, employees or agents is indicted for fraud, embezzlement or other crime due to misuse of City funds or due to the Appropriations paragraph herein. *THIS PROVISION IS NOT EXCLUSIVE AND DOES NOT WAIVE THE City's OTHER LEGAL RIGHTS AND REMEDIES CAUSED BY THE CONTRACTOR'S DEFAULT/BREACH OF THIS AGREEMENT.*

B. Termination Management. Immediately upon receipt by either the City or the Contractor of notice of termination of this Agreement, the Contractor shall: 1) not incur any further obligations for salaries, services or any other expenditure of funds under this Agreement without written approval of the City; 2) comply with all directives issued by the City in the notice of termination as to the performance of work under this Agreement; and 3) take such action as the City shall direct for the protection, preservation, retention or transfer of all property titled to the City and records generated under this Agreement. Any non-expendable personal property or equipment provided to or purchased by the Contractor with contract funds shall become property of the City upon termination and shall be submitted to the City as soon as practicable.

**5. Appropriations.**

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the City Council for the performance of this Agreement. Ifsufficient appropriations and authorization are not made by the City Council, this Agreement shall terminate immediately upon written notice being given by the City to the Contractor. The City's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. If the City proposes an amendment to the Agreement to unilaterally reduce funding, the Contractor shall have the option to terminate the Agreement or to agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

**6. Status of Contractor.**

The Contractor and its agents and employees are independent contractors performing professional services for the City and are not employees of the City. The Contractor and its agents and employees shall not accrue leave, retirement, insurance, bonding, use of City vehicles, or any other benefits afforded to employees of the City as a result of this Agreement. The Contractor acknowledges that all sums received hereunder are reportable by the Contractor for tax purposes, including without limitation, self-employment and business income tax. The Contractor agrees not to purport to bind the City unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

**7. Assignment.**

The Contractor shall not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without the prior written approval of the City.

**8. Subcontracting.**

The Contractor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval of the City. No such subcontract shall relieve the primary Contractor from its obligations and liabilities under this Agreement, nor shall any subcontract obligate direct payment from the City.

**9. Non-Collusion.**

In signing this Agreement, the Vendor/Contractor certifies the Vendor/Contractor has not, either directly or indirectly, entered into action in restraint of free competitive bidding in connection with this offer submitted to the City.

**10. Release.**

Final payment of the amounts due under this Agreement shall operate as a release of the City, its officers and employees from all liabilities, claims and obligations whatsoever arising from or under this Agreement.

**11. Confidentiality.**

Any confidential information provided to or developed by the Contractor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by the Contractor without the prior written approval of the City.

**12. Product of Service -- Copyright.**

All materials developed or acquired by the Contractor under this Agreement shall become the property of the City and shall be delivered to the City no later than the termination date of this Agreement. Nothing developed or produced, in whole or in part, by the Contractor under this Agreement shall be the subject of an application for copyright or other claim of ownership by or on behalf of the Contractor.

**13. Conflict of Interest; Governmental Conduct Act.**

A. The Contractor represents and warrants that it presently has no interest and, during the term of this Agreement, shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required under the Agreement.

B. The Contractor further represents and warrants that it has complied with, and, during the term of this Agreement, will continue to comply with, and that this Agreement complies with all applicable provisions of the Governmental Conduct Act, Chapter 10, Article 16 NMSA 1978.

C. Contractor's representations and warranties in Paragraphs A and B of this Article 12 are material representations of fact upon which the City relied when this Agreement was entered into by the parties. Contractor shall provide immediate written notice to the City if, at any time during the term of this Agreement, Contractor learns that Contractor's representations and warranties in Paragraphs A and B of this Article 12 were erroneous on the effective date of this Agreement or have become erroneous by reason of new or changed circumstances. If it is later determined that Contractor's representations and warranties in Paragraphs A and B of this Article 12 were erroneous on the effective date of this Agreement or have become erroneous by reason of new or changed circumstances, in addition to other remedies available to the City and notwithstanding anything in the Agreement to the contrary, the City may immediately terminate the Agreement.

D. All terms defined in the Governmental Conduct Act have the same meaning in this section.

**14. Amendment.**

A. This Agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto and all other required signatories.

B. If the City proposes an amendment to the Agreement to unilaterally reduce funding due to budget or other considerations, the Contractor shall, within thirty (30) days of receipt of the proposed Amendment, have the option to terminate the Agreement, pursuant to the termination provisions as set forth in Article 4 herein, or to agree to the reduced funding.

**15. Merger.**

This Agreement incorporates all the Agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, Agreements and understandings have been merged into this written Agreement. No prior Agreement or

understanding, oral or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

**16. Penalties for violation of law.**

The Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

**17. Equal Opportunity Compliance.**

The Contractor agrees to abide by all federal and state laws and rules and regulations, and Santa Fe City Code, pertaining to equal employment opportunity. In accordance with all such laws of the State of New Mexico, the Contractor assures that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Contractor is found not to be in compliance with these requirements during the life of this Agreement, Contractor agrees to take appropriate steps to correct these deficiencies.

**18. Applicable Law.**

The laws of the State of New Mexico shall govern this Agreement, without giving effect to its choice of law provisions. Venue shall be proper only in a New Mexico court of competent jurisdiction in accordance with Section 38-3-1 (G) NMSA 1978. By execution of this Agreement, Contractor acknowledges and agrees to the jurisdiction of the courts of the State of New Mexico over any and all lawsuits arising under or out of any term of this Agreement.

**19. Workers Compensation.**

The Contractor agrees to comply with state laws and rules applicable to workers compensation benefits for its employees. If the Contractor fails to comply with the Workers Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the City.

**20. Professional Liability Insurance**. Contractor shall maintain professional liability insurance throughout the term of this Agreement providing a minimum coverage in the amount required under the New Mexico Tort Claims Act. The Contractor shall furnish the City with proof of insurance of Contractor's compliance with the provisions of this section as a condition prior to performing services under this Agreement.

**21. Other Insurance**

If the services contemplated under this Agreement will be performed on or in City facilities or property, Contractor shall maintain in force during the entire term of this Agreement, the following insurance coverage(s), naming the City as additional insured.

A. **Commercial General Liability** insurance shall be written on an occurrence basis and be a broad as ISO Form CG 00 01 with limits not less than $2,000,000 per occurrence and $2,000,000 in the aggregate for claims against bodily injury, personal and advertising injury, and property damage. Said policy shall include broad form Contractual Liability coverage and be

endorsed to name the City of Santa Fe their officials, officers, employees, and agents as additional insureds.

B. **Business Automobile Liability** insurance for all owned, non-owned automobiles, with a combined single limit not less than $1,000,000 per accident.

C. **Broader Coverage and Limits**. The insurance requirements under this Agreement shall be the greater of (1) the minimum coverage and limits specified in this Agreement, or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the Named Insured. It is agreed that these insurance requirements shall not in any way act to reduce coverage that is broader or that includes higher limits than the minimums required herein. No representation is made that the minimum insurance requirements of this Agreement are sufficient to cover the obligations of Contractor hereunder.

D. Contractor shall maintain the above insurance for the term of this Agreement and name the City as an additional insured and provide for 30 days cancellation notice on any Certificate of Insurance form furnished by Contractor. Such certificate shall also specifically state the coverage provided under the policy is primary over any other valid and collectible insurance and provide a waiver of subrogation.

**22. Records and Financial Audit.**

The City or city contractor shall have the right, at reasonable times and at a site designated by the City, to audit financial expenditures of City grant funding, documents, files and records of the Contractor to the extent that the finances, documents, files and records related to costs or accuracy of reimbursement for outcome or deliverable. The Contractor shall give full and free access to all records to the City and/or their authorized representative. The Contractor shall maintain detailed records that indicate the date, nature and cost of services rendered during the Agreement's term and effect and retain them for a period of three (3) years from the date of final payment under this Agreement. If offering Navigation Services, records must indicate that the City is the sole payor per client billed for. The records shall be subject to inspection by the City. The City shall have the right to audit billings both before and after payment. Payment under this Agreement shall not foreclose the right of the City to recover excessive or illegal payments.

**23. Indemnification.**

The Contractor shall defend, indemnify and hold harmless the City from all actions, proceeding, claims, demands, costs, damages, attorneys' fees and all other liabilities and expenses of any kind from any source which may arise out of the performance of this Agreement, caused by the negligent act or failure to act of the Contractor, its officers, employees, servants, subcontractors or agents, or if caused by the actions of any client of the Contractor resulting in injury or damage to persons or property during the time when the Contractor or any officer, agent, employee, servant or subcontractor thereof has or is performing services pursuant to this Agreement. In the event that any action, suit or proceeding related to the services performed by the Contractor or any officer, agent, employee, servant or subcontractor under this Agreement is brought against the Contractor, the Contractor shall, as soon as practicable but no later than two (2) days after it receives notice thereof, notify the legal counsel of the City.

**24. New Mexico Tort Claims Act**

Any liability incurred by the City of Santa Fe in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, Section 41-4-1, et. seq. NMSA 1978, as amended. The City and its "public employees" as defined in the New Mexico Tort Claims Act, do not waive sovereign immunity, do not waive any defense and do not waive any limitation of liability pursuant to law. No provision in this Agreement modifies or waives any provision of the New Mexico Tort Claims Act.

**25. Invalid Term or Condition.**

If any term or condition of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.

**26. Enforcement of Agreement.**

A party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this Agreement shall be effective unless express and in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

**27. Notices.**

Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

To the City: [Julie Sanchez, Program Manager, 500 Market Station Suite 200, jjsanchez@santafenm.gov].

To the Contractor: [Jenn Jevertson, 1300 Camino Sierra Vista Santa Fe, NM 87505, jjevertson@sfps.k12.nm.us, 505-660-3288].

**28. Authority.**

If Contractor is other than a natural person, the individual(s) signing this Agreement on behalf of Contractor represents and warrants that he or she has the power and authority to bind Contractor, and that no further action, resolution, or approval from Contractor is necessary to enter into a binding contract.

**29. Site Visits.**

At any time during the contract period the director or designee of the COMMUNITY SERVICES DEPARTMENT may perform a site visit to contracted sites to review programming and meet with participants. Members of the oversight body will be informed and invited to participate, this may include community partners and program co-funders.

**30. Reporting.**

Grantees shall submit reports on the programmatic accomplishments made toward the goals of the grant agreement. Quarterly reports are due to the YOUTH AND FAMILY SERVICES

DIVISION or COMMUNITY SERVICES DEPARTMENT Program Manager no later than the 10th of the month. Reports shall include the following:

A. Total Amount of funds received via the program invoice, amount of funds received that were expended for program via the program invoice; CYFD required activity log, youth registry and program specific measures; a weekly update report to Santa Fe Probation and Parole may also be required. Although not mandatory agencies or representatives may be required to attend the bi-monthly, RJJB meetings to report on program progress. Other reporting may be required as requested by DIVISION, DEPARTMENT or the BOARD.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date of the signature by the required approval authorities below.

CITY OF SANTA FE:

_____
ALAN M. WEBBER
MAYOR

DATE:_____

CONTRACTOR:
PIE

_____
NAME: RUTHANNE GREELEY
TITLE: EXECUTIVE DIRECTOR

DATE: 9/29/20

CRS# 02172902006
REGISTRATION# 22613

ATTEST:

_____
YOLANDA Y. VIGIL, CITY CLERK

CITY ATTORNEY'S OFFICE:

Marcos Martinez
Marcos Martinez (Sep 16, 2020 15:09 MDT)

SENIOR ASSISTANT CITY ATTORNEY

APPROVED FOR FINANCES:

_____
MARY T. MCCOY
FINANCE DIRECTOR

2230123.510340
Business Unit Line Item

# 2020 09 14 Office of Student Wellness SFPS CYFD Strengthening Families Contract

Final Audit Report 2020-09-16

| | |
|---|---|
| Created: | 2020-09-16 |
| By: | Irene Romero (ikromero@ci.santa-fe.nm.us) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAALf8FZjisuEJwgD2mMIjBoosEwB91hSOg |

## "2020 09 14 Office of Student Wellness SFPS CYFD Strengthening Families Contract" History

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2020-09-16 - 9:09:48 PM GMT

# City of Santa Fe

Treasury Department
200 Lincoln Ave.
Santa Fe, New Mexico 87504-0909
505-955-6551

## BUSINESS REGISTRATION

**Business Name:** PARTNERS IN EDUCATION FOUNDATION FOR THE THE SANTA FE PUBLIC SCHOOLS
DBA: PARTNERS IN EDUCATION FOUNDATION FOR THE SANTA FE PUBLIC SCHOOLS

**Business Location:** 1328 FERGUSON LN
SANTA FE, NM 87507

**CRS Number:** 02172902006

**Owner:** RUMANNE GREELEY

**License Number:** 226133

**License Type:** Business License - Renewable

**Issued Date:** March 06, 2020

**Classification:** Business Registration - Standard

**Expiration Date:** December 31, 2020

**Fees Paid:** $35.00

PARTNERS IN EDUCATION FOUNDATION FOR THE
PO BOX 23374
SANTA FE, NM 87502

THIS IS NOT A CONSTRUCTION PERMIT OR SIGN PERMIT. APPROPRIATE PERMITS MUST BE OBTAINED FROM THE CITY OF SANTA FE BUILDING PERMIT DIVISION PRIOR TO COMMENCEMENT OF ANY CONSTRUCTION OR THE INSTALLATION OF ANY EXTERIOR SIGN.

THIS REGISTRATION/LICENSE IS NOT TRANSFERRABLE TO OTHER BUSINESSES OR PREMISES.

**TO BE POSTED IN A CONSPICUOUS PLACE**

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/23/2020

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

| | |
|---|---|
| **PRODUCER**<br>Daniels Insurance, Inc.-Santa Fe<br>805 St. Michaels Drive<br><br>Santa Fe NM 87505 | **CONTACT NAME:** Santa Fe CL - House<br>**PHONE (A/C, No, Ext):** (505) 982-4302 **FAX (A/C, No):** (505) 989-9186<br>**E-MAIL ADDRESS:** mlatting@danielsinsuranceinc.com |
| **INSURED** (505) 474-0240<br>Partners in Education Foundation for the Santa Fe Public<br>P.O. Box 23374<br><br>Santa Fe NM 87502-3374 | **INSURER(S) AFFORDING COVERAGE** / **NAIC #**<br>**INSURER A :** Donegal Mutual Insurance Compa — 13692<br>**INSURER B :** Mountain States Indemnity Comp — 10177<br>**INSURER C :**<br>**INSURER D :**<br>**INSURER E :**<br>**INSURER F :** |

**COVERAGES** **CERTIFICATE NUMBER:** Cert ID 27903 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|---|---|---|---|---|---|---|---|---|
| A | [X] **COMMERCIAL GENERAL LIABILITY**<br>[ ] CLAIMS-MADE [X] OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br>[ ] POLICY [ ] PRO-JECT [X] LOC<br>[ ] OTHER: | | | CPT9023968 | 01/01/2020 | 01/01/2021 | EACH OCCURRENCE<br>DAMAGE TO RENTED PREMISES (Ea occurrence)<br>MED EXP (Any one person)<br>PERSONAL & ADV INJURY<br>GENERAL AGGREGATE<br>PRODUCTS - COMP/OP AGG | $ 1,000,000<br>$ 100,000<br>$ 5,000<br>$ 1,000,000<br>$ 2,000,000<br>$ Excluded |
| | **AUTOMOBILE LIABILITY**<br>[ ] ANY AUTO<br>[ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS<br>[ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY | | | | | | COMBINED SINGLE LIMIT (Ea accident)<br>BODILY INJURY (Per person)<br>BODILY INJURY (Per accident)<br>PROPERTY DAMAGE (Per accident) | $<br>$<br>$<br>$ |
| | [ ] **UMBRELLA LIAB** [ ] OCCUR<br>[ ] **EXCESS LIAB** [ ] CLAIMS-MADE<br>[ ] DED [ ] RETENTION $ | | | | | | EACH OCCURRENCE<br>AGGREGATE | $<br>$ |
| B | **WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N<br>ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ]<br>**(Mandatory in NH)**<br>If yes, describe under DESCRIPTION OF OPERATIONS below | N / A | | WCO 9023968 | 01/01/2020 | 01/01/2021 | [X] PER STATUTE [ ] OTH-ER<br>E.L. EACH ACCIDENT<br>E.L. DISEASE - EA EMPLOYEE<br>E.L. DISEASE - POLICY LIMIT | <br>$ 100,000<br>$ 100,000<br>$ 500,000 |
| | | | | | | | | $<br>$ |

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

All operation of the insured per policy conditions. Liability: Continental United States; Workers Compensation, New Mexico.-- Certificate Holder is an Additional Insured on General Liability policy, but only to the extent provided in the Additional Insured endorsement.

**CERTIFICATE HOLDER**

City of Santa Fe

200 Lincoln Ave
Po Box 909
Santa Fe NM 87504

**CANCELLATION**

**SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.**

**AUTHORIZED REPRESENTATIVE**

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# City of Santa Fe

## Real Estate Summary of Contracts, Agreements, Amendments & Leases

**Section to be completed by department**

1. Munis Contract # 3202276

Contractor: **Santa Fe Public Schools - Office of Student Wellness**

Description: **Youth and family intervention services**

Contract ☉ Agreement ○ Lease / Rent ○ Amendment ○

Term Start Date: **July 1, 2020** Term End Date: **June 30, 2024**

☐ Approved by Council Date: _____

**Contract / Lease:** **CYFD grant funded Strengthening Families program**

Amendment # _____ to the Original Contract / Lease # _____

Increase/(Decrease) Amount $ _____

Extend Termination Date to: _____

☐ Approved by Council Date: _____

**Amendment is for:**

2. **HISTORY** of Contract, Amendments & Lease / Rent - Please Elaborate (option: attach spreadsheet if multiple amendments)

3. **Procurement History:** **RFP 20/21/P**

Fran Dunaway (Oct 1, 2020 12:39 MDT)

Purchasing Officer Review: Oct 1, 2020 Date:

Comment & Exceptions: award from RFP 20/21/P grant funds/CYP closed 4/7/2020

4. **Funding Source:** **Juvenile Justice Fund** **Org / Object:** **2230123.510340**

Alexis Lotero (Oct 1, 2020 08:58 MDT)

Budget Officer Approval: Oct 1, 2020 Date:

Comment & Exceptions: _____

**Staff Contact who completed this form:** **Julie Sanchez** Phone # **955-6678**

Email: **jjsanchez@santafenm.gov**

**To be recorded by City Clerk:**

Clerk # _____

Date of Execution: _____

# CITY OF SANTA FE PROCUREMENT CHECKLIST

Contractor Name: PIE SFPS PIP Program

Procurement Title: RFP20/21/P

Procurement Method: State Price Agreement ☐ *Cooperative* ☐ *Sole Source* ☐ *Other* ☐ _____

*Exempt* ☐ *Request For Proposal (*RFP) ☒ *Invitation To Bid (ITB)* ☐ *Contract under 60K* ☒ *Contract over 60K* ☐

Department Requesting Community Services Staff Name Michelle Gurule

**Procurement Requirements:**

*A procurement file shall be maintained for all contracts, regardless of the method of procurement. The procurement file shall contain the basis on which the award is made, all submitted bids, all evaluation materials, score sheets, quotations and all other documentation related to or prepared in conjunction with evaluation, negotiation, and the award process. The procurement shall contain a written determination from the Requesting Department, signed by the purchasing officer, setting forth the reasoning for the contract award decision before submitting to the Committees. .*

**REQUIRED DOCUMENTS FOR APPROVAL BY PURCHASING***

| YES | N/A | |
|---|---|---|
| ☒ | ☐ | Approved Procurement Checklist (by Purchasing) |
| ☒ | ☐ | Memo addressed to City Manager (under 60K) Committees/City Council (over 60K) |
| ☐ | ☒ | State Price Agreement |
| ☒ | ☐ | RFP |
| ☒ | ☐ | Evaluation Committee Report |
| ☐ | ☒ | ITB |
| ☐ | ☒ | Bib Tab |
| ☐ | ☒ | Quotes (3 valid current quotes) |
| ☐ | ☒ | Cooperative Agreement |
| ☐ | ☒ | Sole Source Request and Determination Form |
| ☐ | ☒ | Contractors Exempt Letter |
| ☐ | ☒ | Purchasing Officers approval for exempt procurement |
| ☐ | ☒ | BAR |
| ☐ | ☒ | FIR |
| ☒ | ☐ | Executed Contract, Agreement or Amendment |
| ☒ | ☐ | Current Business Registration and CRS numbers on contract or agreement |
| ☒ | ☐ | Summary of Contracts and Agreements form |
| ☒ | ☐ | Certificate of Insurance |
| ☒ | ☐ | All documentation presented to Committees |
| ☐ | ☐ | Other: _____ |

| Julie Sanchez | Youth and Family Services Division Director | 09/29/20 |
|---|---|---|
| Department Rep Printed Name (attesting that all information included) | Title | Date |

Fran Dunaway (Oct 1, 2020 12:39 MDT)

| | | |
|---|---|---|
| Purchasing Officer (attesting that all information is reviewed) | Title | Date |

Include all other substantive documents and records of communication that pertain to the procurement and any resulting contract.

*

CITY OF SANTA FE

PROFESSIONAL SERVICES CONTRACT

THIS AGREEMENT is made and entered into by and between the City of Santa Fe, New Mexico, hereinafter referred to as the "City," and **YOUTHWORKS**, hereinafter referred to as the "Contractor," and is effective as of the date set forth below upon which it is executed by the Parties.

IT IS AGREED BETWEEN THE PARTIES:

1. **Scope of Work.**

| Program Categories | CYFD Priority Area |
|---|---|
| ☐ Strengthening Families | Delinquency Prevention |
| ☒ Intensive Community Monitoring | Alternatives to Detention |
| ☐ Gender Specific<br>☐ Girls<br>☐ Boys | Gender Specific Services |

A. The Contractor shall perform the following work:

1) Provide CYFD outlined services in Intensive Community Monitoring:

a. Serve 40 youth clients

b. Provide 40 youth clients with Intake/Assessment x $55.25 per youth

c. Provide 306 hours of Case Management x $40.00 per hour

d. Provide 136 hours of Family Support x $40.00 per hour

e. Provide 100 visits of Home Visit x $40.00 per hour

f. Provide 40 Discharge Plans x $63.75 per youth

2) Possible bi-monthly presentation to the Regional Juvenile Justice Board on the progress of the program.

3) Ensure as appropriate, that providers serving underserved communities e.g. American Indian/Alaska Native, Hispanic, and African American including

serving low to very low-income households are trained on racial equity, inclusion and responsiveness.

B. *Performance Measures.*

1) Contractor shall substantially perform the following based on Intensive Community Monitoring:

a. Decrease of five percent (5%) in negative criminal behavior;
b. Increase of five percent (5%) in grades, attendance and overall behavior in school
c. or educational setting;
d. Decreased number of contacts made with each client;
e. Number of clients who successfully complete the program requirements; and
f. Reduced recidivism six (6) months after exiting the program

C. *Deliverables:*

1) Monthly program invoices due by the 10th of each month

2) Completed CYFD Data Collection Log which includes:

a. Individualized Client ID

b. Activity Log

c. Youth Registry

d. Other Program Specific Measurements as outlined by CYFD

3) The receipt of the deliverables contemplated under this Agreement shall assist the City and Santa Fe Regional Juvenile Justice Board in obtaining its goal(s) as set forth in its Strategic Plan and program outputs.

**2. Compensation.**

A. The City shall pay to the Contractor in full payment for services satisfactorily performed pursuant to the Scope of Work in FY21, up to a total of twenty-six thousand four hundred forty four dollars ($26,440.00).

B. The City shall pay to the Contractor in full payment for services satisfactorily performed pursuant to the Scope of Work in FY22, up to a total of twenty six thousand four hundred forty four dollars ($26,440).

C. The City shall pay to the Contractor in full payment for services satisfactorily performed pursuant to the Scope of Work in FY23, up to a total of twenty six thousand four hundred forty four dollars ($26,440).

D. The City shall pay to the Contractor in full payment for services satisfactorily performed pursuant to the Scope of Work in FY24, up to a total of twenty six thousand four

hundred forty four dollars ($26,440).

**E. The total amount payable to the Contractor under this Agreement, including gross receipts tax and expenses, shall not exceed ($105,760.00).**

F. Contractor must submit a detailed statement accounting for all services performed and expenses incurred. If the City finds that the services are not acceptable, within thirty days after the date of receipt of written notice from the Contractor that payment is requested, it shall provide the Contractor a letter of exception explaining the defect or objection to the services, and outlining steps the Contractor may take to provide remedial action. Upon certification by the City that the services have been received and accepted, payment shall be tendered to the Contractor within thirty days after the date of acceptance. If payment is made by mail, the payment shall be deemed tendered on the date it is postmarked. However, the City shall not incur late charges, interest, or penalties for failure to make payment within the time specified herein.

**3. Term.**

THIS AGREEMENT SHALL NOT BECOME EFFECTIVE UNTIL APPROVED BY THE CITY. This Agreement shall terminate on **June 30, 2024** unless terminated pursuant to paragraph 4 (Termination), or paragraph 5 (Appropriations). In accordance with Section 13-1-150 NMSA 1978, no contract term for a professional services contract, including extensions and renewals, shall exceed four years, except as set forth in Section 13-1-150 NMSA 1978.

**4. Termination.**

A. Termination. This Agreement may be terminated by either of the parties hereto upon written notice delivered to the other party at least thirty (30) days prior to the intended date of termination. Except as otherwise allowed or provided under this Agreement, the City's sole liability upon such termination shall be to pay for acceptable work performed prior to the Contractor's receipt of the notice of termination, if the City is the terminating party, or the Contractor's sending of the notice of termination, if the Contractor is the terminating party; provided, however, that a notice of termination shall not nullify or otherwise affect either party's liability for pre-termination defaults under or breaches of this Agreement. The Contractor shall submit an invoice for such work within thirty (30) days of receiving or sending the notice of termination. Notwithstanding the foregoing, this Agreement may be terminated immediately upon written notice to the Contractor if the Contractor becomes unable to perform the services contracted for, as determined by the City or if, during the term of this Agreement, the Contractor or any of its officers, employees or agents is indicted for fraud, embezzlement or other crime due to misuse of City funds or due to the Appropriations paragraph herein. *THIS PROVISION IS NOT EXCLUSIVE AND DOES NOT WAIVE THE City's OTHER LEGAL RIGHTS AND REMEDIES CAUSED BY THE CONTRACTOR'S DEFAULT/BREACH OF THIS AGREEMENT.*

B. Termination Management. Immediately upon receipt by either the City or the Contractor of notice of termination of this Agreement, the Contractor shall: 1) not incur any further obligations for salaries, services or any other expenditure of funds under this Agreement without written approval of the City; 2) comply with all directives issued by the City in the notice of termination as to the performance of work under this Agreement; and 3) take such action as the City shall direct for the protection, preservation, retention or transfer of all property titled to the

City and records generated under this Agreement. Any non-expendable personal property or equipment provided to or purchased by the Contractor with contract funds shall become property of the City upon termination and shall be submitted to the City as soon as practicable.

**5. Appropriations.**

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the City Council for the performance of this Agreement. If sufficient appropriations and authorization are not made by the City Council, this Agreement shall terminate immediately upon written notice being given by the City to the Contractor. The City's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. If the City proposes an amendment to the Agreement to unilaterally reduce funding, the Contractor shall have the option to terminate the Agreement or to agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

**6. Status of Contractor.**

The Contractor and its agents and employees are independent contractors performing professional services for the City and are not employees of the City. The Contractor and its agents and employees shall not accrue leave, retirement, insurance, bonding, use of City vehicles, or any other benefits afforded to employees of the City as a result of this Agreement. The Contractor acknowledges that all sums received hereunder are reportable by the Contractor for tax purposes, including without limitation, self-employment and business income tax. The Contractor agrees not to purport to bind the City unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

**7. Assignment.**

The Contractor shall not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without the prior written approval of the City.

**8. Subcontracting.**

The Contractor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval of the City. No such subcontract shall relieve the primary Contractor from its obligations and liabilities under this Agreement, nor shall any subcontract obligate direct payment from the City.

**9. Non-Collusion.**

In signing this Agreement, the Vendor/Contractor certifies the Vendor/Contractor has not, either directly or indirectly, entered into action in restraint of free competitive bidding in connection with this offer submitted to the City.

**10. Release.**

Final payment of the amounts due under this Agreement shall operate as a release of the City, its officers and employees from all liabilities, claims and obligations whatsoever arising from or under this Agreement.

**11. Confidentiality.**

Any confidential information provided to or developed by the Contractor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by the Contractor without the prior written approval of the City.

**12. Product of Service -- Copyright.**

All materials developed or acquired by the Contractor under this Agreement shall become the property of the City and shall be delivered to the City no later than the termination date of this Agreement. Nothing developed or produced, in whole or in part, by the Contractor under this Agreement shall be the subject of an application for copyright or other claim of ownership by or on behalf of the Contractor.

**13. Conflict of Interest; Governmental Conduct Act.**

A. The Contractor represents and warrants that it presently has no interest and, during the term of this Agreement, shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required under the Agreement.

B. The Contractor further represents and warrants that it has complied with, and, during the term of this Agreement, will continue to comply with, and that this Agreement complies with all applicable provisions of the Governmental Conduct Act, Chapter 10, Article 16 NMSA 1978.

C. Contractor's representations and warranties in Paragraphs A and B of this Article 12 are material representations of fact upon which the City relied when this Agreement was entered into by the parties. Contractor shall provide immediate written notice to the City if, at any time during the term of this Agreement, Contractor learns that Contractor's representations and warranties in Paragraphs A and B of this Article 12 were erroneous on the effective date of this Agreement or have become erroneous by reason of new or changed circumstances. If it is later determined that Contractor's representations and warranties in Paragraphs A and B of this Article 12 were erroneous on the effective date of this Agreement or have become erroneous by reason of new or changed circumstances, in addition to other remedies available to the City and notwithstanding anything in the Agreement to the contrary, the City may immediately terminate the Agreement.

D. All terms defined in the Governmental Conduct Act have the same meaning in this section.

**14. Amendment.**

A. This Agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto and all other required signatories.

B. If the City proposes an amendment to the Agreement to unilaterally reduce funding due to budget or other considerations, the Contractor shall, within thirty (30) days of receipt of the proposed Amendment, have the option to terminate the Agreement, pursuant to the termination provisions as set forth in Article 4 herein, or to agree to the reduced funding.

**15. Merger.**

This Agreement incorporates all the Agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, Agreements and understandings have been merged into this written Agreement. No prior Agreement or understanding, oral or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

**16. Penalties for violation of law.**

The Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

**17. Equal Opportunity Compliance.**

The Contractor agrees to abide by all federal and state laws and rules and regulations, and Santa Fe City Code, pertaining to equal employment opportunity. In accordance with all such laws of the State of New Mexico, the Contractor assures that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Contractor is found not to be in compliance with these requirements during the life of this Agreement, Contractor agrees to take appropriate steps to correct these deficiencies.

**18. Applicable Law.**

The laws of the State of New Mexico shall govern this Agreement, without giving effect to its choice of law provisions. Venue shall be proper only in a New Mexico court of competent jurisdiction in accordance with Section 38-3-1 (G) NMSA 1978. By execution of this Agreement, Contractor acknowledges and agrees to the jurisdiction of the courts of the State of New Mexico over any and all lawsuits arising under or out of any term of this Agreement.

**19. Workers Compensation.**

The Contractor agrees to comply with state laws and rules applicable to workers compensation benefits for its employees. If the Contractor fails to comply with the Workers Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the City.

**20. Professional Liability Insurance**. Contractor shall maintain professional liability insurance throughout the term of this Agreement providing a minimum coverage in the amount required under the New Mexico Tort Claims Act. The Contractor shall furnish the City with proof of insurance of Contractor's compliance with the provisions of this section as a condition prior to performing services under this Agreement.

**21. Other Insurance**

If the services contemplated under this Agreement will be performed on or in City facilities or property, Contractor shall maintain in force during the entire term of this Agreement, the following insurance coverage(s), naming the City as additional insured.

A. **Commercial General Liability** insurance shall be written on an occurrence basis and be a broad as ISO Form CG 00 01 with limits not less than $2,000,000 per occurrence and $2,000,000 in the aggregate for claims against bodily injury, personal and advertising injury, and property damage. Said policy shall include broad form Contractual Liability coverage and be endorsed to name the City of Santa Fe their officials, officers, employees, and agents as additional insureds.

B. **Business Automobile Liability** insurance for all owned, non-owned automobiles, with a combined single limit not less than $1,000,000 per accident.

C. **Broader Coverage and Limits**. The insurance requirements under this Agreement shall be the greater of (1) the minimum coverage and limits specified in this Agreement, or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the Named Insured. It is agreed that these insurance requirements shall not in any way act to reduce coverage that is broader or that includes higher limits than the minimums required herein. No representation is made that the minimum insurance requirements of this Agreement are sufficient to cover the obligations of Contractor hereunder.

D. Contractor shall maintain the above insurance for the term of this Agreement and name the City as an additional insured and provide for 30 days cancellation notice on any Certificate of Insurance form furnished by Contractor. Such certificate shall also specifically state the coverage provided under the policy is primary over any other valid and collectible insurance and provide a waiver of subrogation.

22. **Records and Financial Audit.**

The City or city contractor shall have the right, at reasonable times and at a site designated by the City, to audit financial expenditures of City grant funding, documents, files and records of the Contractor to the extent that the finances, documents, files and records related to costs or accuracy of reimbursement for outcome or deliverable. The Contractor shall give full and free access to all records to the City and/or their authorized representative. The Contractor shall maintain detailed records that indicate the date, nature and cost of services rendered during the Agreement's term and effect and retain them for a period of three (3) years from the date of final payment under this Agreement. If offering Navigation Services, records must indicate that the City is the sole payor per client billed for. The records shall be subject to inspection by the City. The City shall have the right to audit billings both before and after payment. Payment under this Agreement shall not foreclose the right of the City to recover excessive or illegal payments.

23. **Indemnification.**

The Contractor shall defend, indemnify and hold harmless the City from all actions, proceeding, claims, demands, costs, damages, attorneys' fees and all other liabilities and expenses of any kind from any source which may arise out of the performance of this Agreement, caused by the negligent act or failure to act of the Contractor, its officers, employees, servants, subcontractors or agents, or if caused by the actions of any client of the Contractor resulting in injury or damage to persons or property during the time when the Contractor or any officer, agent, employee, servant or subcontractor thereof has or is performing services pursuant to this Agreement. In the event

that any action, suit or proceeding related to the services performed by the Contractor or any officer, agent, employee, servant or subcontractor under this Agreement is brought against the Contractor, the Contractor shall, as soon as practicable but no later than two (2) days after it receives notice thereof, notify the legal counsel of the City.

**24. New Mexico Tort Claims Act**

Any liability incurred by the City of Santa Fe in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, Section 41-4-1, et. seq. NMSA 1978, as amended. The City and its "public employees" as defined in the New Mexico Tort Claims Act, do not waive sovereign immunity, do not waive any defense and do not waive any limitation of liability pursuant to law. No provision in this Agreement modifies or waives any provision of the New Mexico Tort Claims Act

**25. Invalid Term or Condition.**

If any term or condition of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.

**26. Enforcement of Agreement.**

A party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this Agreement shall be effective unless express and in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

**27. Notices.**

Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

To the City: [Julie Sanchez, Program Manager, 500 Market Station Suite 200, jjsanchez@santafenm.gov].

To the Contractor: [Melynn Schuyler, 1000 Cordova Pl., #415, Santa Fe, NM 87505, 505-989-1855, melynn@santafeyouthworks.org].

**28. Authority.**

If Contractor is other than a natural person, the individual(s) signing this Agreement on behalf of Contractor represents and warrants that he or she has the power and authority to bind Contractor, and that no further action, resolution, or approval from Contractor is necessary to enter into a binding contract.

**29. Site Visits.**

At any time during the contract period the director or designee of the COMMUNITY SERVICES DEPARTMENT may perform a site visit to contracted sites to review programming and meet with participants. Members of the oversight body will be informed and invited to participate, this may include community partners and program co-funders.

30. **Reporting.**

Grantees shall submit reports on the programmatic accomplishments made toward the goals of the grant agreement. Quarterly reports are due to the YOUTH AND FAMILY SERVICES DIVISION or COMMUNITY SERVICES DEPARTMENT Program Manager no later than the 10th of the month. Reports shall include the following:

A. Total Amount of funds received via the program invoice, amount of funds received that were expended for program via the program invoice; CYFD required activity log, youth registry and program specific measures; a weekly update report to Santa Fe Probation and Parole may also be required. Although not mandatory agencies or representatives may be required to attend the bi-monthly, RJJB meetings to report on program progress. Other reporting may be required as requested by DIVISION, DEPARTMENT or the BOARD.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date of the signature by the required approval authorities below.

CITY OF SANTA FE:

_____

ALAN M. WEBBER
MAYOR

DATE:_____

CONTRACTOR:
YOUTHWORKS

_____

NAME:
TITLE: Executive Director

DATE: 09/18/2020

CRS# 02-471161-00-6
REGISTRATION# City lic. # 222597

ATTEST:

_____

YOLANDA Y. VIGIL, CITY CLERK

CITY ATTORNEY'S OFFICE:

Marcos Martinez
Marcos Martinez (Sep 16, 2020 15:09 MDT)

_____

SENIOR ASSISTANT CITY ATTORNEY

APPROVED FOR FINANCES:

_____

MARY T. MCCOY, FINANCE DIRECTOR
2230123.510340
Business Unit Line Item

# 2020 09 14 YouthWorks CYFD ICM Contract

Final Audit Report

2020-09-16

| | |
|---|---|
| Created: | 2020-09-16 |
| By: | Irene Romero (ikromero@ci.santa-fe.nm.us) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAzo_AFJrmsUoL-XxebW7Ww9XWIEewl7G0 |

## "2020 09 14 YouthWorks CYFD ICM Contract" History

Document created by Irene Romero (ikromero@ci.santa-fe.nm.us)
2020-09-16 - 9:00:31 PM GMT- IP address: 63.232.20.2

Document emailed to Marcos Martinez (mdmartinez@santafenm.gov) for signature
2020-09-16 - 9:03:00 PM GMT

Email viewed by Marcos Martinez (mdmartinez@santafenm.gov)
2020-09-16 - 9:09:16 PM GMT- IP address: 174.56.49.116

Document e-signed by Marcos Martinez (mdmartinez@santafenm.gov)
Signature Date: 2020-09-16 - 9:09:29 PM GMT - Time Source: server- IP address: 174.56.49.116

Agreement completed.
2020-09-16 - 9:09:29 PM GMT

# City of Santa Fe

Treasury Department
200 Lincoln Ave.
Santa Fe, New Mexico 87504-0909
505-955-6551

## BUSINESS REGISTRATION

**Business Name:** YOUTH WORKS
DBA: YOUTH WORKS

**Business Location:** 1504 CERRILLOS RD
SANTA FE, NM 87501

**Owner:** GORDON BETANCOURT

**License Number:** 222597

**Issued Date:** December 30, 2019

**Expiration Date:** December 31, 2020

**License Type:** Business License - Renewable

**Classification:** Business Registration - Standard

**Fees Paid:** $35.00

YOUTH WORKS
1000 CORDOVA PL
SANTA FE, NM 87505

THIS IS NOT A CONSTRUCTION PERMIT OR SIGN PERMIT. APPROPRIATE PERMITS MUST BE OBTAINED FROM THE CITY OF SANTA FE BUILDING PERMIT DIVISION PRIOR TO COMMENCEMENT OF ANY CONSTRUCTION OR THE INSTALLATION OF ANY EXTERIOR SIGN.

THIS REGISTRATION/LICENSE IS NOT TRANSFERRABLE TO OTHER BUSINESSES OR PREMISES.

**TO BE POSTED IN A CONSPICUOUS PLACE**

YOUTINC-03 BMARTINEZ

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 7/1/2020

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

| | |
|---|---|
| PRODUCER License # 0757776<br>HUB International Insurance Services (NMX)<br>518 8th Street<br>Las Vegas, NM 87701 | CONTACT NAME:<br>PHONE (A/C, No, Ext): (505) 425-9325 FAX (A/C, No): (866) 538-1594<br>E-MAIL ADDRESS: |
| | INSURER(S) AFFORDING COVERAGE — NAIC # |
| | INSURER A : Selective |
| INSURED<br>Youthworks, Inc.<br>1000 Cordova Place #415<br>Santa Fe, NM 87505 | INSURER B :<br>INSURER C :<br>INSURER D :<br>INSURER E :<br>INSURER F : |

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|---|---|---|---|---|---|---|---|---|
| A | X COMMERCIAL GENERAL LIABILITY | | | | | | EACH OCCURRENCE | $ 1,000,000 |
| | [ ] CLAIMS-MADE [X] OCCUR | X | | S2305636 | 7/2/2020 | 7/2/2021 | DAMAGE TO RENTED PREMISES (Ea occurrence) | $ 1,000,000 |
| | | | | | | | MED EXP (Any one person) | $ 20,000 |
| | | | | | | | PERSONAL & ADV INJURY | $ 1,000,000 |
| | GEN'L AGGREGATE LIMIT APPLIES PER: | | | | | | GENERAL AGGREGATE | $ 3,000,000 |
| | X POLICY [ ] PRO-JECT [ ] LOC | | | | | | PRODUCTS - COMP/OP AGG | $ 3,000,000 |
| | [ ] OTHER: | | | | | | | $ |
| A | AUTOMOBILE LIABILITY | | | | | | COMBINED SINGLE LIMIT (Ea accident) | $ 1,000,000 |
| | X ANY AUTO | | | S2305636 | 7/2/2020 | 7/2/2021 | BODILY INJURY (Per person) | $ |
| | [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS | | | | | | BODILY INJURY (Per accident) | $ |
| | [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY | | | | | | PROPERTY DAMAGE (Per accident) | $ |
| | | | | | | | | $ |
| A | X UMBRELLA LIAB X OCCUR | | | | | | EACH OCCURRENCE | $ 1,000,000 |
| | [ ] EXCESS LIAB [ ] CLAIMS-MADE | | | S2305636 | 7/2/2020 | 7/2/2021 | AGGREGATE | $ 1,000,000 |
| | [ ] DED X RETENTION $ 0 | | | | | | | $ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N | | | | | | [ ] PER STATUTE [ ] OTH-ER | |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] (Mandatory in NH) | N / A | | | | | E.L. EACH ACCIDENT | $ |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | E.L. DISEASE - EA EMPLOYEE | $ |
| | | | | | | | E.L. DISEASE - POLICY LIMIT | $ |
| A | Commercial Property | | | S2305636 | 7/2/2020 | 7/2/2021 | | |
| A | Professional Liab. | | | S2305636 | 7/2/2020 | 7/2/2021 | | 1,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
**Certificate holder is additional insured as respects: YouthWorks Summer Meals Program 6/1/2020 - 8/15/2020**

**CERTIFICATE HOLDER**

City of Santa Fe
PO Box 909
Santa Fe, NM 87504-0909

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE


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# City of Santa Fe

## Real Estate Summary of Contracts, Agreements, Amendments & Leases

**Section to be completed by department**

1. Munis Contract # 3202277

Contractor: **YouthWorks**

Description: **Intensive community monitoring for youth who are at risk of juvenile offenses.**

Contract [x] Agreement [ ] Lease / Rent [ ] Amendment [ ]

Term Start Date: **July 1, 2020** Term End Date: **June 30, 2024**

[ ] Approved by Council Date: _____

**Contract / Lease:** **CYFD grant funded Intensive Community Monitoring program**

Amendment # _____ to the Original Contract / Lease # _____

Increase/(Decrease) Amount $ _____

Extend Termination Date to: _____

[ ] Approved by Council Date: _____

**Amendment is for:**

2. **HISTORY** of Contract, Amendments & Lease / Rent - **Please Elaborate** (option: attach spreadsheet if multiple amendments)

3. **Procurement History:** **RFP 20/21/P**

Purchasing Officer Review: Date:

Comment & Exceptions: _____

4. **Funding Source:** **Juvenile Justice Fund** **Org / Object:** **2230123.510340**

Budget Officer Approval: Date:

Comment & Exceptions: _____

**Staff Contact who completed this form:** **Julie Sanchez** Phone # **955-6678**

Email: **jjsanchez@santafenm.gov**

**To be recorded by City Clerk:**

Clerk # _____

Date of Execution: _____

# CITY OF SANTA FE PROCUREMENT CHECKLIST

Contractor Name: Youthworks

Procurement Title: RFP20/21/P

Procurement Method: State Price Agreement ☐ *Cooperative* ☐ *Sole Source* ☐ *Other* ☐ _____

*Exempt* ☐ *Request For Proposal (*RFP) ☒ *Invitation To Bid (ITB)* ☐ *Contract under 60K* ☒ *Contract over 60K* ☐

Department Requesting Community Services Staff Name Michelle Gurule

**Procurement Requirements:**

*A procurement file shall be maintained for all contracts, regardless of the method of procurement. The procurement file shall contain the basis on which the award is made, all submitted bids, all evaluation materials, score sheets, quotations and all other documentation related to or prepared in conjunction with evaluation, negotiation, and the award process. The procurement shall contain a written determination from the Requesting Department, signed by the purchasing officer, setting forth the reasoning for the contract award decision before submitting to the Committees. .*

**REQUIRED DOCUMENTS FOR APPROVAL BY PURCHASING***

| YES | N/A | |
|---|---|---|
| ☒ | ☐ | Approved Procurement Checklist (by Purchasing) |
| ☒ | ☐ | Memo addressed to City Manager (under 60K) Committees/City Council (over 60K) |
| ☐ | ☒ | State Price Agreement |
| ☒ | ☐ | RFP |
| ☒ | ☐ | Evaluation Committee Report |
| ☐ | ☒ | ITB |
| ☐ | ☒ | Bib Tab |
| ☐ | ☒ | Quotes (3 valid current quotes) |
| ☐ | ☒ | Cooperative Agreement |
| ☐ | ☒ | Sole Source Request and Determination Form |
| ☐ | ☒ | Contractors Exempt Letter |
| ☐ | ☒ | Purchasing Officers approval for exempt procurement |
| ☐ | ☒ | BAR |
| ☐ | ☒ | FIR |
| ☒ | ☐ | Executed Contract, Agreement or Amendment |
| ☒ | ☐ | Current Business Registration and CRS numbers on contract or agreement |
| ☒ | ☐ | Summary of Contracts and Agreements form |
| ☒ | ☐ | Certificate of Insurance |
| ☒ | ☐ | All documentation presented to Committees |
| ☐ | ☐ | Other: _____ |

| Julie Sanchez | Youth and Family Services Division Director | 09/29/20 |
|---|---|---|
| Department Rep Printed Name (attesting that all information included) | Title | Date |

| | | |
|---|---|---|
| Purchasing Officer (attesting that all information is reviewed) | Title | Date |

Include all other substantive documents and records of communication that pertain to the procurement and any resulting contract.

*

# GB COMM SVS MULTIPLE VENDORS 21-20846

Final Audit Report 2020-10-01

| | |
|---|---|
| Created: | 2020-10-01 |
| By: | YODEL CATANACH (yocatanach@ci.santa-fe.nm.us) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAADuJ0HbpneFX-v5avdrYRh2r_adSq_uO3 |

## "GB COMM SVS MULTIPLE VENDORS 21-20846" History

Document created by YODEL CATANACH (yocatanach@ci.santa-fe.nm.us)
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2020-10-01 - 1:03:03 AM GMT

Email sent to jjsanchez@santafe.nm.gov bounced and could not be delivered
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Signature Date: 2020-10-01 - 6:39:46 PM GMT - Time Source: server- IP address: 63.232.20.2

Agreement completed.
2020-10-01 - 6:39:46 PM GMT

# City of Santa Fe New Mexico
## Memorandum

**Date:** October 1, 2020

**To:** Public Works and Utilities Committee, Finance Committee, and Governing Body

**Via:** Erin K McSherry, City Attorney EM

**From:** Marcos Martinez, Senior Assistant City Attorney MM

**RE:** Bll No. 2020-__: City Manager Grant Authority

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**ITEM AND ISSUE:**

This Bill proposes to grant the City Manager the authority to enter agreements seeking or accepting funds offered to the city, of any amount, when the deadline to seek or accept the funds occurs before the deadline to include the agreement on the agenda for the Governing Body's next regularly scheduled meeting.

**BACKGROUND AND SUMMARY:**

Under the current City Code, the City Manager can only enter into grant agreements up to sixty thousand dollars ($60,000). Although this is convenient for small grant applications and awards, the City receives other funding opportunities, often with short deadlines that require special or emergency meetings of the Governing Body to apply or accept the awards.

With this Bill, the City Manager will be able to apply or accept money on behalf of the City if there is insufficient time to bring the grant to the next regularly scheduled meeting. The agreements the City Manager approves under this change shall be subject to ratification by the GB ody at the next scheduled meeting for which an agenda has not yet been posted.

The Bill amends both Section 2-4.6 which relates to the powers and duties of the City Manager as well as 11-4 which relates to budget adjustments. Both Sections need to be amended to allow the City Manager to enter the grant agreements.

**ACTION REQUESTED:**

Approve the Bill as presented.

**ATTACHMENTS:**

Bill
Fiscal Impact Report

**CITY OF SANTA FE, NEW MEXICO**

**BILL NO. 2020-__**

**INTRODUCED BY:**

Councilor Chris Rivera

Councilor Jamie Cassutt-Sanchez

underscored material = new [~~bracketed material~~] = delete

**AN ORDINANCE**

**AMENDING SECTION 2-4.6 SFCC 1987 TO ALLOW THE CITY MANAGER TO ENTER AGREEMENTS ACCEPTING FUNDS THAT ARE OFFERED TO THE CITY WITHOUT TIME TO PLACE THE AGREEMENTS ON THE NEXT SCHEDULED GOVERNING BODY MEETING, WITH RATIFICATION BY THE GOVERNING BODY AT THE NEXT SCHEDULED MEETING FOR WHICH THE DEADLINE TO INCLUDE THE MATTER ON AN AGENDA HAS NOT YET PASSED; AND AMENDING SECTION 11-4 TO ALLOW THE CITY MANAGER TO APPROVE GRANT APPLICATIONS, GRANT AWARDS, GRANT MATCH REQUIREMENTS, AND GRANT AGREEMENTS IN ANY AMOUNT IF THE DEADLINE TO APPROVE SUCH DOCUMENTS OCCURS BEFORE THE DEADLINE TO INCLUDE THE APPLICATION OR AWARD ON THE AGENDA FOR THE GOVERNING BODY'S NEXT REGULARLY SCHEDULED MEETING, WITH RATIFICATION BY THE GOVERNING BODY AT THE NEXT SCHEDULED MEETING FOR WHICH AN AGENDA HAS NOT YET BEEN POSTED.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SANTA FE:**

**Section 1. Section 2-4.6 of SFCC 1987 (being Ord. No. 1954-3, § 3, as amended) is amended to read:**

**2-4 CITY MANAGER**

**2-4.6 Powers and duties of the city manager.**

The city manager shall:

A. Be the chief administrator officer of the city, and be the contracting officer of the city, with the approval of the governing body. The city manager shall enter into or terminate the following types of contracts or agreements only with the express approval of the governing body. This does not change the city manager's authority already established in the city's procurement code.

(1) Memoranda of understanding (MOUs) with governmental entities, joint powers agreements (JPAs), or any other agreement or contract with a value that exceeds the authority given to the city manager under the city's procurement code. For the purposes of this provision governmental entity includes but is not limited to; counties, states, federal agencies, housing authorities, tribes or intergovernmental agencies;

(2) Agreements on land use issued that modify the terms of land use approvals made by the governing body or any other public decision-making body to whom the governing body has delegated some of its zoning and land use authority, or agreements on land use issues that deviate from the ordinances contained in Chapter 14 SFCC 1987 or any plans or agreements that have been approved under those ordinances except as may be authorized in Chapter 14 or by such agreement.

B. Have the authority to enter agreements seeking or accepting funds of any amount, when the deadline to seek or accept the funds occurs before the deadline to include

the agreement on the agenda for the governing body's next regularly scheduled meeting. Such agreements shall be subject to ratification by the governing body at the next scheduled meeting for which an agenda has not yet been posted.

[~~B~~]C. Employ and discharge all municipal employees in accordance with the city's personnel rules and regulations, collective bargaining agreements and other applicable policies and ordinances;

[~~C~~]D. Coordinate and supervise the activities and operations of the various departments established by the governing body within the city government, and efficiently manage the administrative affairs of the city;

[~~D~~]E. Carry out, expeditiously and efficiently, the programs and policies adopted by the governing body and cause to be enforced all ordinances and regulations adopted by the governing body;

[~~E~~]F. Attend all meetings of the governing body and of committees thereof, or send a delegate, and the city manager or delegate shall participate in the discussion of all matters pertaining to the administration of city affairs coming before the governing body or such committees, but the city manager or delegate shall not have the right to vote;

[~~F~~]G. Be responsible for the preparation of the annual budget;

[~~G~~]H. Keep the governing body informed of the financial condition and of the needs of the city and render reports with respect thereto and with respect to all other city affairs at such times and in such forms as may, from time to time, be prescribed by the governing body, accompanied by such recommendations as the city manager may deem advisable;

[~~H~~]I. Formulate and recommend to the mayor and city council the adoption of such measures as the city manager may, from time to time, deem necessary or advisable for the health, safety and welfare of the city and its inhabitants, or for the improvement of administrative or departmental functions and services;

[~~I~~]J. Make recommendations with respect to the purchase in behalf of the city departments of materials, supplies and equipment and supervise the making of such purchases when and in the manner authorized by the governing body;

[~~J~~]K. Ensure that the city's collective bargaining management team and the governing body hold a meeting in executive session for the purpose of broadly discussing issues of collective bargaining previous to the annual collective bargaining negotiations between the city and its bargaining units so as to empower the management team with the authority to negotiate in good faith; and

[~~K~~]L. May appoint a deputy city manager within sixty (60) days of being appointed city manager. Prior to the appointment of a deputy city manager, the city manager shall present a job description to the governing body for review and approval. The powers and duties designated to the deputy city manager shall not exceed the powers and duties of the city manager.

[~~L~~]M. Report to the governing body every six months regarding the organization of the city's departments and divisions.

**Section 2. Section 11-4 of SFCC 1987 (being Code 1953, Sec. 2-66, as amended) is amended to read:**

**11-4 BUDGET ADJUSTMENTS.**

When budget adjustments are needed during the fiscal year, the following procedures shall apply:

A. The finance director has the authority to approve budget increases or decreases in revenue or transfers-in or in expenditures, expenses or transfers-out, that reflect increases or decreases in the budget up to and including five thousand dollars ($5,000.00).

B. The city manager has the authority to approve budget increases or decreases in revenue or transfers-in or in expenditures, expenses or transfers-out, that reflect increases

or decreases in the budget up to and including sixty thousand dollars ($60,000.00).

C. The governing body shall approve budget increases or decreases in revenue or transfers-in or in expenditures, expenses or transfers-out, that reflect increases or decreases in the budget that are over sixty thousand dollars ($60,000.00).

D. Budget adjustments approved by the finance director, city manager, and the governing body shall be included by fund in a quarterly budget resolution approved by the governing body.

E. Budget adjustment requests will conform to the rules and regulations adopted by the local government division of the department of finance and administration.

F. For budgets associated with grants and grant agreements, the following shall apply:

(1) The finance director may approve grant applications, grant awards, grant match requirements, and agreements up to and including five thousand dollars ($5,000.00).

(2) The city manager may approve grant applications, grant awards, grant match requirements, and grant agreements up to and including sixty thousand dollars ($60,000.00), or in any amount if the deadline to approve grant applications, grant awards, grant match requirements, or grant agreements occurs before the deadline to include the application or award on the agenda for the governing body's next regularly scheduled meeting, in which case the application or award shall be subject to ratification by the governing body at the next scheduled meeting for which an agenda has not yet been posted.

(3) The city manager may approve budget revenue and related expenditure/expense increases exceeding sixty thousand dollars ($60,000.00) (including budget adjustments or decreases, as applicable), for grants provided that all

of the following conditions are met:

(a) The governing body has already approved the grant application including the recommended match (if applicable), unless the deadline to seek or accept the funds occurs before the deadline to include the agreement on the agenda for the governing body's next regularly scheduled meeting, in which case the agreement shall be subject to ratification by the governing body at the next scheduled meeting for which an agenda has not yet been posted; and

(b) The final grant award does not significantly differ from the grant application in the amount, match, requirements, or other requirements on the part of the city; and

(4) Any city department receiving a grant shall submit a copy of the final award agreement and documentation for the grant to the finance department for financial tracking, reporting and auditing purposes.

G. Unspent amounts from multi-year grants and capital projects that the governing body approved in the prior fiscal year may be appropriated in the following fiscal year if the department administering the grant or capital project requests, and the finance director approves, such an appropriation. The appropriation shall be the entire remaining balance and it shall be budgeted for the same purpose and project that were approved by the governing body during the prior fiscal year. The finance department shall include such amounts in a quarterly budget resolution for review and approval of the governing body.

APPROVED AS TO FORM:

ERIN K. McSHERRY, CITY ATTORNEY

**FIR No. 3282**

# FISCAL IMPACT REPORT

**General Information:**

(Check) Bill: X Resolution: _____

Short Title(s): City Manager Grant Authority

Sponsor(s): Councilor Rivera and Cassutt-Sanchez

Reviewing Department(s): City Attorney's Office

Staff Completing FIR: Marcos Martinez Date: 9/16/20 Phone: 955-6502

Reviewed by City Attorney: _____ Date: Oct 1, 2020

Reviewed by Finance Director: _____ Date: Oct 1, 2020

**Summary:**
**The purpose of this bill is to grant the City Manager the authority to enter agreements seeking or accepting funds offered to the city of any amount, when the deadline to seek or accept the funds occurs before the deadline to include the agreement on the agenda for the Governing Body's next regularly scheduled meeting. Such agreements shall be subject to ratification by the Governing Body at the next scheduled meeting for which an agenda has not yet been posted.**

**Departments Affected:**
**All departments.**

**Consequences of Not Enacting Legislation:**
**The City may continue to hold special or emergency meetings to meet funding deadlines or risk missing such deadlines and potentially funding opportunities.**

**Conflict, Duplication, Companionship, or Relationship to Other Legislation:**
**None**.

**Performance and Administrative Implications:**
**If the Governing Body adopts the Bill, the City will be able to act more expeditiously on funding applications and agreements.**

**Fiscal Implications:**
**The City will be less likely to miss grant funding deadlines.**

**Fiscal Impact**

X Check here if no fiscal impact

**Expenditures**

| Expenditure Type | FYE __ | FYE __ | FYE __ | Require BAR (Y/N) | Recurring (R) or Non-recurring (NR) | Fund | 3-Year Total Cost |
|---|---|---|---|---|---|---|---|
| Personnel and Benefits* | $ | $ | $ | | | | |
| Capital Outlay | $ | $ | $ | | | | |
| Contractual/ Professional Services | $ | $ | $ | | | | |
| Operating | $ | $ | $ | | | | $ |
| Total: | $ | $ | $ | | | | $ |

* This includes all staff time associated with executing the job functions of the proposed legislation.

**Expenditure Narrative:**

**Revenue**

| Revenue Type | FYE __ | FYE __ | FYE __ | Recurring (R) or Non-recurring (NR) | Fund |
|---|---|---|---|---|---|
| General Fund | $ | $ | $ | | |
| Special Revenue | $ | $ | $ | | |
| CIP | $ | $ | $ | | |
| Enterprise | $ | $ | $ | | |
| Internal Service | $ | $ | $ | | |
| Trust and Agency | $ | $ | $ | | |
| Federal | $ | $ | $ | | |
| Other | $ | $ | $ | | |
| Total | $ | $ | $ | | |

**Revenue Narrative:**

**Signature:** Marcos Martinez
Marcos Martinez (Oct 1, 2020 10:33 MDT)

**Email:** mdmartinez@santafenm.gov

**ACTION SHEET**
**PUBLIC WORKS AND UTILITES COMMITTEE MEETING OF 10/13/2020**

**ISSUE NO. 9B**

Consideration of Bill No. 2020-__: An Ordinance Amending Section 2-4.6 SFCC1987 to Allow the City Manager to Enter Agreements Accepting Funds that Are Offered to the City Without Time to Place the Agreements on the Next Scheduled Governing Body Meeting, with Ratification by the Governing Body at the next Scheduled Meeting for which the Deadline to Include the Matter on an Agenda Has not yet Passed; and Amending Section 11-4 to Allow the City Manager to Approve Grant Applications, Grant Awards, Grant Match Requirements, and Grant Agreements in any AMount if the Deadline to Approve Such Documents Occurs Before the Deadline to Include the Application or Award on the Agenda for the Governing Body's Next Regularly Scheduled Meeting, with Ratification by the Governing Body at the Next Scheduled Meeting for Which an Agenda Has not yet Been Posted. (Councilors Rivera and Cassutt-Sanchez)

**COMMITTEE REVIEW:**
Public Works and Utilities Committee: 10/13/20
Governing Body (request to publish): 10/14/20
Finance Committee: 10/19/20
Governing Body (public hearing): 11/10/20

**PUBLIC WORKS AND UTILITES COMMITTEE ACTION: Approved on Consent Agenda to forward to 10/14/2020 Governing Body**

**SPECIAL CONDITIONS OR AMENDMENTS:**

**STAFF FOLLOW UP:**

| VOTE: | FOR | AGAINST | ABSTAIN |
|---|---|---|---|
| COUNCILOR RIVERA, CHAIR | X | | |
| COUNCILOR GARCIA | X | | |
| COUNCILOR ABEYTA | X | | |
| COUNCILOR LINDELL | Excused | | |
| COUNCILOR VIGIL COPPLER | X | | |

| | |
|---|---|
| Log # *{Finance use only}*: | |
| Journal # *{Finance use only}*: | |

# City of Santa Fe, New Mexico
## BUDGET AMENDMENT RESOLUTION (BAR)

| DEPARTMENT / DIVISION NAME | DATE |
|---|---|
| City Manager's Office | 9/29/2020 |

| ITEM DESCRIPTION | ORG | OBJECT | PROJECT | INCREASE | DECREASE |
|---|---|---|---|---|---|
| EXPENDITURES | | | | *{enter as positive #}* | *{enter as negative #}* |
| City Manager's Office / Miscellaneous Expense | 1000035 | 564000 | | 398,751 | |
| | | | | | |
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| | | | | | |
| REVENUES | | | | *{enter as negative #}* | *{enter as positive #}* |
| | | | | | |
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| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | $ 398,751 | $ - |

**JUSTIFICATION:** *(use additional page if needed)*
*--Attach supporting documentation/memo*

Appropriation to pay the IRS for taxes incurred from non-compliance with IRS Rules regarding fringe benefits and worker classifiation during 2016 and 2017. The expense will be covered by General Fund cash reserves.

*{Complete section below if BAR results in a net change to ANY Fund}*

| Fund(s) Affected | Fund Balance Increase/(Decrease) |
|---|---|
| 100 | (398,751) |
| | |
| | |
| | |
| TOTAL: | (398,751) |

Andy Hopkins — 9/29/2020
Prepared By *{print name}* — Date

N/A
Division Director Signature *{optional}* — Date

Jarel LaPan Hill
Jarel LaPan Hill (Oct 1, 2020 16:14 MDT)
Department Director Signature — Date

*{Use this form for Finance Committee/ City Council agenda items ONLY}*

**CITY COUNCIL APPROVAL**

*City Council Approval Date*

*Agenda Item #:*

Alexis Lotero
Alexis Lotero (Oct 1, 2020 15:09 MDT)
Budget Officer — Date

N/A
Finance Director *{≤ $5,000}* — Date

N/A
City Manager *{≤ $60,000}* — Date

**MEMORANDUM**

**TO:** Governing Body

**FROM:** Jarel LaPan Hill, City Manager
Mary McCoy, Finance Director
Erin McSherry, City Attorney
Bernadette Salazar, HR Director

**RE:** IRS Audit

**DATE:** October 19, 2020

## Background

In 2009, the IRS completed an audit of the City for calendar year 2006 and 2007, which resulted in multiple findings. Cumulatively, those findings required that the City pay over $338 thousand in back taxes. In particular, the 2009 IRS audit found that the City should be paying taxes for certain contractors who should have been classified as employees and that the City was not appropriately deducting taxes for certain fringe benefits (uniforms, life insurance, and recreational facility benefits). Despite the findings, it appears that the needed remedial actions were not taken upon completion of the audit.

## 2018-2020 IRS Audit

In 2018, the IRS engaged in an audit of the 2016 and 2017 tax years for worker classifications and fringe benefits. In this second audit, the IRS found that several of the problems identified in the 2009 Audit had not been corrected.

- **Worker Classifications**: The IRS reviewed the City's use of contractors to determine if they should be considered employees of the City for the purposes of paying federal taxes. The review found the certain contractors should be classified as employees. For example, because fitness instructors are scheduled by the City, are paid hourly by the City, are under the control of the City, and use equipment and facilities owned by the City, they should have been classified as employees rather than as contractors.
  - Corrective Action –City staff will bring a plan forward for the Governing Body's approval to convert affected contracts into employee positions (either temporary, classified, full time or part time) to be effective by or before January 1, 2021. Going forward, the City will provide training to departments on recognizing the criteria that govern the appropriate use of contracts versus employee positions and establish a review process for all proposed contracts to determine if the scope of work implicates an employer-employee relationship rather than a contractor relationship.
  - Due to the Worker Classification findings, the City will have to pay $31,072.28 in back taxes for the 2016 tax year.

- **Taxable Fringe Benefits:**
  - Fringe Benefits: Uniform Allowances are a taxable fringe benefit. Prior to 2019, the City had not been deducting taxes from uniform allowances for City employees.

        - Corrective Action: Starting in FY20, the City established a process to comply with the IRS and opted to provide a clothing allowance for employees who fill jobs that are required to wear uniforms and/or safety boots. The clothing allowance checks are taxed in accordance with the IRS regulations.
    - Fringe Benefits: Recreation Facility access is a taxable fringe benefit. City employees have been given free access to various City-owned recreation facilities that are open to the public on a daily or monthly fee basis.
        - Corrective Action –Employees who opt to sign up for this taxable fringe benefit will be taxed accordingly beginning January 1, 2021.

    - Fringe Benefits: Life insurance is a taxable fringe benefit. The City provides life insurance as a benefit to their employees which is a benefit that is subject to employment taxes.
        - Corrective Action –The City will engage in discussion with the unions that have this language in their union contracts in order to make adjustments to comply with IRS regulations. Non-union employees will be notified of the changes to be effective January 1, 2021.
    - Due to the fringe benefit findings, the City will have to pay $192,843.60 in back taxes for the findings for the 2016 tax year.
    - Due to the fringe benefit findings the City will have to pay $174,834.76 in back taxes for the 2017 tax year.

**Action Requested:**

The requested action is Governing Body approval of a BAR to increase expenditures during FY21 in the amount of $398,741.64 to pay back taxes owed to the IRS. This amount includes the taxes for the employees who were classified as contractor and the taxes for fringe benefits for the 2016 and the 2017 tax years. The funding for the budget increase will come from the City's General Fund reserves.

# Summary of Employment Tax Examination

Name and Address of Employer
City of Santa Fe
PO Box 909
Santa Fe NM 87504

Type of Report
[ ] Delinquent tax (Return not filed) [X] Increase (Decrease) in tax (Return filed)
[X] Agreed (This report is subject to review and you will be notified by the Director when it is accepted)
[ ] Unagreed
[ ] Non-7436 adjustments
[X] 7436 adjustments (worker classification issues)
[ ] 7436 adjustments (wage issues)

Employer Identification Number: 85-6000188
Date of Report: September 25, 2020

Following is a summary of the results of my examination of your returns as shown on the attached pages of this report.

**Tax, Credits and Penalties**

| a | b | c | d | e | | f | g |
|---|---|---|---|---|---|---|---|
| Calendar Year | Return Form Number | Delinquent Tax, Increase (Decrease) in Tax | Increase (Decrease) in Allowed Credits | Penalty Code Section | Penalty Amount | Total Adjustment and Penalties (c+d+e) | Page number of Report |
| 2016 | 941 | 31,072.28 | - | | | 31,072.28 | |
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| | | | | | | | |
| | | | | | | | |
| Total | | 31,072.28 | | | | 31,072.28 | |

Other Information

The examination of your employment tax returns as reflected on this Agreement included an examination for employment tax purposes of whether Aerobic Instructor, Archery Instructor, Basketball Instructor, Bootcamp Instructor, Camp Assistant Instructor, Cycling Instructor, Fitness Instructor, Martial Arts Instructor, Private Instruction Services, Private Reading Instructor, Reading Instructor, Seminar Instructor, Skating Instructor, Soccer Instructor, Sport Camp Instructor, Spring Break Basketball Instructor, Spring Break Camp Instructor, Spring Break Instructor, Summer Camp Coach, Summer Camp Sports Coach, Summer Program Instruction, Volleyball Instructor, Wellness Fitness Class, Yoga Instructor, Youth Camp Instructor, Youth Reading Instructor, Native American Liaison, ICM Manager, Pro-Tem Judge, Archaeological Services Provider, Artist, Band/Mayor's Banquet Worker, Basketball Monitor, Basketball Official, CLP Trainer, Community Consultant, Consultor- Event Design, Development & Communication Consultant, Entertainer For Parks & Recreation, Event Consulting Manager, Fall Festival Clowns/Entertainer, Financial Valuation Consultant, Food Service Provider, Legal Service Hearing Officer, Legal Services Consultant, New Year's Eve Countdown Services Technical Support, Pharmacist Consultant, Planning Consultant, Powwow Event Coordinator, Production Assistant, Professional Contractor - IT Support - Police Dept, Professional Contractor - Photography, Professional Contractor – Unesco Reports, Professional Contractor - Towing Services, Seminar Instructor, Senior Center Band Member, Soccer Official, Spanish Interpreter, Special Event Consultant, Sponsorship Of Filmmaking Consultant, Stenographer, Transcriber, Videographer, Volleyball Monitor, Water Rights Consultant should be treated as employees of the taxpayer. Section 530 of the Revenue Act of 1978 as amended by Section 1122 of the Small Business Job Protection Act of 1996 provides that taxpayers may rely on a prior audit commenced after December 31, 1996, when the audit included an examination for employment tax purposes of whether the individual involved (or any individual holding a position substantially similar to the position held by the individual involved) should be treated as an employee of the taxpayer. Based upon this examination, you may rely only on the audit of Archaeological Services Provider, Artist, Band/Mayor's Banquet Worker, Basketball Monitor, Basketball Official, CLP Trainer, Community Consultant, Consultor- Event Design, Development & Communication Consultant, Entertainer For Parks & Recreation, Event Consulting Manager, Fall Festival Clowns/Entertainer, Financial Valuation Consultant, Food Service Provider, Legal Service Hearing Officer, Legal Services Consultant, New Year's Eve Countdown Services Technical Support, Pharmacist Consultant, Planning Consultant, Powwow Event Coordinator, Production Assistant, Professional Contractor - IT Support - Police Dept, Professional Contractor - Photography, Professional Contractor – Unesco Reports, Professional Contractor - Towing Services, Seminar Instructor, Senior Center Band Member, Soccer Official, Spanish Interpreter, Special Event Consultant, Sponsorship Of Filmmaking Consultant, Stenographer, Transcriber, Videographer, Volleyball Monitor, Water Rights Consultant that did not result in a reclassification for purposes of the prior audit safe haven for satisfying the reasonable basis requirement of Section 530.

This does not constitute an income tax examination.

Form 2504-T IRC section 7436 issues

Examining Name: Jennifer Mecht
1000212860
Area: Pacific

# Agreement to Assessment and Collection of Additional Tax and Acceptance of Overassessment

**(Employment Tax Adjustments Subject to IRC 7436)**

Date received by Internal Revenue Service

| Taxpayer(s) name | D/B/A | | SSN/EIN |
|---|---|---|---|
| City of Santa Fe | | | 85-6000168 |
| **Address of taxpayer(s) (number, street)** | **City/Town** | **State** | **ZIP code** |
| PO Box 909 | Santa Fe | NM | 87504 |

Adjustment to Tax, Credits and Penalties

| Tax Period Ended | Return Form number | Kind of Tax and Internal Revenue Code Section | Amount of Tax | Credit Increase (Decrease) | Penalty |
|---|---|---|---|---|---|
| 03/31/2016 - 12/31/2016 | 941 | FICA & FITW IRC 3101, 3111 & 3402 | $ 31,072.28 | $ - | $ - |
| | | | | | |
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| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | Total | 31,072.28 | 0.00 | 0.00 |

I consent to the immediate assessment (*increase in tax and penalties and/or decrease in credits*) and the collection of any such amounts. In addition, I accept any overassessment (*decrease in tax and penalties and/or increase in credits*) shown above, plus any interest provided by law. I understand that by signing this agreement, I am waiving the restrictions on assessment provided in sections 7436(d) and 6213(a) of the Internal Revenue Code of 1986.

| | | | |
|---|---|---|---|
| Sign Here | | | Date: |
| Sign Here | | | Date: |
| Sign Here | By | Title: City Manager | Date: 9/25/2020 |

Note:
If you consent to the assessment of the amounts shown in this agreement, your signature will expedite our adjustment to your account. Your consent will not prevent you from filing a claim for refund (after you have paid the tax) if you later believe you are entitled to a refund. It will not prevent us from later determining, if necessary, that you owe additional tax; nor extend the time provided by law for either action.

Who Must Sign

If you are making this agreement for a partnership, all partners must sign. However, one partner may sign with appropriate evidence of authorization to act for the partnership.

For a corporation, enter the name of the corporation followed by the signature and title of the officer(s) authorized to sign.

For an agent or attorney acting under a power of attorney, a power of attorney must be sent with this form if not previously filed with us.

Memo: Abatement amount under IRC 3402(d) and/or IRC 3102(f)(3) - See explanation on Form 4668

| Tax Period Ended | Return Form Number | IRC Code | Credit for Abatement | | Tax Period Ended | Return Form Number | IRC Code | Credit for Abatement |
|---|---|---|---|---|---|---|---|---|
| | | | | | | | | |
| | | | | | | | | |

| Form 886A (Rev. January 1994) | Explanation of Items | Schedule Number or Exhibit |
|---|---|---|
| Name of Taxpayer City of Santa Fe | Tax Identification Number 85-6000168 | Year/Period Ended 201603-201612 |

**Employee versus Independent Contractor – Pro-Tem Judges**

**UPDATED 9/24/2020**

| **Tax Period** | **201612** |
|---|---|
| Adjustment - **reclassification** | $24,180 |

**ISSUE:**

1. Whether the worker is an employee under Internal Revenue Code (IRC) sections 3121(d)(2) and 3401(c).
2. Whether the taxpayer qualifies for relief under section 530 of the Revenue Act of 1978.

**FACTS:** The city of Santa Fe (City) utilizes the services of appointed pro-tem judges to act for full-time judges who may be on leave, or at times when the workload is too large to be covered by them. The pro-tem judges are either retired judges or attorneys. They are invited to submit their resumes to City. The resumes are presented to the city council and the mayor for appointment. This is required before City can assign them to work as pro-tem judges.

One individual, Ann Yalman (Yalman), was a judge in City before retiring in mid-2016. Subsequent to her retirement, Yalman was appointed to work for City as a pro-tem judge, doing essentially the same job she had done as an employee. In 2016, City issued both a Form W-2 and Form 1099-Misc to Yalman. The Form 1099-Misc compensation given to Yalman is being reclassified as wages for her work as a pro-tem judge. Other pro-tem judges working for the City received Form 1099-Misc. All are being reclassified as employees.

**LAW:** The New Mexico Judicial Branch Code of Conduct for Judicial Employees defines "Judge" as stated below:

*"'Judge' shall mean any person who performs judicial functions within the judicial system as defined in the Code of Judicial Conduct who is a Supreme Court Justice, Court of Appeals Judge, District Judge, Metropolitan Judge, Magistrate Judge, **or a pro tempore judge.**"*

The New Mexico Municipal Court Manual for Judges and Staff section 1.4.9, Temporary or Alternate Judges, states:

*"Any registered voter of the municipality may be appointed to fill the vacancy. A temporary judge is authorized to hear all other powers of the municipal during the time the regular judge is absent."*

| Form 886A (Rev. January 1994) | Explanation of Items | Schedule Number or Exhibit |
|---|---|---|
| Name of Taxpayer City of Santa Fe | Tax Identification Number 85-6000168 | Year/Period Ended 201603-201612 |

**Employee versus Independent Contractor – Pro-Tem Judges**

*"The governing body may establish a procedure by ordinance for appointment of a temporary judge……"*

*"Some municipalities have a 'permanent' alternate judge. This judge serves a specified term and acts at any time during the regular judge's absence. Appointing an alternate judge saves the governing body from having to appoint a temporary judge each time the judge is absent……"*

*"The temporary or alternate judge must be a qualified elector of the municipality, the same as the elected municipal judge. The governing body may, by ordinance, impose additional requirements."*

City of Santa Fe Municipal Code 2-3.4 – Municipal Judge; election; term; vacancy; temporary incapacity or absence, states:

*"C. During the temporary absence or incapacity of the municipal judge, any registered voter may be appointed by the governing body to the office of municipal judge and may hear all cases that arise under the ordinance. The temporary judge must submit monthly reports in the same manner as the municipal judge."*

Section 1401 imposes tax under the Self-Employment Contributions Act (SECA tax) on "net earnings from self-employment" as defined in section 1402(a). Section 1402(c)(1) provides that the term "trade or business" for SECA tax purposes shall have the same meaning as when used in section 162 (relating to trade or business expenses), except that such term shall not include, in relevant part, the performance of the functions of a public office, other than the functions performed in a position compensated solely on a fee basis and not subject to a section 218 agreement.

Section 1.1402(c)-2(b), Income Tax Regulations, defines "public office" to include any elective or appointive office of the United States or any possession thereof, of the District of Columbia, of a state or its political subdivisions, or of a wholly-owned instrumentality of any one of more of the foregoing. As examples the regulation cites the following: the President, the Vice President, a governor, a mayor, the Secretary of State, a member of Congress, a State representative, a county commissioner, a judge, a justice of the peace, a county or city attorney, a marshal, a sheriff, a constable, a registrar of deeds, or a notary public.

The common-law rules apply to determine whether an individual is an employee for FICA purposes. Section 3121(d)(2). In the case of public officials, the statutory provisions which establish their status as officials are also relevant to the determination of whether they are common-law employees. These provisions provide facts tending to show that officials'

**Employee versus Independent Contractor – Pro-Tem Judges**

performance of their duties under the law is controlled by state statute, the authority of superior officials and the electorate.

A fee-based public official is one who receives compensation in the form of fees directly from the public with whom he does business, for instance, a notary public. Rev. Rul. 74-608, 1974-2 C.B. 275. It does not matter what an official's compensation is called or how often it is paid. If the individual is an employee and receives compensation from a public employer rather than directly from members of the public, his or her compensation is subject to FICA tax.

Revenue Ruling 61-113, 1961-1 C.B. 400, considers whether individuals serving as members of a hearing board of an air pollution control district are performing the functions of a public office. The members are appointed by the county board of supervisors, take an oath of office, hold public hearings, and submit their decisions to the county. They are not under the control and direction of the county board of supervisors or any other body. Their compensation is based upon the number of meetings they attend. The ruling concludes that the board members' services constitute the performance of the functions of a public office and therefore do not constitute a "trade or business" under section 1402(c)(1).

**INTERNAL REVENUE CODE §3121.** Definitions (for social security & Medicare tax)
(d) Employee. — For purposes of this chapter, the term "employee" means —
(1) any officer of a corporation; or
(2) any individual who, under the usual common law rules applicable in determining the employer-employee relationship, has the status of an employee; or
(3) any individual (other than an individual who is an employee under paragraph (1) or (2)) who performs services for remuneration for any person —
(4) any individual who performs services that are included under an agreement entered into pursuant to section 218 of the Social Security Act.

**REGULATION §31.3121(d)-1.** Who are employees
(a) *In general*
(1) Whether an individual is an employee with respect to services performed after 1954 is determined in accordance with section 3121(d) and (o) and section 3506. This section of the regulations applies with respect only to services performed after 1954.
(2) Section 3121(d) contains three separate and independent tests for determining who are employees. . . . Paragraph (c) relates to the test for determining whether an individual is an employee under the usual common law rules. . . . If an individual is an employee under any one of the tests, he is to be considered an employee for purposes of the regulations in this subpart whether or not he is an employee under any of the other tests.
(3) If the relationship of employer and employee exists, the designation or description of the relationship by the parties as anything other than that of employer and employee is immaterial. Thus, if such relationship exists, it is of no consequence that the

| Form 886A (Rev. January 1994) | Explanation of Items | Schedule Number or Exhibit |
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**Employee versus Independent Contractor – Pro-Tem Judges**

employee is designated as a partner, co-adventurer, agent, independent contractor, or the like.

(4) All classes or grades of employees are included within the relationship of employer and employee. Thus, superintendents, managers, and other supervisory personnel are employees.

(c) Common law employees

(1) Every individual is an employee if under the usual common law rules the relationship between him and the person for whom he performs services is the legal relationship of employer and employee.

(2) Generally such relationship exists when the person for whom services are performed has the right to control and direct the individual who performs the services, not only as to the result to be accomplished by the work but also as to the details and means by which that result is accomplished. That is, an employee is subject to the will and control of the employer not only as to what shall be done but how it shall be done. In this connection, it is not necessary that the employer actually direct or control the manner in which the services are performed; it is sufficient if he has the right to do so. The right to discharge is also an important factor indicating that the person possessing that right is an employer. Other factors characteristic of an employer, but not necessarily present in every case, are the furnishing of tools and the furnishing of a place to work, to the individual who performs the services. In general, if an individual is subject to the control or direction of another merely as to the result to be accomplished by the work and not as to the means and methods for accomplishing the result, he is an independent contractor. An individual performing services as an independent contractor is not as to such services an employee under the usual common law rules. Individuals such as physicians, lawyers, dentists, veterinarians, construction contractors, public stenographers, and auctioneers, engaged in the pursuit of an independent trade, business, or profession, in which they offer their services to the public, are independent contractors and not employees.

(3) Whether the relationship of employer and employee exists under the usual common law rules will in doubtful cases be determined upon an examination of the particular facts of each case.

**INTERNAL REVENUE CODE §3401.** Definitions for wage (income tax) withholding.

(a) Wages. —For purposes of this chapter, the term "wages" means all remuneration (other than fees paid to a public official) for services performed by an employee for his employer, including the cash value of all remuneration (including benefits) paid in any medium other than cash . . . .

(c) Employee. —For purposes of this chapter, the term "employee" includes an officer, employee, or elected official of the United States, a State, or any political subdivision thereof, or the District of Columbia, or any agency or instrumentality of any one or more of the foregoing. The term "employee" also includes an officer of a corporation.

**REGULATION §31.3401(c)-1. Employee**

(a) The term "employee" includes every individual performing services if the relationship between him and the person for whom he performs such services is the legal relationship of

| Form 886A (Rev. January 1994) | Explanation of Items | Schedule Number or Exhibit |
|---|---|---|
| Name of Taxpayer City of Santa Fe | Tax Identification Number 85-6000168 | Year/Period Ended 201603-201612 |

**Employee versus Independent Contractor – Pro-Tem Judges**

employer and employee. **The term includes officers and employees, whether elected or appointed, of the United States, a State, Territory, Puerto Rico, or any political subdivision thereof, or the District of Columbia, or any agency or instrumentality of any one or more of the foregoing.**

(b) Generally the relationship of employer and employee exists when the person for whom services are performed has the right to control and direct the individual who performs the services, not only as to the result to be accomplished by the work but also as to the details and means by which that result is accomplished. That is, an employee is subject to the will and control of the employer not only as to what shall be done but how it shall be done. In this connection, it is not necessary that the employer actually direct or control the manner in which the services are performed; it is sufficient if he has the right to do so. The right to discharge is also an important factor indicating that the person possessing that right is an employer. Other factors characteristic of an employer, but not necessarily present in every case, are the furnishing of tools and the furnishing of a place to work to the individual who performs the services. In general, if an individual is subject to the control or direction of another merely as to the result to be accomplished by the work and not as to the means and methods for accomplishing the result, he is not an employee.

(c) Generally, physicians, lawyers, dentists, veterinarians, contractors, subcontractors, public stenographers, auctioneers, and others who follow an independent trade, business, or profession, in which they offer their services to the public, are not employees.

(d) Whether the relationship of employer and employee exists will in doubtful cases be determined upon an examination of the particular facts of each case.

(e) If the relationship of employer and employee exists, the designation or description of the relationship by the parties as anything other than that of employer and employee is immaterial. Thus, if such relationship exists, it is of no consequence that the employee is designated as a partner, coadventurer, independent contractor, or the like.

(f) All classes or grades of employees are included within the relationship of employer and employee. Thus, superintendents, managers, and other supervisory personnel are employees. Generally, an officer of a corporation is an employee of the corporation. However, an officer of a corporation who as such does not perform any services or performs only minor services and who neither receives nor is entitled to receive, directly or indirectly, any remuneration is not considered to be an employee of the corporation. A director of a corporation in his capacity as such is not an employee of the corporation.

**Section 530:** When an IRS examiner is assigned a government entity for an employment tax examination because of the treatment of certain workers as independent contractors, the examiner must first determine whether the government entity is entitled to relief from retroactive and prospective liability for employment taxes under Section 530 of the Revenue Act of 1978.

To qualify for relief, the entity must meet three requirements:

| Form 886A (Rev. January 1994) | Explanation of Items | Schedule Number or Exhibit |
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| Name of Taxpayer City of Santa Fe | Tax Identification Number 85-6000168 | Year/Period Ended 201603-201612 |

**Employee versus Independent Contractor – Pro-Tem Judges**

Reporting Consistency: All Federal tax return (including information returns) required to be filed by the taxpayer with respect to the individual for the period, must have been filed by the entity on a basis consistent with the entity's treatment of the individual as not being an employee.

Substantive Consistency: The entity must have consistently treated similarly situated workers as independent contractors. That is, if the business treated a similarly situated worker as an employee, there is no Section 530 relief.

Reasonable Basis: The entity must have had some reasonable basis for not treating the worker as an employee. This may consist of a reasonable reliance on either a judicial precedent, a published ruling, a private letter ruling, or technical advice memorandum issued to the taxpayer; the results of a past audit of the taxpayer; or a long-standing recognized practice of a significant segment of the industry. Any reasonable basis could also suffice. In determining a worker's status, the primary question is whether the worker is an employee or independent contractor under the common law standard. The common law, a major part of the justice system in the United States, flows chiefly from court decisions.

**ANALYSIS/GOVERNMENT POSITION:** Elected and appointed officials are, by definition, employees of an entity. These include Judges. Pro-Tem judges are defined as judges throughout the New Mexico state and local statutes. Pro-Tem judges for the City of Santa Fe must be appointed by the mayor and city council. The appointments are valid for a period of years once approved by all. Pro-Tem judges Anthony Tupler, Paul Biderman and Stephen Pfeffer were appointed/approved by the Governing Body of City at a council meeting dated May 14, 2014. In a memo from Judge Ann Yalman on that date, the following is stated under Item and Issue:

*"Pursuant to Section 2-3.4(C) SFCC, I am attaching resumes of the following pro tem judges for approval... ... "*

Under "Background and Summary" in the same memo, the following is stated:

*"They will handle all matters of the court when I am away from the court for educational purposes, annual leave and sick leave and all three have done an excellent job. All are registered voters in the City of Santa Fe and all three are active member of the New Mexico State Bar. All three have been previously approved by the governing body."*

Under "Action Requested" in the same memo, the following is stated:

*"Approval of the pro tem judges."*

| Form 886A (Rev. January 1994) | Explanation of Items | Schedule Number or Exhibit |
|---|---|---|
| Name of Taxpayer<br>City of Santa Fe | Tax Identification Number<br>85-6000168 | Year/Period Ended<br>201603-201612 |

**Employee versus Independent Contractor – Pro-Tem Judges**

Note: Although the memo verbiage refers to "three" judges, five were listed in the memo and resumes included for all five.

In 2016, Judge Ann Yalman (Yalman) retired from her full-time position as a judge and was approved/appointed as a pro-tem judge. She received both a form 1099-Misc and a W-2 for the 2016 year. On April 6, 2020, Yalman was in a list of individuals for which Judge Virginia Vigil was seeking approval as pro-tem judges. Yalman's resume was attached.

On her resume, Yalman lists judicial experience that includes "Santa Fe Municipal Judge: January 1, 2006 to present". There is no differentiation between her time as a full-time judge and a pro-tem judge. Under Legal Experience on the resume, Yalman states she was in private practice from October 1976 to January 2006. No evidence could be found that indicates Yalman works for any other municipality or conducts any private practice as an attorney. This is the same for all the pro-tem judges being reclassified as employees in this examination.

**TAXPAYER'S POSITION:** City position on this issue is unknown. The combination of multiple personnel changes, and the Covid-19 pandemic have resulted in a disconnect between IRS and City. City has frequently stated their goal of full compliance with all applicable laws.

**CONCLUSION:** Compensation paid to pro-tem judges, reported on Form 1099-Misc, will be reclassified as wages. Pro-tem judges are deemed employees of the City.

**2016 Pro-Tem Judges – reclassify wages**

| Name | TIN | Compensation per F 1099-Misc |
|---|---|---|
| Stephen Pfeffer | | $ 7,148 |
| Paul Biderman | | $ 6,806 |
| Anthony Tupler | | $ 6,957 |
| Ann Yalman | | $ 3,269 |
| **Total** | | $24,180 |

Form **14491**
(May 2013)

Department of the Treasury - Internal Revenue Service

# Closing Agreement On Final Determination Covering Specific Matters Regarding Worker Classification

Under section 7121 of the Internal Revenue Code ("IRC"), City of Santa Fe, PO Box 909, Santa Fe, NM 87504, Taxpayer Identification Number 85-6000168, ("taxpayer") and the Commissioner of Internal Revenue ("Commissioner") make the following closing agreement:

**WHEREAS**, there is a dispute between the parties as to whether certain workers classified by taxpayer as Aerobic Instructor, Archery Instructor, Basketball Instructor, Bootcamp Instructor, Camp Assistant Instructor, Cycling Instructor, Fitness Instructor, Martial Arts Instructor, Private Instruction Services, Private Reading Instructor, Reading Instructor, Seminar Instructor, Skating Instructor, Soccer Instructor, Sport Camp Instructor, Spring Break Basketball Instructor, Spring Break Camp Instructor, Spring Break Instructor, Summer Camp Coach, Summer Camp Sports Coach, Summer Program Instruction, Volleyball Instructor, Wellness Fitness Class, Yoga Instructor , Youth Camp Instructor, Youth Reading Instructor, Native American Liaison, ICM Manager, Pro-Tem Judge are independent contractors or employees of taxpayer for purposes of federal income tax withholding, Federal Insurance Contributions Act (FICA) and Federal Unemployment Tax Act (FUTA) taxes ("federal employment tax");

**WHEREAS**, the taxpayer is presently treating the Aerobic Instructor, Archery Instructor, Basketball Instructor, Bootcamp Instructor, Camp Assistant Instructor, Cycling Instructor, Fitness Instructor, Martial Arts Instructor, Private Instruction Services, Private Reading Instructor, Reading Instructor, Seminar Instructor, Skating Instructor, Soccer Instructor, Sport Camp Instructor, Spring Break Basketball Instructor, Spring Break Camp Instructor, Spring Break Instructor, Summer Camp Coach, Summer Camp Sports Coach, Summer Program Instruction, Volleyball Instructor, Wellness Fitness Class, Yoga Instructor , Youth Camp Instructor, Youth Reading Instructor, Native American Liaison, ICM Manager, Pro-Tem Judge as independent contractors;

**WHEREAS**, the taxpayer has timely filed Forms 1099 for each of its Aerobic Instructor, Archery Instructor, Basketball Instructor, Bootcamp Instructor, Camp Assistant Instructor, Cycling Instructor, Fitness Instructor, Martial Arts Instructor, Private Instruction Services, Private Reading Instructor, Reading Instructor, Seminar Instructor, Skating Instructor, Soccer Instructor, Sport Camp Instructor, Spring Break Basketball Instructor, Spring Break Camp Instructor, Spring Break Instructor, Summer Camp Coach, Summer Camp Sports Coach, Summer Program Instruction, Volleyball Instructor, Wellness Fitness Class, Yoga Instructor , Youth Camp Instructor, Youth Reading Instructor, Native American Liaison, ICM Manager, Pro-Tem Judge for all applicable periods from January 1, 2016 through December 31, 2016, in accordance with the provisions of paragraph 3.02 of Rev. Proc. 85-18, 1985-1 C.B. 518, and Rev. Rul. 81-224, 1981-2 C.B. 197; and

**WHEREAS**, the parties wish to resolve this dispute for all Aerobic Instructor, Archery Instructor, Basketball Instructor, Bootcamp Instructor, Camp Assistant Instructor, Cycling Instructor, Fitness Instructor, Martial Arts Instructor, Private Instruction Services, Private Reading Instructor, Reading Instructor, Seminar Instructor, Skating Instructor, Soccer Instructor, Sport Camp Instructor, Spring Break Basketball Instructor, Spring Break Camp Instructor, Spring Break Instructor, Summer Camp Coach, Summer Camp Sports Coach, Summer Program Instruction, Volleyball Instructor, Wellness Fitness Class, Yoga Instructor , Youth Camp Instructor, Youth Reading Instructor, Native American Liaison, ICM Manager, Pro-Tem Judge engaged by the taxpayer on or after January 1, 2016.

**NOW IT IS HEREBY DETERMINED AND AGREED** for federal employment tax purposes that:

(1) The Internal Revenue Service will assess and the taxpayer will pay the following amounts to the United States Government in full discharge of any federal employment tax liability it may owe for the periods shown below resulting directly or indirectly from its failure to pay and/or withhold federal income tax, FICA, or FUTA taxes on the payments to its Aerobic Instructor, Archery Instructor, Basketball Instructor, Bootcamp Instructor, Camp Assistant Instructor, Cycling Instructor, Fitness Instructor, Martial Arts Instructor, Private Instruction Services, Private Reading Instructor, Reading Instructor, Seminar Instructor, Skating Instructor, Soccer Instructor, Sport Camp Instructor, Spring Break Basketball Instructor, Spring Break Camp Instructor, Spring Break Instructor, Summer Camp Coach, Summer Camp Sports Coach, Summer Program Instruction, Volleyball Instructor, Wellness Fitness Class, Yoga Instructor , Youth Camp Instructor, Youth Reading Instructor, Native American Liaison, ICM Manager, Pro-Tem Judge:

| Period | Type of Tax | Amount to be Assessed | |
|---|---|---|---|
| | | Tax | Penalties |
| 1/1/2016 - 12/31/2016 | Fed Income and FICA | $31,072.28 | $0.00 |
| | | | |

(2) The Internal Revenue Service will not disturb taxpayer's classification of such Aerobic Instructor, Archery Instructor, Basketball Instructor, Bootcamp Instructor, Camp Assistant Instructor, Cycling Instructor, Fitness Instructor, Martial Arts Instructor, Private Instruction Services, Private Reading Instructor, Reading Instructor, Seminar Instructor, Skating Instructor, Soccer Instructor, Sport Camp Instructor, Spring Break Basketball Instructor, Spring Break Camp Instructor, Spring Break Instructor, Summer Camp Coach, Summer Camp Sports Coach, Summer Program Instruction, Volleyball Instructor, Wellness Fitness Class, Yoga Instructor , Youth Camp Instructor, Youth Reading Instructor, Native American Liaison, ICM Manager, Pro-Tem Judge for federal employment tax purposes for any period from January 1, 2016 through December 31, 2020.

(3) Beginning January 1, 2021, and for all periods thereafter, Aerobic Instructor, Archery Instructor, Basketball Instructor, Bootcamp Instructor, Camp Assistant Instructor, Cycling Instructor, Fitness Instructor, Martial Arts Instructor, Private Instruction Services, Private Reading Instructor, Reading Instructor, Seminar Instructor, Skating Instructor, Soccer Instructor, Sport Camp Instructor, Spring Break Basketball Instructor, Spring Break Camp Instructor, Spring Break Instructor, Summer Camp Coach, Summer Camp Sports Coach, Summer Program Instruction, Volleyball Instructor, Wellness Fitness Class, Yoga Instructor , Youth Camp Instructor, Youth Reading Instructor, Native American Liaison, ICM Manager, Pro-Tem Judge and persons performing equivalent duties regardless of taxpayer's job titles will be treated as employees for all federal employment tax purposes.

**Closing Agreement With City of Santa Fe**

(4) The taxpayer waives any right it may have to claim relief under section 530 of the Revenue Act of 1978.

(5) IRC Section 6205 shall apply to the amounts contained in paragraph (1) above, except FUTA tax.

**This agreement is final and conclusive except:**

(1) the matter it relates to may be reopened in the event of fraud, malfeasance, or misrepresentation of material facts;

(2) it is subject to the Internal Revenue Code sections that expressly provide that effect be given to their provisions (including any stated exception for Code section 7122) notwithstanding any other law or rule of law; and

(3) if it relates to a tax period ending after the date of this agreement, it is subject to any law, enacted after the agreement date, that applies to the tax period.

By signing, the above parties certify that they have read and agreed to the terms of this document.

**Taxpayer**

Taxpayer name City of Santa Fe

By [signature] Date signed 9/24/2020

Title City Manager

**Taxpayer's Representative**

By Date signed

**Commissioner of Internal Revenue**

By Date signed

Title

# Employment Tax Examination Changes Report

Return Form number: 941

| Name of Employer | Employer identification number | Calendar year |
|---|---|---|
| City of Santa Fe | 85-6000168 | 2016 |
| **Address of Employer** | **Total tax plus penalty, or (decrease) in tax** | |
| PO Box 909 | | Last quarter of this examination |
| Santa Fe | $ 31,072.28 | December 31, 2016 |
| NM 87504 | **Total increase or (decrease) in credits** | |
| | $ - | |
| **Examination discussed with (*Name and title*)** | [X] Agreed (*Subject to acceptance by the Director*) | |
| Mary McCoy, Finance Director | [ ] Unagreed | |

This Form 4668 contains (*check only one box*)

[ ] Non-7436 adjustments [X] 7436 adjustments (*worker classification issues*) [ ] 7436 adjustments (*wage issues*)

| | | (b) 1st Quarter | (c) 2nd Quarter | (d) 3rd Quarter | (e) 4th Quarter |
|---|---|---|---|---|---|
| 1 | Total Social security and Medicare tax adjustment (from Schedule of Adjustments, Line 10) | 8,677.05 | 8,677.05 | 8,677.05 | 8,677.05 |
| 2 | Social Security and Medicare tax adjustment under IRC 3121(q) (from Schedule of Adjustments, Line 11) | - | - | - | - |
| 3 | Increase (decrease) in tax exemption on exempt wages/tips (From Schedule of Adjustments, Line 13) | - | - | - | - |
| 4 | Total income tax withholding (from Schedule of Adjustments, Line 20) | 1,091.02 | 1,091.02 | 1,091.02 | 1,091.02 |
| 5 | Delinquent tax or increase (decrease) in tax (Lines 1,2 and 4 minus/plus Line 3) | 7,768.07 | 7,768.07 | 7,768.07 | 7,768.07 |
| 6 | Net increase (decrease) in credits (from Schedule of Adjustments, Line 26) | - | - | - | - |
| 7 | Penalty code section 6651(a)(1) | | | | |
| 8 | Penalty code section 6651(a)(2) | | | | |
| 9 | Penalty code section 6656 | | | | |
| 10 | Penalty code section | | | | |
| 11 | Total penalty (sum Lines 7, 8, 9 and 10) | $ - | $ - | $ - | $ - |
| 12 | Maximum tax available for abatement under IRC 3402(d) | $ - | $ - | $ - | $ - |
| 13 | Maximum tax available for abatement under IRC 3102(a)(3) | $ - | $ - | $ - | $ - |

Furnish Form W-2 (*Wage and Tax Statement*) or Form W-2c (*Corrected Wage and Tax Statement*) on or before January 31, _____ to each of the _____ employees whose wages are adjusted by this report.

File Forms W-2 with Form W-3 (*Transmittal of Wage and Tax Statements*) or Forms W-2c with Form W-3c (*Transmittal of Corrected Wage and Tax Statements*) on or before January 31, _____ with the Social Security Administration (SSA).

IRC 6721 and 6722 provide penalties for failure to file and failure to furnish information returns. You must file the information returns electronically if you are required to file 250 or more returns. To obtain specifications for e-filing your returns, visit the SSA's website at www.ssa.gov/employer. If filing paper returns, file with the SSA at the appropriate address in the *General Instructions for Forms W-2 and W-3 (Including Forms W-2AS, W-2CM, W-2GU, W-2VI, W-3SS, W-2c and W-3c)*.

| Examiner's name | | Group Number | Area | Date |
|---|---|---|---|---|
| Jennifer Macht | 1000212850 | 7254 | Pacific | September 25, 2020 |

## Schedule of Adjustments

| Name of Employer | Employer Identification number | Calendar year |
|---|---|---|
| City of Santa Fe | 85-6000168 | 2016 |

**Adjustment to RCA Wages and Tax**

| | IRS Ref | (a) Applicable Rate | (b) 1st Quarter | (c) 2nd Quarter | (d) 3rd Quarter | (e) 4th Quarter |
|---|---|---|---|---|---|---|
| 1. Social security and Medicare wage adjustment subject to tax under IRC 3101 and 3111 | 004 | 12.4% | - | - | - | - |
| | 073 | 2.90% | - | - | - | - |
| 2. Social security and Medicare wage adjustment subject to tax under IRC 3509(a) | 079 | 7.44% | 72,734.75 | 72,734.75 | 72,734.75 | 72,734.75 |
| | 079 | 1.74% | 72,734.75 | 72,734.75 | 72,734.75 | 72,734.75 |
| 3. Social security and Medicare wage adjustment subject to tax under IRC 3509(b) | 079 | 6.56% | - | - | - | - |
| | 079 | 2.03% | - | - | - | - |
| 4. Social security and Medicare tip adjustment subject to tax under IRC 3101 and 3111 | 005 | 6.20% | | | | |
| | 073 | 1.45% | | | | |
| 5. Additional Medicare wage and/or tip adjustment subject to tax under IRC 3101(b)(2) | 074 | 0.90% | - | - | - | - |
| 6. Additional Medicare wage and/or tip adjustment subject to tax under IRC 3101(b)(2) and 3509(a) | 079 | 0.18% | - | - | - | - |
| 7. Additional Medicare wage and/or tip adjustment subject to tax under IRC 3101(b)(2) and 3509(b) | 079 | 0.36% | - | - | - | - |
| 8. Other adjustments to Social Security, Medicare and Additional Medicare Wages | | | | | | |
| 9. Other adjustments to Social Security, Medicare and Additional Medicare Tax | | | | | | |
| 10. Total Social Security, Medicare and Additional Medicare tax adjustment (Lines 1 through 8 x rates plus/minus Line 9) | 112 | | 6,677.05 | 6,677.05 | 6,677.05 | 6,677.05 |
| 11. Social security and Medicare tax adjustment under IRC 3121(q) | 114 | | | | | |
| 12. Increase (decrease) in exempt wages and/or tips paid to qualified employees under IRC 3111(d) | 115 | | | | | |
| 13. Increase (decrease) in tax exemption on wages and/or tips on Line 12 (Line 12 x rate) | 116 | | | | | |

## Schedule of Adjustments (Continued)

| Name of Employer | Employer identification number | Calendar year |
|---|---|---|
| City of Santa Fe | 85-6000165 | 2016 |

**Adjustment to Wages and Tax for Income Tax Withholding**

| | IRS Ref | (a) Applicable Rate | (b) 1st Quarter | (c) 2nd Quarter | (d) 3rd Quarter | (e) 4th Quarter |
|---|---|---|---|---|---|---|
| 14 . Income withholding wage adjustment subject to tax under IRC 3402 | | 25.00% | - | - | - | - |
| 15 . Income withholding wage adjustment subject to tax under IRC 3509(a) | 079 | 1.50% | 72,734.75 | 72,734.75 | 72,734.75 | 72,734.75 |
| 16 . Income withholding wage adjustment subject to tax under IRC 3509(b) | 079 | 3.00% | - | - | - | - |
| 17 . Other income tax withholding wage adjustment | | | | | | |
| 18 . Actual income tax withheld but not previously reported | | | | | | |
| 19 . Other adjustment to income tax withholding | | | | | | |
| 20 . Total income tax (Lines 14, 15, 16, 17 x rates plus Line 18 plus/minus Line 19) | 111 | | $ 1,091.02 | $ 1,091.02 | $ 1,091.02 | 1,091.02 |

**Adjustment to Credits Against the Tax**

| | IRS Ref | (a) Applicable Rate | (b) 1st Quarter | (c) 2nd Quarter | (d) 3rd Quarter | (e) 4th Quarter |
|---|---|---|---|---|---|---|
| 21 . Increase (decrease) in COBRA premium assistance payments under IRC 6432 | 289 | | | | | |
| 22 . Increase (decrease) in Advanced Earned Income Credit under IRC 3507 | 766/767 | | | | | |
| 23 . Increase (decrease) in exempt wages/tips paid to qualified employees March 19-31, 2010 under IRC 3111(d)(5) | 117 | | | | | |
| 24 . Increase (decrease) in credit for exempt wages/ tips on Line 23 (Line 23 x rate) | 256 | | | | | |
| 25 . Increase (decrease) in other credits | | | | | | |
| 26 . Net increase (decrease) in credits (sum of lines 21, 22, 24, and 25) | | | $ - | $ - | $ - | $ - |

# Agreement to Assessment and Collection of Additional Tax and Acceptance of Overassessment

(Employment Tax Adjustments Not Subject to IRC 7436)

Date received by Internal Revenue Service

| Taxpayer(s) name | D/B/A | | SSN/EIN |
|---|---|---|---|
| City of Santa Fe | | | 85-6000168 |
| **Address of taxpayer(s) (number, street)** | **City/Town** | **State** | **ZIP code** |
| PO Box 909 | Santa Fe | NM | 87504 |

Adjustment to Tax, Credits and Penalties

| Tax Period Ended | Return Form number | Kind of Tax and Internal Revenue Code Section | Amount of Tax | Credit Increase (Decrease) | Penalty |
|---|---|---|---|---|---|
| 03/31/2017 - 12/31/2017 | 941 | FICA & FITW IRC 3101, 3111 & 3402 | $ 174,834.76 | $ - | $ - |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | Total | 174,834.76 | 0.00 | 0.00 |

I consent to the immediate assessment (*increase in tax and penalties and/or decrease in credits*) and the collection of any such amounts. In addition, I accept any overassessment (*decrease in tax and penalties and/or increase in credits*) shown above. I also agree to any interest as provided by law.

| | | | |
|---|---|---|---|
| Sign Here | | | Date: |
| Sign Here | City of Santa Fe, NM | | Date: |
| Sign Here | By: | Title: City Manager | Date: 9/18/2020 |

Note:

If you consent to the assessment of the amounts shown in this agreement, your signature will expedite our adjustment to your account. Your consent will not prevent you from filing a claim for refund (after you have paid the tax) if you later believe you are entitled to a refund. It will not prevent us from later determining, if necessary, that you owe additional tax; nor extend the time provided by law for either action.

The amounts shown in this agreement do not include any adjustments involving worker classification or Section 530 determinations. Any adjustments involving worker classification or Section 530 determinations will be shown in a separate agreement Form 2504-T, Agreement to Assessment and Collection of Additional Tax and Acceptance of Overassessment (Employment Tax Adjustments Subject to IRC 7436).

**Who Must Sign**

If you are making this agreement for a partnership, all partners must sign. However, one partner may sign with appropriate evidence of authorization to act for the partnership.

For a corporation, enter the name of the corporation followed by the signature and title of the officer(s) authorized to sign.

For an agent or attorney acting under a power of attorney, a power of attorney form must be sent with this form if not previously filed with us.

Memo: Abatement amount under IRC 3402(d) and/or IRC 3102(f)(3) - See explanation on Form 4668

| Tax Period Ended | Return Form Number | IRC Code | Credit for Abatement | | Tax Period Ended | Return Form Number | IRC Code | Credit for Abatement |
|---|---|---|---|---|---|---|---|---|
| | | | | | | | | |
| | | | | | | | | |

# Agreement to Assessment and Collection of Additional Tax and Acceptance of Overassessment

(Employment Tax Adjustments Not Subject to IRC 7436)

Date received by Internal Revenue Service

| Taxpayer(s) name | D/B/A | SSN/EIN |
|---|---|---|
| City of Santa Fe | | 85-6000168 |

| Address of taxpayer(s) (number, street) | City/Town | State | ZIP code |
|---|---|---|---|
| PO Box 909 | Santa Fe | NM | 87504 |

Adjustment to Tax, Credits and Penalties

| Tax Period Ended | Return Form number | Kind of Tax and Internal Revenue Code Section | Amount of Tax | Credit Increase (Decrease) | Penalty |
|---|---|---|---|---|---|
| 03/31/2016 - 12/31/2016 | 941 | FICA & FITW IRC 3101, 3111 & 3402 | $ 192,843.60 | $ - | $ - |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | Total | 192,843.60 | 0.00 | 0.00 |

I consent to the immediate assessment (*increase in tax and penalties and/or decrease in credits*) and the collection of any such amounts. In addition, I accept any overassessment (*decrease in tax and penalties and/or increase in credits*) shown above. I also agree to any interest as provided by law.

| | | | |
|---|---|---|---|
| Sign Here | | | Date: |
| Sign Here | City of Santa Fe, NM | | Date: |
| Sign Here | By | Title: City Manager | Date: 9/16/2020 |

Note:

If you consent to the assessment of the amounts shown in this agreement, your signature will expedite our adjustment to your account. Your consent will not prevent you from filing a claim for refund (after you have paid the tax) if you later believe you are entitled to a refund. It will not prevent us from later determining, if necessary, that you owe additional tax; nor extend the time provided by law for either action.

The amounts shown in this agreement do not include any adjustments involving worker classification or Section 530 determinations. Any adjustments involving worker classification or Section 530 determinations will be shown in a separate agreement Form 2504-T, Agreement to Assessment and Collection of Additional Tax and Acceptance of Overassessment (Employment Tax Adjustments Subject to IRC 7436).

**Who Must Sign**

If you are making this agreement for a partnership, all partners must sign. However, one partner may sign with appropriate evidence of authorization to act for the partnership.

For a corporation, enter the name of the corporation followed by the signature and title of the officer(s) authorized to sign.

For an agent or attorney acting under a power of attorney, a power of attorney form must be sent with this form if not previously filed with us.

Memo: Abatement amount under IRC 3402(d) and/or IRC 3102(f)(3) - See explanation on Form 4668

| Tax Period Ended | Return Form Number | IRC Code | Credit for Abatement | | Tax Period Ended | Return Form Number | IRC Code | Credit for Abatement |
|---|---|---|---|---|---|---|---|---|
| | | | | | | | | |
| | | | | | | | | |

# Employment Tax Examination Changes Report

Return Form number: 941

| Name of Employer | Employer Identification number | Calendar year |
|---|---|---|
| City of Santa Fe | 85-6000166 | 2017 |
| **Address of Employer** | **Total tax plus penalty, or (decrease) in tax** | **Last quarter of this examination** |
| PO Box 909 | | |
| Santa Fe | $ 174,834.76 | December 31, 2017 |
| NM 87504 | **Total increase or (decrease) in credits** | |
| | $ - | |

Examination discussed with (*Name and title*)

Mary McCoy, Finance Director

[X] Agreed (*Subject to acceptance by the Director*)

[ ] Unagreed

This Form 4669 contains (*check only one box*)

[X] Non-7436 adjustments [ ] 7436 adjustments (*worker classification issues*) [ ] 7436 adjustments (*wage issues*)

| | (b) 1st Quarter | (c) 2nd Quarter | (d) 3rd Quarter | (e) 4th Quarter |
|---|---|---|---|---|
| 1. Total Social security and Medicare tax adjustment (from Schedule of Adjustments, Line 10) | 15,083.56 | 15,083.56 | 15,083.56 | 15,083.56 |
| 2. Social Security and Medicare tax adjustment under IRC 3121(q) (from Schedule of Adjustments, Line 11) | - | - | - | - |
| 3. Increase (decrease) in tax exemption on exempt wages/tips (From Schedule of Adjustments, Line 13) | - | - | - | - |
| 4. Total income tax withholding (from Schedule of Adjustments, Line 20) | 28,625.13 | 28,625.13 | 28,625.13 | 28,625.13 |
| 5. Delinquent tax or increase (decrease) in tax (Lines 1,2 and 4 minus/plus Line 3) | 43,708.69 | 43,708.69 | 43,708.69 | 43,708.69 |
| 6. Net increase (decrease) in credits (from Schedule of Adjustments, Line 28) | - | - | - | - |
| 7. Penalty code section 6651(a)(1) | | | | |
| 8. Penalty code section 6651(a)(2) | | | | |
| 9. Penalty code section 6656 | | | | |
| 10. Penalty code section | | | | |
| 11. Total penalty (sum Lines 7, 8, 9 and 10) | $ - | $ - | $ - | $ - |
| 12. Maximum tax available for abatement under IRC 3402(d) | $ 28,625.13 | $ 28,625.13 | $ 28,625.13 | $ 28,625.13 |
| 13. Maximum tax available for abatement under IRC 3102(b)(3) | $ - | $ - | $ - | $ - |

Furnish Form W-2 (*Wage and Tax Statement*) or Form W-2c (*Corrected Wage and Tax Statement*) on or before January 31, _____ to each of the _____ employees whose wages are adjusted by this report.

File Forms W-2 with Form W-3 (*Transmittal of Wage and Tax Statements*) or Forms W-2c with Form W-3c (*Transmittal of Corrected Wage and Tax Statements*) on or before January 31, _____ with the Social Security Administration (SSA).

IRC 6721 and 6722 provide penalties for failure to file and failure to furnish information returns. You must file the information returns electronically if you are required to file 250 or more returns. To obtain specifications for e-filing your returns, visit the SSA's website at www.ssa.gov/employer. If filing paper returns, file with the SSA at the appropriate address in the *General Instructions for Forms W-2 and W-3 (Including Forms W-2AS, W-3CM, W-2GU, W-2VI, W-3SS, W-2c, and W-3c)*.

| Examiner's name | | Group Number | Area | Date |
|---|---|---|---|---|
| Jennifer Macht | 1000312850 | 7254 | Pacific | September 17, 2020 |

## Schedule of Adjustments

| Name of Employer | Employer identification number | Calender year |
|---|---|---|
| City of Santa Fe | 85-6000168 | 2017 |

**Adjustment to FICA Wages and Tax**

| | IRS Ref | (a) Applicable Rate | (b) 1st Quarter | (c) 2nd Quarter | (d) 3rd Quarter | (e) 4th Quarter |
|---|---|---|---|---|---|---|
| 1. Social security and Medicare wage adjustment subject to tax under IRC 3101 and 3111 | 004 | 12.4% | 94,863.23 | 94,863.23 | 94,863.23 | 94,863.23 |
| | 073 | 2.90% | 114,500.53 | 114,500.53 | 114,500.53 | 114,500.53 |
| 2. Social security and Medicare wage adjustment subject to tax under IRC 3509(a) | 079 | 7.44% | - | - | - | - |
| | 079 | 1.74% | - | - | - | - |
| 3. Social security and Medicare wage adjustment subject to tax under IRC 3509(b) | 079 | 8.68% | - | - | - | - |
| | 079 | 2.03% | - | - | - | - |
| 4. Social security and Medicare tip adjustment subject to tax under IRC 3101 and 3111 | 005 | 6.20% | | | | |
| | 073 | 1.45% | | | | |
| 5. Additional Medicare wage and/or tip adjustment subject to tax under IRC 3101(b)(2) | 074 | 0.90% | - | - | - | - |
| 6. Additional Medicare wage and/or tip adjustment subject to tax under IRC 3101(b)(2) and 3509(a) | 079 | 0.15% | - | - | - | - |
| 7. Additional Medicare wage and/or tip adjustment subject to tax under IRC 3101(b)(2) and 3509(b) | 079 | 0.36% | - | - | - | - |
| 8. Other adjustments to Social Security, Medicare and Additional Medicare Wages | | | | | | |
| 9. Other adjustments to Social Security, Medicare and Additional Medicare Tax | | | | | | |
| 10. Total Social Security, Medicare and Additional Medicare tax adjustment (Lines 1 through 9 x rates plus/minus Line 9) | 112 | | 15,083.56 | 15,083.56 | 15,083.56 | 15,083.56 |
| 11. Social security and Medicare tax adjustment under IRC 3121(q) | 114 | | | | | |
| 12. Increase (decrease) in exempt wages and/or tips paid to qualified employees under IRC 3111(d) | 115 | | | | | |
| 13. Increase (decrease) in tax exemption on wages and/or tips on Line 12 (Line 12 x rate) | 116 | | | | | |

## Schedule of Adjustments (Continued)

| Name of Employer | Employer identification number | Calendar year |
|---|---|---|
| City of Santa Fe | 85-6000168 | 2017 |

**Adjustment to Wages and Tax for Income Tax Withholding**

| | IRS Ref | (a) Applicable Rate | (b) 1st Quarter | (c) 2nd Quarter | (d) 3rd Quarter | (e) 4th Quarter |
|---|---|---|---|---|---|---|
| 14. Income withholding wage adjustment subject to tax under IRC 3402 | | 25.00% | 114,500.53 | 114,500.53 | 114,500.53 | 114,500.53 |
| 15. Income withholding wage adjustment subject to tax under IRC 3509(a) | 079 | 1.50% | - | - | - | - |
| 16. Income withholding wage adjustment subject to tax under IRC 3509(b) | 079 | 3.00% | - | - | - | - |
| 17. Other income tax withholding wage adjustment | | | | | | |
| 18. Actual income tax withheld but not previously reported | | | | | | |
| 19. Other adjustment to income tax withholding | | | | | | |
| 20. Total income tax (Lines 14, 15, 16, 17 x rates plus Line 18 plus/minus Line 19) | 111 | | $ 28,625.13 | $ 28,625.13 | $ 28,625.13 | 28,625.13 |

**Adjustment to Credits Against the Tax**

| | IRS Ref | (a) Applicable Rate | (b) 1st Quarter | (c) 2nd Quarter | (d) 3rd Quarter | (e) 4th Quarter |
|---|---|---|---|---|---|---|
| 21. Increase (decrease) in COBRA premium assistance payments under IRC 6432 | 286 | | | | | |
| 22. Increase (decrease) in Advanced Earned Income Credit under IRC 3507 | 766/767 | | | | | |
| 23. Increase (decrease) in exempt wages/tips paid to qualified employees March 19-31, 2020 under IRC 3111(d)(3) | 117 | | | | | |
| 24. Increase (decrease) in credit for exempt wages/ tips on Line 23 (Line 23 x rate) | 286 | | | | | |
| 25. Increase (decrease) in other credits | | | | | | |
| 26. Net increase (decrease) in credits (sum of lines 21, 22, 24, and 25) | | | $ - | $ - | $ - | $ - |

# Employment Tax Examination Changes Report

Return Form number: 941

| Name of Employer | Employer identification number | Calendar year |
|---|---|---|
| City of Santa Fe | 85-6000168 | 2016 |
| **Address of Employer** | **Total tax plus penalty, or (decrease) in tax** | |
| PO Box 909 | | Last quarter of this examination |
| Santa Fe | $ 192,843.60 | |
| NM 87504 | **Total increase or (decrease) in credits** | December 31, 2017 |
| | $ - | |
| **Examination discussed with (Name and title)** | [X] Agreed (*Subject to acceptance by the Director*) | |
| Mary McCoy, Finance Director | [ ] Unagreed | |

This Form 4668 contains (*check only one box*)

[X] Non-7436 adjustments [ ] 7436 adjustments (*worker classification issues*) [ ] 7436 adjustments (*wage issues*)

| | (b) 1st Quarter | (c) 2nd Quarter | (d) 3rd Quarter | (e) 4th Quarter |
|---|---|---|---|---|
| 1. Total Social security and Medicare tax adjustment (from Schedule of Adjustments, Line 10) | 16,557.13 | 16,557.13 | 16,557.13 | 16,557.13 |
| 2. Social Security and Medicare tax adjustment under IRC 3121(q) (from Schedule of Adjustments, Line 11) | - | - | - | - |
| 3. Increase (decrease) in tax exemption on exempt wages/tips (From Schedule of Adjustments, Line 18) | - | - | - | - |
| 4. Total income tax withholding (from Schedule of Adjustments, Line 20) | 31,653.77 | 31,653.77 | 31,653.77 | 31,653.77 |
| 5. Delinquent tax or increase (decrease) in tax (Lines 1, 2 and 4 minus/plus Line 3) | 48,210.90 | 48,210.90 | 48,210.90 | 48,210.90 |
| 6. Net increase (decrease) in credits (from Schedule of Adjustments, Line 26) | - | - | - | - |
| 7. Penalty code section 6651(a)(1) | | | | |
| 8. Penalty code section 6651(a)(2) | | | | |
| 9. Penalty code section 6656 | | | | |
| 10. Penalty code section | | | | |
| 11. Total penalty (sum Lines 7, 8, 9 and 10) | $ - | $ - | $ - | $ - |
| 12. Maximum tax available for abatement under IRC 3402(d) | $ 31,653.77 | $ 31,653.77 | $ 31,653.77 | $ 31,653.77 |
| 13. Maximum tax available for abatement under IRC 3102(a) | $ - | $ - | $ - | $ - |

Furnish Form W-2 (*Wage and Tax Statement*) or Form W-2c (*Corrected Wage and Tax Statement*) on or before January 31, _____ to each of the _____ employees whose wages are adjusted by this report.

File Forms W-2 with Form W-3 (*Transmittal of Wage and Tax Statements*) or Forms W-2c with Form W-3c (*Transmittal of Corrected Wage and Tax Statements*) on or before January 31, _____ with the Social Security Administration (SSA).

IRC 6721 and 6722 provide penalties for failure to file and failure to furnish information returns. You must file the information returns electronically if you are required to file 250 or more returns. To obtain specifications for e-filing your returns, visit the SSA's website at www.ssa.gov/employer. If filing paper returns, file with the SSA at the appropriate address in the *General Instructions for Forms W-2 and W-3 (Including Forms W-2AS, W-2CM, W-2GU, W-2VI, W-3SS, W-2c, and W-3c)*.

| Examiner's name | | Group Number | Area | Date |
|---|---|---|---|---|
| Jennifer Macht | 1000212850 | 7254 | Pacific | September 17, 2020 |

## Schedule of Adjustments

| Name of Employer | Employer identification number | Calendar year |
|---|---|---|
| City of Santa Fe | 85-6000188 | 2016 |

**Adjustment to FICA Wages and Tax**

| | IRS Ref | (a) Applicable Rate | (b) 1st Quarter | (c) 2nd Quarter | (d) 3rd Quarter | (e) 4th Quarter |
|---|---|---|---|---|---|---|
| 1. Social security and Medicare wage adjustment subject to tax under IRC 3101 and 3111 | 004 | 12.4% | 103,913.69 | 103,913.69 | 103,913.69 | 103,913.69 |
| | 073 | 2.90% | 126,615.08 | 126,615.08 | 126,615.08 | 126,615.08 |
| 2. Social security and Medicare wage adjustment subject to tax under IRC 3509(a) | 079 | 7.44% | - | - | - | - |
| | 079 | 1.74% | - | - | - | - |
| 3. Social security and Medicare wage adjustment subject to tax under IRC 3509(b) | 079 | 6.66% | - | - | - | - |
| | 079 | 2.03% | - | - | - | - |
| 4. Social security and Medicare tip adjustment subject to tax under IRC 3101 and 3111 | 005 | 6.20% | | | | |
| | 073 | 1.45% | | | | |
| 5. Additional Medicare wage and/or tip adjustment subject to tax under IRC 3101(b)(2) | 074 | 0.90% | - | - | - | - |
| 6. Additional Medicare wage and/or tip adjustment subject to tax under IRC 3101(b)(2) and 3509(a) | 079 | 0.18% | - | - | - | - |
| 7. Additional Medicare wage and/or tip adjustment subject to tax under IRC 3101(b)(2) and 3509(b) | 079 | 0.36% | - | - | - | - |
| 8. Other adjustments to Social Security, Medicare and Additional Medicare Wages | | | | | | |
| 9. Other adjustments to Social Security, Medicare and Additional Medicare Tax | | | | | | |
| 10. Total Social Security, Medicare and Additional Medicare tax adjustment (Lines 1 through 8 x rates plus/minus Line 9) | 112 | | 16,557.13 | 16,557.13 | 16,557.13 | 16,557.13 |
| 11. Social security and Medicare tax adjustment under IRC 3121(q) | 114 | | | | | |
| 12. Increase (decrease) in exempt wages and/or tips paid to qualified employees under IRC 3111(d) | 115 | | | | | |
| 13. Increase (decrease) in tax exemption on wages and/or tips on Line 12 (Line 12 x rate) | 116 | | | | | |

## Schedule of Adjustments (Continued)

| Name of Employer | Employer identification number | Calendar year |
|---|---|---|
| City of Santa Fe | 85-6000168 | 2016 |

**Adjustment to Wages and Tax for Income Tax Withholding**

| | IRS Ref | (a) Applicable Rate | (b) 1st Quarter | (c) 2nd Quarter | (d) 3rd Quarter | (e) 4th Quarter |
|---|---|---|---|---|---|---|
| 14 . Income withholding wage adjustment subject to tax under IRC 3402 | | 25.00% | 126,615.08 | 126,615.08 | 126,615.08 | 126,615.08 |
| 15 . Income withholding wage adjustment subject to tax under IRC 3505(a) | 079 | 1.50% | - | - | - | - |
| 16 . Income withholding wage adjustment subject to tax under IRC 3505(b) | 079 | 3.00% | - | - | - | - |
| 17 . Other income tax withholding wage adjustment | | | | | | |
| 18 . Actual income tax withheld but not previously reported | | | | | | |
| 19 . Other adjustment to income tax withholding | | | | | | |
| 20 . Total income tax (Lines 14, 15, 16, 17 x rates plus Line 18 plus/minus Line 19) | 111 | | $ 31,653.77 | $ 31,653.77 | $ 31,653.77 | 31,653.77 |

**Adjustment to Credits Against the Tax**

| | IRS Ref | (a) Applicable Rate | (b) 1st Quarter | (c) 2nd Quarter | (d) 3rd Quarter | (e) 4th Quarter |
|---|---|---|---|---|---|---|
| 21 . Increase (decrease) in COBRA premium assistance payments under IRC 6432 | 299 | | | | | |
| 22 . Increase (decrease) in Advanced Earned Income Credit under IRC 3507 | 766/767 | | | | | |
| 23 . Increase (decrease) in exempt wages/tips paid to qualified employees March 19-31, 2010 under IRC 3111(d)(5) | 117 | | | | | |
| 24 . Increase (decrease) in credit for exempt wages/ tips on Line 23 (Line 23 x rate) | 295 | | | | | |
| 25 . Increase (decrease) in other credits | | | | | | |
| 26 . Net increase (decrease) in credits (sum of lines 21, 22, 24, and 25) | | | $ - | $ - | $ - | $ - |

# Summary of Employment Tax Examination

Name and Address of Employer:
City of Santa Fe
PO Box 909
Santa Fe NM 87504

Type of Report:
- [ ] Delinquent tax (Return not filed)
- [X] Increase (Decrease) in tax (Return filed)
- [X] Agreed (This report is subject to review and you will be notified by the Director when it is accepted)
- [ ] Unagreed
- [X] Non-7436 adjustments
- [ ] 7436 adjustments (worker classification issues)
- [ ] 7436 adjustments (wage issues)

Employer Identification Number: 85-6000668
Date of Report: September 17, 2020

Following is a summary of the results of my examination of your returns as shown on the attached pages of this report.

**Tax, Credits and Penalties**

| a Calendar Year | b Return Form Number | c Delinquent Tax, Increase (Decrease) in Tax | d Increase (Decrease) in Allowed Credits | e Penalty: Code Section | e Penalty: Amount | f Total Adjustment and Penalties (c+d+e) | g Page number of Report |
|---|---|---|---|---|---|---|---|
| 2017 | 941 | 174,834.76 | - | | | 174,834.76 | |
| | | | | | | | |
| | | | | | | | |
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| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Total | | 174,834.76 | | | | 174,834.76 | |

Other Information

The examination of your employment tax returns as reflected on this Agreement included an examination for employment tax purposes of whether Aerobic Instructor, Archery Instructor, Basketball Instructor, Bootcamp Instructor, Camp Assistant Instructor, Cycling Instructor, Fitness Instructor, Martial Arts Instructor, Private Instruction Services, Private Reading Instructor, Reading Instructor, Seminar Instructor, Skating Instructor, Soccer Instructor, Sport Camp Instructor, Spring Break Basketball Instructor, Spring Break Camp Instructor, Spring Break Instructor, Summer Camp Coach, Summer Camp Sports Coach, Summer Program Instructor, Volleyball Instructor, Wellness Fitness Class, Yoga Instructor , Youth Camp Instructor, Youth Reading Instructor, Native American Liaison, ICM Manager, Archaeological Services Provider, Artist, Band/Mayor's Banquet Worker, Basketball Monitor, Basketball Official, CLP Trainer, Community Consultant, Consultor- Event Design, Development & Communication Consultant, Entertainer For Parks & Recreation, Event Consulting Manager, Fall Festival Clowns/Entertainer, Financial Valuation Consultant, Food Service Provider, Legal Service Hearing Officer, Legal Services Consultant, New Year's Eve Countdown Services Technical Support, Pharmacist Consultant, Planning Consultant, Powwow Event Coordinator, Production Assistant, Professional Contractor - IT Support - Police Dept, Professional Contractor - Photography, Professional Contractor – Unesco Reports, Professional Contractor - Towing Services, Seminar Instructor, Senior Center Band Member, Soccer Official, Spanish Interpreter, Special Event Consultant, Sponsorship Of Filmmaking Consultant, Stenographer, Transcriber, Videographer, Volleyball Monitor, Water Rights Consultant should be treated as employees of the taxpayer. Section 530 of the Revenue Act of 1978 as amended by Section 1122 of the Small Business Job Protection Act of 1996 provides that taxpayers may rely on a prior audit commenced after December 31, 1996, when the audit included an examination for employment tax purposes of whether the individual involved (or any individual holding a position substantially similar to the position held by the individual involved) should be treated as an employee of the taxpayer. Based upon this examination, you may rely only on the audit of Archaeological Services Provider, Artist, Band/Mayor's Banquet Worker, Basketball Monitor, Basketball Official, CLP Trainer, Community Consultant, Consultor- Event Design, Development & Communication Consultant, Entertainer For Parks & Recreation, Event Consulting Manager, Fall Festival Clowns/Entertainer, Financial Valuation Consultant, Food Service Provider, Legal Service Hearing Officer, Legal Services Consultant, New Year's Eve Countdown Services Technical Support, Pharmacist Consultant, Planning Consultant, Powwow Event Coordinator, Production Assistant, Professional Contractor - IT Support - Police Dept, Professional Contractor - Photography, Professional Contractor – Unesco Reports, Professional Contractor - Towing Services, Seminar Instructor, Senior Center Band Member, Soccer Official, Spanish Interpreter, Special Event Consultant, Sponsorship Of Filmmaking Consultant, Stenographer, Transcriber, Videographer, Volleyball Monitor, Water Rights Consultant that did not result in a reclassification for purposes of the prior audit safe haven for satisfying the reasonable basis requirement of Section 530.

This does not constitute an income tax examination.

Examining Name: Jennifer Macht
Telephone Number: 1800212850
Area: Pacific

# Summary of Employment Tax Examination

Name and Address of Employer
City of Santa Fe
PO Box 909
Santa Fe NM 87504

Type of Report
- [ ] Delinquent tax (Return not filed)
- [X] Increase (Decrease) in tax (Return filed)
- [X] Agreed (This report is subject to review and you will be notified by the Director when it is accepted)
- [ ] Unagreed
- [X] Non-7436 adjustments
- [ ] 7436 adjustments (worker classification issues)
- [ ] 7436 adjustments (wage issues)

Employer Identification Number: 85-6000169
Date of Report: September 17, 2020

Following is a summary of the results of my examination of your returns as shown on the attached pages of this report

**Tax, Credits and Penalties**

| 1 Calendar Year | 2 Return Form Number | 3 Delinquent Tax, Increase (Decrease) in Tax | 4 Increase (Decrease) in Allowed Credits | 5 Penalty: Code Section | 5 Penalty: Amount | 6 Total Adjustment and Penalties (+/-) | 7 Page number of Report |
|---|---|---|---|---|---|---|---|
| 2016 | 941 | 192,843.60 | - | | | 192,843.60 | |
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| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Total | | 192,843.60 | | | | 192,843.60 | |

Other Information

The examination of your employment tax returns as reflected on this Agreement included an examination for employment tax purposes of whether Aerobic Instructor, Archery Instructor, Basketball Instructor, Bootcamp Instructor, Camp Assistant Instructor, Cycling Instructor, Fitness Instructor, Martial Arts Instructor, Private Instruction Services, Private Reading Instructor, Reading Instructor, Seminar Instructor, Skating Instructor, Soccer Instructor, Sport Camp Instructor, Spring Break Basketball Instructor, Spring Break Camp Instructor, Spring Break Instructor, Summer Camp Coach, Summer Camp Sports Coach, Summer Program Instructor, Volleyball Instructor, Wellness Fitness Class, Yoga Instructor , Youth Camp Instructor, Youth Reading Instructor, Native American Liaison, KIM Manager, Archaeological Services Provider, Artist, Band/Mayor's Banquet Worker, Basketball Monitor, Basketball Official, CLP Trainer, Community Consultant, Consultan- Event Design, Development & Communication Consultant, Entertainer For Parks & Recreation, Event Consulting Manager, Fall Festival Clowns/Entertainer, Financial Valuation Consultant, Food Service Provider, Legal Service Hearing Officer, Legal Services Consultant, New Year's Eve Countdown Services Technical Support, Pharmacist Consultant, Planning Consultant, Powwow Event Coordinator, Production Assistant, Professional Contractor - IT Support - Police Dept, Professional Contractor - Photography, Professional Contractor – Unesco Reports, Professional Contractor - Towing Services, Seminar Instructor, Senior Center Band Member, Soccer Official, Spanish Interpreter, Special Event Consultant, Sponsorship Of Filmmaking Consultant, Stenographer, Transcriber, Videographer, Volleyball Monitor, Water Rights Consultant should be treated as employees of the taxpayer. Section 530 of the Revenue Act of 1978 as amended by Section 1122 of the Small Business Job Protection Act of 1996 provides that taxpayers may rely on a prior audit commenced after December 31, 1996, when the audit included an examination for employment tax purposes of whether the individual involved (or any individual holding a position substantially similar to the position held by the individual involved) should be treated as an employee of the taxpayer. Based upon this examination, you may rely only on the audit of Archaeological Services Provider, Artist, Band/Mayors Banquet Worker, Basketball Monitor, Basketball Official, CLP Trainer, Community Consultant, Consultan- Event Design, Development & Communication Consultant, Entertainer For Parks & Recreation, Event Consulting Manager, Fall Festival Clowns/Entertainer, Financial Valuation Consultant, Food Service Provider, Legal Service Hearing Officer, Legal Services Consultant, New Year's Eve Countdown Services Technical Support, Pharmacist Consultant, Planning Consultant, Powwow Event Coordinator, Production Assistant, Professional Contractor - IT Support - Police Dept, Professional Contractor - Photography, Professional Contractor – Unesco Reports, Professional Contractor - Towing Services, Seminar Instructor, Senior Center Band Member, Soccer Official, Spanish Interpreter, Special Event Consultant, Sponsorship Of Filmmaking Consultant, Stenographer, Transcriber, Videographer, Volleyball Monitor, Water Rights Consultant that did not result in a reclassification for purposes of the prior audit safe haven for satisfying the reasonable basis requirement of Section 530

This does not constitute an income tax examination.

Examining Name: Jennifer Medlit 1000212850 Area: Pacific

City of Santa Fe New Mexico

# Memo

**Date:** **September 21, 2020**

**To:** **Public Utility/Works Committee**
**Finance Committee**
**City Council**

**Via:** **Shannon Jones, Public Utility Department Director** SJ

**From:** **Nancy L. Jimenez, Public Utility Billing Division Director** NLJ

**Re:** **FY20/21 Budget increase**

**Background/Summary:**
The Utility Billing is respectfully asking for a budget increase to continue to operate the Utility Billing Division. We have obligations to pay vendor contracts, repair an aging cooling and heating system, we must have ITT support for our aging billing system. We have a transferred employee that requires a COVID19 safe work desk and cubicle along with operating supplies that assist in providing a safe work environment and an increase to the lien placement line item to follow our ordinance.

Attached you will find a budget increase of $454,919.00 in several line items. The Public Utilities Billing Division did follow the requirements and cut the budget to meet the requirements for FY20/21, however, due to approved contracts, required services, COVID-19, adding an additional Customer Service Representative into my Division from parking several adjustments to the office are required to continue to provide safe working conditions. Utility Billing has been at work every day since COVID-19, while many employees where working from home the Utility Billing Division has not be able to work from home. We have re-arranged desks and will need to purchase additional materials to provide barriers between cubicles and create a new cubicle area for our newly transferred employee. Additional phone headsets need to be purchased and

replacements as they break must be provided to continue the safe working environment.

In addition to the increase needed for our safe work environment, we respectfully request an increase to our postage line. To our service contracts for our bill printing and endpoint monthly service charge contractors. To software for our ITT support, service contract and our heating and cooling system broke and while it has been mended, it does need to be fixed correctly, Utility Billing and Water will be splitting the cost to fix the system as both division reside in the utility building at San Mateo.

**Requested Action:**
Approval of BAR for $454,919 for FY20/21 into several business units.

| | | | |
|---|---|---|---|
| Postage and Mail - postage for mailing bills weekly/monthly | 5110351 | 561000 | 30,000 |
| Service contracts - postal pros printing of bills, and virtuoso collection agency | 5110351 | 510310 | 242,348 |
| Repair Maintenance to Bldgs & Structures - cooling tower, pipes and compressor for Utility Building | 5110351 | 520100 | 25,273 |
| Software - Beacon monthly rental charge for endpoints and MTR ITT support for USIC Billing System | 5110351 | 530710 | 141,298 |
| Remodeling Replacement - cubicles, additional walls, plexi-glass for COVID safe work environment | 5110351 | 572500 | 10,000 |
| Operating Supplies - masks, face shields, etc., new and replacement headsets for employees | 5110351 | 530200 | 5,000 |
| Lien Placements | 5110351 | 561550 | 1,000 |
| | | | 454,919 |

| | |
|---|---|
| Log # *{Finance use only}*: | |
| Batch # *{Finance use only}*: | |

# City of Santa Fe, New Mexico
## BUDGET AMENDMENT RESOLUTION (BAR)

| DEPARTMENT / DIVISION NAME | DATE |
|---|---|
| PUD/Water | 9/16/2020 |

| ITEM DESCRIPTION | ORG | OBJECT | PROJECT | INCREASE | DECREASE |
|---|---|---|---|---|---|
| EXPENDITURES | | | | *{enter as positive #}* | *{enter as negative #}* |
| Postage and Mail | 5110351 | 561000 | | 30,000 | |
| Service contracts | 5110351 | 510310 | | 242,348 | |
| Repair Maintenance to Bldgs & Structures | 5110351 | 520100 | | 25,273 | |
| Software | 5110351 | 530710 | | 141,298 | |
| Remodeling Replacement | 5110351 | 572500 | | 10,000 | |
| Operating Supplies | 5110351 | 530200 | | 5,000 | |
| Lien Placements | 5110351 | 561550 | | 1,000 | |
| | | | | | |
| | | | | | |
| | | | | | |
| REVENUES | | | | *{enter as negative #}* | *{enter as positive #}* |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | $ 454,919 | $ - |

**JUSTIFICATION:** *(use additional page if needed)*
*--Attach supporting documentation/memo*

Budget Increase from Cash Balance in Utility Customer Service Fund for line items in the negative, estimated costs for contracts and purchase orders, postage, office remodel for new employees, Divisions share of maintenance to Heating/Cooling systems, headsets for Customer Service employee due to COVID19 concerns for disinfecting purposes, lien placements.

*{Complete section below if BAR results in a net change to ANY Fund}*

| Fund(s) Affected | Fund Balance Increase/(Decrease) |
|---|---|
| 511 | (454,919) |
| | |
| | |
| | |
| **TOTAL:** | **(454,919)** |

Maya Martinez 9/21/2020
Prepared By *{print name}* Date

9/21/2020
Division Director Signature *{optional}* Date

Shannon Jones (Sep 23, 2020 17:33 MDT)
Department Director Signature Date

*{Use this form for Finance Committee/ City Council agenda items ONLY}*

**CITY COUNCIL APPROVAL**

*City Council Approval Date*

*Agenda Item #:*

AJH
AJH (Sep 24, 2020 10:01 MDT)
Budget Officer Date

Finance Director *{≤ $5,000}* Date

City Manager *{≤ $60,000}* Date

# UC Bud inc BAR memo packet

Final Audit Report 2020-09-23

| | |
|---|---|
| Created: | 2020-09-21 |
| By: | Maya Martinez (mfmartinez@ci.santa-fe.nm.us) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAsw3W0S9_1IyPx7-_iW0r-Irgx6gKwWSK |

## "UC Bud inc BAR memo packet" History

Document created by Maya Martinez (mfmartinez@ci.santa-fe.nm.us)
2020-09-21 - 7:43:43 PM GMT- IP address: 63.232.20.2

Document emailed to Shannon Jones (swjones@santafenm.gov) for signature
2020-09-21 - 7:44:15 PM GMT

Email viewed by Shannon Jones (swjones@santafenm.gov)
2020-09-21 - 8:45:46 PM GMT- IP address: 174.28.177.26

Email viewed by Shannon Jones (swjones@santafenm.gov)
2020-09-23 - 11:33:36 PM GMT- IP address: 174.28.177.26

Document e-signed by Shannon Jones (swjones@santafenm.gov)
Signature Date: 2020-09-23 - 11:33:56 PM GMT - Time Source: server- IP address: 174.28.177.26

Agreement completed.
2020-09-23 - 11:33:56 PM GMT

POWERED BY Adobe Sign

# UC Bud inc BAR packet. pdf

Final Audit Report 2020-09-24

| | |
|---|---|
| Created: | 2020-09-24 |
| By: | Maya Martinez (mfmartinez@ci.santa-fe.nm.us) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAA9IGUwMNbvnb8uVdiYJ_IrKmpKFPjmfdb |

## "UC Bud inc BAR packet. pdf" History

Document created by Maya Martinez (mfmartinez@ci.santa-fe.nm.us)
2020-09-24 - 2:18:39 PM GMT- IP address: 63.232.20.2

Document emailed to AJH (ajhopkins@santafenm.gov) for signature
2020-09-24 - 2:19:00 PM GMT

Email viewed by AJH (ajhopkins@santafenm.gov)
2020-09-24 - 3:59:39 PM GMT- IP address: 104.47.65.254

Document e-signed by AJH (ajhopkins@santafenm.gov)
Signature Date: 2020-09-24 - 4:01:57 PM GMT - Time Source: server- IP address: 63.232.20.2

Agreement completed.
2020-09-24 - 4:01:57 PM GMT

**ACTION SHEET**
**PUBLIC WORKS AND UTILITES COMMITTEE MEETING OF 10/13/2020**

**ISSUSE NO. 9C**

Request for Approval of a Budget Adjustment Resolution/Budget Increase to the Public Utilities, Utility Billing Division for several line items for a total amount of $454,919.00. (Nancy Jimenez, Utility Billing Division Director, nljimenez@santafenm.gov, 955-4364)

**COMMITTEE REVIEW:**
Public Works and Utilities Committee: 10/13/20
Finance Committee: 10/19/20
Governing Body: 10/28/20

**PUBLIC WORKS AND UTILITES COMMITTEE ACTION: Pulled by Councilor Vigil Coppler for further Discussion. Approved to forward to 10/19/2020 Finance Committee**

**SPECIAL CONDITIONS OR AMENDMENTS:**

**STAFF FOLLOW UP:**

| VOTE: | FOR | AGAINST | ABSTAIN |
|---|---|---|---|
| COUNCILOR RIVERA, CHAIR | X | | |
| COUNCILOR GARCIA | X | | |
| COUNCILOR ABEYTA | X | | |
| COUNCILOR LINDELL | Excused | | |
| COUNCILOR VIGIL COPPLER | X | | |

# City of Santa Fe, New Mexico
## Memorandum

**DATE:** **September 25, 2020**

**TO:** **Jarel L. Pan Hill, City Manager**
~~Governing Body and Committees~~

**VIA:** **Mary McCoy, Finance Department Director**
**Fran Dunaway, Chief Procurement Officer**
**Kyra Ochoa, Community Services Department**

**FROM:** **George Carrasco, Project Administrator Youth & Family Services Division**

---

**ITEM AND ISSUE:**
Request for the Approval of Contract Amendment for Professional Service Contract – Change of Scope of Work as requested by contractor St. Elizabeth Shelter; George Carrasco, gccarrasco@santafenm.gov, 505-490-6330.

**BACKGROUND AND SUMMARY:**
The contractor (St. Elizabeth Shelter) requested a change in the Scope of Work reduction from 600 to 100 unduplicated adult individuals and/or families due to the effects of the COVID-19 public health order and the number of clients St Elizabeth's has been able to serve during the pandemic.

**PROCUREMENT METHOD:**
The procurement method was an RFP bid number: 19/31/P, closed on 4/4/19.

**CONTRACT NUMBER:**
The FY20 Munis contract number is 3200597.

**FUNDING SOURCE:**
The funding source is:
**Fund Name/Number**: Community Development/Fund 240
**Munis Org Name/Number:** Human Services/2400122
**Munis Object Name/Number:** Grants and Services/510400

**ACTION REQUESTED:**
Community Services Department respectfully requests your review and approval.

# City of Santa Fe

## Real Estate Summary of Contracts, Agreements, Amendments & Leases

**Section to be completed by department**

1. Munis Contract # **3200597**

Contractor: **St. Elizabeth Shelter**

Description: **Amendment #1 for Professional Service Contract**

Contract ☐ Agreement ☐ Lease / Rent ☐ Amendment ☉

Term Start Date: **7/12/19** Term End Date: **6/30/21**

☑ Approved by Council Date: **7/10/19**

**Contract / Lease:**

Amendment # **1** to the Original Contract / Lease #

Increase/(Decrease) Amount $

Extend Termination Date to:

☐ Approved by Council Date:

**Amendment is for:** **Scope of Work change**

2. **HISTORY** of Contract, Amendments & Lease / Rent - Please Elaborate (option: attach spreadsheet if multiple amendments)
**Contract amendment #1 for Professional Services Contract between the City and St Elizabeth Shelter for change in Scope of Work due to the COVID-19 pandemic.**

3. **Procurement History:**

Fran Dunaway (Oct 5, 2020 10:15 MDT)
Purchasing Officer Review: Oct 5, 2020 Date:

Comment & Exceptions: existing contract-amendment to change SOW?

4. **Funding Source:** **Org / Object:** **22763.510400**

Alexis Lotero
Alexis Lotero (Oct 5, 2020 09:46 MDT)
Budget Officer Approval: Oct 5, 2020 Date:

Comment & Exceptions:

**Staff Contact who completed this form:** **George Carrasco** Phone # **505-490-6330**

Email: **gccarrasco@santafenm.gov**

**To be recorded by City Clerk:**

Clerk #

Date of Execution:

# CITY OF SANTA FE PROCUREMENT CHECKLIST

Contractor Name: St Elizabeth Shelter

Procurement Title: RFP 19/31/P

Procurement Method: State Price Agreement ☐ *Cooperative* ☐ *Sole Source* ☐ *Other* ☐ _____

*Exempt* ☐ *Request For Proposal (*RFP) ☒ *Invitation To Bid (ITB)* ☐ *Contract under 60K* ☐ *Contract over 60K* ☐

Department Requesting Community Services Staff Name George Carrasco

**Procurement Requirements:**
*A procurement file shall be maintained for all contracts, regardless of the method of procurement. The procurement file shall contain the basis on which the award is made, all submitted bids, all evaluation materials, score sheets, quotations and all other documentation related to or prepared in conjunction with evaluation, negotiation, and the award process. The procurement shall contain a written determination from the Requesting Department, signed by the purchasing officer, setting forth the reasoning for the contract award decision before submitting to the Committees. .*

**REQUIRED DOCUMENTS FOR APPROVAL BY PURCHASING***

| YES | N/A | |
|---|---|---|
| ☒ | ☐ | Approved Procurement Checklist (by Purchasing) |
| ☒ | ☐ | Memo addressed to City Manager (under 60K) Committees/City Council (over 60K) |
| ☐ | ☒ | State Price Agreement |
| ☐ | ☒ | RFP |
| ☐ | ☒ | Evaluation Committee Report |
| ☐ | ☒ | ITB |
| ☐ | ☒ | Bib Tab |
| ☐ | ☒ | Quotes (3 valid current quotes) |
| ☐ | ☒ | Cooperative Agreement |
| ☐ | ☒ | Sole Source Request and Determination Form |
| ☐ | ☒ | Contractors Exempt Letter |
| ☐ | ☒ | Purchasing Officers approval for exempt procurement |
| ☐ | ☒ | BAR |
| ☐ | ☒ | FIR |
| ☒ | ☐ | Executed Contract, Agreement or Amendment |
| ☒ | ☐ | Current Business Registration and CRS numbers on contract or agreement |
| ☒ | ☐ | Summary of Contracts and Agreements form |
| ☒ | ☐ | Certificate of Insurance |
| ☐ | ☒ | All documentation presented to Committees |
| ☐ | ☒ | Other: _____ |

| George Carrasco | Project Administrator | 9/25/20 |
|---|---|---|
| Department Rep Printed Name (attesting that all information included) | Title | Date |

Fran Dunaway (Oct 5, 2020 10:15 MDT)

| | | |
|---|---|---|
| Purchasing Officer (attesting that all information is reviewed) | Title | Date |

Include all other substantive documents and records of communication that pertain to the procurement and any resulting contract.

*

**CITY OF SANTA FE**
**AMENDMENT No. 1 TO**
**PROFESSIONAL SERVICES AGREEMENT**
**Item#19-05884**

AMENDMENT No. 1 (the "Amendment") to the CITY OF SANTA FE PROFESSIONAL SERVICES AGREEMENT, dated May 29, 2019 (the "Agreement"), between the City of Santa Fe (the "City") and St. Elizabeth Shelter (the "Contractor"). The date of this Amendment shall be the date when it is executed by the City and the Contractor whichever occurs last.

**RECITALS:**

A. Under the terms of the Agreement, Contractor has agreed to provide the following: Navigation services to a minimum of 600 unduplicated adult individuals and/or families x $166.67 per individual adult/family.

B. Pursuant to Article 14 of the Agreement, and for good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, the City and the Contractor agree as follows:

1. SCOPE OF WORK

Article 2, Subparagraph A. 1) of the Agreement is amended to reflect a change in deliverables, so that Section 2, Subparagraph A. 1) reads in it's entirely as follows:

1) Navigation services to a minimum of 100 unduplicated adult individuals and/or families x $1,000 per individual/adult family.

2. COMPENSATION

Article 3, Subparagraph A, paragraphs 1-2 of the Agreement is amended to

reflect the changes in clients navigation services to 100 unduplicated adult individuals and/or families x $1,000 per individual/adult family. Article 3, Subparagraph A, paragraphs 1-2 reads in it's entirely as follows:

1) The City shall pay to the Contractor in full payment for services satisfactorily performed pursuant to the Scope of Work at the rate of one thousand dollars ($1,000) per unduplicated person served for Tier II services in FY20 for up to a total of one hundred thousand dollars ($100,000.00), including gross receipts tax.

2) The City shall pay to the Contractor in full payment for services satisfactorily performed pursuant to the Scope of Work at the rate of one thousand dollars ($1,000) per unduplicated person served for Tier II services in FY21 for up to a total of one hundred thousand dollars ($100,000.00), including gross receipts tax.

3. AGREEMENT IN FULL FORCE.

Except as specifically provided in this Amendment, the agreement remains and shall remain in full force and effect, in accordance with its terms.

IN WITNESS WHEREOF, the parties have executed this Amendment No. 1 to the City of Santa Fe Professional Services Agreement as of the dates set forth below.

CITY OF SANTA FE:

ALAN M. WEBBER, MAYOR

Date:

CONTRACTOR:
St. Elizabeth's Shelter

Edward Archuleta Exec. Director
NAME & TITLE

Date: 9/23/2020

ATTEST:

YOLANDA Y. VIGIL, CITY CLERK

CITY ATTORNEY'S OFFICE:

Marcos Martinez
Marcos Martinez (Sep 24, 2020 13:23 MDT)

SENIOR ASSISTANT CITY ATTORNEY

APPROVED FOR FINANCES:

MARY T. MCCOY, FINANCE DIRECTOR

22763.510400
Business Unit/Line Item

# 2020 09 22 Amendment#1 St. Elizabeths

Final Audit Report 2020-09-24

| | |
|---|---|
| Created: | 2020-09-22 |
| By: | Irene Romero (ikromero@ci.santa-fe.nm.us) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAhnLfTdq5VLgE34OSG4uaGGEvjGwjaVpg |

## "2020 09 22 Amendment#1 St. Elizabeths" History

Document created by Irene Romero (ikromero@ci.santa-fe.nm.us)
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Document e-signed by Marcos Martinez (mdmartinez@santafenm.gov)
Signature Date: 2020-09-24 - 7:23:27 PM GMT - Time Source: server- IP address: 174.56.49.116

Agreement completed.
2020-09-24 - 7:23:27 PM GMT

ITEM # 19-0584

CITY OF SANTA FE

PROFESSIONAL SERVICES CONTRACT
Tier II Navigation Services

THIS AGREEMENT is made and entered into by and between the City of Santa Fe, New Mexico, hereinafter referred to as the "City," and **ST. ELIZABETH SHELTER** hereinafter referred to as the "Contractor," and is effective as of the date set forth below upon which it is executed by the Parties.

IT IS AGREED BETWEEN THE PARTIES:

1. **Definitions.**
   *a.* Safety Net Services: Social welfare services provided by state and local government and non-profit agencies intended to eliminate or reduce potentially dangerous or life-threatening conditions of poverty.

   *b.* Navigation: the function of linking clients with essential health and community services, performed by a navigator who coordinates care and services across siloed mental, behavioral, and physical health care delivery systems, leading to greater holistic and person-centered care. Navigation assists individuals in overcoming barriers to care and increases their engagement and active participation in care.

   *c.* Food Insecure: lacking reliable access to a sufficient quantity of affordable, nutritious food.

   *d.* Binge Drinking: the consumption of an excessive amount of alcohol in a short period of time. https://www.cdc.gov/alcohol/fact-sheets/binge-drinking.htm

   *e.* Homelessness: the circumstance of being without a permanent dwelling, such as a house or apartment.

   *f.* Unemployment: the circumstance of being without a paid job while available to work.

   *g.* Openness and Acceptance: a condition where inclusion into a larger social group and access to needed resources are available to all, regardless of ethnicity, sexual orientation, country of origin, age, or gender.

   *h.* Warm hand off: A warm hand off is a referral conducted in person, between two members of a navigation team, in front of the client (and family if present).

   *i.* Health Insurance Portability and Accountability Act (HIPAA): HIPAA (Health Insurance Portability and Accountability Act of 1996) is United States legislation that provides data privacy and security provisions for safeguarding medical information. The HIPAA Privacy Rule applies to organizations that are considered

HIPAA-covered entities, including health plans, healthcare clearinghouses and healthcare providers. In addition, the HIPAA Privacy Rule requires covered entities that work with a HIPAA business associate to produce a contract that imposes specific safeguards on the protected health information (PHI) that the business associate uses or discloses.

*j.* Protected Health Information (PHI): The HIPAA Privacy Rule protects all individually identifiable health information that is held or transmitted by a covered entity or a business associate. This information can be held in any form, including digital, paper or oral. This individually identifiable health information is also known as PHI under the Privacy Rule. PHI includes:

i. a patient's name, address, birth date and Social Security number;
ii. an individual's physical or mental health condition;
iii. any care provided to an individual; or
iv. information concerning the payment for the care provided to the individual that identifies the patient, or information for which there is a reasonable basis to believe could be used to identify the patient.
v. The HIPAA Privacy Rule does not consider employment records -- including information about education, as well as other records subject to or defined in the Family Educational Rights and Privacy Act -- as PHI. For de-identified data, however, there are no restrictions to its use or disclosure. De-identified data does not identify or provide information that could identify an individual.

*k.* HIPAA Business Associate Agreement (BAA): Under HIPAA, a HIPAA business associate agreement (BAA) is a contract between a HIPAA-covered entity and a HIPAA business associate (BA). The contract protects PHI in accordance with HIPAA guidelines.

*l.* Memorandum of Understanding (MOU): A non-binding agreement between two or more parties outlining the terms and details of an understanding including each parties' requirements and responsibilities.

**<u>This Space Intentionally Left Blank</u>**

## 2. Scope of Work.

Tier II: Safety Net Services Delivery and Navigation Services (ages 18+)

| Funding Category/Goal Area | Indicators |
|---|---|
| ☐ Adult Health | ☐ Chronic disease rates (Heart disease, diabetes, cancer, and obesity)<br>☐ Rate of adults consuming 5+ fruits and veggies daily<br>☐ Rate of adults meeting recommended physical activity levels (150 minutes of aerobic physical activity per week)<br>☐ % Women receiving prenatal care in 1st trimester |
| ☐ Behavioral Health | ☐ % Current depression (past 2 weeks)<br>☐ Suicide death rates<br>☐ % Binge drinking (past 30 days)<br>☐ Alcohol-related deaths<br>☐ Drug-overdose deaths<br>☐ Untreated adults with mental illness |
| ☒ Community Safety | ☐ Fall-related deaths<br>☒ Homelessness rate<br>☐ Domestic Violence rate |
| ☐ Equitable Society | ☐ % Unemployment<br>☐ % Food insecure households<br>☐ % Adults Age 25+ with Post-Secondary education<br>☐ Openness and acceptance of community toward people of diverse backgrounds |

A. The Contractor shall perform the following work:

1) Navigation and/or safety net services in the above-selected funding category/goal area to impact the selected indicator(s).

   a. Navigation services to a minimum of 600 unduplicated adult individuals and/or families x $166.67 per individual adult/family.

2) Navigation and/or safety net services to City of Santa Fe resident's ages 18+.

3) Ensure navigator is experienced and qualified and engages in continued educational opportunities on an annual basis to increase professional qualifications.

4) Assess clients' social needs, including safe and secure housing, nutritious food, reliable utilities and transportation, and access to health insurance, employment and education. Collect client demographic data, Emergency

Room (ER) and jail use data if relevant, and data on those indicators pertinent for the population served, i.e. chronic disease, suicide, alcohol, drug abuse, and access to healthy food.

5) Deliver navigation services tailored to the individual's priorities that are culturally relevant and based on a team approach of service delivery that reflects cross-agency collaboration. This includes:

    a. Development of a navigation plan with the individual that sets appropriate goals, such as addressing safe and secure housing, food, utilities and transportation, health system enrollment, access and navigation, education and literacy, preventive care and treatment, chronic disease management, and effective social and community referrals.

    b. Identification of community and social resources tailored to the individual's needs and interaction with a network/team to address priorities of the navigation plan, develop sustainable relationships with community resources, and provide and document a "warm hand-off." Referrals will be considered complete if a sustained relationship has been verified by the individual and service provider and documented by the navigator.

6) Use an agreed-upon IT system to be determined by the City of Santa Fe's Community Services Department and the Human Services Committee. This includes participation in data sharing with other community and social organizations on activities related to navigation plans with consent of the clients served and requires MOUs/BAA's with community partners, to be negotiated with the assistance of the City of Santa. Share aggregate and non-medical client data with other City of Santa Fe and Santa Fe County-funded partners.

7) Provide Program Manager or other appointed City staff with quarterly data on performance measures, outcomes of navigation, demographics, and number of clients served.

8) Survey individuals-served annually to assess their continued engagement with needed resources and satisfaction with service delivery and/or Tier II navigation services.

9) Ensure navigators receive training on HIPAA standards and adhere to all HIPAA policies and requirements.

10) Ensure as appropriate that clients served are from underserved communities e.g. American Indian/Alaska Native, Hispanic, and African American/Black

with a priority serving low to very low-income households.

B. *Performance Measures:*

Contractor shall substantially perform the following:

1) # Clients helped by navigator, # Clients screened using the social needs screening tool; and

2) # or % referred to housing or received housing-related assistance; # or % who accomplished specific goals related to housing; # or % clients obtaining house; # of clients staying in housing after 30 days; and

3) # or % of clients served by the Navigator reporting an improvement in circumstances or positive change in social determinants of health.

C. *Deliverables:*

1) Annual report and three quarterly reports documenting outcomes of navigation, including a year-end summary of City grant related expenses plus additional material as requested by the Human Service Committee or City of Santa Fe Community Services Department/Youth and Family Services Division.

2) The receipt of the deliverables contemplated under this Agreement shall assist the City and Human Services Committee in obtaining its goal(s) as set forth in its Strategic Plan on page(s) 1-4.

**2. Compensation.**

A. The total amount payable to the Contractor under this Agreement, including gross receipts tax and expenses, shall not exceed [$200,000.00].

1) The City shall pay to the Contractor in full payment for services satisfactorily performed pursuant to the Scope of Work at the rate of one hundred and sixty-six dollars and sixty-seven cents ($166.67) per unduplicated person served for Tier II services in FY20 for up to a total of one hundred thousand dollars ($100,000.00), including gross receipts tax.

2) The City shall pay to the Contractor in full payment for services satisfactorily performed pursuant to the Scope of Work at the rate of one hundred and sixty-six dollars and sixty-seven cents ($166.67) per unduplicated person served for Tier II services in FY21 for up to a total of one hundred thousand dollars ($100,000.00), including gross receipts tax.

B. Payment in FY21 is subject to availability of funds pursuant to the Appropriations Paragraph set forth below and to any negotiations between the parties from year to year pursuant

to Paragraph 1, Scope of Work, and to approval by the City. All invoices MUST BE received by the City no later than fifteen (15) days after the termination of the Fiscal Year in which the services were delivered. Invoices received after such date WILL NOT BE PAID.)

C. Contractor must submit a detailed statement accounting for all services performed and expenses incurred. If the City finds that the services are not acceptable, within thirty days after the date of receipt of written notice from the Contractor that payment is requested, it shall provide the Contractor a letter of exception explaining the defect or objection to the services, and outlining steps the Contractor may take to provide remedial action. Upon certification by the City that the services have been received and accepted, payment shall be tendered to the Contractor within thirty days after the date of acceptance. If payment is made by mail, the payment shall be deemed tendered on the date it is postmarked. However, the City shall not incur late charges, interest, or penalties for failure to make payment within the time specified herein.

**3. Term.**

THIS AGREEMENT SHALL NOT BECOME EFFECTIVE UNTIL APPROVED BY THE CITY. This Agreement shall terminate on **June 30th 2021** unless terminated pursuant to paragraph 4 (Termination), or paragraph 5 (Appropriations). In accordance with Section 13-1-150 NMSA 1978, no contract term for a professional services contract, including extensions and renewals, shall exceed four years, except as set forth in Section 13-1-150 NMSA 1978.

**4. Termination.**

A. Termination. This Agreement may be terminated by either of the parties hereto upon written notice delivered to the other party at least thirty (30) days prior to the intended date of termination. Except as otherwise allowed or provided under this Agreement, the City's sole liability upon such termination shall be to pay for acceptable work performed prior to the Contractor's receipt of the notice of termination, if the City is the terminating party, or the Contractor's sending of the notice of termination, if the Contractor is the terminating party; provided, however, that a notice of termination shall not nullify or otherwise affect either party's liability for pre-termination defaults under or breaches of this Agreement. The Contractor shall submit an invoice for such work within thirty (30) days of receiving or sending the notice of termination. Notwithstanding the foregoing, this Agreement may be terminated immediately upon written notice to the Contractor if the Contractor becomes unable to perform the services contracted for, as determined by the City or if, during the term of this Agreement, the Contractor or any of its officers, employees or agents is indicted for fraud, embezzlement or other crime due to misuse of City funds or due to the Appropriations paragraph herein. *THIS PROVISION IS NOT EXCLUSIVE AND DOES NOT WAIVE THE City's OTHER LEGAL RIGHTS AND REMEDIES CAUSED BY THE CONTRACTOR'S DEFAULT/BREACH OF THIS AGREEMENT.*

B. Termination Management. Immediately upon receipt by either the City or the Contractor of notice of termination of this Agreement, the Contractor shall: 1) not incur any further obligations for salaries, services or any other expenditure of funds under this Agreement without written approval of the City; 2) comply with all directives issued by the City in the notice of termination as to the performance of work under this Agreement; and 3) take such action as the City shall direct for the protection, preservation, retention or transfer of all property titled to the City and records generated under this Agreement. Any non-expendable personal property or

equipment provided to or purchased by the Contractor with contract funds shall become property of the City upon termination and shall be submitted to the City as soon as practicable.

**5. Appropriations.**

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the City Council for the performance of this Agreement. If sufficient appropriations and authorization are not made by the City Council, this Agreement shall terminate immediately upon written notice being given by the City to the Contractor. The City's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. If the City proposes an amendment to the Agreement to unilaterally reduce funding, the Contractor shall have the option to terminate the Agreement or to agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

**6. Status of Contractor.**

The Contractor and its agents and employees are independent contractors performing professional services for the City and are not employees of the City. The Contractor and its agents and employees shall not accrue leave, retirement, insurance, bonding, use of City vehicles, or any other benefits afforded to employees of the City as a result of this Agreement. The Contractor acknowledges that all sums received hereunder are reportable by the Contractor for tax purposes, including without limitation, self-employment and business income tax. The Contractor agrees not to purport to bind the City unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

**7. Assignment.**

The Contractor shall not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without the prior written approval of the City.

**8. Subcontracting.**

The Contractor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval of the City. No such subcontract shall relieve the primary Contractor from its obligations and liabilities under this Agreement, nor shall any subcontract obligate direct payment from the City.

**9. Non-Collusion.**

In signing this Agreement, the Vendor/Contractor certifies the Vendor/Contractor has not, either directly or indirectly, entered into action in restraint of free competitive bidding in connection with this offer submitted to the City.

**10. Release.**

Final payment of the amounts due under this Agreement shall operate as a release of the City, its officers and employees from all liabilities, claims and obligations whatsoever arising from or under this Agreement.

**11. Confidentiality.**

Any confidential information provided to or developed by the Contractor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by the Contractor without the prior written approval of the City.

**12. Product of Service -- Copyright.**

All materials developed or acquired by the Contractor under this Agreement shall become the property of the City and shall be delivered to the City no later than the termination date of this Agreement. Nothing developed or produced, in whole or in part, by the Contractor under this Agreement shall be the subject of an application for copyright or other claim of ownership by or on behalf of the Contractor.

**13. Conflict of Interest; Governmental Conduct Act.**

A. The Contractor represents and warrants that it presently has no interest and, during the term of this Agreement, shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required under the Agreement.

B. The Contractor further represents and warrants that it has complied with, and, during the term of this Agreement, will continue to comply with, and that this Agreement complies with all applicable provisions of the Governmental Conduct Act, Chapter 10, Article 16 NMSA 1978.

C. Contractor's representations and warranties in Paragraphs A and B of this Article 12 are material representations of fact upon which the City relied when this Agreement was entered into by the parties. Contractor shall provide immediate written notice to the City if, at any time during the term of this Agreement, Contractor learns that Contractor's representations and warranties in Paragraphs A and B of this Article 12 were erroneous on the effective date of this Agreement or have become erroneous by reason of new or changed circumstances. If it is later determined that Contractor's representations and warranties in Paragraphs A and B of this Article 12 were erroneous on the effective date of this Agreement or have become erroneous by reason of new or changed circumstances, in addition to other remedies available to the City and notwithstanding anything in the Agreement to the contrary, the City may immediately terminate the Agreement.

D. All terms defined in the Governmental Conduct Act have the same meaning in this section.

**14. Amendment.**

A. This Agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto and all other required signatories.

B. If the City proposes an amendment to the Agreement to unilaterally reduce funding due to budget or other considerations, the Contractor shall, within thirty (30) days of receipt of the proposed Amendment, have the option to terminate the Agreement, pursuant to the termination provisions as set forth in Article 4 herein, or to agree to the reduced funding.

**15. Merger.**

This Agreement incorporates all the Agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, Agreements and understandings have been merged into this written Agreement. No prior Agreement or understanding, oral or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

**16. Penalties for violation of law.**

The Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

**17. Equal Opportunity Compliance.**

The Contractor agrees to abide by all federal and state laws and rules and regulations, and Santa Fe City Code, pertaining to equal employment opportunity. In accordance with all such laws of the State of New Mexico, the Contractor assures that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Contractor is found not to be in compliance with these requirements during the life of this Agreement, Contractor agrees to take appropriate steps to correct these deficiencies.

**18. Applicable Law.**

The laws of the State of New Mexico shall govern this Agreement, without giving effect to its choice of law provisions. Venue shall be proper only in a New Mexico court of competent jurisdiction in accordance with Section 38-3-1 (G) NMSA 1978. By execution of this Agreement, Contractor acknowledges and agrees to the jurisdiction of the courts of the State of New Mexico over any and all lawsuits arising under or out of any term of this Agreement.

**19. Workers Compensation.**

The Contractor agrees to comply with state laws and rules applicable to workers compensation benefits for its employees. If the Contractor fails to comply with the Workers Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the City.

**20. Professional Liability Insurance**. Contractor shall maintain professional liability insurance throughout the term of this Agreement providing a minimum coverage in the amount required under the New Mexico Tort Claims Act. The Contractor shall furnish the City with proof of insurance of Contractor's compliance with the provisions of this section as a condition prior to performing services under this Agreement.

**21. Other Insurance**

If the services contemplated under this Agreement will be performed on or in City facilities or property, Contractor shall maintain in force during the entire term of this Agreement, the following insurance coverage(s), naming the City as additional insured.

A. Workers Compensation (including accident and disease coverage) at the statutory limit. Employers liability: $100,000.

B. Comprehensive general liability (including endorsements providing broad form property damage, personal injury coverage and contractual assumption of liability for all liability the Contractor has assumed under this contract). Limits shall not be less than the following:

a. Bodily injury: $1,000,000 per person /$1,000,000 per occurrence.
b. Property damage or combined single limit coverage: $1,000,000.
c. Automobile liability (including non-owned automobile coverage): $1,000,000.
d. Umbrella: $1,000,000.

C. Contractor shall maintain the above insurance for the term of this Agreement and name the City as an additional insured and provide for 30 days cancellation notice on any Certificate of Insurance form furnished by Contractor. Such certificate shall also specifically state the coverage provided under the policy is primary over any other valid and collectible insurance and provide a waiver of subrogation.

**22. Records and Financial Audit.**

The City or city contractor shall have the right, at reasonable times and at a site designated by the City, to audit financial expenditures of City grant funding, documents, files and records of the Contractor to the extent that the finances, documents, files and records related to costs or accuracy of reimbursement for outcome or deliverable. The Contractor shall give full and free access to all records to the City and/or their authorized representative. The Contractor shall maintain detailed records that indicate the date, nature and cost of services rendered during the Agreement's term and effect and retain them for a period of three (3) years from the date of final payment under this Agreement. If offering Navigation Services, records must indicate that the City is the sole payor per client billed for. The records shall be subject to inspection by the City. The City shall have the right to audit billings both before and after payment. Payment under this Agreement shall not foreclose the right of the City to recover excessive or illegal payments.

**23. Indemnification.**

The Contractor shall defend, indemnify and hold harmless the City from all actions, proceeding, claims, demands, costs, damages, attorneys' fees and all other liabilities and expenses of any kind from any source which may arise out of the performance of this Agreement, caused by the negligent act or failure to act of the Contractor, its officers, employees, servants, subcontractors or agents, or if caused by the actions of any client of the Contractor resulting in injury or damage to persons or property during the time when the Contractor or any officer, agent, employee, servant or subcontractor thereof has or is performing services pursuant to this Agreement. In the event that any action, suit or proceeding related to the services performed by the Contractor or any officer, agent, employee, servant or subcontractor under this Agreement is brought against the Contractor, the Contractor shall, as soon as practicable but no later than two (2) days after it receives notice thereof, notify the legal counsel of the City.

**24. New Mexico Tort Claims Act**

Any liability incurred by the City of Santa Fe in connection with this Agreement is subject

to the immunities and limitations of the New Mexico Tort Claims Act, Section 41-4-1, et. seq. NMSA 1978, as amended. The City and its "public employees" as defined in the New Mexico Tort Claims Act, do not waive sovereign immunity, do not waive any defense and do not waive any limitation of liability pursuant to law. No provision in this Agreement modifies or waives any provision of the New Mexico Tort Claims Act.

**25. Invalid Term or Condition.**

If any term or condition of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.

**26. Enforcement of Agreement.**

A party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this Agreement shall be effective unless express and in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

**27. Notices.**

Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

To the City: [Julie Sanchez, Program Manager, 500 Market Station Suite 200, jjsanchez@ci.santa-fe.nm.us].

To the Contractor: [St. Elizabeth Shelter, 804 Alarid Street, director@steshelter.org].

**28. Authority.**

If Contractor is other than a natural person, the individual(s) signing this Agreement on behalf of Contractor represents and warrants that he or she has the power and authority to bind Contractor, and that no further action, resolution, or approval from Contractor is necessary to enter into a binding contract.

**29. Site Visits.**

At any time during the contract period the director or designee of the COMMUNITY SERVICES DEPARTMENT may perform a site visit to contracted sites to review programming and meet with participants. Members of the oversight body will be informed and invited to participate, this may include community partners and program co-funders.

**30. Reporting.**

Grantees shall submit Quarterly Reports on the programmatic accomplishments made toward the goals of the grant agreement. Quarterly reports are due to the YOUTH AND FAMILY SERVICES DIVISION or COMMUNITY SERVICES DEPARTMENT Program Manager no later than the 15th of the month subsequent to the Quarter end date with the exception of the 4th quarter which is due July 5th. If the 15th falls on a weekend reports will be due the following Monday by close of business. Quarterly Reports shall include the following:

A. Total Amount of funds received, Amount of funds received that were expended for programs; Number of adults served in the current quarter (if not already included in reporting template); reporting template with attachments or reporting as requested by DIVISION, DEPARTMENT or the COMMISSION.

| **B. Fiscal Year Quarters:** | **Reports Due:** |
|---|---|
| Quarter 1: July-September | October 15th |
| Quarter 2: October-December | January 15th |
| Quarter 3: January-March | April 15th |
| Quarter 4: April-June | July 5th |

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date of the signature by the required approval authorities below.

CITY OF SANTA FE:

ALAN M. WEBBER, MAYOR

DATE: 7/12/19

CONTRACTOR:
St. Elizabeth Shelter

NAME:
TITLE: Executive Director

DATE: 7/1/19

CRS# EXEMPT
REGISTRATION# 19-00029484

ATTEST:

YOLANDA Y. VIGIL, CITY CLERK
deputy. 5.29.2019

APPROVED AS TO FORM:

for ERIN K. MCSHERRY, CITY ATTORNEY

APPROVED:

MARY T. MCCOY, FINANCE DIRECTOR

22763.510400
Business Unit Line Item

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 8/19/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| PRODUCER | CONTACT NAME: CONRAD SCHOTT |
|---|---|
| Zia Insurance Agency, Inc.<br>810 Calle Mejia<br>Suite 106<br>Santa Fe NM 87501 | PHONE (A/C, No, Ext): (505) 983-7329 FAX (A/C, No): (505) 986-6116<br>E-MAIL ADDRESS: conrad@ziainsurancesf.com |

| INSURED | INSURER(S) AFFORDING COVERAGE | NAIC # |
|---|---|---|
| ST. ELIZABETH SHELTER<br>804 ALARID ST<br>SANTA FE NM 87505 | INSURER A: PHILADELPHIA INDEMNITY INS CO | |
| | INSURER B: NEW MEXICO MUTUAL CASUALTY CO. | |
| | INSURER C: | |
| | INSURER D: | |
| | INSURER E: | |
| | INSURER F: | |

**COVERAGES** **CERTIFICATE NUMBER:** 006 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|---|---|---|---|---|---|---|---|---|
| A | X COMMERCIAL GENERAL LIABILITY<br>CLAIMS-MADE X OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br>X POLICY PRO-JECT LOC<br>OTHER: | X | | PHPK2069410 | 12/14/2019 | 12/14/2020 | EACH OCCURRENCE<br>DAMAGE TO RENTED PREMISES (Ea occurrence)<br>MED EXP (Any one person)<br>PERSONAL & ADV INJURY<br>GENERAL AGGREGATE<br>PRODUCTS - COMP/OP AGG | $ 1,000,000<br>$ 100,000<br>$ 10,000<br>$ 1,000,000<br>$ 2,000,000<br>$ 2,000,000 |
| A | AUTOMOBILE LIABILITY<br>X ANY AUTO<br>ALL OWNED AUTOS<br>SCHEDULED AUTOS<br>X HIRED AUTOS<br>X NON-OWNED AUTOS | | | PHPK2069410 | 12/14/2019 | 12/14/2020 | COMBINED SINGLE LIMIT (Ea accident)<br>BODILY INJURY (Per person)<br>BODILY INJURY (Per accident)<br>PROPERTY DAMAGE (Per accident) | $ 500,000<br>$<br>$<br>$ |
| | UMBRELLA LIAB OCCUR<br>EXCESS LIAB CLAIMS-MADE<br>DED RETENTION $ | | | | | | EACH OCCURRENCE<br>AGGREGATE | $<br>$ |
| B | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N<br>If yes, describe under DESCRIPTION OF OPERATIONS below | N/A | | 11253.126 | 1/5/2020 | 1/5/2021 | X PER STATUTE OTH-ER<br>E.L. EACH ACCIDENT<br>E.L. DISEASE - EA EMPLOYEE<br>E.L. DISEASE - POLICY LIMIT | $ 100,000<br>$ 100,000<br>$ 500,000 |
| A | EMPLOYEE DISHONESTY | | | PHPK2069410 | 12/14/2019 | 12/14/2020 | LIMIT<br>DEDUCTIBLE | $35,000<br>$2,500 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

LOCATION: 804 ALARID STREET SANTA FE, NM 87505

THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED

**CERTIFICATE HOLDER**

CITY OF SANTA FE
PO BOX 909
SANTA FE, NM 87504

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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# GB COMM SVS ST ELIZABETH SHELTER AMENDMENT 1 PACKET

Final Audit Report 2020-10-05

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ST. ELIZABETH SHELTERS & SUPPORTIVE HOUSING
A non-denominational community

September 15, 2020

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Edward Archuleta
*Executive Director*

Julie Sanchez
Interim Division Director/Program Manager
Youth & Family Services Division
City of Santa Fe
PO Box 909
Santa Fe, NM 87504-0909

Dear Julie:

I am writing to amend our Professional Services Contract for the 2021 fiscal year (July 2020- June 2021).

Because of the impact of COVID-19, we have significantly reduced occupancy at both our emergency shelters – Men's and Casa Familia – to 10 individuals at each facility. To date, these new guidelines have enabled us to avoid having any of our residential clients of staff contract the virus. But these precautions have caused a reduction in the total number of homeless individuals that we can provide navigation services.

Therefore we request changing Section 2. Scope of Work, Part A of the contract to:

The Contractor shall perform the following work:

1) A. Navigation services to a minimum of 100 unduplicated adult individuals and/or families x $1,000 per individual/adult family.

Similarly, Section 3. Compensation, Part A, Numbers 1-2 should be changed to reflect these new rates

All other aspects of the contract will remain the same.

Thank you,

Edward Archuleta
Executive Director

804 Alarid Street
Santa Fe, NM 87505
(505) 982-6611
Fax (505) 982-5347
info@steshelter.org
www.steshelter.org

# City of Santa Fe, New Mexico
## Memorandum

**DATE:** **September 29, 2020**

**TO:** **Alan Webber, Mayor and City Council**

**VIA:** **Mary McCoy, Finance Department Director**
**Fran Dunaway, Chief Procurement Officer**
**Kyra Ochoa, Community Services Department Director**

**FROM:** **Julie Sanchez, Youth and Family Services Division Director**

---

**ITEM AND ISSUE:**
Request for the Approval of Multiple Service Agreements in the Total Amount of $ (3,749,652.00) for (Prevention and Intervention Services for the Youth of Santa Fe for three (3) years); (Multiple Vendors); (Julie Sanchez, jjsanchez@santafenm.gov and 505-570-7355)

**BACKGROUND AND SUMMARY:**

The Children and Youth Commission is one of the City of Santa Fe's oldest standing committees, which was formed by Resolution and then Ordinance to serve in an advisory capacity to the City Council concerning policy recommendations related to child development and youth issues. The founding Ordinance stipulates that the Committee shall make funding recommendations to the City Council from the Children and Youth Commission Fund to support nonprofit organizations that provide programs and/or services to children and youth throughout the City of Santa Fe. The Commission in partnership with the County wishes to ensure that essential services, which include primary health care, access to basic material goods and services like food and shelter, mental health counseling and related crisis services, are available to our residents. This year and beyond, we also intend to more directly support the people in agencies who help Santa Feans navigate a complex, sometimes challenging system of care, and to strengthen that system by supporting agencies in tracking and collecting data to show the scope of our community need and our collective impact on that need.

The Commission works cooperatively with the Community Services Department and Youth and Family Services Division staff throughout the year and advises on how to effectively plan, coordinate or support health and human issues in our community. The Commission has completed the process to review and recommend funding for contracting with nonprofit organizations.

**PROCUREMENT METHOD:**

On March 6, 2020, RFP#20/21/P was issued through the Purchasing Office with an amended receipt date of April 10, 2020.

The Commission reviewed each request individually based on the following variables: complete proposal packet, program summary; data collection; collaboration, fiscal and organizational stability.

On April 29, 2020 the Commission, split into subcommittees made their final funding recommendation, which will be presented to the Quality of Life Committee, Finance Committee and Governing Body for FY 2021-23 **(Please reference Appendix A and B for recommendations and descriptions of programs being recommended for funding)**. All contracts will expire on June 30, 2023.

**CONTRACT NUMBER:**

Multiple award recommendations were made by the Children and Youth Commission **(Please reference Appendix A for the Munis contract numbers)**

**FUNDING SOURCE:**

The funding source is:
**Fund Name/Number**: Children and Youth Fund/Fund 256
**Munis Org Name/Number:** Children and Youth/2560122
**Munis Object Name/Number:** Grants and Services/510400

**ACTION REQUESTED:**
The Community Services Department and the Youth and Family Services Division respectfully requests your review and approval.

## APPENDIX A: Children and Youth Commission Recommended Funding for FY21-23

| | Name of Nonprofit Organization | Name of Potential CYC Funded Program | Applicant Status | Tier Selected | Recommended Yearly Funding | Funding Category/Goal Area | MUNIS |
|---|---|---|---|---|---|---|---|
| 1 | Big Brothers Big Sisters Mountain Region | BBBS Mentoring SF | Previous Applicant | Tier II | $ 50,000.00 | Early Childcare and Supplemental Education | 3202188 |
| 2 | Communities in Schools of New Mexico | CIS Site Coordinator | Previous Applicant | Tier II | $ 50,000.00 | Early Childcare and Supplemental Education | 3202189 |
| 3 | Cooking With Kids | Cooking With Kids | Previous Applicant | Tier III | $ 20,000.00 | Early Childcare and Supplemental Education | 3202191 |
| 4 | Esperanza Shelter | Seeds of Hope | Previous Applicant | Tier II | $ 37,000.00 | Youth Wellness | 3202192 |
| 5 | Georgia O'Keeffe - Community Educators Network | CEN Out of School Time | Previous Applicant | Tier III | $ 37,000.00 | Early Childcare and Supplemental Education | 3202212 |
| 6 | Gerard's House | Nuestra Jornada | Previous Applicant | Tier II | $ 80,000.00 | Youth Wellness | 3202193 |
| 7 | Girls Inc. | Girls Inc. Experience | Previous Applicant | Tier II | $ 40,000.00 | Youth Wellness | 3202194 |
| 8 | New Mexico Suicide Intervention Project | Youth Suicide Prevention | Previous Applicant | Tier II | $ 75,000.00 | Youth Wellness | 3202195 |
| 9 | New Vistas | Early Intervention | Previous Applicant | Tier I | $ 20,000.00 | Early Childcare and Supplemental Education | 3202196 |
| 10 | PIE - Fathers New Mexico | Fatherhood Services | Previous Applicant | Tier II | $ 30,000.00 | Early Childcare and Supplemental Education/Youth Wellness | 3202197 |
| 11 | PIE - Parent Involvement Program | Strengthening Families | Previous Applicant | Tier III | $ 10,000.00 | Youth Wellness | 3202208 |
| 12 | Santa Fe Recovery Center | Women and Children | Previous Applicant | Tier II | $ 40,000.00 | Early Childcare and Supplemental Education | 3202198 |
| 13 | SFCC - Kids Campus | Mixed PreK Extend Day | Previous Applicant | Tier III | $ 70,000.00 | Early Childcare and Supplemental Education | 3202199 |
| 14 | SFP - Breakthrough Santa Fe | Academic Enrichment | Previous Applicant | Tier III | $ 27,000.00 | Early Childcare and Supplemental Education | 3212201 |
| 15 | SFPS - Adelante Program | Expanded Liaison | Previous Applicant | Tier II | $ 74,000.00 | Early Childcare and Supplemental Education/Youth Wellness | 3202202 |
| 16 | SFPS - Restorative Justice Program | Restorative Justice | **New Applicant** | Tier III | $ 50,000.00 | Youth Wellness | 3202209 |
| 17 | SFPS - Teen Parent Program | Teen Parent Program | Previous Applicant | Tier II | $ 96,328.00 | Early Childcare and Supplemental Education/Youth Wellness | 3202203 |
| 18 | SITE Santa Fe | Art Education | Previous Applicant | Tier III | $ 35,000.00 | Early Childcare and Supplemental Education | 3202204 |
| 19 | United Way of Santa Fe County | Family and Community | Previous Applicant | Tier II | $ 80,000.00 | Early Childcare and Supplemental Education | 3202205 |
| 20 | Youth Shelters and Family Services | Homeless Youth Project | Previous Applicant | Tier II | $ 100,000.00 | Youth Wellness | 3202206 |
| 21 | YouthWorks | YouthWorks | Previous Applicant | Tier II | $ 48,556.00 | Youth Wellness | 3202207 |
| | | | | | | | |
| | Innovation Fund | | | | $ 100,000.00 | | |
| | | | | | | | |
| | Unite Us Licenses | | | | $ 20,000.00 | | 3202210 |
| | Data Consultant | | | | $ 60,000.00 | | |
| | | | | **Total:** | $ 1,249,884.00 | | |

**Tier Definition:**

**Tier I** will focus on safety net services delivery, e.g. # of individuals served with units or items of service delivery such as food, clothes, hours of counseling, etc. and **sending and closing referral loops**.

**Tier II** will focus on not only on safety net services delivery and closing referral loops but also on **screening and navigation services**. Tier II respondents will screen for needs and connect individual clients to safety net services and navigate them to other priority community services.

**Tier III** will focus on services only. Organizations would be required to allow a city; county or partner agency navigator to be present if a need arises or participate in events for outreach and to collaborate when appropriate.

# CITY OF SANTA FE PROCUREMENT CHECKLIST

Contractor Name: Various Nonprofit Providers see Appendix A

Procurement Title: RFP 20/21/P

Procurement Method: State Price Agreement ☐ *Cooperative* ☐ *Sole Source* ☐ *Other* ☐ _____

*Exempt* ☐ *Request For Proposal (*RFP) ☒ *Invitation To Bid (ITB)* ☐ *Contract under 60K* ☐ *Contract over 60K* ☐

Department Requesting Community Services Staff Name Julie Sanchez

**Procurement Requirements:**

*A procurement file shall be maintained for all contracts, regardless of the method of procurement. The procurement file shall contain the basis on which the award is made, all submitted bids, all evaluation materials, score sheets, quotations and all other documentation related to or prepared in conjunction with evaluation, negotiation, and the award process. The procurement shall contain a written determination from the Requesting Department, signed by the purchasing officer, setting forth the reasoning for the contract award decision before submitting to the Committees. .*

**REQUIRED DOCUMENTS FOR APPROVAL BY PURCHASING***

| YES | N/A | |
|---|---|---|
| ☒ | ☐ | Approved Procurement Checklist (by Purchasing) |
| ☒ | ☐ | Memo addressed to City Manager (under 60K) Committees/City Council (over 60K) |
| ☐ | ☒ | State Price Agreement |
| ☒ | ☐ | RFP |
| ☒ | ☐ | Evaluation Committee Report |
| ☐ | ☒ | ITB |
| ☐ | ☒ | Bib Tab |
| ☐ | ☒ | Quotes (3 valid current quotes) |
| ☐ | ☒ | Cooperative Agreement |
| ☐ | ☒ | Sole Source Request and Determination Form |
| ☐ | ☒ | Contractors Exempt Letter |
| ☐ | ☒ | Purchasing Officers approval for exempt procurement |
| ☐ | ☒ | BAR |
| ☐ | ☒ | FIR |
| ☒ | ☐ | Executed Contract, Agreement or Amendment |
| ☒ | ☐ | Current Business Registration and CRS numbers on contract or agreement |
| ☒ | ☐ | Summary of Contracts and Agreements form |
| ☒ | ☐ | Certificate of Insurance |
| ☒ | ☐ | All documentation presented to Committees |
| ☐ | ☐ | Other: _____ |

Julie Sanchez | Youth and Family Services Division Director | 09/29/20

Department Rep Printed Name (attesting that all information included) | Title | Date

Fran Dunaway (Oct 5, 2020 10:02 MDT)

Purchasing Officer (attesting that all information is reviewed) | Title | Date

Include all other substantive documents and records of communication that pertain to the procurement and any resulting contract.

*

# City of Santa Fe

## Real Estate Summary of Contracts, Agreements, Amendments & Leases

**Section to be completed by department**

1. Munis Contract # **Appendix A**

Contractor: **Various Non-profit Providers see Appendix A**

Description: **Children and Youth Commission recommended youth services for FY21-23**

Contract [x] Agreement [ ] Lease / Rent [ ] Amendment [ ]

Term Start Date: **07/01/2020** Term End Date: **06/30/2023**

[ ] Approved by Council Date: _____

**Contract / Lease:** **CYC recommended services for FY21-23**

Amendment # _____ to the Original Contract / Lease # _____

Increase/(Decrease) Amount $ _____

Extend Termination Date to: _____

[ ] Approved by Council Date: _____

**Amendment is for:**

2. **HISTORY** of Contract, Amendments & Lease / Rent - **Please Elaborate** (option: attach spreadsheet if multiple amendments)

3. **Procurement History:** **RFP # 20/21/P**

Fran Dunaway (Oct 5, 2020 10:02 MDT) — Oct 5, 2020

Purchasing Officer Review: Date:

Comment & Exceptions: awards form RFP #20/21/P CYF closed 4/7/20

4. **Funding Source:** **Children and Youth Fund** **Org / Object:** **2560122.510400**

Alexis Lotero — Oct 5, 2020

Alexis Lotero (Oct 5, 2020 09:02 MDT)

Budget Officer Approval: Date:

Comment & Exceptions: _____

**Staff Contact who completed this form:** **Julie Sanchez** Phone # **505-955-6678**

Email: **jjsanchez@santafenm.gov**

**To be recorded by City Clerk:**

Clerk # _____

Date of Execution: _____

# APPENDIX B – FY21-23 Children and Youth Proposal Summaries

## 1. BIG BROTHERS BIG SISTERS MOUNTAIN REGION

**Big Brothers Big Sisters Mentoring, Santa Fe: One-to-one mentoring provides children in Santa Fe facing adversity with a change to overcome challenges through strong, long-lasting, high quality, professionally supported one-to-one mentoring relationships with caring volunteer mentors.**

Yearly service projections (unduplicated): Provide services to 600 participants ages 5-18

## 2. COMMUNITES IN SCHOOLS (CIS) OF NEW MEXICO

**CIS Site Coordinator Project: CIS places full time, social-worker trained Site Coordinators in high poverty public schools to serve students in need. Site Coordinators work with school and community stakeholders to conduct a needs assessment and deliver supports that lead to improvements in attendance, academics, behavior family engagement and basic needs.**

Yearly service projections (unduplicated): Provide services to 150 participants ages 3-18

## 3. COOKING WITH KIDS, INC

**Cooking with Kids Santa Fe: Cooking with Kids educates and empowers children and families to make healthy food choices, CWK's hands-on-food and nutrition activities allow students to explore, prepare and enjoy, affordable foods from diverse cultural traditions.**

Yearly service Projections (unduplicated): Provide services to 4950 participants ages 4-13

## 4. ESPERANZA SHELTER, INC

**Seeds of Hope Children's Program: Therapists and Life Skills Coordinators work with children to access trauma and depression in children who have experienced domestic violence. The program is designed to help youth heal from trauma and build resilience.**

Yearly service projections (unduplicated): Provide services to 50 participant's ages 0-18

## 5. Georgia O'Keeffe – COMMUNITY EDUCATORS NETWORK

**Out of School Time Programs: SFCEN Partners, including museums, gardens, environmental organizations, and others, will provide high quality out of school time programs after school and in the summer to reduce the gaps in summer learning loss and provide more equitable access to community resources, to help children and youth succeed in school and graduate.**

Yearly service projections (unduplicated): 25 participants ages 5-13

## 6. GERARDS HOUSE

**Nuestra Jornada (Our Journey) & Semicolon group: Nuestra Journada is a weekly immigrant support group for Latino immigrant students in Santa Fe schools who are grieving the death of—or separation from—a parent or family member. Semicolon group-suicide-prevention addressing youth attempted suicide and those who have contemplated suicide, this weekly peer support group is a collaboration between Gerard's House and the Sky Center/New Mexico Suicide Intervention Project.**

Yearly service projections (unduplicated): Programming to 200 participants (Nuestra) and 30 participants (Semicolon) ages 4-21

## 7. GIRLS INC.

**Girls Inc. Experience: The program improves the mental and physical health of low-income, underserved girls in Santa Fe and provides education and career opportunities by giving girls the knowledge, skills, and confidence they need to overcome the gender, economic and social barriers they face.**

Yearly service projections (unduplicated): 500 participants ages 5-18

## 8. NEW MEXICO SUICIDE INTERVENTION PROJECT/SKY CENTER

**Youth Suicide Prevention Services: Our purpose is saving young lives from hopelessness, fear, anxiety, isolation and suicidal risk. We believe in a life affirming approach, connecting vulnerable children and young people to their family, school and community.**

Yearly service projections (unduplicated): 515 participants ages 0-21

## 9. NEW VISTAS

**Early Intervention Program: Assists children from birth to three who are at risk for developmental delays through the provision of home and community based early intervention services. These services are provided to both the child and the family as a whole and help to support strong families, positive early learning experiences and good health for infants and toddlers enrolled in the program.**

Yearly service projections (unduplicated): 300 participants ages 0-3

## 10. PIE – FATHERS NEW MEXICO

**Fatherhood Services: Fathers New Mexico provides Dad's groups and case management for dads. Programming supports development needs of children, tools for conflict management and parenting skills. Navigation will include education options, employment, money management, child support, etc.**

Yearly service projections (unduplicated): 50 participants ages 13-21

## 11. PIE – PARENT INVOLVEMENT PROGRAM

**Parent Involvement Program (PIP): Program for teenage youth and their families. Youth are referred by Teen Court of Santa Fe County, SFPS Counselors, and school based therapists after involvement in alcohol or other drug related offenses. This program consists of youth and parent sessions that utilizes the evidence-based Strengthening Families Program curriculum.** ***Partially CYFD funded.***

Yearly service projections (unduplicated): 200 participants ages 10-17

## 12. SANTA FE RECOVERY CENTER

**Women and Children's Program: SFRC Women and Children's Program: Navigation program to support Women and Children currently receiving inpatient recovery services.**

Yearly service projections (unduplicated): 60 participants ages 0-3

## 13. SFCC – KIDS CAMPUS

**Mixed PreK Extended Day Early Childhood Education: Kids Campus continues to build a continuum of excellance in learning and development opportunites for infants and toddlers that allows children with the highest needs to progress through a program that is proven effective and is a coordinated system that is child-centered, developmentally appropriate and based on data, research and best practice.**

Yearly service projections (unduplicated): 16 participants ages 3 and 4.

## 14. SFP – BREAKTHROUGH SANTA FE

**Academic Enrichment School Year and Summer Program: Breakthrough Santa Fe (BTSF) is a year-round, tuition free, college access program for motivated, underserved middle and high school students from SFPS. Part of a national collaborative of 25 Breakthrough sites, BTSF provides extra tutoring, intensive college and financial aid counseling and one-on-one family support to our students,.**

Yearly service projections (unduplicated): 213 participants ages 12-18

## 15. SFPS – ADELANTE PROGRAM

**Expanded Liaison Project: Adelante staff provides direct services and navigation services to students, youth and families who are experiencing homelessness in Santa Fe County. Services provided by liaisons include access to affordable housing, access to food, clothes, and school supplies, links to academic support such as**

**tutoring and mentoring, and links to outside agencies to ensure physical, behavioral, and mental health needs can be met.**

Yearly service projections (unduplicated): 166 participants ages 0-18

## 16. SFPS RESTORATIVE JUSTICE PROGRAM

**Restorative Justice Program: Expansion of programming into grades K-9 to improve and strengthen student-teacher relationships and create safe, compassionate elementary schools.**

Yearly service projections (unduplicated): 1000 participants ages 6-13

## 17. SFPS TEEN PARENT CENTER

**Teen Parent Program: Intensive navigation services for teen parents that assist their health and academic needs, includes referrals to appropriate agencies such as: health and nutrition services, social services, relationship support services, post-secondary institutions and job readiness services.**

Yearly service projections (unduplicated): 50 participants ages 14-21

## 18. SITE SANTA FE

**Art Education Programs for Youth: Structured, high quality and engaging art programming supporting middle school and high school students that build self-confidence, learning skills, and encourage critical thinking. Programming is targeted to local schools and communities whose youth are underserved by art education opportunities, are at-risk due to poverty and other socio economic reasons, and who are typically underrepresented in the world of contemporary art.**

Yearly service projections (unduplicated): 1000 participants ages 10 to 21

## 19. UNITED WAY OF SANTA FE COUNTY

**Family and Community Connections: Provides full-day/full-year dual language PreK and Early Learning Programming to families in Santa Fe.**

Yearly service projections (unduplicated): 102 participants ages 3 and 4

## 20. YOUTH SHELTERS AND FAMILY SERVICES

**Homeless Youth Project (HYP): HYP provides supportive services for teens and young adults residing in the Transitional Living Program (TLP) apartments and the Supportive Transitions to Adulthood through Rapid Rehousing (STAR) apartments. The goal of HYP is to offer a path to sustainable and secure independent living for homeless, runaway, and in-crisis youth in Santa Fe. Youth are provided housing for**

**up to two years while they gain education, workforce opportunities, and life skills so they can live independently upon exit from the programs.**

Yearly service projections (unduplicated): 50 participants ages 17 – 21

## 21. YOUTHWORKS

**Education Re-engagement Program: Provides safety net services to assist youth in-need of re-entering the education system from exiting juvenile detention or transitioning from being 'disconnected' while being provided tutoring, family services, and workforce preparedness.**

Yearly service projections (unduplicated): 50 participants ages 12 - 21

# GB COMM SVS MULTIPLE VENDORS RFP 20-21-P PART 1

Final Audit Report 2020-10-05

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# City of Santa Fe
# Children and Youth Commission
# Strategic Plan FY21 and Beyond

*December 23, 2019*

CITY OF Santa Fe

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## I. EXECUTIVE SUMMARY

The Children and Youth Commission (CYC) was formed by Resolution 1989 and is charged by the City of Santa Fe by an Ordinance in 1998 with surveying and assessing the needs of the children and youth within the city of Santa Fe, identifying and recommending to the governing body existing legislation, policies and programs that promote the healthy development of young people, determining priorities for program development, advocating in the community on behalf of children and youth, and planning short and long range improvements for young people, from birth through the age of twenty-one (21).

The Commission receives up to four percent of the gross receipts tax and administers funding to local nonprofits and Santa Fe Public Schools on a now three-year funding cycle at approximately $1.2 million annually (funding amount varies due to GRT fluctuations). The purpose of the fund is to support community programs that promote the healthy development of children and youth, ages birth to twenty-one (21). The Commission works in partnership with the City liaison of the Youth and Family Services Division to provide advice on ways to effectively plan, coordinate and support child and youth efforts in the Santa Fe community and present a plan to the governing body for approval.

In 2019, as part of an overall strategy to create effectiveness and efficiency in the funding and community work that comes out of the Youth and Family Services Division, the Santa Fe Regional Juvenile Justice Board successfully merged with the Children and Youth Commission. The Santa Fe Regional Juvenile Justice Board brings extensive knowledge on opportunity and juvenile justice involved youth as well as $198,000.00 in state Children, Youth and Families Department (CYFD) Juvenile Justice Prevention funding.

The newly merged Commission strives to see positive results in the lives of community members—including improved health, improved behavioral health, improved sense of safety, and more equitable access to the kinds of opportunity that allow all constituents to achieve their full potential. The Commission is working towards affecting the overall health, safety, and quality of life of all children in Santa Fe. During the FY20 Children and Youth Commission Strategic Planning Retreat, the Commission in partnership with the Data Consultants reviewed current assessments and up-to-date data within the youth services field and compared, revised and realigned their core priorities for funding. A new strategy was adopted to address some of our community's most urgent needs. This strategy is navigation services based on the Accountable Health Community model and screening for needs related to the social determinants of health. The Accountable Health Community model is a well-coordinated system of care, which is crucial for those who seek access to safety net services to allow youth and their families to thrive. The community model is made up of many youth and adult health and human service providers brought into alignment, not only by their desire to help clients and patients, but also by local funders and our alignment. The Commission and Community Services Department values people served by the system we create, having a voice in shaping and impacting the services they need.

In 2019, the newly merged Children and Youth Commission developed a strategic plan framework, referred to as the "Ends Framework" (see page 7), as well as collaboratively created Shared Values, Guiding Principles, Vision and Mission Statement as outlined below.

**SHARED VALUES**

| | | |
|---|---|---|
| Connection | Imagination | Compassion |
| Equity | Gratitude | |

**GUIDING PRINCIPLES**

These will lead the CYC in ANY situation that may arise. They influence performance, drive behaviors, and are ESSENTIAL in decision-making. These are front and center during every meeting, so Commissioners can refer back to them and make sure they are following them in all the work they do.

1. We believe in **connection**, therefore we will work collaboratively to make decisions to benefit our community
2. We believe in **connection**, therefore we will listen to and integrate feedback from agencies we work with and the community.
3. We believe in **equity**, therefore we will work to eliminate barriers to opportunity and value every voice at the table.
4. We believe in **equity**, therefore we will learn about disparities in our communities to promote fairness and address discrimination.
5. We believe in **imagination**, therefore we will seek creative and innovative solutions.
6. We believe in **imagination**, therefore we will think beyond what has been done previously.
7. We believe in **gratitude**, therefore we will celebrate successes.
8. We believe in **gratitude**, therefore we will be thankful for the strengths and diversity of our community.
9. We believe in **compassion**, therefore we will acknowledge hardship and meet people where they are at.
10. We believe in **compassion**, therefore we will respect differences, listen to each other, and hold the people we serve in mind.

***Vision: A connected community where all children and youth have support and opportunity to thrive.***

***Mission: We advocate for and provide resources to organizations and community projects. Together we creatively address barriers that result in outcomes by engaging children, youth, and families in Santa Fe.***

The Children and Youth Commission is pleased to present the annual Strategic Plan for 2019-2020 which reflects key decisions made in the annual strategic planning session held in the fall of 2019, as well as builds upon the planning efforts of the 2016, 2017 and 2018 Children and Youth Commission that outlined a strategic framework focused on two priority areas including:

1. Early Childcare and Supplemental Education
2. Youth Wellness

The CYC Strategic Plan also presents key goals for the commission for FY20 and beyond.

## Acknowledgments

The City of Santa Fe wishes to thank the members of the Children and Youth Commission who helped to create this plan and who serve as volunteers to implement the plan throughout the year.

## Children and Youth Commission Members

Joanne Lefrak, Co-Chair
Richard Lindahl, Co-Chair
Lisa Salazar, Vice Chair
Jennifer Romero, Vice Chair
Deacon Anthony Trujillo
Andrea Sandoval
Crystal Ybarra
Heather Smallwood
Judge Mary Marlow Sommer
Tommy Rodriguez
Mark Dickson
Joseph Jordan-Berenis
Gus Martinez

## Children and Youth Commission Non-Voting Members

Chief Andrew Padilla
Teya Martinez

## Youth and Family Services Division Staff and Consultants

Kyra Ochoa, Community Services Department Director
Julie Sanchez, Interim Youth and Family Services Division Director/Program Manager
Maria Perez, Democracy Unlimited LLC, Strategic Planning Consultant
Natalie Skogerboe and Arianna Trott, Aspen Solutions, Data Development Consultants

## II. STRATEGIC FRAMEWORK

### A. Overarching Issues

The Children and Youth Commission adopted the Ends Framework to provide a structure for establishing funding priorities and making funding decisions. The rationale for using this framework is that it addresses some of the overarching issues that have limited the degree of our impact in the past.

The overarching issues that the framework will help to address include the following:

- Improved structure on the rationale for establishing funding priorities;
- Setting targets for continuous improvement on shared goals with community partners and other funders;
- Focusing efforts on continuous improvement and increased impact;
- Providing a mechanism for sustaining efforts over time irrespective of changes in leadership or staffing;
- Using a common language around population and performance accountability; and
- Committing to support data collection and analysis capacity within the City and with grantees to measure and report success over time.

### B. Children and Youth Commission Role/Value Proposition

At the strategic planning retreat, Committee members were asked "What does/should it look like when we are doing our best work?" The following is a compilation of ideas shared that help to define the committee's role and their potential value to the community.

| OUR CAUSE/TARGET POPULATION SERVED | OUR ACTIONS | OUR IMPACT |
|---|---|---|
| • Children and youth 0-21 including those most at need (poverty, lack of opportunities, struggling with school or mental or physical health challenges<br>• Children and youth throughout all parts of the city<br>• Youth at risk for juvenile offenses | • Funding that is focused on improving the quality of life for children and youth<br>• Support youth programs throughout the City especially where there is greatest need<br>• Have the best interest of children and youth at the forefront<br>• Focus on accountability to results<br>• Assist community providers with the technical support they need to collect and analyze data to improve outcomes for youth<br>• Streamlined and more efficient funding process and administration<br>• Adequate RFP support<br>• Alignment with other funders on shared goals<br>• Support of programs that help kids read and have more enrichment opportunities<br>• Work with stakeholders, funders and partners to foster coordination and alignment as it relates to the Mission of the commission<br>• Review of programs and services to align with outcomes<br>• Provide leadership and technical assistance on best practice models<br>• Work with the governing body to receive direction and guidance as brought forth by the commission through their strategic plan<br>• Ensure the program is true to missior and serve children most in need | • Leveraged resources and more effective and impactful services<br>• Clearer focus and increased contribution to turn the curve on specific community issues<br>• A broader and deeper impact through improved collaboration<br>• Enhanced capacity of organizations to get funding from other resources<br>• Quality contract management and oversight<br>• Better outcomes for Santa Feans through collective impact where possible<br>• Improved outcomes (both short and long-term outcomes for the populations served)<br>• Enhanced capacity of organizations to demonstrate their contributions and continuous improvement in performance to help Santa Fe children and youth<br>• Deeper understanding of what is happening in our community will help us better respond to those needs<br>• Governing body is informed and prepared to discuss impact of funding allocated. |

## C. Ends Framework

The purpose of the Children and Youth Commission Fund is to support community programs that promote the healthy development of children and youth, ages birth to twenty-one (21). The Children and Youth Commission identified two categories based on an analysis of critical community needs as directed in the Ordinance.

***The chart below is the Ends Framework adopted by the Children and Youth Commission for FY20 and beyond.***

| Funding Category | Priority Indicators/Desired Results |
|---|---|
| Early Childcare and Supplemental Education | **Indicator:**<br>**1.** % 3-5 yr. old Pre K Enrollment<br>**2.** % Increase in 7 Pre-K Domains: NM Pre-K Observation Assessment; KOT<br>**3.** High School Graduation Rate<br>**4.** Outside of school, I am involved in music, art, literature, sports, or a hobby<br>**5.** At my school, a teacher or other adult who believes I will be a success<br>**6.** Habitual Truancy<br>**Outcome:**<br>● Children 0-4 meet developmental milestone and are ready for kindergarten<br>**Outcome:**<br>● Children and youth succeed in school and graduate |
| Youth Wellness | **Indicator:**<br>**1.** % Teen Pregnant with Prenatal Care in the First Trimester<br>**2.** Rate of Babies Born to Adolescents Per 1K (ages 15-17)<br>**3.** Skipped School because of Safety Concerns<br>**4.** % of Youth 19-21 Not in School or Working<br>**5.** Juvenile Arrests per 1K (ages 10-17)<br>**6.** Housing Instability Percentage<br><u>Mental Health</u><br>**7.** Youth Depression<br>**8.** Youth Attempted Suicide (9-12 grade)<br><u>Alcohol Use</u><br>**9.** Current Alcohol Use<br>**10.** Reported Binge Drinking (Past 30 Days)<br><u>Other Substance Use</u><br>**11.** Current Use of Painkillers to get High<br>**12.** Current Methamphetamine Use<br>**13.** Current Heroin Use<br>**14.** Tried Marijuana for the First Time before age 13<br>**Outcome:**<br>● Youth are mentally and physically healthy<br>**Outcome:**<br>● Youth are re-engaged in traditional or non-traditional academic pathways |

**A further data breakdown, which includes Opportunity Youth is found on page 16; appendix A

## D. Community-wide Challenges

The following chart outlines the CYC's funding priority areas with a description of the challenges that the commission seeks to address in collaboration with community partners. The first column shows the four CYC funding categories; the second column describes the community-wide challenges that have been identified as critical needs in each area.

Turning the curve on population level indicators cannot be accomplished by one organization, but will take the combined efforts of many partners and community members. The Children and Youth Commission is looking to partner with and support organizations, institutions and community members that would like to contribute toward the collective effort to improve the community outcomes and indicators, especially for the most vulnerable populations.

**Community-wide Challenges (2019)**

| Funding Category and Outcome | Community-wide Challenge: How we are doing as community on child and youth outcomes? |
|---|---|
| **Early Childhood and Supplemental Education**<br><br>*Outcome: Children 0-4 meet developmental milestones and are ready for kindergarten.*<br><br>*Outcome: Children and youth succeed in school and graduate* | • The percent of women receiving prenatal care in the first trimester has decreased from 76.1% in 2015 to 65.9% in 2017.<br>• Only half of all four-year olds were attending PreK or Head Start in 2014. In 2017, only 26% of need was met for PreK slots (NMECDP).<br>• Population data are currently not available on children 0-4 meeting developmental milestones. Proxy data from the NM Kindergarten Observation Tool on the seven domains, and statewide data has yet to be released. *Updated data TBD from the Santa Fe Data HUB.*<br>• Evidence-based early intervention/education efforts are shown to make a difference in ensuring that young children are nurtured and better prepared to learn and succeed in school. However, Santa Fe does not have access to universal 3- and 4-year old early childhood education or universal home visiting. There remains a shortage of quality full-day programs with before- and aftercare that working families need.<br>• The four-year graduation rate in 2017 was 68.9%, down slightly from the 71.3% rate in 2016. However, the graduation rate trend has increased over time from the rates in 2009 through 2013 that ranged at or below 60%.In 2018, graduation rates for high schools in Santa Fe ranged from 38.1% to 87.6%.<br>• The SFPS district wide truancy rate was 29.3% in the 2017-2018 school year. |

| | |
|---|---|
| **Youth Wellness**<br><br>*Outcome: Youth are mentally and physically healthy*<br><br>*Outcome: Youth are re-engaged in traditional or non-traditional academic pathway* | • A significant number of youth are struggling with mental health issues. As of 2016-2017 48.9% of youth statewide age 3-17 had an issue with accessing mental health care (National Survey of Children's Health). Almost 40% of High School Youth in Santa Fe struggle with depression (39.8%, YRRS 2017), and 8.8% report attempting suicide in the past year (YRRS 2017). *2019 YRRS data was just collected and will be released in 2020.*<br>• As of 2017 there has been a decrease in the rate of alcohol and some drug use among youth. For example, binge drinking decreased from 14.6% in 2015 to 10.9% in 2017. However, youth substance use continues to be a concern and it is linked with other risky behavior. Marijuana use has increased from 25.3% in 2015 to 27.3% in 2017; painkiller and heroin use has decreased; but inhalant and cocaine use increased from 4.5% to 5.1%. While reported painkiller and heroin use is down, youth at high risk for drug use continue to be those unstably housed, transgendered or gender non-conforming and youth identifying as LGBT (2017 YRRS). *2019 YRRS data was just collected and will be released in 2020.*<br>• In 2016, 24.8% of children in Santa Fe County were living in poverty. As of 2017 that number has decreased to 18.2%. Meal gaps exist including on weekends, holidays and summer for families with high rates of food insecurity; 12.6% of Santa Fe residents report having insufficient food, 2016.<br>• Though more students are graduating high school overall, there has been a downward trend in the number of youth pursuing college or certificate programs, as well as an equity gap in post-secondary enrollment for males and Hispanic females.<br>• Chronic truancy is considered a predictor for adolescents dropping out of school and in the 2017-2018 school year 29.5% of students were chronically truant.<br>• The number of disconnected youth living in Santa Fe County has increased, with 1 in 6 of teens and young adults now disconnected from school or work (Santa Fe Community Baseline Report, 2016). Engaging students to stay in school and graduate with a pathway to college or a career (through certification, alternative education or job training) continues to be a significant challenge.<br>• In 2017 61% of disconnected youth were not enrolled in school, and not taking high-school equivalency coursework. Of this subpopulation, 26.9% were between the ages of 14-18. The largest challenges related to school for respondents were housing insecurity, inadequate transportation, other family responsibilities, poor grades, or having to work rather than going to school (Reconnecting Youth Survey).<br>• The incidence of juvenile arrest in Santa Fe County has steadily declined since 2011 with crimes by youth ages 12-17 dropping from 1,141 to 810 in 2017. |

*Data Sources: Further data and details about community-wide needs for children and youth can be found in the Santa Fe Community Baseline Reports for Early Childhood, K-12, and Re-engagement of Disconnected Youth, developed by the Opportunity Santa Fe Backbone team in 2016, as well as NM PED and SFPS data reports, the*

*Youth Risk and Resiliency Survey 2017, the Reconnecting Youth Survey and CHRISTUS St. Vincent Regional Medical Center Community Health Needs Assessment. 2019 YRRS data was just collected and will be released in 2020.*

### E. FY20 Data Development Agenda

Reliable and valid data collection has been a challenge for many of the CYC grantees to collect. The Data Development Project was initiated to support CYC grantees with collecting data to show program impact. The Results Based Accountability (RBA) framework and methodology was used to look at the quality and efficiency of these services. Three simple questions are posed to get at the most important performance measures:

- How much did we do?
- How well did we do it?
- Is anyone better off?

The CYC contracted with Aspen Solutions to complete the final phase of the CYC data project which took approximately three years, and all of the CYC grantees received consultation around RBA performance measures and data development support. Although performance measures were put in place, a data system was still lacking to track outcomes and trends. As of late 2019 the Human Services Committee contracted with a software company, Unite Us to track the navigation of clients from interaction, referral to outcomes all within a simple to use system. The CYC grantees will be using this system in FY21.

Unite Us is a system that builds and scales a coordinated care network; proactively identifies service gaps and at-risk populations; tracks outcomes in real-time and views client progress in meeting needs; and can determine what works and review the impact of community interventions.

The CYC is dedicated to continuing its data project to assist agencies with both the transition into the new software system as well as to continue building baselines and tracking performance measures. Funded agencies will continue to receive these services from the CYC Data Consultant free of cost.

## III. RATIONALE FOR DISTRIBUTION OF FUNDS

The following section outlines the recommendations from the Children and Youth Commission related to the rationale for distributing CYC Funds. The Commission adopted the following starting in the FY21-24 funding cycle:

- Grant year expanded to an additional year of funding, total grant cycle would be 3 years v. 2 years in the previous funding cycle
- Alignment of funds to the current CYC outcomes and indicators as outlined in the Ends Framework
- Continued funding of an Innovation and Small Grant Fund to support special projects at lower funding level, with streamlined application and reporting requirements
- Navigation and grantees joining the navigation network as a strategy on getting youth connected to the services they need to thrive in the community; a tiered funding strategy needs to be developed to insure services are funded and delivered appropriately
- Priority given to programs or projects that address equity by serving those who are underrepresented and/or have struggled to access services and opportunities or address a service gap, and to programs or projects that collaborate with other non-profit organizations

### A. Expanded Grant Cycle

Commission members adopted a three (3) year funding cycle in order to create a better opportunity to collect and analyze data over a longer period. This grant alignment allows funding to follow other funders in the community as well as annual assessments that are released on three-year cycles.

### B. Innovation and Small Grant Fund

Commission members implemented a new Innovation and Small Grant Fund in 2017-2018 to support special projects that promote healthy child and youth development and resiliency but may not meet all requirements for CYC funding in priority funding categories. Funding will continue in the new grant cycle. Organizations can apply for smaller grants of either $2,500 or $5,000 to support innovation through a separate and streamlined RFP with fewer application and reporting requirements, allowing them to maximize the use of funds toward program innovation. The Innovation and Small Grant Fund has a priority deadline but also remains open throughout the two-year cycle to allow CYC to respond to emerging opportunities throughout the year.

### C. Navigation Strategy, Results Based Accountability and Tiered Service Delivery

Over the past 2 years grantees of Children and Youth Commission funding have delivered an array of services and programs including but not limited to behavioral health interventions, food distribution, supplemental education classes, trauma intervention and employment programming. At the heart of these services is provision of safety net services and navigation to other needed services. When people get the help they need, we expect that we will see improved health outcomes. “Navigators”—or the people helping individuals through the system—are key to success. Over the last 2 years of the data project, we have seen initial results of the work of the safety net and the navigators working within it: increases in permanently housing the homeless, reduction of habitually truant children and youth, increased participation

in afterschool activities, and a reduction of symptoms associated with PTSD and depression, for example. In joining in a strong referral network system using RBA and navigation based services, we can track client outcomes and continue making progress for the people being served. A tiered service delivery system is being developed, while possibly modeled after the Human Services Committee funding the complexity of serving the youth population requires additional thought and consideration. Once completed the tiered system will be included in the strategic plan as an amended appendix.

*Results Based Accountability*
To ensure that funding is having a direct impact on the overall well-being of families and individuals within the community, the Children and Youth Commission uses Results-based Accountability (RBA) Framework and End/Results with Community Indicators. RBA is simple, intuitive and rooted in common sense. It is a process which communities, agencies and teams can use to focus on results/outcomes to make a positive change for communities and clients. RBA drives continuous improvement in teams, programs and agencies through a variety of means. As a strategic planning tool, it keeps us focused on always doing better than our own past performances.

*Population accountability* is about improving the quality of life for a whole population that is defined by geography and/or characteristics.

Other key aspects of population accountability:

- No single agency or program is responsible for population health, but the more we agree on strategies and coordinate our efforts, especially in a City the size of Santa Fe, the more we can hope to improve the condition of our population.

*Performance accountability* is about the client results/outcomes that are being achieved by a program, agency or service system. With performance accountability, we ask:

- How much did we do?
- How well did we do it?
- Is anyone better off?

## D. Priority to Projects Addressing Disparities and Gaps

Priority is given to projects that address equity by serving those who are underrepresented and/or have struggled to access services and opportunities. For example, data show that a growing number of Santa Feans have obtained health insurance over recent years (CHRISTUS St. Vincent Community Health Needs Assessment, 2019). However, there is evidence that some sub-groups and neighborhoods continue to have a high number of uninsured children, youth and families. Organizations that seek to address this inequitable access to opportunity and services would be prioritized for funding in order to direct resources to areas of greatest need. Another example of funding prioritization might be to organizations that demonstrate quality programs and results and increase “Out of School Time (OST)” opportunities for children and youth from high-poverty neighborhoods and schools.

## E. Rationale for Funding Decisions

**Funding Decisions Based on Performance Results**

The Children and Youth Commission members recommend that funding be awarded to grantees that demonstrate excellence on the CYC funding criteria. The criteria includes the following:

- Alignment with the City Children and Youth Commission priority outcomes and indicators as outlined in the Ends Framework and RFP
- Demonstration of a plan to address disparities, gaps and report on results
- Demonstration of performance accountability for services they provide (e.g. data on how children or youth are better off as a result of the service provided)
- Prior history on grants awarded over the past funding years including on-time reporting, progress on performance measures, appropriate and timely use of past awards
- Effectiveness of collaboration with other non-profit organizations, partners and the City Youth and Family Services Division
- Project budget rationale
- Qualifications of personnel
- Completion, timeliness of application materials

A revised RFP and scoring rubric will be used to score applicants on the criteria above and funding amounts will be awarded according to the formula below. The chart below is based on 100-point total score on criteria and is flexible per funding needs:

*Final Approved Funding Matrix for FY21*

| Evaluation Score Range | Evaluation Score Range Level | Project/ Program Funding Ceiling |
|---|---|---|
| 89 and above↑ | High | Award ceiling $100,000 ↑ |
| 79 and above↑ | Medium | Award ceiling $80,000 ↑ |
| 69 and above↑ | Low | Award ceiling $60,000 ↑ |
| <60 | Below | No funding recommendations |

- *Exception: Innovation and Small Grant fund awards would not be determined by above formula but determination is two set amounts, either $2,500 or $5,000.*
- *Criteria includes assessment of project budget (does budget make sense?)*
- *Assumption – City is supporting a higher level of funding for projects that align to priorities and support agencies with high potential to make an impact/contribute toward turning the curve.*

### F. Analysis of Pros and Cons/Benefits and Concerns for Funding Rationale

Children and Youth Commission members identified the following potential benefits and concerns related to the new recommendations related to funding rationale.

Potential Benefits

- Structure and clearer guidance for distributing funds allows for increased consistency in funding decisions and amounts
- Improved transparency through pre-set funding amounts
- Increased impact in early childhood funding category
- Innovation and small grant funds help to decrease administrative burden on both City staff, CYC and nonprofit organizations who receive smaller grants
- Innovation and small grant fund creates a pipeline for future funding relationships

- Allows us to fund higher amounts to organizations that score higher on RFP (those who demonstrate progress on performance and outcomes, who serve underrepresented children and youth, etc.)
- Shift may result in some organizations who have been funded in the past to receive increased funding for projects that align with priorities and demonstrate results (RFP high scorers)

Potential Concerns and Ideas to Address Concerns

- Shift may result in some organizations who have been funded in the past to receive less or not receive funding in next cycle who do not align with new priorities or demonstrate results
    - Organizations may adapt future funding requests to areas where their services better align with CYC priorities
    - Some organizations may elect to apply for Innovation and Small Grant Funds
- Need to be aware of impact on areas that will experience a decrease in total amount of funding available in that area
    - Organizations may adapt future funding requests to areas where their services better align with CYC priorities
    - Some organizations may elect to apply for Innovation and Small Grant Funds
    - CYC will work with other funders to explore strategies to address gaps
    - Scores on proposals do not necessarily reflect the caliber or effectiveness of an organization's work. Therefore, smaller agencies that cannot afford to hire professional grant writers may be disproportionately penalized through this approach.

# IV. CHILDREN AND YOUTH COMMISSION GOALS

## A. FY21 and Beyond Goals

1. Increase our understanding of community needs and status of progress on priority indicators and our data development agenda.

2. Partner with funders to discuss and align funding priorities around shared goals.

3. Partner with non-profit organizations and partners/community members to expand the network to improve the coordination of the system of care and encourage collaboration.

4. Align the City's committees, commissions, and task force work where possible and increase communication and coordination on shared goals.

5. Develop and engage sub-committees for the Commission as needed.

6. Plan and implement professional development to prepare Commission members for policy and funding advisory roles and responsibilities.

7. Increase understanding of grantee services and shared learning from grantee performance measures/data collection by conducting site visits.

8. Present proposed CYC strategic framework, priorities, and rationale and framework for funding decisions to the Governing Body for input and refinement.

9. Work closer with community stakeholders and partners; create an inclusive Community Engagement plan to begin this work.

# City of Santa Fe New Mexico
## Memorandum

**Date:** October 5, 2020

**To:** Public Works & Utilities Committee
City Council

**Via:** Shannon Jones, Public Utilities Director SJ

**Via:** Jesse Roach, Water Division Director JR

**From:** Alan G. Hook, Water Resources Coordinator Assistant A.G.H

**RE:** Resolution 2020-__, directing the City Manager to have Public Utilities staff identify and apply for Federal and State funding sources for water, wastewater and other water related projects.

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**ITEM AND ISSUE:** Given municipal water systems and wastewater systems must make significant investments to install, upgrade or replace infrastructure and the New Mexico Water Trust Board policy requires the applicant to provide a resolution along with an application for financial assistance from the New Mexico Water Trust Fund, this legislation directs the City Manager to have Public Utilities staff identify and apply for Federal & State funding for water, wastewater and other water related projects.

**BACKGROUND AND SUMMARY:** This Resolution would authorize the Public Utilities staff to research, identify and apply for potential Federal and State funding sources for water, wastewater and other water related projects. Specific agreements for such projects will be brought back through committee review and approval by the Governing Body. With the FY 2021 Water Trust Fund application now open, the City of Santa Fe must have an approved resolution to apply for state funding before the November 6, 2020 deadline. Without this resolution the City of Santa Fe Public Utilities Department cannot receive Water Trust Board funding in FY 2021. The proposed project, the Nichols Dam Repair Project, is ranked fourteenth on the list of FY 2022 projects on the City of Santa Fe's FY 2022-2026 Infrastructure Capital Improvements Plan and will repair the Nichols Dam outlet conduit as required by the NM Office of the State Engineer Dam Inspection Bureau.

**ACTION REQUESTED:** Please review and if acceptable forward the Resolution 2020-___ and the Fiscal Impact Report (FIR) to the City Council for approval. The attached FIR determined that this Resolution will have "No Fiscal Impact". If you have any questions please contact me at 955-4205.

**ATTACHMENTS:**
Resolution
FIR
ICIP FY 2022-2026

**CITY OF SANTA FE, NEW MEXICO**

**RESOLUTION NO. 2020-__**

**INTRODUCED BY:**

Councilor Chris Rivera

Councilor Carol Romero-Wirth

**A RESOLUTION**

**AUTHORIZING AND SUPPORTING THE CITY MANAGER TO WORK WITH PUBLIC UTILITIES STAFF TO IDENTIFY AND APPLY FOR FEDERAL AND STATE FUNDING SOURCES FOR WATER, WASTEWATER, AND OTHER WATER RELATED PROJECTS, INCLUDING SUBMISSION OF AN APPLICATION TO THE WATER TRUST BOARD, AMONG OTHER OPPORTUNITIES.**

**WHEREAS,** many state and federal programs require documentation of Governing Body support for public utilities projects; and

**WHEREAS,** additionally, the New Mexico Finance Authority Water Trust Board requires the Governing Body's adoption, or expected adoption, of a Resolution authorizing the submission of an application to the Water Trust Board; and

**WHEREAS,** municipal water systems and wastewater systems must make significant investments to install, upgrade, or replace infrastructure; and

**WHEREAS,** adequate water and wastewater facilities, in addition to protecting public and environmental health, enable communities to grow and attract businesses; and

**WHEREAS,** through the adoption of Resolution No. 2020-37, the Governing Body established certain water project priorities for consideration by the fifty-fifth legislature, first session, 2021; and

**WHEREAS,** there is an ongoing need for the city of Santa Fe to obtain funding for water and wastewater projects.

**NOW, THEREFORE, BE IT RESOLVED, BY THE GOVERNING BODY OF THE CITY OF SANTA FE** that the City Manager shall direct the Public Utilities Department staff to accomplish the following tasks:

1. Identify, by way of example and not limitations, water, wastewater, water conservation, water treatment, water recycling, water reuse, water storage, water conveyance, water delivery, flood prevention, watershed restoration, watershed management, and other similar projects ("Projects") priorities and research and identify potential federal and state funding sources for such projects.
2. Apply for funding and bring specific agreements for such Projects for approval by the Governing Body, as applicable.
3. Identify a state legislative priority list of Projects for presentation to the City's Public Works and Utilities Committee and Governing Body.
4. Submit an application to the New Mexico Water Trust Board, in compliance with New Mexico Water Trust Board policy, for financial assistance from the New Mexico Water Project Fund for all project types eligible for consideration, including but not limited to:
    a. Water storage, conveyance and delivery projects;
    b. Watershed restoration and management projects;
    c. Endangered species act (ESA) collaborative projects;
    d. Flood prevention projects; and

e. Water conservation, treatment, recycling, and reuse projects.

**BE IT FURTHER RESOLVED** that the FY 2022 – 2026 ICIP list is attached as Exhibit A

PASSED, APPROVED, and ADOPTED this ____ day of _____, 2020.

_____

ALAN WEBBER, MAYOR

ATTEST:

_____

YOLANDA Y. VIGIL, CITY CLERK

APPROVED AS TO FORM:

_____

ERIN K. McSHERRY, CITY ATTORNEY

*Legislation/2020Resolutions/Water Funding Sources*

# Infrastructure Capital Improvement Plan FY 2022-2026

## Santa Fe

## Project Summary

| ID | Year | Rank | Project Title | Category | Funded to date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost | Amount Not Yet Funded | Phases? |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 33826 | 2022 | 001 | Southside Teen Center / Resource Center | Facilities - Administrative Facilities | 6,010,000 | 890,000 | 0 | 0 | 0 | 0 | 6,900,000 | 890,000 | No |
| 32333 | 2022 | 002 | Airport Terminal Expansion | Transportation - Airports | 11,346,450 | 10,000,000 | 0 | 0 | 0 | 0 | 21,346,450 | 10,000,000 | Yes |
| 37519 | 2022 | 003 | Citywide Park Renovations & Repairs | Facilities - Other | 0 | 310,000 | 230,000 | 230,000 | 230,000 | 0 | 1,000,000 | 1,000,000 | Yes |
| 36178 | 2022 | 004 | Santa Fe Median Beautification | Transportation - Medians | 0 | 2,000,000 | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 | 8,000,000 | 8,000,000 | Yes |
| 36137 | 2022 | 005 | Midtown Infrastructure Developments | Other - Utilities (publicly owned) | 1,100,000 | 200,000 | 2,500,000 | 2,500,000 | 2,500,000 | 2,300,000 | 11,100,000 | 10,000,000 | Yes |
| 37521 | 2022 | 006 | New Fire Station #2 | Facilities - Fire Facilities | 500,000 | 7,700,000 | 0 | 0 | 0 | 0 | 8,200,000 | 7,700,000 | No |
| 36161 | 2022 | 007 | Paseo del Sol Extension | Transportation - Highways/Roads/Bridges | 0 | 7,000,000 | 0 | 0 | 0 | 0 | 7,000,000 | 7,000,000 | No |
| 37192 | 2022 | 008 | Pedestrian and Bike Safety on Camino Entrada Dr | Transportation - Bike/Pedestrian/Equestrian | 0 | 150,000 | 0 | 0 | 0 | 0 | 150,000 | 150,000 | No |
| 34689 | 2022 | 009 | Harrison Road Sidewalk & Lighting Improvements | Transportation - Bike/Pedestrian/Equestrian | 400,000 | 172,000 | 0 | 0 | 0 | 0 | 572,000 | 172,000 | Yes |
| 14041 | 2022 | 010 | Traffic Signing and Pavement Marking Maintenance | Transportation - Highways/Roads/Bridges | 0 | 150,000 | 0 | 0 | 0 | 0 | 150,000 | 150,000 | No |
| 13943 | 2022 | 011 | Traffic Signals Comm. Design & Install | Transportation - Highways/Roads/Bridges | 0 | 500,000 | 0 | 0 | 0 | 0 | 500,000 | 500,000 | Yes |
| 27608 | 2022 | 012 | Traffic Calming Improvements | Transportation - Highways/Roads/Bridges | 0 | 100,000 | 0 | 0 | 0 | 0 | 100,000 | 100,000 | No |
| 32383 | 2022 | 013 | Acequia Trail Extension | Transportation - Bike/Pedestrian/Equestrian | 300,000 | 200,000 | 1,000,000 | 0 | 0 | 0 | 1,500,000 | 1,200,000 | No |

# Infrastructure Capital Improvement Plan FY 2022-2026

| | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 33721 | 2022 | 014 | Nichols Outlet Rehabilitiation | Water - Water Supply | 0 | 1,500,000 | 0 | 0 | 0 | 0 | 1,500,000 | 1,500,000 | No |
| 33684 | 2022 | 015 | Cerrillos - Sandoval Intersection Improvements | Transportation - Highways/Roads/Bridges | 0 | 300,000 | 1,700,000 | 0 | 0 | 0 | 2,000,000 | 2,000,000 | Yes |
| 33693 | 2022 | 016 | Grant-Griffin Intersection Improvements | Transportation - Highways/Roads/Bridges | 0 | 60,000 | 240,000 | 0 | 0 | 0 | 300,000 | 300,000 | Yes |
| 36503 | 2022 | 017 | New City Hall | Facilities - Administrative Facilities | 0 | 4,100,000 | 35,900,000 | 0 | 0 | 0 | 40,000,000 | 40,000,000 | Yes |
| 29762 | 2022 | 018 | Calle Po Ae Pi Extension | Transportation - Highways/Roads/Bridges | 0 | 150,000 | 850,000 | 0 | 0 | 0 | 1,000,000 | 1,000,000 | Yes |
| 33680 | 2022 | 019 | Acequia Trail Connection - Otowi to Maclovia | Transportation - Highways/Roads/Bridges | 0 | 75,000 | 175,000 | 0 | 0 | 0 | 250,000 | 250,000 | Yes |
| 33681 | 2022 | 020 | Acequia Trail - Maclovia to Hermanos Rodriguez | Transportation - Highways/Roads/Bridges | 0 | 250,000 | 250,000 | 0 | 0 | 0 | 500,000 | 500,000 | Yes |
| 33692 | 2022 | 021 | Delgado St - SF River Bridge Replacement | Transportation - Highways/Roads/Bridges | 0 | 200,000 | 1,300,000 | 0 | 0 | 0 | 1,500,000 | 1,500,000 | Yes |
| 33695 | 2022 | 022 | North West Quadrant Trail | Transportation - Highways/Roads/Bridges | 0 | 300,000 | 0 | 0 | 0 | 0 | 300,000 | 300,000 | No |
| 34530 | 2022 | 023 | Trenchless Rehabilitation of Existing Sewer Lines | Water - Wastewater | 0 | 2,000,000 | 0 | 2,000,000 | 0 | 2,000,000 | 6,000,000 | 6,000,000 | Yes |
| 34524 | 2022 | 024 | Main Library Improvements | Facilities - Libraries | 0 | 1,397,000 | 1,330,000 | 0 | 0 | 0 | 2,727,000 | 2,727,000 | No |
| 34529 | 2022 | 025 | Southside Branch Library - Parking Lot | Facilities - Libraries | 0 | 185,000 | 0 | 0 | 0 | 0 | 185,000 | 185,000 | No |
| 32399 | 2022 | 026 | Replacement of Return Activated Sludge Pumps | Water - Wastewater | 0 | 180,000 | 1,675,000 | 0 | 0 | 0 | 1,855,000 | 1,855,000 | Yes |
| 34757 | 2022 | 027 | Agua Fria / South Meadows Improvements | Transportation - Highways/Roads/Bridges | 1,004,619 | 2,307,381 | 0 | 0 | 0 | 0 | 3,312,000 | 2,307,381 | Yes |
| 34780 | 2022 | 028 | Jaguar Dr Extension to Municipal Airport | Transportation - Highways/Roads/Bridges | 0 | 5,000,000 | 0 | 0 | 0 | 0 | 5,000,000 | 5,000,000 | No |

| | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 34690 | 2022 | 029 | Sandoval / Montezuma Intersection Improvements | Transportation - Highways/Roads/Bridges | 100,000 | 750,000 | 0 | 0 | 0 | 0 | 850,000 | 750,000 | Yes |
| 33698 | 2022 | 030 | Paseo de Peralta - SF River Bridge Rehab | Transportation - Highways/Roads/Bridges | 0 | 350,000 | 2,150,000 | 0 | 0 | 0 | 2,500,000 | 2,500,000 | Yes |
| 36159 | 2022 | 031 | Fire Station 3,5,6 & 9 Facility Renovations | Facilities - Fire Facilities | 25,000 | 2,700,000 | 35,000 | 0 | 0 | 0 | 2,760,000 | 2,735,000 | No |
| 36163 | 2022 | 032 | Bicycle & Pedestrian Wayfinding System | Transportation - Bike/Pedestrian/Equestrian | 0 | 350,000 | 0 | 0 | 0 | 0 | 350,000 | 350,000 | Yes |
| 36164 | 2022 | 033 | Henry Lynch Reconstruction | Transportation - Highways/Roads/Bridges | 0 | 200,000 | 2,000,000 | 0 | 0 | 0 | 2,200,000 | 2,200,000 | Yes |
| 36168 | 2022 | 034 | Cerro Gordo Reconstruction | Transportation - Highways/Roads/Bridges | 0 | 350,000 | 2,500,000 | 0 | 0 | 0 | 2,850,000 | 2,850,000 | Yes |
| 36169 | 2022 | 035 | ADA Facility Transition Plan Implementation | Facilities - Other | 0 | 250,000 | 250,000 | 250,000 | 250,000 | 0 | 1,000,000 | 1,000,000 | Yes |
| 36177 | 2022 | 036 | Monica Roybal Roof Replacments | Facilities - Administrative Facilities | 0 | 140,000 | 0 | 0 | 0 | 0 | 140,000 | 140,000 | No |
| 36176 | 2022 | 037 | Monica Roybal Basketball Courts Repairs | Facilities - Administrative Facilities | 0 | 60,000 | 0 | 0 | 0 | 0 | 60,000 | 60,000 | No |
| 29993 | 2022 | 038 | West Alameda St. Drainage | Transportation - Highways/Roads/Bridges | 0 | 500,000 | 3,000,000 | 0 | 0 | 0 | 3,500,000 | 3,500,000 | Yes |
| 32384 | 2022 | 039 | Canada Rincon Trail | Transportation - Highways/Roads/Bridges | 900,000 | 100,000 | 0 | 0 | 0 | 0 | 1,000,000 | 100,000 | No |
| 36225 | 2022 | 040 | Santa Fe Railyard Park | Facilities - Other | 0 | 412,500 | 337,500 | 0 | 0 | 0 | 750,000 | 750,000 | Yes |
| 36139 | 2022 | 041 | Historic Train Depot Repair | Facilities - Cultural Facilities | 57,855 | 1,600,000 | 0 | 0 | 0 | 0 | 1,657,855 | 1,600,000 | Yes |
| 23272 | 2022 | 042 | Southwest Activity Node Park (SWAN) | Facilities - Other | 0 | 1,000,000 | 9,047,637 | 0 | 0 | 0 | 10,047,637 | 10,047,637 | Yes |
| 32382 | 2022 | 043 | Drainage & Watershed Maintenance | Water - Storm/Surface Water Control | 0 | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 | 7,500,000 | 7,500,000 | Yes |
| 37191 | 2022 | 044 | Pedestrian and Bike Safety on Pacheco & Siring Rd | Transportation - Bike/Pedestrian/Equestrian | 0 | 30,000 | 120,000 | 0 | 0 | 0 | 150,000 | 150,000 | Yes |

| | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 36136 | 2022 | 045 | New Main Library | Facilities - Libraries | 0 | 2,000,000 | 18,000,000 | 0 | 0 | 0 | 20,000,000 | 20,000,000 | Yes |
| 25230 | 2022 | 046 | New Fire Training Facility | Facilities - Fire Facilities | 0 | 1,620,000 | 13,380,000 | 3,000,000 | 0 | 0 | 18,000,000 | 18,000,000 | No |
| 22928 | 2022 | 047 | Fire Station 1 Remodel/Expansion | Facilities - Fire Facilities | 0 | 6,700,000 | 610,000 | 0 | 0 | 0 | 7,310,000 | 7,310,000 | No |
| 32394 | 2022 | 048 | PRV System Improvements | Water - Water Supply | 0 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 750,000 | 750,000 | Yes |
| 37155 | 2022 | 049 | MRC Irrigation System Upgrades | Water - Storm/Surface Water Control | 0 | 100,000 | 650,000 | 750,000 | 0 | 0 | 1,500,000 | 1,500,000 | Yes |
| 37157 | 2022 | 050 | Electrification of City Fleet | Facilities - Administrative Facilities | 0 | 250,000 | 500,000 | 250,000 | 0 | 0 | 1,000,000 | 1,000,000 | Yes |
| 36144 | 2022 | 051 | Soccer Valley Improvements | Facilities - Other | 1,250,000 | 720,000 | 3,180,000 | 3,600,000 | 0 | 0 | 8,750,000 | 7,500,000 | Yes |
| 33675 | 2022 | 052 | Transit Facility Repaving/ADA Upgrades | Transportation - Transit | 0 | 400,000 | 0 | 0 | 0 | 0 | 400,000 | 400,000 | Yes |
| 32424 | 2022 | 053 | Security for Water Source and Storage Sites | Water - Water Supply | 0 | 270,782 | 270,782 | 270,782 | 270,782 | 270,782 | 1,353,910 | 1,353,910 | Yes |
| 33678 | 2022 | 054 | Transit Fixed Route Vehicle Replacement | Equipment - Other | 0 | 1,050,000 | 1,050,000 | 1,050,000 | 1,050,000 | 1,050,000 | 5,250,000 | 5,250,000 | Yes |
| 32339 | 2022 | 055 | Broadband Infrastructure | Other - Other | 400,000 | 200,000 | 200,000 | 0 | 0 | 0 | 800,000 | 400,000 | No |
| 34724 | 2022 | 056 | Public Safety Wireless Network | Other - Other | 200,000 | 150,000 | 50,000 | 0 | 0 | 0 | 400,000 | 200,000 | Yes |
| 36156 | 2022 | 057 | Santa Fe Street Pavement Rehabilitation | Facilities - Administrative Facilities | 0 | 5,000,000 | 5,000,000 | 0 | 0 | 0 | 10,000,000 | 10,000,000 | No |
| 36162 | 2022 | 058 | ADA Benches in Parks & Trails | Equipment - Other | 0 | 50,000 | 0 | 0 | 0 | 0 | 50,000 | 50,000 | Yes |
| 36170 | 2022 | 059 | Municipal Court Improvements | Facilities - Administrative Facilities | 0 | 446,000 | 158,000 | 1,035,000 | 0 | 0 | 1,639,000 | 1,639,000 | No |
| 36143 | 2022 | 060 | Permanent Supportive Housing to End Homelessness | Facilities - Other | 0 | 9,200,000 | 0 | 0 | 0 | 0 | 9,200,000 | 9,200,000 | No |
| 37523 | 2022 | 061 | Pressure Release Valve SCADA Implementation | Water - Other | 0 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 750,000 | 750,000 | Yes |
| 37524 | 2022 | 062 | Priority Line Replacements | Water - Other | 0 | 400,000 | 400,000 | 400,000 | 400,000 | 400,000 | 2,000,000 | 2,000,000 | No |
| 37525 | 2022 | 063 | Tierra Contenta Trail Improvements | Facilities - Administrative Facilities | 0 | 400,000 | 0 | 0 | 0 | 0 | 400,000 | 400,000 | No |

| | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 37526 | 2022 | 064 | Governor Miles Reconstruction | Facilities - Administrative Facilities | 0 | 250,000 | 1,750,000 | 0 | 0 | 0 | 2,000,000 | 2,000,000 | Yes |
| 33676 | 2022 | 065 | Camino Entrada Intersection Improvements | Transportation - Bike/Pedestrian/Equestrian | 1,144,585 | 564,715 | 0 | 0 | 0 | 0 | 1,709,300 | 564,715 | Yes |
| 37527 | 2022 | 066 | Guadalupe St. Reconstruction Project | Transportation - Highways/Roads/Bridges | 4,517,720 | 4,009,038 | 0 | 0 | 0 | 0 | 8,526,758 | 4,009,038 | Yes |
| 37528 | 2022 | 067 | St.Mikes Rail Trail Underpass Project | Transportation - Bike/Pedestrian/Equestrian | 2,134,999 | 1,650,000 | 0 | 0 | 0 | 0 | 3,784,999 | 1,650,000 | No |
| 37529 | 2022 | 068 | Railyard Park Irrigation System Upgrades | Facilities - Administrative Facilities | 0 | 100,000 | 100,000 | 0 | 0 | 0 | 200,000 | 200,000 | Yes |
| 36157 | 2023 | 001 | Santa Fe Pavement Rehabilitation | Transportation - Highways/Roads/Bridges | 0 | 0 | 0 | 5,000,000 | 5,000,000 | 0 | 10,000,000 | 10,000,000 | No |
| 36215 | 2023 | 002 | New Senior Center | Facilities - Administrative Facilities | 0 | 0 | 5,000,000 | 0 | 0 | 0 | 5,000,000 | 5,000,000 | No |
| 32418 | 2023 | 003 | Additional Filters for Tertiary Treatment | Water - Wastewater | 0 | 0 | 50,000 | 1,250,000 | 0 | 0 | 1,300,000 | 1,300,000 | Yes |
| 32419 | 2023 | 004 | Chemical Storage and Feed System Rehabilitation | Water - Wastewater | 0 | 0 | 150,000 | 575,000 | 0 | 0 | 725,000 | 725,000 | Yes |
| 32415 | 2024 | 001 | Existing Digester Rehabilitation | Water - Wastewater | 0 | 0 | 0 | 150,000 | 1,600,000 | 0 | 1,750,000 | 1,750,000 | Yes |

**Number of projects:** 73

| | Funded to date: | Year 1: | Year 2: | Year 3: | Year 4: | Year 5: | Total Project Cost: | Total Not Yet Funded: |
|---|---|---|---|---|---|---|---|---|
| **Grand Totals** | 31,391,228 | 93,499,416 | 120,388,920 | 25,610,782 | 14,600,782 | 9,320,782 | 294,811,840 | 263,420,688 |

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 001 **Priority:** High **ID:**33826

**Project Title:** Southside Teen Center / Resource Center **Class:** New **Type/Subtype:** Facilities - Administrative Facilities

**Contact Name:** Anson Rane **Contact Phone:** 505-955-5935 **Contact E-mail:** aerane@santafenm.gov

**Total project cost:** 6,900,000 **Proposed project start date:** July 2020

**Project Location:** 6600 Valentine Way Santa Fe NM 87508 **Latitude:** 35.625816 **Longitude:** -106.054308

**Legislative Language:** To plan, design, construct, furnish and equip a new Southside Teen Center / Resource Center for the City of Santa Fe, in Santa Fe County.

**Scope of Work:** To plan, design, build and equip a new teen center on the south-side of Santa Fe. The center will be designed to provide facilities for critical teen needs and services as identified by a recently completed public engagement process. Facilities to include a mini-gym / multi-purpose facility, restrooms, administrative offices and spaces for teen programs and activities. Funding in the amount of $6,010,00 has been secured and $65,000 has been expended on initial public outreach and conceptual design. Design and engineering have recently commenced. To prioritize the health and safety of the users of the facility and the community at large, additional funding is sought to implement specific facility components that address the current COVID-19 pandemic and potential future similar events. Components to be considered include upsized ventilation / air-filtration systems, UVC light disinfection, enhanced indoor air quality monitoring, dedicated nurse/health office and additional outdoor facilities for instruction, performing arts and recreational activities.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LGRANT** | 1,100,000 | Yes | 1,100,000 | 65,000 | **03/30/2019** | |
| **LFUNDS** | 1,000,000 | Yes | 1,000,000 | 0 | **03/30/2019** | **Local General Fund** |
| **LGRANT** | 3,910,000 | Yes | 3,910,000 | 0 | **03/30/2019** | **Pending DFA approval of grant** |
| **LGRANT** | 890,000 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 6,900,000 | | 6,010,000 | 65,000 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

# Infrastructure Capital Improvement Plan FY2022-2026

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | No | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | No | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | No | 43,000 | 0 | **0** | **0** | **0** | **0** | **43,000** |
| **Design (Engr./Arch.)** | No | 486,000 | 0 | **0** | **0** | **0** | **0** | **486,000** |
| **Construction** | No | 5,481,000 | 890,000 | **0** | **0** | **0** | **0** | **6,371,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 6,010,000 | 890,000 | **0** | **0** | **0** | **0** | **6,900,000** |
| | **Amount Not Yet Funded** | 890,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 5 | 0 | No | No | No | No | No | 0 |
| TOTAL | 0 | | | | | | |

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | The City to redistribute resources to accommodate | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | Santa Fe Boys & Girls Club | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** City and County Youth

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works Department/Facilities Division will provide project oversight and the city's procurement officer.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** It is expected that programs at the Teen Center will have a significant impact on both the career prospects of local youth and the success of the local economy as a whole.

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** This project will benefit all youths in the city of Santa Fe and surrounding area; approximately 10,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 002 **Priority:** High **ID:**32333

**Project Title:** Airport Terminal Expansion **Class:** Renovate/Repair **Type/Subtype:** Transportation - Airports

**Contact Name:** Mark Baca **Contact Phone:** 505-670-3232 **Contact E-mail:** mdbaca@santafenm.gov

**Total project cost:** 21,346,450 **Proposed project start date:** September 2020

**Project Location:** 121 Aviation Drive Santa Fe NM 87502 **Latitude:** 35.626522 **Longitude:** -106.075661

**Legislative Language:** To plan, design and construct an expansion of the Santa Fe Regional Airport terminal building, parking lot and related infrastructure in the City of Santa Fe, Santa Fe County.

**Scope of Work:** Plan, design and construct a major expansion of the Santa Fe Regional Airport terminal building, parking lot and related infrastructure to support the economy and quality of life in Northern New Mexico. The Santa Fe Regional Airport is experiencing a near doubling of utilization in 2019 over 2018. Commercial service to Phoenix, Dallas and Denver with sixteen (16) arrivals and departures per day are provided and because of excellent performance, the airlines would like to add additional flights and destinations, but the terminal is beyond capacity in the secure area and gates. Many aspects of the airport terminal, parking lot and infrastructure are outdated. This project will expand the capacity of the airport and upgrade supporting infrastructure critical to maintain the utilization and support projected growth. The engineer of record for the airport will perform design and construction oversight of the project and started that work in September 2019. The construction of the project will be bid with a projected start date for construction of fall 2020. The Airport receives an average of $2M/year of funding for airside improvements from FAA, NMDOT and City of Santa Fe.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LGRANT** | 846,450 | Yes | 846,450 | 846,450 | **09/02/2016** | |
| **LGRANT** | 1,500,000 | Yes | 1,500,000 | 225,861 | **08/20/2018** | |
| **LGRANT** | 9,000,000 | Yes | 9,000,000 | 1,090,450 | **03/30/2019** | |
| **LGRANT** | 10,000,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 21,346,450 | | 11,346,450 | 2,162,761 | | |

# Infrastructure Capital Improvement Plan FY2022-2026

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | Yes | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | Yes | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | Yes | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | Yes | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | Yes | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | Yes | 56,465 | 0 | **0** | **0** | **0** | **0** | **56,465** |
| **Design (Engr./Arch.)** | No | 2,381,375 | 0 | **0** | **0** | **0** | **0** | **2,381,375** |
| **Construction** | No | 8,443,535 | 10,000,000 | **0** | **0** | **0** | **0** | **18,443,536** |
| **Furnishing/Equipment** | No | 465,075 | 0 | **0** | **0** | **0** | **0** | **465,075** |
| **TOTALS** | | 11,346,450 | 10,000,000 | **0** | **0** | **0** | **0** | **21,346,450** |
| | **Amount Not Yet Funded** | 10,000,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 10,000,000 | **Yes** | **Yes** | **Yes** | **Yes** | **No** | 24 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 10,000,000 | | | | | | |

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **No** |
| **If no, please explain why:** | Airport operations are fully funded |

| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **3.5** | **3.7** | **3.9** | **0** | **0** | **11.1** |
| **Annual Operating Revenues** | **3.5** | **3.7** | **3.9** | **0** | **0** | **11.1** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** To meet current demand and serve the needs of the local community and tourism, the airport, with the support of legislative funding has aggressively worked on incremental projects to expand.

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works Department/Airport and Facilities Division - project oversight. Shirley Rodriguez, city's acting procurement officer.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** Jobs will be created at the airport as well as support businesses and people to visit and relocate to NM

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** Yes, additional space needed to safely accommodate passengers according to FAA guidelines and fire code. 10,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** Yes

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)** No immediate danger, but facility encroaches on several FAA safety areas and has a negative impact on safe airfield operations.

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 003 **Priority:** High **ID:**37519

**Project Title:** Citywide Park Renovations & Repairs **Class:** Renovate/Repair **Type/Subtype:** Facilities - Other

**Contact Name:** Michael Rodriguez **Contact Phone:** 5059555932 **Contact E-mail:** mrrodriguez@santafenm.gov

**Total project cost:** 1,000,000 **Proposed project start date:** July 2021

**Project Location:** City Wide Locations Santa Fe NM 87504 **Latitude:** 35.68212 **Longitude:** -105.939576

**Legislative Language:** To design and construct necessary repairs, upgrades to all citywide parks in the City of Santa Fe, Santa Fe NM, in Santa Fe County.

**Scope of Work:** To design and construct improvements, upgrades, and repairs citywide to city parks within the City of Santa Fe. This project will be completed in four phases. Phase I will include landscape architecture design services for the entire scope of the project and the first of four consecutive years of construction, which will require 12 months to complete. Phase II will be the second of four consecutive years of construction, which will require 8 months to complete. Phase III will be the third of four consecutive years of construction, which will require 8 months to complete. Phase IV will be the fourth of four consecutive years of construction, which will require 8 months to complete. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in a sealed bid process.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| LGRANT | 1,000,000 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| TOTALS | 1,000,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

**Estimated Costs Not Yet Funded**

# Infrastructure Capital Improvement Plan FY2022-2026

| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | N/A | 0 | 80,000 | **0** | **0** | **0** | **0** | **80,000** |
| **Construction** | N/A | 0 | 230,000 | **230,000** | **230,000** | **230,000** | **0** | **920,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 310,000 | **230,000** | **230,000** | **230,000** | **0** | **1,000,000** |
| | **Amount Not Yet Funded** | 1,000,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 310,000 | **No** | **Yes** | **Yes** | **No** | **No** | 12 |
| **2** | 230,000 | **No** | **Yes** | **Yes** | **No** | **No** | 8 |
| **3** | 230,000 | **No** | **Yes** | **Yes** | **No** | **No** | 8 |
| **4** | 230,000 | **No** | **Yes** | **Yes** | **No** | **No** | 8 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |

| | |
|---|---|
| **TOTAL** | 1,000,000 |

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **No** |
| **If no, please explain why:** | Operating expenses will be determined by COSF |

| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** Yes

**If yes, please explain and provide estimates of operating savings** This project will include a scope for reduction of labor and materials.

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** Residents and natural habitat within the City of Santa Fe

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** City of Santa Fe Public Works Project Administrator and Chief Procurement Officer.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** Improves parks and enhances the economy in the City.

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** This project will allow approx 85,000 residents to enjoy the renovated parks for future use.

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 004 **Priority:** High **ID:**36178

**Project Title:** Santa Fe Median Beautification **Class:** Renovate/Repair **Type/Subtype:** Transportation - Medians

**Contact Name:** Sam Burnett **Contact Phone:** 5059555933 **Contact E-mail:** jsburnett@santafenm.gov

**Total project cost:** 8,000,000 **Proposed project start date:** March 2021

**Project Location:** City Wide Locations Santa Fe NM 87505 **Latitude:** 35.68212 **Longitude:** -105.939576

**Legislative Language:** To provide planning, design and construction services for Median Beautification for the City of Santa Fe, Santa Fe, New Mexico in Santa Fe County

**Scope of Work:** To plan, design and construct median beatifications and improvements for all major and minor roadways within the City of Santa Fe. This project will be completed in five phases. Phase I will include landscape architecture design services for the entire scope of the project and the first of five consecutive years of construction, which will require 12 months to complete. Phase II will be the second of five consecutive years of construction, which will require 8 months to complete. Phase III will be the third of five consecutive years of construction, which will require 8 months to complete. Phase IV will be the fourth of five consecutive years of construction, which will require 8 months to complete. Phase V will be the fifth of five consecutive years of construction, which will require 8 months to complete. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in a sealed bid process.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 0 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

**Estimated Costs Not Yet Funded**

# Infrastructure Capital Improvement Plan FY2022-2026

| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 500,000 | **0** | **0** | **0** | **0** | **500,000** |
| **Construction** | No | 0 | 1,500,000 | **1,500,000** | **1,500,000** | **1,500,000** | **1,500,000** | **7,500,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 2,000,000 | **1,500,000** | **1,500,000** | **1,500,000** | **1,500,000** | **8,000,000** |
| | **Amount Not Yet Funded** | 8,000,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 2,000,000 | **No** | **Yes** | **Yes** | **No** | **No** | 12 |
| **2** | 1,500,000 | **No** | **No** | **Yes** | **No** | **No** | 8 |
| **3** | 1,500,000 | **No** | **No** | **Yes** | **No** | **No** | 8 |
| **4** | 1,500,000 | **No** | **No** | **Yes** | **No** | **No** | 8 |
| **5** | 1,500,000 | **No** | **No** | **Yes** | **No** | **No** | 8 |

| | |
|---|---|
| **TOTAL** | 8,000,000 |

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **No** |
| **If no, please explain why:** | operating expenses will be determined by the COSF |

| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** Yes

**If yes, please explain and provide estimates of operating savings** This project will include in it?s scope a goal for the reduction of labor and material inputs for median maintenance

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** Residents and natural habitat of the City of Santa Fe

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** City of Santa Fe Project Administrator & Shirley Rodriguez, the city's Procurement Officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** Improved medians will enhance the economy

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** 85,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 005 **Priority:** High **ID:**36137

**Project Title:** Midtown Infrastructure Developments **Class:** New **Type/Subtype:** Other - Utilities (publicly owned)

**Contact Name:** Sam Burnett **Contact Phone:** 505-955-5933 **Contact E-mail:** jsburnett@santafenm.gov

**Total project cost:** 11,100,000 **Proposed project start date:** March 2021

**Project Location:** 1600 St. Michael's Drive Santa Fe NM 87505 **Latitude:** 35.6855 **Longitude:** -105.9684

**Legislative Language:** To plan, design and construct infrastructure improvements to support redevelopment of the Midtown Santa Fe property for the City of Santa Fe, Santa Fe, New Mexico in Santa Fe County.

**Scope of Work:**

Plan, design, construct and or refurbish infrastructure to promote development at the Midtown Santa Fe property in Santa Fe New Mexico for Phase 1. Midtown is envisioned to be the vibrant, inclusive and transit oriented new center of the city providing affordable and market rate housing, economic development nodes, art, open space and other elements as defined through extensive community input. The infrastructure at Midtown is aged and needs extensive updating and replacement. Infrastructure projects may include building new or refurbishing access and internal roads and trails; digital infrastructure; electric, gas, water and sewer utility infrastructure; stormwater management infrastructure including low impact design; building rehabilitation or demolition; and survey and civil engineering design services. A number of additional funding sources are expected to be leveraged against public funds. The municipality can maximize opportunity with matching infrastructure investments. The City is currently funding maintenance of the property in preparation for redevelopment. Plan, design and construct infrastructure to promote development within the Midtown Santa Fe property in Santa Fe New Mexico. Infrastructure projects may include bicycle trails and lighting, 10G digital fiber optic connection, micro-grid and solar electric generation, primary access roadway and utility easement, stormwater management, utility mains for gas, water and electric, utility separation, building rehabilitation or demolition, and survey and civil engineering design services. A number of additional funding sources are expected to be leveraged in the redevelopment activities, but the municipality can maximize opportunity with matching infrastructure investments. The City is currently funding maintenance of the property in preparation for redevelopment, in which will be secured through a bid process.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LFUNDS** | 1,100,000 | Yes | 1,100,000 | 490,000 | **01/2019** | **2018 GRT Bond** |
| **LGRANT** | 2,000,000 | Yes | 0 | 0 | | |
| **OTHER** | 3,000,000 | Yes | 0 | 0 | | **Opportunity Funds** |
| **LFUNDS** | 3,900,000 | No | 0 | 0 | | **2020 GRT Bond Allocation** |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |

| | | | | |
|---|---|---|---|---|
| | 0 | No | 0 | 0 |
| **TOTALS** | 10,000,000 | | 1,100,000 | 490,000 |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 1,100,000 | 0 | **0** | **0** | **0** | **0** | **1,100,000** |
| **Design (Engr./Arch.)** | No | 0 | 200,000 | **200,000** | **200,000** | **200,000** | **0** | **800,000** |
| **Construction** | No | 0 | 0 | **2,300,000** | **2,300,000** | **2,300,000** | **2,300,000** | **9,200,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 1,100,000 | 200,000 | **2,500,000** | **2,500,000** | **2,500,000** | **2,300,000** | **11,100,000** |
| | **Amount Not Yet Funded** | 10,000,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| **1** | 200,000 | **No** | **Yes** | **No** | **No** | **No** | 6 |
| **2** | 2,500,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **3** | 2,500,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **4** | 2,500,000 | **No** | **No** | **Yes** | **No** | **No** | 0 |
| **5** | 2,300,000 | **No** | **No** | **Yes** | **No** | **No** | 0 |
| **TOTAL** | 10,000,000 | | | | | | |

**Has your local government/agency budgeted for operating expenses for the project when it is completed?** **Yes**

**If no, please explain why:**

| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **4,000,000** | **4,000,000** | **2,500,000** | **1,500,000** | **0** | **12,000,000** |
| **Annual Operating Revenues** | **1,000,000** | **1,000,000** | **2,500,000** | **3,500,000** | **0** | **8,000,000** |

**Does the project lower operating costs?** Yes

**If yes, please explain and provide estimates of operating savings** Infrastructure improvements will facilitate transfer of ownership, allow for leasing, create opportunities for the generation of solar electricity and improve efficiency.

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** Vision for Midtown is to enhance film industry, housing and higher education for regional benefit.

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Project Administrator who is assigned to Midtown and a Steering Committee consisting of Senior Staff overseeing activities to ensure timely and cost effective completion.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** Infrastructure will support redevelopment and influx of business, provision of housing and social services.

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** 85,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)** The project would mitigate asbestos and lead present in facilities and improve safety of utilities.

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 006 **Priority:** High **ID:**37521

**Project Title:** New Fire Station #2 **Class:** New **Type/Subtype:** Facilities - Fire Facilities

**Contact Name:** Anson Rane **Contact Phone:** 5059555935 **Contact E-mail:** aerane@santafenm.gov

**Total project cost:** 8,200,000 **Proposed project start date:** July 2020

**Project Location:** 5750 Alameda Frontage Road Santa Fe NM 87507 **Latitude:** 35.656461 **Longitude:** -106.037416

**Legislative Language:** To plan, design, construct, furnish and equip a new Fire Station #2 for the City of Santa Fe, NM, in Santa Fe County.

**Scope of Work:** The project scope of work include the comprehensive planning, design and construction of an approximately 14,000 gross interior square foot fire station (with approximately 2,100 square feet of exterior portales) located at 5750 Alameda Frontage Road in Santa Fe, New Mexico (near the intersection of Hwy. 599 & S. Meadows Road) and to include a three bay drive-through apparatus room and auxiliary functions, multi-function tower for training and a public safety radio system, living quarters, bunker and locker rooms, laundries, bathrooms, kitchen, dining room, day room, fitness room, study and exterior portals. The project will include the construction of utilities infrastructure including construction and/or coordination of construction of source extensions to the virgin project site (water, sewer, power, natural gas, telecom), associated site work, irrigation system, landscaping, furnishings and building infrastructure required for ITT and Public Safety Radio and Pager systems.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LGRANT** | 7,700,000 | No | 0 | 0 | | |
| **LFUNDS** | 500,000 | Yes | 500,000 | 477,000 | **2019** | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 8,200,000 | | 500,000 | 477,000 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

# Infrastructure Capital Improvement Plan FY2022-2026

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | Yes | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 100,000 | 0 | **0** | **0** | **0** | **0** | **100,000** |
| **Design (Engr./Arch.)** | N/A | 400,000 | 0 | **0** | **0** | **0** | **0** | **400,000** |
| **Construction** | N/A | 0 | 7,400,000 | **0** | **0** | **0** | **0** | **7,400,000** |
| **Furnishing/Equipment** | N/A | 0 | 300,000 | **0** | **0** | **0** | **0** | **300,000** |
| **TOTALS** | | 500,000 | 7,700,000 | **0** | **0** | **0** | **0** | **8,200,000** |
| | **Amount Not Yet Funded** | 7,700,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 5 | 0 | No | No | No | No | No | 0 |
| TOTAL | 0 | | | | | | |

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **Yes** | |
| **If no, please explain why:** | | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **1,010,668** | **1,010,688** | **1,010,688** | **1,010,688** | **1,010,688** | **5,053,420** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** Provide fire and emergency medical response to the state 3 annexation area

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** City of Santa Fe Procurement Department and Facilities Project Administrator will provide project oversight

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** The City of Santa Fe will employ 18 new fire / EMT personnel to staff the facility.

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** It will provide Fire / EMT services for approx 30,000 residents in the area of this new fire station

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 007 **Priority:** High **ID:**36161

**Project Title:** Paseo del Sol Extension **Class:** New **Type/Subtype:** Transportation - Highways/Roads/Bridges

**Contact Name:** John Romero **Contact Phone:** 505-955-3368 **Contact E-mail:** jjromero1@santafenm.gov

**Total project cost:** 7,000,000 **Proposed project start date:** July 2022

**Project Location:** Paseo Del Sol Santa Fe NM 87501 **Latitude:** 35.617792 **Longitude:** -106.051064

**Legislative Language:** To plan, design, right-of-way acquisition and construct roadway extension project of Paseo del Sol within the Tierra Contenta Master Planned development in the city of Santa Fe within Santa Fe County

**Scope of Work:** To plan, design, right-of-way acquisition and construct roadway extension project on of Paseo del Sol within the Tierra Contenta Master Planned development. The roadway will include 2 travel lanes, bicycle lanes, sidewalks, lighting and landscaping. The proposed development will be managed by the Tierra Contenta Corporation. The City is pursuing a public private partnership in development of this fine infrastructure to stimulate housing and other amenities in this growing part of the City of Santa Fe.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| LBONDS | 7,000,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| TOTALS | 7,000,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | No | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Construction** | No | 0 | 7,000,000 | **0** | **0** | **0** | **0** | **7,000,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 7,000,000 | **0** | **0** | **0** | **0** | **7,000,000** |
| | **Amount Not Yet Funded** | 7,000,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 0 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **Yes** | |
| **If no, please explain why:** | operating expenses will be determined by the COSF | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **1,000** | **1,000** | **1,000** | **1,000** | **1,000** | **5,000** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** No

**Please explain.** City of Santa Fe PW Project Administrator and the City's Procurement Officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** The proposed roadway will help start up the next phase of the Tierra Contenta Development

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** 100,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 008 **Priority:** High **ID:**37192

**Project Title:** Pedestrian and Bike Safety on Camino Entrada Dr **Class:** Renovate/Repair **Type/Subtype:** Transportation - Bike/Pedestrian/Equestrian

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@santafenm.gov

**Total project cost:** 150,000 **Proposed project start date:** July 2022

**Project Location:** 1600 Saint Michael's Drive Santa Fe NM 87504 **Latitude:** 35.6855 **Longitude:** -105.9684

**Legislative Language:** To plan, design right-of-way acquisition, and construct pedestrian and bicycle infrastructure improvements on Camino Entrada and around the new Southside Transit Center for the City of Santa Fe NM, in Santa County.

**Scope of Work:** To plan, design, right-of-way acquisition, and construct pedestrian and bicycle infrastructure improvements on Camino Entrada and in the area of the new Southside Transit Center that is under construction.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| LBONDS | 150,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| TOTALS | 150,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
| | N/A | | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | No | 0 | 15,000 | **0** | **0** | **0** | **0** | **15,000** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 15,000 | **0** | **0** | **0** | **0** | **15,000** |
| **Construction** | No | 0 | 120,000 | **0** | **0** | **0** | **0** | **120,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 150,000 | **0** | **0** | **0** | **0** | **150,000** |
| | **Amount Not Yet Funded** | 150,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 0 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **No** |
| **If no, please explain why:** | O/E will be discussed during the City's Budget |

| ANNUAL OPERATING BUDGET | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 | TOTAL |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | Fiscal Agent: | Own: | Operate: | Own Land: | Own Asset: | Maintain: |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** The Engineering Division Project Administrator and the City's Procurement Officer will provide oversight

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** Yes, pedestrian and bicycle traffic is increasing and the pedestrian and bike facilities are poor creating unsafe conditions for drivers, pedestrian and bicyclists, 8,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 009 **Priority:** High **ID:**34689

**Project Title:** Harrison Road Sidewalk & Lighting Improvements **Class:** New **Type/Subtype:** Transportation - Bike/Pedestrian/Equestrian

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@santafenm.gov

**Total project cost:** 572,000 **Proposed project start date:** July 2022

**Project Location:** Harrison Road between Cerrillos and Agua Fria Santa Fe NM 87507 **Latitude:** 35.661404 **Longitude:** -105.988494

**Legislative Language:** To plan, design, right-of-way acquisition, and construct lighting and sidewalk improvements along Harrison Road from Cerrillos Road to Agua Fria Road in the City of Santa Fe, NM, Santa Fe County

**Scope of Work:** To plan, design, right-of-way acquisition, and construct lighting and sidewalk improvements to improve pedestrian safety along Harrison Road from Cerrillos Road to Agua Fria Road. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in the Request for Proposal processes.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| LBONDS | 400,000 | Yes | 400,000 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| TOTALS | 400,000 | | 400,000 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
| | N/A | | | | | | | |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | No | 0 | 5,000 | **0** | **0** | **0** | **0** | **5,000** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | No | 0 | 5,000 | **0** | **0** | **0** | **0** | **5,000** |
| **Design (Engr./Arch.)** | No | 28,000 | 12,000 | **0** | **0** | **0** | **0** | **40,000** |
| **Construction** | No | 372,000 | 150,000 | **0** | **0** | **0** | **0** | **522,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 400,000 | 172,000 | **0** | **0** | **0** | **0** | **572,000** |
| | **Amount Not Yet Funded** | 172,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 50,000 | **Yes** | **Yes** | **No** | **No** | **Yes** | 12 |
| **2** | 350,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 400,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **Yes** |
| **If no, please explain why:** | |

| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **1,000** | **1,000** | **1,000** | **1,000** | **1,000** | **5,000** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** The proposed sidewalk and lighting will accommodate pedestrian traffic originating from a regional community shelter called Interfaith Community Shelter at Pete's Place.

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works / Engineering Division, Shirley Rodriguez the city's acting procurement officer will provide project oversight

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** This will benefit people in/around the area as well as the individuals obtaining services

at the homeless shelter. Approximately 5,000 people

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 010 **Priority:** High **ID:**14041

**Project Title:** Traffic Signing and Pavement Marking Maintenance **Class:** New **Type/Subtype:** Transportation - Highways/Roads/Bridges

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@ci.santa-fe.nm.us

**Total project cost:** 150,000 **Proposed project start date:** July 2022

**Project Location:** 1142 Siler Road Santa Fe NM 87501 **Latitude:** 35.3940 **Longitude:** -105.5947

**Legislative Language:** To plan and upgrade aging street signs, pavement marking to current MUTCD standards within the City of Santa Fe, Santa Fe, NM, in Santa Fe County.

**Scope of Work:** Upgrade traffic signs to current MUTCD standards for reflectivity & visibility. Replace worn out pavement markings with retro reflective preformed markings. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in the Request for Proposal processes.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LBONDS** | 150,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 150,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | No | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Construction** | No | 0 | 150,000 | **0** | **0** | **0** | **0** | **150,000** |
| **Furnishing/Equipment** | No | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 150,000 | **0** | **0** | **0** | **0** | **150,000** |
| | **Amount Not Yet Funded** | 150,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** No **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 0 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **Yes** | |
| **If no, please explain why:** | | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **2,000** | **3,000** | **10,000** | **100,000** | **150,000** | **265,000** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 1-9 years

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** No

**Please explain.** Public Works Department/Engineering Division will provide project oversight and Shirley Rodriguez the city's acting procurement officer.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 011 **Priority:** High **ID:**13943

**Project Title:** Traffic Signals Comm. Design & Install **Class:** New **Type/Subtype:** Transportation - Highways/Roads/Bridges

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@ci.santa-fe.nm.us

**Total project cost:** 500,000 **Proposed project start date:** July 2022

**Project Location:** 1142 Siler Road Santa Fe NM 87502 **Latitude:** 35.3940 **Longitude:** -105.5947

**Legislative Language:** To design and install Traffic Signal Communications hardware and software with the City of Santa Fe, Santa Fe, NM in Santa Fe County.

**Scope of Work:** Install and program traffic signal communication equipment and software to attain more efficient traffic flows. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in the Request for Proposal processes

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LBONDS** | 500,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 500,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 100,000 | **0** | **0** | **0** | **0** | **100,000** |
| **Design (Engr./Arch.)** | No | 0 | 100,000 | **0** | **0** | **0** | **0** | **100,000** |
| **Construction** | No | 0 | 200,000 | **0** | **0** | **0** | **0** | **200,000** |
| **Furnishing/Equipment** | No | 0 | 100,000 | **0** | **0** | **0** | **0** | **100,000** |
| **TOTALS** | | 0 | 500,000 | **0** | **0** | **0** | **0** | **500,000** |
| | **Amount Not Yet Funded** | 500,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 100,000 | **Yes** | **No** | **No** | **No** | **No** | 6 |
| **2** | 100,000 | **No** | **Yes** | **No** | **No** | **No** | 6 |
| **3** | 300,000 | **No** | **No** | **Yes** | **Yes** | **No** | 12 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 500,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **Yes** |
| **If no, please explain why:** | |

| ANNUAL OPERATING BUDGET | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 | TOTAL |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **8,000** | **8,000** | **8,000** | **120,000** | **0** | **144,000** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** Yes

**If yes, please explain and provide estimates of operating savings** Improves efficiency in diagnostics for signals

**Entities who will assume the following responsibilites for this project:**

| | Fiscal Agent: | Own: | Operate: | Own Land: | Own Asset: | Maintain: |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe/NMDOT | City of Santa Fe/NMDOT | City of Santa Fe/NMDOT |
| **Lease/operating agreement in place?** | No | No | | Yes | Yes | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** New Mexico Department of Transportation

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works Department/Engineering Division would be project oversight and Shirley Rodriguez the city's acting procurement officer.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** New Mexico Department of Transportation

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 012 **Priority:** High **ID:**27608

**Project Title:** Traffic Calming Improvements **Class:** New **Type/Subtype:** Transportation - Highways/Roads/Bridges

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@ci.santa-fe.nm

**Total project cost:** 100,000 **Proposed project start date:** July 2022

**Project Location:** 200 Lincoln Avenue Santa Fe NM 87501 **Latitude:** 35.690250 **Longitude:** -105.939035

**Legislative Language:** To plan, design and construct traffic calming for various streets within the City of Santa Fe, Santa Fe, NM in Santa Fe County.

**Scope of Work:** To plan, design, and construct traffic calming for various streets within the city of Santa Fe. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in the Request for Proposal processes.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LBONDS** | 100,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 100,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | Yes | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | Yes | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Construction** | No | 0 | 100,000 | **0** | **0** | **0** | **0** | **100,000** |
| **Furnishing/Equipment** | No | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 100,000 | **0** | **0** | **0** | **0** | **100,000** |
| | **Amount Not Yet Funded** | 100,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 0 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | This project will not add o/e for the City. | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 1-9 years

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works Department/Engineering Division will be project oversight and Shirley Rodriguez the city's acting procurement officer.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 013 **Priority:** High **ID:**32383

**Project Title:** Acequia Trail Extension **Class:** New **Type/Subtype:** Transportation - Bike/Pedestrian/Equestrian

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@ci.santa-fe.nm.us

**Total project cost:** 1,500,000 **Proposed project start date:** July 2022

**Project Location:** Rufina/South Meadows to San Felipe Santa Fe NM 87501 **Latitude:** 35.3831 **Longitude:** -106.0228

**Legislative Language:** To plan, design, right-of-way acquisition and construct multi-use trail for Rufina/South Meadows to San Felipe within the City of Santa Fe, Santa Fe, NM in Santa Fe County.

**Scope of Work:** To plan, design, right-of-way acquisition and construct multi-use trail for Rufina/South Meadows to San Felipe. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in a sealed bid process.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LBONDS** | 1,500,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 1,500,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | No | 0 | 200,000 | **0** | **0** | **0** | **0** | **200,000** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | No | 50,000 | 0 | **0** | **0** | **0** | **0** | **50,000** |
| **Planning** | Yes | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 250,000 | 0 | **0** | **0** | **0** | **0** | **250,000** |
| **Construction** | No | 0 | 0 | **1,000,000** | **0** | **0** | **0** | **1,000,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 300,000 | 200,000 | **1,000,000** | **0** | **0** | **0** | **1,500,000** |
| | **Amount Not Yet Funded** | 1,200,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 0 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **Yes** | |
| **If no, please explain why:** | | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **1,000** | **1,000** | **1,000** | **1,000** | **1,000** | **5,000** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 1-9 years

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works Department/Engineering Division would be project oversight, Shirley Rodriguez the city's acting procurement officer.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 014 **Priority:** High **ID:**33721

**Project Title:** Nichols Outlet Rehabilitiation **Class:** Renovate/Repair **Type/Subtype:** Water - Water Supply

**Contact Name:** Robert Jorgensen **Contact Phone:** 505-955-4265 **Contact E-mail:** rnjorgensen@ci.santa-fe.nm.us

**Total project cost:** 1,500,000 **Proposed project start date:** August 2021

**Project Location:** 1780 Canyon Road Santa Fe NM 87501 **Latitude:** 35.6882 **Longitude:** -105.8898

**Legislative Language:** To construct a repair for the Nichols Dam outlet conduit for the City of Santa Fe, Santa Fe NM in Santa Fe County.

**Scope of Work:** Construct repair for Nichols Dam outlet conduit; Work will include dealing of conduit joints, conduit lining, and filter diaphragm around conduit near outlet, The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in the process would be to procure the services via RFP of a planning and design consultant, once that Phase is complete, a RFB process would be procured to secure the services.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| | 0 | No | 0 | 0 | | **Legislative** |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 0 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | Yes | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Construction** | No | 0 | 1,500,000 | **0** | **0** | **0** | **0** | **1,500,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 1,500,000 | **0** | **0** | **0** | **0** | **1,500,000** |
| | **Amount Not Yet Funded** | 1,500,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 0 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | O/E is approved on annual basis | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** City staff will manage the construction in conjunction with a hired Construction Manager, Shirley Rodriguez the city's acting procurement officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 015 **Priority:** High **ID:**33684

**Project Title:** Cerrillos - Sandoval Intersection Improvements **Class:** Replace Existing **Type/Subtype:** Transportation - Highways/Roads/Bridges

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@ci.santa-fe.nm.us

**Total project cost:** 2,000,000 **Proposed project start date:** July 2022

**Project Location:** Intersection of Cerrillos Road and Sandoval Santa Fe NM 87501 **Latitude:** 35.682761 **Longitude:** -105.944707

**Legislative Language:** To plan, design and construct intersection improvements to the intersection of Cerrillos Road and Sandoval Street in the City of Santa Fe, Santa Fe, NM in Santa Fe County.

**Scope of Work:** To plan, design, and construct intersection improvements to the intersection of Cerrillos Road and Sandoval Street including geometric improvements to improve vehicular safety, pedestrian safety, and traffic flow.The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in a sealed bid process.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LBONDS** | 2,000,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 2,000,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | No | 0 | 25,000 | **0** | **0** | **0** | **0** | **25,000** |
| **Acquisition** | No | 0 | 25,000 | **0** | **0** | **0** | **0** | **25,000** |
| **Archaeological Studies** | No | 0 | 10,000 | **0** | **0** | **0** | **0** | **10,000** |
| **Environmental Studies** | No | 0 | 10,000 | **0** | **0** | **0** | **0** | **10,000** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 230,000 | **0** | **0** | **0** | **0** | **230,000** |
| **Construction** | No | 0 | 0 | **1,700,000** | **0** | **0** | **0** | **1,700,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 300,000 | **1,700,000** | **0** | **0** | **0** | **2,000,000** |
| | **Amount Not Yet Funded** | 2,000,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 300,000 | **No** | **Yes** | **No** | **No** | **Yes** | 12 |
| **2** | 1,700,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 2,000,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **Yes** |
| **If no, please explain why:** | |

| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **1,000** | **1,000** | **1,000** | **1,000** | **1,000** | **5,000** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works Department will provide project oversight, Shirley Rodriguez the city's acting procurement officer.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 016 **Priority:** High **ID:**33693

**Project Title:** Grant-Griffin Intersection Improvements **Class:** Replace Existing **Type/Subtype:** Transportation - Highways/Roads/Bridges

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@ci.santa-fe.nm.us

**Total project cost:** 300,000 **Proposed project start date:** July 2022

**Project Location:** Intersection of Grant Avenue and Griffin Street Santa Fe NM 87501 **Latitude:** 35.689472 **Longitude:** -105.9440377

**Legislative Language:** To plan, design and construct intersection improvements to the intersection of Grant Avenue and Griffin Street in the city of Santa Fe, Santa Fe County.

**Scope of Work:** To plan, design, and construct intersection improvements in the intersection of Grant Avenue and Griffin Street including geometric improvements to improve pedestrian safety. Santa Fe County is planning improvements to the old County Judicial Complex on the corner of Grant Avenue and Federal Place, which will convert to new administrative offices. This complex is planned to open in 2020. After opening, this will generate an increase in pedestrian traffic along Grant Avenue, including the intersection of Grant Avenue and Griffin Street. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in the Request for Proposal processes.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| LBONDS | 300,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| TOTALS | 300,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | No | 0 | 10,000 | **0** | **0** | **0** | **0** | **10,000** |
| **Environmental Studies** | No | 0 | 10,000 | **0** | **0** | **0** | **0** | **10,000** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 40,000 | **0** | **0** | **0** | **0** | **40,000** |
| **Construction** | No | 0 | 0 | **240,000** | **0** | **0** | **0** | **240,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 60,000 | **240,000** | **0** | **0** | **0** | **300,000** |
| | **Amount Not Yet Funded** | 300,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 60,000 | **No** | **Yes** | **No** | **No** | **Yes** | 12 |
| **2** | 240,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 300,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **Yes** |
| **If no, please explain why:** | |

| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works Department will provide project oversight, Shirley Rodriguez the city's acting procurement officer.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** In additional to improving a city owned street, it will improve pedestrian safety for Santa Fe county patrons walking between county owned buildings.

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 017 **Priority:** High **ID:**36503

**Project Title:** New City Hall **Class:** New **Type/Subtype:** Facilities - Administrative Facilities

**Contact Name:** Michael Rodriguez **Contact Phone:** 5059555932 **Contact E-mail:** mrrodriguez@santafenm.gov

**Total project cost:** 40,000,000 **Proposed project start date:** January 2021

**Project Location:** TBD Santa Fe NM 87505 **Latitude:** 35.689839 **Longitude:** -105.938278

**Legislative Language:** To plan, design and construct a New City Hall building in the City of Santa Fe, NM in Santa Fe County

**Scope of Work:** To plan, design, construct, furnish and equip a New City Hall building. The new City Hall building to house all administrative City functions and include a new Council Chamber. This will create better customer services and operational efficiency as well as provide a new Council Chambers with full accessibility, audio visual and security features. The current City Hall is antiquated, not secure and not accessible. City functions are spread across a number of aged buildings that do not serve the public well nor support efficient government operations. There will be energy savings and overall operating cost savings. The city would contribute matching funds from the sale of the existing assets and bond funding. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in the Request for Proposal processes.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LGRANT** | 20,000 | Yes | 0 | 0 | | |
| **LFUNDS** | 20,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 40,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

**Estimated Costs Not Yet Funded**

# Infrastructure Capital Improvement Plan FY2022-2026

| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 200,000 | **0** | **0** | **0** | **0** | **200,000** |
| **Design (Engr./Arch.)** | N/A | 0 | 3,900,000 | **0** | **0** | **0** | **0** | **3,900,000** |
| **Construction** | N/A | 0 | 0 | **35,900,000** | **0** | **0** | **0** | **35,900,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 4,100,000 | **35,900,000** | **0** | **0** | **0** | **40,000,000** |
| | **Amount Not Yet Funded** | 40,000,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 200,000 | **Yes** | **Yes** | **No** | **No** | **No** | 12 |
| **2** | 3,900,000 | **No** | **Yes** | **No** | **No** | **No** | 15 |
| **3** | 35,900,000 | **No** | **Yes** | **Yes** | **No** | **No** | 18 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |

| | |
|---|---|
| **TOTAL** | 40,000,000 |

**Has your local government/agency budgeted for operating expenses for the project when it is completed?** No

**If no, please explain why:** operating costs will be determined by COSF

| ANNUAL OPERATING BUDGET | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 | TOTAL |
|---|---|---|---|---|---|---|
| Annual Operating Expenses plus Debt Service | 0 | 0 | 0 | 0 | 0 | 0 |
| Annual Operating Revenues | 0 | 0 | 0 | 0 | 0 | 0 |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | Fiscal Agent: | Own: | Operate: | Own Land: | Own Asset: | Maintain: |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| Lease/operating agreement in place? | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** City and County Residents

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** No

**Please explain.** Public Works Project Administrator and Shirley Rodriguez the City's Procurement Officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.** Improved facility is economic benefit to city

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** 10,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 018 **Priority:** High **ID:**29762

**Project Title:** Calle Po Ae Pi Extension **Class:** New **Type/Subtype:** Transportation - Highways/Roads/Bridges

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@ci.santa-fe.nm.us

**Total project cost:** 1,000,000 **Proposed project start date:** July 2022

**Project Location:** Airport Road to Rufina Street Santa Fe NM 87507 **Latitude:** 35.63984 **Longitude:** -106.02937

**Legislative Language:** To plan, design, right of way acquisition, and construct roadway improvements including pavement curb and gutter, sidewalk, and drainage improvements to the unpaved portion of Calle Po Ae Pi within the City of Santa Fe, Santa Fe, NM in Santa Fe County.

**Scope of Work:** To plan, design, right of way acquisition, and construct roadway improvements including pavement curb and gutter, sidewalk, and drainage improvements to the unpaved portion of Calle Po Ae Pi. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in the Request for Proposal processes.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| LBONDS | 1,000,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| TOTALS | 1,000,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
| | N/A | | | | | | | |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 25,000 | **0** | **0** | **0** | **0** | **25,000** |
| **Environmental Studies** | N/A | 0 | 25,000 | **0** | **0** | **0** | **0** | **25,000** |
| **Planning** | No | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 100,000 | **0** | **0** | **0** | **0** | **100,000** |
| **Construction** | No | 0 | 0 | **850,000** | **0** | **0** | **0** | **850,000** |
| **Furnishing/Equipment** | No | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 150,000 | **850,000** | **0** | **0** | **0** | **1,000,000** |
| | **Amount Not Yet Funded** | 1,000,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 150,000 | **Yes** | **Yes** | **No** | **No** | **No** | 6 |
| **2** | 850,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 1,000,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | Will not signficiantly incxrease roadway inventory | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works Department/Engineering Division would provide project oversight,Shirley Rodriguez the city's acting procurement officer.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** Included in the Santa Fe Metropolitan Planning Organization master transportation plan.

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 019 **Priority:** High **ID:**33680

**Project Title:** Acequia Trail Connection - Otowi to Maclovia **Class:** New **Type/Subtype:** Transportation - Highways/Roads/Bridges

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@ci.santa-fe.nm.us

**Total project cost:** 250,000 **Proposed project start date:** July 2022

**Project Location:** Otowi to Maclovia Santa Fe NM 87501 **Latitude:** 35.665350 **Longitude:** -105.984253

**Legislative Language:** To construct trail connection to the Acequia Trail system from Otowi Road to Maclovia Street in the City of Santa Fe, Santa Fe, NM in Santa Fe County.

**Scope of Work:** To construct trail connection to the Acequia Trail system from Otowi Road to Maclovia Street. This project will improve the Acequia Trail system. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in the Request for Proposal processes.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LBONDS** | 250,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 250,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | No | 0 | 5,000 | **0** | **0** | **0** | **0** | **5,000** |
| **Acquisition** | No | 0 | 5,000 | **0** | **0** | **0** | **0** | **5,000** |
| **Archaeological Studies** | No | 0 | 5,000 | **0** | **0** | **0** | **0** | **5,000** |
| **Environmental Studies** | No | 0 | 5,000 | **0** | **0** | **0** | **0** | **5,000** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 55,000 | **0** | **0** | **0** | **0** | **55,000** |
| **Construction** | No | 0 | 0 | **175,000** | **0** | **0** | **0** | **175,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 75,000 | **175,000** | **0** | **0** | **0** | **250,000** |
| | **Amount Not Yet Funded** | 250,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 75,000 | **Yes** | **Yes** | **No** | **No** | **Yes** | 12 |
| **2** | 175,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 250,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **Yes** |
| **If no, please explain why:** | |

| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 1-9 years

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works Department will provide project oversight, Shirley Rodriguez the city's acting procurement officer.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 020 **Priority:** High **ID:**33681

**Project Title:** Acequia Trail - Maclovia to Hermanos Rodriguez **Class:** New **Type/Subtype:** Transportation - Highways/Roads/Bridges

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@ci.santa-fe.nm.us

**Total project cost:** 500,000 **Proposed project start date:** July 2022

**Project Location:** Acequia Trail - Maclovia to Hermanos Rodriguez Santa Fe NM 87501 **Latitude:** 35.664908 **Longitude:** -105.985117

**Legislative Language:** To construct a segment of the Acequia Trail system from Maclovia Street to Hermanos Rodriguez Park in the city of Santa Fe, Santa Fe County.

**Scope of Work:** To construct a segment of the Acequia Trail system from Maclovia Street to Hermanos Rodriguez Park. This project will improve the Acequia Trail system. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in the Request for Proposal processes.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LBONDS** | 500,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 500,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | No | 0 | 75,000 | **0** | **0** | **0** | **0** | **75,000** |
| **Acquisition** | No | 0 | 25,000 | **0** | **0** | **0** | **0** | **25,000** |
| **Archaeological Studies** | No | 0 | 5,000 | **0** | **0** | **0** | **0** | **5,000** |
| **Environmental Studies** | No | 0 | 5,000 | **0** | **0** | **0** | **0** | **5,000** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 140,000 | **0** | **0** | **0** | **0** | **140,000** |
| **Construction** | No | 0 | 0 | **250,000** | **0** | **0** | **0** | **250,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 250,000 | **250,000** | **0** | **0** | **0** | **500,000** |
| | **Amount Not Yet Funded** | 500,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 250,000 | **No** | **Yes** | **No** | **No** | **Yes** | 12 |
| **2** | 250,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 500,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **Yes** |
| **If no, please explain why:** | |

| ANNUAL OPERATING BUDGET | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 | TOTAL |
|---|---|---|---|---|---|---|
| Annual Operating Expenses plus Debt Service | 0 | 0 | 0 | 0 | 0 | 0 |
| Annual Operating Revenues | 0 | 0 | 0 | 0 | 0 | 0 |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | Fiscal Agent: | Own: | Operate: | Own Land: | Own Asset: | Maintain: |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works Department will provide project oversight, Shirley Rodriguez the city's acting procurement officer.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 021 **Priority:** High **ID:**33692

**Project Title:** Delgado St - SF River Bridge Replacement **Class:** Replace Existing **Type/Subtype:** Transportation - Highways/Roads/Bridges

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@ci.santa-fe.nm.us

**Total project cost:** 1,500,000 **Proposed project start date:** July 2022

**Project Location:** Delgado Street - Santa Fe River Santa Fe NM 87501 **Latitude:** 35.684475 **Longitude:** -105.9341130

**Legislative Language:** To replace bridge deck on Delgado Street over the Santa Fe River in the city of Santa Fe, Santa Fe County.

**Scope of Work:** To replace bridge deck on Delgado Street over the Santa Fe River. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in the Request for Proposal processes.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LBONDS** | 1,500,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 1,500,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | No | 0 | 10,000 | **0** | **0** | **0** | **0** | **10,000** |
| **Environmental Studies** | No | 0 | 10,000 | **0** | **0** | **0** | **0** | **10,000** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 180,000 | **1,300,000** | **0** | **0** | **0** | **1,480,000** |
| **Construction** | No | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 200,000 | **1,300,000** | **0** | **0** | **0** | **1,500,000** |
| | **Amount Not Yet Funded** | 1,500,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 150,000 | **No** | **Yes** | **No** | **No** | **Yes** | 12 |
| **2** | 1,300,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 1,450,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **Yes** | |
| **If no, please explain why:** | | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works Department would provide project oversight, Shirley Rodriguez the city's acting procurement officer.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 022 **Priority:** High **ID:**33695

**Project Title:** North West Quadrant Trail **Class:** New **Type/Subtype:** Transportation - Highways/Roads/Bridges

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@ci.santa-fe.nm.us

**Total project cost:** 300,000 **Proposed project start date:** July 2022

**Project Location:** North West Quadrant Santa Fe NM 87501 **Latitude:** 35.714244 **Longitude:** -105.970645

**Legislative Language:** To construct a segment of trail system within the North West Quadrant in the City of Santa Fe, Santa Fe, NM in Santa Fe County.

**Scope of Work:** To construct a segment of trail system within the North West Quadrant area; This project will improve the North West Quadrant trail system. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in the Request for Proposal processes.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LBONDS** | 300,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 300,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Construction** | No | 0 | 300,000 | **0** | **0** | **0** | **0** | **300,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 300,000 | **0** | **0** | **0** | **0** | **300,000** |
| | **Amount Not Yet Funded** | 300,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** No **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 0 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **No** |
| **If no, please explain why:** | |

| ANNUAL OPERATING BUDGET | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 | TOTAL |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | Fiscal Agent: | Own: | Operate: | Own Land: | Own Asset: | Maintain: |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works Department will provide project oversight, Shirley Rodriguez the city's acting procurement officer.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 023 **Priority:** High **ID:**34530

**Project Title:** Trenchless Rehabilitation of Existing Sewer Lines **Class:** Renovate/Repair **Type/Subtype:** Water - Wastewater

**Contact Name:** Stan Holland **Contact Phone:** 505-955-4637 **Contact E-mail:** tsholland@santafenm.gov

**Total project cost:** 6,000,000 **Proposed project start date:** July 2022

**Project Location:** 73 Paseo Real Santa Fe NM 87507 **Latitude:** 35.629845 **Longitude:** -106.086170

**Legislative Language:** To evaluate, design and rehabilitate existing sanitary sewer collection system within the City of Santa Fe, in Santa Fe County

**Scope of Work:** Construct rehabilitated sanitary sewer collection system as identified in the WWTP 2016 Master Plan. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in a sealed bid process.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 0 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Construction** | No | 0 | 2,000,000 | **0** | **2,000,000** | **0** | **2,000,000** | **6,000,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 2,000,000 | **0** | **2,000,000** | **0** | **2,000,000** | **6,000,000** |

**Amount Not Yet Funded** 6,000,000

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 2,000,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **2** | 2,000,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **3** | 2,000,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 6,000,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **No** |
| **If no, please explain why:** | operating expenses will be determined by COSF |

| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** Santa Fe County

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Utilities Department will provide project oversight and Shirley Rodriguez the City's Procurement Officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 024 **Priority:** High **ID:**34524

**Project Title:** Main Library Improvements **Class:** Replace Existing **Type/Subtype:** Facilities - Libraries

**Contact Name:** Maria Tucker **Contact Phone:** 505-955-6788 **Contact E-mail:** metucker@santafenm.gov

**Total project cost:** 2,727,000 **Proposed project start date:** September 2020

**Project Location:** 145 Washington Ave Santa Fe NM 87501 **Latitude:** 35.688670 **Longitude:** -105.936718

**Legislative Language:** To plan,design and equip existing infrastructure issues at the Main Library of the Santa Fe Public Library for the City of Santa Fe, Santa Fe NM in Santa Fe County.

**Scope of Work:** To plan, design, and equip improvements at the Main Library of the Santa Fe Public Library to include general improvements, rehabilitation of elevators, replacement of doors, electrical rewiring, window replacement, repairs and painting of exterior, lighting replacement to improve energy efficiency, HVAC replacement/rehabilitation plus automated controls, parking lot overlay, remediation/rehabilitation of mold problem. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in the Request for Proposal processes.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| LGRANT | 2,727,000 | Yes | 0 | 0 | | Legislative |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| TOTALS | 2,727,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 140,000 | **130,000** | **0** | **0** | **0** | **270,000** |
| **Construction** | No | 0 | 1,257,000 | **1,200,000** | **0** | **0** | **0** | **2,457,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 1,397,000 | **1,330,000** | **0** | **0** | **0** | **2,727,000** |
| | **Amount Not Yet Funded** | 2,727,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 0 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **Yes** | |
| **If no, please explain why:** | | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** Yes

**If yes, please explain and provide estimates of operating savings** New HVAC equipment will be more efficient than existing units. New exterior finishes will reduce maintenance issues, including interior leaks.

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** City and County of Santa Fe

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works and Community Services oversight and Shirley Rodriguez the city's acting procurement officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** Public Libraries have a proven economic value to the community

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** 100000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 025 **Priority:** High **ID:**34529

**Project Title:** Southside Branch Library - Parking Lot **Class:** New **Type/Subtype:** Facilities - Libraries

**Contact Name:** Maria Tucker **Contact Phone:** 505-955-6788 **Contact E-mail:** metucker@santafenm.gov

**Total project cost:** 185,000 **Proposed project start date:** September 2020

**Project Location:** 145 Washington Ave Santa Fe NM 87501 **Latitude:** 35.624755 **Longitude:** -106.050237

**Legislative Language:** To repair and expand the public parking area at the Southside Branch Library of the City of Santa Fe, Santa Fe NM, in Santa Fe County.

**Scope of Work:** This project is to expand the parking lot by approx 5000 sqft utilizing an area beyond a retaining wall. Additionally two existing lot areas that were left gravel or recycled pavement fill will be prepared and asphalted. Irrigation system needs to be inspected and sprinkler heads need to be replaced as necessary. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in the Request for Proposal processes.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **OTHER** | 185,000 | Yes | 0 | 0 | | **Legislative** |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 185,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 19,000 | **0** | **0** | **0** | **0** | **19,000** |
| **Construction** | N/A | 0 | 166,000 | **0** | **0** | **0** | **0** | **166,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 185,000 | **0** | **0** | **0** | **0** | **185,000** |
| | **Amount Not Yet Funded** | 185,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 0 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **Yes** |
| **If no, please explain why:** | |

| ANNUAL OPERATING BUDGET | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 | TOTAL |
|---|---|---|---|---|---|---|
| Annual Operating Expenses plus Debt Service | 0 | 0 | 0 | 0 | 0 | 0 |
| Annual Operating Revenues | 0 | 0 | 0 | 0 | 0 | 0 |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | Fiscal Agent: | Own: | Operate: | Own Land: | Own Asset: | Maintain: |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Community Services, Parking and Facilities and Shirley Rodriguez the city's acting procurement officer will provide oversight.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** 67,947

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 026 **Priority:** High **ID:**32399

**Project Title:** Replacement of Return Activated Sludge Pumps **Class:** Replace Existing **Type/Subtype:** Water - Wastewater

**Contact Name:** Stan Holland **Contact Phone:** 505-955-4637 **Contact E-mail:** tsholland@ci.santa-fe.nm.us

**Total project cost:** 1,855,000 **Proposed project start date:** July 2022

**Project Location:** 73 Paseo Real Santa Fe NM 87507 **Latitude:** 35.629845 **Longitude:** -106.086170

**Legislative Language:** To design and construct a replacement sludge active pumps with energy efficient pumps and controls within the wastewater treatment plant of the City of Santa Fe, in Santa Fe County.

**Scope of Work:** To design and construct a replacement activated sludge pumps with energy efficient pumps and controls within the Wastewater Treatment Plant of the City of Santa Fe, in which The process would be to procure the services via RFP of a planning and design consultant, once that Phase is complete, a RFB process would be procured to secure the services.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 0 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | N/A | 0 | 180,000 | **0** | **0** | **0** | **0** | **180,000** |
| **Construction** | No | 0 | 0 | **1,675,000** | **0** | **0** | **0** | **1,675,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 180,000 | **1,675,000** | **0** | **0** | **0** | **1,855,000** |
| | **Amount Not Yet Funded** | 1,855,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 12 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 12 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 12 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 0 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **Yes** |
| **If no, please explain why:** | |

| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.** Santa Fe County

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Utilities Department will provide project oversight, Shirley Rodriguez the City's acting Procurement Office

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 027 **Priority:** High **ID:**34757

**Project Title:** Agua Fria / South Meadows Improvements **Class:** New **Type/Subtype:** Transportation - Highways/Roads/Bridges

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@santafenm.gov

**Total project cost:** 3,312,000 **Proposed project start date:** July 2021

**Project Location:** Agua Fria and South Meadows Santa Fe NM 87501 **Latitude:** 35.3049 **Longitude:** -106.0825

**Legislative Language:** To plan, design, and construct ROW improvements to Agua Fria / South Meadows in the City of Santa Fe, Santa Fe, NM in Santa Fe County.

**Scope of Work:** To design ROW and construction of improvements to Agua Fria / South Meadows intersections. Phase I would include the acquiring of right-of-way, environmental studies, planning and the design work. Phase II is full construction. The process would be to procure the services via RFP of a planning and design consultant, once that Phase is complete, a RFB process would be procured to secure the services of a construction contractor to complete construction of both intersections. Working on fulfilling right-of-way acquisition, no further work has been started or completed.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **CAP** | 25,000 | Yes | 25,000 | 25,000 | **2015** | |
| **LFUNDS** | 200,000 | Yes | 200,000 | 0 | **2018** | |
| **OTHER** | 440,750 | Yes | 440,750 | 0 | **2018** | **MAP** |
| **CAP** | 125,000 | Yes | 125,000 | 0 | **2019** | |
| **OTHER** | 113,869 | Yes | 113,869 | 0 | **2019** | |
| **CAP** | 2,145,381 | Yes | 0 | 0 | | |
| **OTHER** | 162,000 | Yes | 0 | 0 | **2018** | |
| **CAP** | 100,000 | Yes | 100,000 | 100,000 | | |
| **TOTALS** | 3,312,000 | | 1,004,619 | 125,000 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | **Completed** | **Funded to Date** | **2022** | **2023** | **2024** | **2025** | **2026** | **Total Project Cost** |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | No | 0 | 100,000 | **0** | **0** | **0** | **0** | **100,000** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | No | 25,000 | 0 | **0** | **0** | **0** | **0** | **25,000** |
| **Planning** | No | 25,000 | 0 | **0** | **0** | **0** | **0** | **25,000** |
| **Design (Engr./Arch.)** | No | 400,000 | 162,000 | **0** | **0** | **0** | **0** | **562,000** |
| **Construction** | No | 554,619 | 2,045,381 | **0** | **0** | **0** | **0** | **2,600,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 1,004,619 | 2,307,381 | **0** | **0** | **0** | **0** | **3,312,000** |
| | **Amount Not Yet Funded** | 2,307,381 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 712,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **2** | 2,600,000 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 3,312,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | Project improves existing infrastructure | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** Yes

**If yes, please explain and provide estimates of operating savings** May lower cost by removing signal and replacing with a roundabout. Saving unknown at this time.

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

## More detailed information on project.

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works Department/ Engineering Division and Shirley Rodriguez the city's acting procurement officer will provide oversight

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** Intersection project would benefit all citizens / residents in the local Santa Fe area

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 028 **Priority:** High **ID:**34780

**Project Title:** Jaguar Dr Extension to Municipal Airport **Class:** New **Type/Subtype:** Transportation - Highways/Roads/Bridges

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@santafenm.gov

**Total project cost:** 5,000,000 **Proposed project start date:** July 2022

**Project Location:** West side of NM 599 / Jaguar Drive Intersection Santa Fe NM 87506 **Latitude:** 35.617039 **Longitude:** -106.073371

**Legislative Language:** To plan, design, right-of-way acquisition and construction of a roadway connection from the NM599/Jaguar Drive interchange to the Santa Fe Regional Airport for the City of Santa Fe, Santa Fe, NM in Santa Fe County.

**Scope of Work:** Plan, design, right-of-way acquisition and construction of a roadway connection from the NM599/Jaguar Drive interchange to the Santa Fe Regional Airport. The two-lane roadway may include bicycle lanes, curb & gutter, sidewalk, landscaping, and storm drainage accommodations. The process would be to procure the services via RFP of a planning and design consultant, once that Phase is complete, a RFB process would be procured to secure the services.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| LBONDS | 5,000,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| TOTALS | 5,000,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | No | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Construction** | N/A | 0 | 5,000,000 | **0** | **0** | **0** | **0** | **5,000,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 5,000,000 | **0** | **0** | **0** | **0** | **5,000,000** |
| | **Amount Not Yet Funded** | 5,000,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 12 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 12 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 0 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** The proposed extension will provide better access to the Santa Fe Airport which serves as a regional airport

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works Department/Engineering Division and Shirley Rodriguez, acting procurement officer will provide project oversight.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** Improved access to the airport should increase usage of the airport, which will provide economic development for the region.

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 029 **Priority:** High **ID:**34690

**Project Title:** Sandoval / Montezuma Intersection Improvements **Class:** New **Type/Subtype:** Transportation - Highways/Roads/Bridges

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@santafenm.gov

**Total project cost:** 850,000 **Proposed project start date:** January 2021

**Project Location:** Intersection of Sandoval and Montezuma Santa Fe NM 87507 **Latitude:** 35.684625 **Longitude:** -105.944216

**Legislative Language:** To plan, design, right-of-way acquisition, and construct intersection improvements at the Sandoval Montezuma intersection in the City of Santa Fe, NM, Santa Fe County

**Scope of Work:** To plan, design, right-of-way acquisition, and construct intersection improvements at the Sandoval Montezuma intersection. Intersection improvements include ADA upgrades, pedestrian crossing improvements, signal replacement, and placement of pedestrian signal heads. The process would be to procure the services via RFP of a planning and design consultant, once that Phase is complete, a RFB process would be procured to secure the services.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **CAP** | 850,000 | Yes | 100,000 | 0 | **n/a** | **City's Capital Budget** |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 850,000 | | 100,000 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 10,000 | 0 | **0** | **0** | **0** | **0** | **10,000** |
| **Planning** | N/A | 10,000 | 0 | **0** | **0** | **0** | **0** | **10,000** |
| **Design (Engr./Arch.)** | N/A | 80,000 | 0 | **0** | **0** | **0** | **0** | **80,000** |
| **Construction** | N/A | 0 | 750,000 | **0** | **0** | **0** | **0** | **750,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 100,000 | 750,000 | **0** | **0** | **0** | **0** | **850,000** |
| | **Amount Not Yet Funded** | 750,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 100,000 | **Yes** | **Yes** | **No** | **No** | **No** | 12 |
| **2** | 750,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 850,000 | | | | | | |

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | no impact on the city's operating expense | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** The proposed improvements will provide for safer pedestrian crossings resulting from an increase in pedestrian activity due the recently constructed Santa Fe County Courthouse.

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works/Engineering Division, Shirley Rodriguez the city's acting procurement officer will provide project oversight

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 030 **Priority:** High **ID:**33698

**Project Title:** Paseo de Peralta - SF River Bridge Rehab **Class:** Replace Existing **Type/Subtype:** Transportation - Highways/Roads/Bridges

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@ci.santa-fe.nm.us

**Total project cost:** 2,500,000 **Proposed project start date:** July 2022

**Project Location:** Paseo de Peralta - Santa Fe River Santa Fe NM 87501 **Latitude:** 35.684257 **Longitude:** -105.934011

**Legislative Language:** To replace or reconstruct bridge deck on Paseo de Peralta over the Santa Fe River in the city of Santa Fe, Santa Fe County.

**Scope of Work:** To replace or reconstruct bridge deck on Paseo de Peralta over the Santa Fe River. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in the Request for Proposal processes.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LBONDS** | 2,500,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 2,500,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | No | 0 | 25,000 | **0** | **0** | **0** | **0** | **25,000** |
| **Environmental Studies** | No | 0 | 25,000 | **0** | **0** | **0** | **0** | **25,000** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 300,000 | **0** | **0** | **0** | **0** | **300,000** |
| **Construction** | No | 0 | 0 | **2,150,000** | **0** | **0** | **0** | **2,150,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 350,000 | **2,150,000** | **0** | **0** | **0** | **2,500,000** |
| | **Amount Not Yet Funded** | 2,500,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 350,000 | **No** | **Yes** | **No** | **No** | **Yes** | 12 |
| **2** | 2,150,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 2,500,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **Yes** | |
| **If no, please explain why:** | | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works Department will provide project oversight, Shirley Rodriguez the city's acting procurement officer.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 031 **Priority:** High **ID:**36159

**Project Title:** Fire Station 3,5,6 & 9 Facility Renovations **Class:** Renovate/Repair **Type/Subtype:** Facilities - Fire Facilities

**Contact Name:** Paul Babcock **Contact Phone:** 505-955-3112 **Contact E-mail:** prbabcock@santafenm.gov

**Total project cost:** 2,760,000 **Proposed project start date:** July 2021

**Project Location:** City Wide Locations Santa Fe NM 87505 **Latitude:** 35.395960 **Longitude:** -105.581667

**Legislative Language:** To plan, design, construct, furnish and equip Fire Station Facility Renovations and Improvements City wide for the City of Santa Fe, NM, in Santa Fe County

**Scope of Work:** To plan, construct the Old Fire Station #3 Furnaces,Station #5 Supplies Office HVAC Unit Replacement,Fire Station #6 Bay Addition,Fire Station 9 Remodel/Expansion - Plan, design, and remodel/renovate Fire Station #9. The station will be increased in size by 1000 sq. ft. The renovation would include; new kitchen, and living space, new and appropriate bathroom facilities, new physical fitness area, new offices, and new meeting/conference spaces. The process would be to procure the services via RFP of a planning and design consultant, once that Phase is complete, a RFB process would be procured to secure the services.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LFUNDS** | 25,000 | Yes | 25,000 | 2,220,406 | **2016-2017** | |
| **OTHER** | 2,220,406 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 2,245,406 | | 25,000 | 2,220,406 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | No | 0 | 5,000 | **0** | **0** | **0** | **0** | **5,000** |
| **Environmental Studies** | No | 0 | 5,000 | **0** | **0** | **0** | **0** | **5,000** |
| **Planning** | No | 0 | 25,000 | **0** | **0** | **0** | **0** | **25,000** |
| **Design (Engr./Arch.)** | No | 25,000 | 185,000 | **0** | **0** | **0** | **0** | **210,000** |
| **Construction** | No | 0 | 2,405,000 | **35,000** | **0** | **0** | **0** | **2,440,000** |
| **Furnishing/Equipment** | No | 0 | 75,000 | **0** | **0** | **0** | **0** | **75,000** |
| **TOTALS** | | 25,000 | 2,700,000 | **35,000** | **0** | **0** | **0** | **2,760,000** |
| | **Amount Not Yet Funded** | 2,735,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 0 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **Yes** | |
| **If no, please explain why:** | | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **110,600** | **116,100** | **121,900** | **128,000** | **134,400** | **611,000** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** No

**Please explain.** City of Santa Fe Project Administrator and Shirley Rodriguez, the City's Procurement Officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** 80,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 032 **Priority:** High **ID:**36163

**Project Title:** Bicycle & Pedestrian Wayfinding System **Class:** New **Type/Subtype:** Transportation - Bike/Pedestrian/Equestrian

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@santafenm.gov

**Total project cost:** 350,000 **Proposed project start date:** July 2022

**Project Location:** Old Santa Fe Trail (Zia Rd to Santa Fe) Santa Fe NM 87501 **Latitude:** 35.6684466 **Longitude:** -105.925455

**Legislative Language:** Wayfinding for bicycle and pedestrians downtown, Guadalupe District, Railyard and all bicycle network, including signage, maps and/or digital navigation for the City of Santa Fe, Santa Fe NM in Santa Fe County.

**Scope of Work:** Wayfinding for bicycle and pedestrians downtown, Guadalupe District, Railyard and all bicycle network, including signage, maps and/or digital navigation, The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in the Request for Proposal processes.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| LBONDS | 350,000 | Yes | 350,000 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| TOTALS | 350,000 | | 350,000 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
| | N/A | | | | | | | |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 50,000 | **0** | **0** | **0** | **0** | **50,000** |
| **Construction** | No | 0 | 300,000 | **0** | **0** | **0** | **0** | **300,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 350,000 | **0** | **0** | **0** | **0** | **350,000** |
| | **Amount Not Yet Funded** | 350,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 50,000 | **Yes** | **Yes** | **No** | **No** | **No** | 12 |
| **2** | 300,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 350,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | operating expenses will be determined by COSF | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** City of Santa Fe PW Project Administrator and Shirley Rodriguez, the City's Procurement Officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** 100,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 033 **Priority:** High **ID:**36164

**Project Title:** Henry Lynch Reconstruction **Class:** New **Type/Subtype:** Transportation - Highways/Roads/Bridges

**Contact Name:** John Romero **Contact Phone:** 505-955-3368 **Contact E-mail:** jjromero1@santafenm.gov

**Total project cost:** 2,200,000 **Proposed project start date:** July 2022

**Project Location:** Old Santa Fe Trail (Zia Rd to Santa Fe) Santa Fe NM 87501 **Latitude:** 35.657219 **Longitude:** -106.001724

**Legislative Language:** To plan, design, right-of-way acquisition and construct roadway improvements on Henry Lynch from Agua Fria to Rufina in the Santa Fe County Line in the city of Santa Fe within Santa Fe County.

**Scope of Work:** To plan, design, right-of-way acquisition and construct roadway improvements on Henry Lynch from Agua Fria to Rufina. Pavement on Henry Lynch is in very poor condition and sidewalk, curb and gutter need to be added to this street to better serve the school, business park and visitors, the City will follow policies and procedures and comply with the State of New Mexico Procurement Code in the Request for Proposal processes.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| LBONDS | 2,200,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| TOTALS | 2,200,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 200,000 | **0** | **0** | **0** | **0** | **200,000** |
| **Construction** | N/A | 0 | 0 | **2,000,000** | **0** | **0** | **0** | **2,000,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 200,000 | **2,000,000** | **0** | **0** | **0** | **2,200,000** |
| | **Amount Not Yet Funded** | 2,200,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 200,000 | **Yes** | **Yes** | **No** | **No** | **No** | 12 |
| **2** | 2,000,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 2,200,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | operating expenses will be determined by the COSF | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** City of Santa Fe PW Project Administrator & Shirley Rodriguez, the City's Procurement Officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** 100,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 034 **Priority:** High **ID:**36168

**Project Title:** Cerro Gordo Reconstruction **Class:** Replace Existing **Type/Subtype:** Transportation - Highways/Roads/Bridges

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromoero1@santafenm.gov

**Total project cost:** 2,850,000 **Proposed project start date:** July 2022

**Project Location:** Old Santa Fe Trail (Zia Rd to Santa Fe) Santa Fe NM 87501 **Latitude:** 35.683410 **Longitude:** -105.907896

**Legislative Language:** To plan, design, right-of-way acquisition and construct roadway improvements on Cerro Gordo from Armijo Lane to Canyon Road in the City of Santa Fe, in Santa Fe County.

**Scope of Work:** To plan, design, right-of-way acquisition and construct roadway improvements on Cerro Gordo from Armijo Lane to Canyon Road. This roadway is currently millings over a dirt road. It needs to be engineered for drainage and pavement. The community completed a poll showing 68% of respondents want the road paved, The process would be to procure the services via RFP of a planning and design consultant, once that Phase is complete, a RFB process would be procured to secure the services.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LBONDS** | 2,850,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 2,850,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 50,000 | **0** | **0** | **0** | **0** | **50,000** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 25,000 | **0** | **0** | **0** | **0** | **25,000** |
| **Environmental Studies** | N/A | 0 | 25,000 | **0** | **0** | **0** | **0** | **25,000** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 250,000 | **0** | **0** | **0** | **0** | **250,000** |
| **Construction** | No | 0 | 0 | **2,500,000** | **0** | **0** | **0** | **2,500,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 350,000 | **2,500,000** | **0** | **0** | **0** | **2,850,000** |
| | **Amount Not Yet Funded** | 2,850,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 300,000 | **No** | **Yes** | **No** | **No** | **No** | 12 |
| **2** | 2,500,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 2,800,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | Project improves existing infrastructure | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** Yes

**If yes, please explain and provide estimates of operating savings** May lower cost by upgrading aging infrastructure

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** City of Santa Fe PW Project Administrator and Shirley Rodriguez the City's Procurement Officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** The community completed a poll showing 68% of respondents want the road paved in order to benefit all citizens within the area. 100,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 035 **Priority:** High **ID:**36169

**Project Title:** ADA Facility Transition Plan Implementation **Class:** Renovate/Repair **Type/Subtype:** Facilities - Other

**Contact Name:** Michael Rodriguez **Contact Phone:** 505-955-5932 **Contact E-mail:** mrrodriguez@santafenm.gov

**Total project cost:** 1,000,000 **Proposed project start date:** July 2020

**Project Location:** City Wide Locations Santa Fe NM 87505 **Latitude:** 35.3940 **Longitude:** -105.5947

**Legislative Language:** To plan and construct ADA Facility needs for the City of Santa Fe, Santa Fe, NM in Santa Fe County.

**Scope of Work:** To plan and construct ADA Facility Needs, The process would be to procure the services via RFP of a planning and design consultant, once that Phase is complete, a RFB process would be procured to secure the services.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LFUNDS** | 1,000,000 | Yes | 0 | 0 | | **Legislative** |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 1,000,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Construction** | No | 0 | 250,000 | **250,000** | **250,000** | **250,000** | **0** | **1,000,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 250,000 | **250,000** | **250,000** | **250,000** | **0** | **1,000,000** |
| | **Amount Not Yet Funded** | 1,000,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 250,000 | **No** | **Yes** | **Yes** | **No** | **No** | 12 |
| **2** | 250,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **3** | 250,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **4** | 250,000 | **No** | **No** | **Yes** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 1,000,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | operating expenses will be determined by the COSF | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** City of Santa Fe PW Project Administrator and Shirley Rodriguez, the City's Procurement Officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** 100,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 036 **Priority:** High **ID:**36177

**Project Title:** Monica Roybal Roof Replacments **Class:** Replace Existing **Type/Subtype:** Facilities - Administrative Facilities

**Contact Name:** Kyra Ochoa **Contact Phone:** 5059556603 **Contact E-mail:** krochoa@santafenm.gov

**Total project cost:** 140,000 **Proposed project start date:** December 2020

**Project Location:** 738 Agua Fria St Santa Fe NM 87507 **Latitude:** 35.685271 **Longitude:** -105.952194

**Legislative Language:** To plan, design and construct a new roof for the Monica Roybal building in the City of Santa Fe, NM in Santa Fe County

**Scope of Work:** To install a new roof on the building. No funding has been identified for this project at this time. A preliminary cost estimate identified $140,000 to complete the project, The process would be to procure the services via RFP of a planning and design consultant, once that Phase is complete, a RFB process would be procured to secure the services.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **OTHER** | 140,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 140,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Construction** | No | 0 | 140,000 | **0** | **0** | **0** | **0** | **140,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 140,000 | **0** | **0** | **0** | **0** | **140,000** |
| | **Amount Not Yet Funded** | 140,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 0 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | one time construction project | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** Yes

**If yes, please explain and provide estimates of operating savings** New roof repairs will lower maintenance costs

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** City of Santa Fe Project Administrator & Shirley Rodriguez, the City's Procurement Officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** 10,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 037 **Priority:** High **ID:**36176

**Project Title:** Monica Roybal Basketball Courts Repairs **Class:** Renovate/Repair **Type/Subtype:** Facilities - Administrative Facilities

**Contact Name:** Kyra Ochoa **Contact Phone:** 5059556603 **Contact E-mail:** krochoa@santafenm.gov

**Total project cost:** 60,000 **Proposed project start date:** December 2020

**Project Location:** 738 Agua Fria St Santa Fe NM 87507 **Latitude:** 35.685271 **Longitude:** -105.952194

**Legislative Language:** To plan, design and construct a new overlay for the outdoor basketball court/playground Monica Roybal building in the City of Santa Fe, NM in Santa Fe County

**Scope of Work:** To install a new concrete overlay on the existing basketball/playground. No funding has been identified for this project at this time. A preliminary cost estimate identified $60,000 to complete the project, The process would be to procure the services via RFP of a planning and design consultant, once that Phase is complete, a RFB process would be procured to secure the services.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **OTHER** | 60,000 | Yes | 0 | 0 | | **Legislative** |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 60,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Construction** | No | 0 | 60,000 | **0** | **0** | **0** | **0** | **60,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 60,000 | **0** | **0** | **0** | **0** | **60,000** |
| | **Amount Not Yet Funded** | 60,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 0 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | One Time Construction Project | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** City of Santa Fe Project Administrator & Shirley Rodriguez, the City's Procurement Officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** 10,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 038 **Priority:** High **ID:**29993

**Project Title:** West Alameda St. Drainage **Class:** New **Type/Subtype:** Transportation - Highways/Roads/Bridges

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@ci.santa-fe.nm.us

**Total project cost:** 3,500,000 **Proposed project start date:** July 2020

**Project Location:** W. Alameda St. - Via Abajo to La Joya Santa Fe NM 87501 **Latitude:** 35.675504 **Longitude:** -105.985161

**Legislative Language:** To plan and design right of way acquisition and construct drainage and widening improvements on West Alameda Street in the City of Santa Fe, NM, Santa Fe County

**Scope of Work:** Complete design of right of way acquisition and construction of drainage and widening safety improvements to address flooding issue and provide pedestrian facilities, The process would be to procure the services via RFP of a planning and design consultant, once that Phase is complete, a RFB process would be procured to secure the services.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LBONDS** | 3,500,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 3,500,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | No | 0 | 100,000 | **0** | **0** | **0** | **0** | **100,000** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | No | 0 | 25,000 | **0** | **0** | **0** | **0** | **25,000** |
| **Environmental Studies** | No | 0 | 25,000 | **0** | **0** | **0** | **0** | **25,000** |
| **Planning** | No | 0 | 50,000 | **0** | **0** | **0** | **0** | **50,000** |
| **Design (Engr./Arch.)** | No | 0 | 300,000 | **0** | **0** | **0** | **0** | **300,000** |
| **Construction** | No | 0 | 0 | **3,000,000** | **0** | **0** | **0** | **3,000,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 500,000 | **3,000,000** | **0** | **0** | **0** | **3,500,000** |
| | **Amount Not Yet Funded** | 3,500,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 500,000 | **Yes** | **Yes** | **No** | **No** | **Yes** | 18 |
| **2** | 3,000,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 3,500,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | To be budgeted in the future | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works Department/Engineering Division will provide project oversight, Shirley Rodriguez the city's acting procurement officer.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 039 **Priority:** High **ID:**32384

**Project Title:** Canada Rincon Trail **Class:** New **Type/Subtype:** Transportation - Highways/Roads/Bridges

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@ci.santa-fe.nm.us

**Total project cost:** 1,000,000 **Proposed project start date:** July 2020

**Project Location:** Canada Rincon Trail from Calle Francisco to Calle Mejia) Santa Fe NM 87501 **Latitude:** 105.5709 **Longitude:** 135.4157

**Legislative Language:** To plan, design, right-of-way acquisition and construct Canada Rincon Trail from Calle Francisco to Calle Mejia within the city of Santa Fe, in Santa Fe County.

**Scope of Work:** To plan, design, right-of-way acquisition and construct Canada Rincon Trail from Calle Francisco to Calle Mejia in which The process would be to procure the services via RFP of a planning and design consultant, once that Phase is complete, a RFB process would be procured to secure the services.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **DOT** | 900,000 | Yes | 900,000 | 0 | **Jan 2020** | |
| **LBONDS** | 100,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 1,000,000 | | 900,000 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
| | N/A | | | | | | | |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | No | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | No | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | Yes | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 100,000 | **0** | **0** | **0** | **0** | **100,000** |
| **Construction** | No | 900,000 | 0 | **0** | **0** | **0** | **0** | **900,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 900,000 | 100,000 | **0** | **0** | **0** | **0** | **1,000,000** |
| | **Amount Not Yet Funded** | 100,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** No **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 0 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **Yes** | |
| **If no, please explain why:** | | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **1,000** | **1,000** | **1,000** | **1,000** | **1,000** | **5,000** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe/NMDOT | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works Department/Engineering Division would be project oversight, Shirley Rodriguez the city's acting procurement officer.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** In coordination with New Mexico Department of Transportation

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 040 **Priority:** High **ID:**36225

**Project Title:** Santa Fe Railyard Park **Class:** New **Type/Subtype:** Facilities - Other

**Contact Name:** Sam Burnett **Contact Phone:** 505-955-5933 **Contact E-mail:** jsburnett@santafenm.gov

**Total project cost:** 750,000 **Proposed project start date:** July 2021

**Project Location:** 500 Market Street Santa Fe NM 87509 **Latitude:** 35.412 **Longitude:** -105.5654

**Legislative Language:** To design, construct and plan the Railyard Park project to add a more urban safer park for the City of Santa Fe, Santa Fe, NM in Santa Fe County.

**Scope of Work:** Redesign of the Santa Fe railyard Park. The design will focus on 2 new entry ways, more formalized event areas, and remove areas where unsafe activities could and have occurred. The project will be completed in one phase. The project should be completed in one year from design to construction. The project is justified do the seasonal bad activities that have occurred on the park grounds when the park is not having formal activities. The project will be designed by a registered professional landscape architect r and construction services procured through a sealed bid process.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LFUNDS** | 750,000 | Yes | 0 | 0 | | **Legislative** |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 750,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | N/A | 0 | 75,000 | **0** | **0** | **0** | **0** | **75,000** |
| **Construction** | No | 0 | 337,500 | **337,500** | **0** | **0** | **0** | **675,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 412,500 | **337,500** | **0** | **0** | **0** | **750,000** |
| | **Amount Not Yet Funded** | 750,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 75,000 | **No** | **Yes** | **No** | **No** | **No** | 6 |
| **2** | 337,500 | **No** | **No** | **Yes** | **No** | **No** | 8 |
| **3** | 337,500 | **No** | **No** | **Yes** | **No** | **No** | 8 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 750,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** City of Santa Fe Project Administrator and Shirley Rodriguez, the city's Procurement Officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** 10,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 041 **Priority:** High **ID:**36139

**Project Title:** Historic Train Depot Repair **Class:** New **Type/Subtype:** Facilities - Cultural Facilities

**Contact Name:** Sam Burnett **Contact Phone:** 5059555933 **Contact E-mail:** jsburnett@santafenm.gov

**Total project cost:** 1,657,855 **Proposed project start date:** August 2020

**Project Location:** 410 S. Guadalupe Street Santa Fe NM 87501 **Latitude:** 35.6840915 **Longitude:** -105.9461394

**Legislative Language:** To construct renovation of the historic Santa Fe Train Depot Building for the City of Santa Fe, Santa Fe, NM in Santa Fe County.

**Scope of Work:** To construct rehabilitation of the historic Santa Fe Train Depot. This will include repairs and replacements of structural wood members, roof replacement, pebble dash stucco repair, door and window repair, HVAC and mechanical upgrades, and a rehabilitation of the interior.The design of the renovation has been completed and contractors will be invited to bid on the construction of the rehabilitation.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **CAP** | 32,856 | Yes | 32,856 | 15,000 | **06/01/2018** | **City of Santa Fe** |
| **OTHER** | 24,999 | Yes | 24,999 | 15,000 | **03/01/2019** | **NM Dept. of Historic Preservat** |
| **LGRANT** | 1,600,000 | Yes | 0 | 0 | | **Legislative** |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 1,657,855 | | 57,855 | 30,000 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 57,855 | 0 | **0** | **0** | **0** | **0** | **57,855** |
| **Construction** | No | 0 | 1,600,000 | **0** | **0** | **0** | **0** | **1,600,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 57,855 | 1,600,000 | **0** | **0** | **0** | **0** | **1,657,855** |
| | **Amount Not Yet Funded** | 1,600,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 57,855 | **No** | **Yes** | **No** | **No** | **No** | 18 |
| **2** | 1,600,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 1,657,855 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **No** |
| **If no, please explain why:** | Operating budget will be determined by COSF |

| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** Residents of the City of Santa Fe

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** No

**Please explain.** Project Administrator and Shirley Rodriguez, the City of Santa Fe's Procurement Officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** Improved building will enhance the economy

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** 85,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 042 **Priority:** High **ID:**23272

**Project Title:** Southwest Activity Node Park (SWAN) **Class:** Renovate/Repair **Type/Subtype:** Facilities - Other

**Contact Name:** Curt Temple **Contact Phone:** 505-795-2439 **Contact E-mail:** cetemple@santafenm.gov

**Total project cost:** 10,047,637 **Proposed project start date:** September 2021

**Project Location:** 500 Plaza Central Santa Fe NM 87507 **Latitude:** 36.6169 **Longitude:** -106.0651

**Legislative Language:** To continue to plan, design and construct new amenities of the Southwest Activity Node park, Phase III, for the City of Santa Fe, Santa Fe, NM, in Santa Fe County.

**Scope of Work:** To continue the design/construction of Phase III of a regional park. This includes the following. Festival Lawn, Fruit Tree Orchard, Community Garden, Skate Park/Plaza, BMX Pump Track, Multi‐purpose Sport Fields, Tennis/Pickle ball Courts, Maintenance/Restrooms/Concession Building, Water Playground, Community Lawn and Road Extension The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in a sealed bid process.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LGRANT** | 10,047,637 | Yes | 0 | 0 | **2016** | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 10,047,637 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | No | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 1,000,000 | **0** | **0** | **0** | **0** | **1,000,000** |
| **Construction** | No | 0 | 0 | **8,200,000** | **0** | **0** | **0** | **8,200,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **847,637.375** | **0** | **0** | **0** | **847,637.375** |
| **TOTALS** | | 0 | 1,000,000 | **9,047,637** | **0** | **0** | **0** | **10,047,637** |
| | **Amount Not Yet Funded** | 10,047,637 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 1,000,000 | **No** | **Yes** | **No** | **No** | **No** | 12 |
| **2** | 9,047,637 | **No** | **No** | **Yes** | **Yes** | **No** | 24 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 10,047,637 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **No** |
| **If no, please explain why:** | Budgeting to occur prior to start of construction |

| ANNUAL OPERATING BUDGET | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 | TOTAL |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | Fiscal Agent: | Own: | Operate: | Own Land: | Own Asset: | Maintain: |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** Residents within the City of Santa Fe

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Parks and Recreation Department would provide project oversight and Shirley Rodriguez the city's acting procurement officer.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** Improved parks will enhance the economy

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 043 **Priority:** High **ID:**32382

**Project Title:** Drainage & Watershed Maintenance **Class:** Renovate/Repair **Type/Subtype:** Water - Storm/Surface Water Control

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@ci.santa-fe.nm.us

**Total project cost:** 7,500,000 **Proposed project start date:** July 2021

**Project Location:** 200 Lincoln Avenue Santa Fe NM 87501 **Latitude:** 35.412445 **Longitude:** -105.561821

**Legislative Language:** To plan, design, right-of-way acquisition and construct storm drainage and watershed improvements within the city of Santa Fe, in Santa Fe County.

**Scope of Work:** To plan, design, right-of-way acquisition and construct storm drainage and watershed improvements. These projects are aimed to implement the Citys Storm Water Master Plan. Project may include but are not limited to:

Arroyo Stabilization (Arroyo Chamiso St Francis to VoTech)-$500,000
Arroyo Channel/Bank Improv (Montano to Placito Chaco)-$300,000
Arroyo Channel/Bank Improv (Onate to Agua Fria)-$100,000
Arroyo Grade Control and Channel Improvements-$300,000
Arroyo Stabilization (Cam de Las Campanas to Arroyo Chamiso confluence)-$550,000
Arroyo Stabilization (Arroyo Chamiso Gov Miles to Cactus Flower)-$400,000
Arroyo Stabilization (Lower reches Cam Carlo Rey to Gov Miles)-$600,000
SF River Bank Stabilization/Erosion Control at La Joya-$500,000
SF River Grade Control Repairs at Ricardo-$3500,000
Richards Ave Structure Repair (Arroyo just south of Gov Miles)-$500,000

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LFUNDS** | 7,500,000 | Yes | 0 | 0 | | **City's capital budget** |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | |
|---|---|---|---|---|
| | 0 | No | 0 | 0 |
| | 0 | No | 0 | 0 |
| **TOTALS** | 7,500,000 | | 0 | 0 |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | **Completed** | **Funded to Date** | **2022** | **2023** | **2024** | **2025** | **2026** | **Total Project Cost** |
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | No | 0 | 25,000 | **25,000** | **25,000** | **25,000** | **25,000** | **125,000** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | No | 0 | 25,000 | **25,000** | **25,000** | **25,000** | **25,000** | **125,000** |
| **Planning** | No | 0 | 50,000 | **50,000** | **50,000** | **50,000** | **50,000** | **250,000** |
| **Design (Engr./Arch.)** | No | 0 | 300,000 | **300,000** | **300,000** | **300,000** | **300,000** | **1,500,000** |
| **Construction** | No | 0 | 1,100,000 | **1,100,000** | **1,100,000** | **1,100,000** | **1,100,000** | **5,500,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 1,500,000 | **1,500,000** | **1,500,000** | **1,500,000** | **1,500,000** | **7,500,000** |
| | **Amount Not Yet Funded** | 7,500,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, | # Mos to Complete |
|---|---|---|---|---|---|---|---|

| | | | | | | Easements, Acq) | |
|---|---|---|---|---|---|---|---|
| 1 | 1,500,000 | Yes | Yes | Yes | No | Yes | 12 |
| 2 | 1,500,000 | Yes | Yes | Yes | No | Yes | 12 |
| 3 | 1,500,000 | Yes | Yes | Yes | No | Yes | 12 |
| 4 | 1,500,000 | Yes | Yes | Yes | No | Yes | 12 |
| 5 | 1,500,000 | Yes | Yes | Yes | No | Yes | 12 |
| TOTAL | 7,500,000 | | | | | | |

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | Does not increase O/E | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **1,560,000** | **1,560,000** | **1,560,000** | **1,560,000** | **1,560,000** | **7,800,000** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** The MS4 permit cooperative agreement also benefits NMDOT and SF County.

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works Department/Engineering Division would be project oversight, with Shirley Rodriguez the city's acting procurement officer.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** All residents of the city of Santa Fe would benefit from this project, approximately 100,000 residents.

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 044 **Priority:** High **ID:**37191

**Project Title:** Pedestrian and Bike Safety on Pacheco & Siring Rd **Class:** Renovate/Repair **Type/Subtype:** Transportation - Bike/Pedestrian/Equestrian

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@santafenm.gov

**Total project cost:** 150,000 **Proposed project start date:** July 2022

**Project Location:** 1600 Saint Michael's Drive Santa Fe NM 87504 **Latitude:** 35.6855 **Longitude:** -105.9684

**Legislative Language:** To plan, design right-of-way acquisition, and construct pedestrian and bicycle infrastructure improvements on key streets across the City of Santa Fe NM, in Santa Fe County.

**Scope of Work:** To plan, design, right-of-way acquisition, and construct pedestrian and bicycle infrastructure improvements on Pacheco Street from Alta Vista to San Mateo and Siringo Road from Pacheco Street to St. Francis Drive to improve safety, mobility and sustainability.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **CAP** | 150,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 150,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | No | 0 | 15,000 | **0** | **0** | **0** | **0** | **15,000** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 15,000 | **0** | **0** | **0** | **0** | **15,000** |
| **Construction** | No | 0 | 0 | **120,000** | **0** | **0** | **0** | **120,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 30,000 | **120,000** | **0** | **0** | **0** | **150,000** |
| | **Amount Not Yet Funded** | 150,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 30,000 | **No** | **Yes** | **No** | **No** | **Yes** | 10 |
| **2** | 120,000 | **No** | **No** | **Yes** | **No** | **No** | 10 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 150,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **No** |
| **If no, please explain why:** | O/E will be discussed during the City's Budget |

| ANNUAL OPERATING BUDGET | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 | TOTAL |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | Fiscal Agent: | Own: | Operate: | Own Land: | Own Asset: | Maintain: |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** The Engineering Division Project Administrator and the City's Procurement Officer will provide oversight.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** Yes, pedestrian and bicycle traffic is increasing and the pedestrian and bike facilities are poor creating unsafe conditions for drivers, pedestrian and bicyclists for 8,000.

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 045 **Priority:** High **ID:**36136

**Project Title:** New Main Library **Class:** New **Type/Subtype:** Facilities - Libraries

**Contact Name:** Maria Tucker **Contact Phone:** 505-955-6788 **Contact E-mail:** metucker@santafenm.gov

**Total project cost:** 20,000,000 **Proposed project start date:** September 2020

**Project Location:** 1600 St. Michael's Drive Santa Fe NM 87505 **Latitude:** 35.657380 **Longitude:** -105.977030

**Legislative Language:** To plan, design, construct, furnish and equip a new main Library for the City of Santa Fe, Santa Fe, NM in Santa Fe County.

**Scope of Work:** Plan, design and construct a new centrally located main library. The City completed a Library Study in December 2019 which recommended building a new main library in the center of the City of Santa Fe since existing libraries at La Farge and Downtown have insufficient capacity and technology to serve the growing population. The new library will include administrative offices and may include mixed uses such as business incubation, immigrant support center, shops, or other compatable uses. The incorporation of mixed uses and partnerships can assist with construction costs as well as increase utilization of the library. A new library is critical infrastructure to support the economy and public well-being in the City of Santa Fe.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| LGRANT | 10,000,000 | Yes | 0 | 0 | | |
| LFUNDS | 8,000,000 | No | 0 | 0 | | |
| OTHER | 2,000,000 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| TOTALS | 20,000,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | No | 0 | 100,000 | **0** | **0** | **0** | **0** | **100,000** |
| **Design (Engr./Arch.)** | No | 0 | 1,900,000 | **0** | **0** | **0** | **0** | **1,900,000** |
| **Construction** | No | 0 | 0 | **18,000,000** | **0** | **0** | **0** | **18,000,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 2,000,000 | **18,000,000** | **0** | **0** | **0** | **20,000,000** |
| | **Amount Not Yet Funded** | 20,000,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 2,000,000 | **Yes** | **Yes** | **No** | **No** | **No** | 8 |
| **2** | 18,000,000 | **No** | **No** | **Yes** | **No** | **No** | 24 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 20,000,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **No** |
| **If no, please explain why:** | Operating Expense will be determined by COSF |

| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** City and County of Santa Fe

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works Project Administrator will work with Library Division Director to ensure completion.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** Public Libraries have a proven economic value to the community

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** 100,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 046 **Priority:** High **ID:**25230

**Project Title:** New Fire Training Facility **Class:** New **Type/Subtype:** Facilities - Fire Facilities

**Contact Name:** Paul Babcock **Contact Phone:** 505-955-3112 **Contact E-mail:** prbabcock@santafenm.gov

**Total project cost:** 18,000,000 **Proposed project start date:** January 2021

**Project Location:** Hwy 599 and South Meadows Santa Fe NM 87507 **Latitude:** 35.656961 **Longitude:** -106.035873

**Legislative Language:** To plan, design, construct, finish and equip a new Fire Training Facility for the City of Santa Fe Fire Department, Santa Fe NM, in Santa Fe County. This project will replace an aging facility that has become obsolete and laces the space and facilities to train our department. This new facility would be open for use and co-occupancy to the City of Santa Fe Police Department and the Santa Fe County Fire Department, for the City of Santa Fe, Santa Fe, NM in Santa Fe County.

**Scope of Work:** Plan,design, and construct a new Fire Training Facility. The facility will be placed on 8-10 acres and will include a 26,000 sqft main training building, housing classrooms, meeting space and offices. A 10,000 sqft fire apparatus storage and warehouse structure to include two apparatus bays, personal protective equipment storage and cleaning facility, cadet training room and kitchen facilities. A new four story fire / rescue training tower with propane fueled fire props that is surrounded by an asphalt training yard, The project will be completed in two phases. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in a sealed bid process.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 0 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

# Infrastructure Capital Improvement Plan FY2022-2026

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 25,000 | **0** | **0** | **0** | **0** | **25,000** |
| **Environmental Studies** | N/A | 0 | 25,000 | **0** | **0** | **0** | **0** | **25,000** |
| **Planning** | N/A | 0 | 250,000 | **0** | **0** | **0** | **0** | **250,000** |
| **Design (Engr./Arch.)** | Yes | 0 | 1,320,000 | **0** | **0** | **0** | **0** | **1,320,000** |
| **Construction** | No | 0 | 0 | **13,380,000** | **0** | **0** | **0** | **13,380,000** |
| **Furnishing/Equipment** | No | 0 | 0 | **0** | **3,000,000** | **0** | **0** | **3,000,000** |
| **TOTALS** | | 0 | 1,620,000 | **13,380,000** | **3,000,000** | **0** | **0** | **18,000,000** |
| | **Amount Not Yet Funded** | 18,000,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 1,800,000 | **Yes** | **Yes** | **No** | **No** | **No** | 12 |
| **2** | 16,200,000 | **No** | **No** | **Yes** | **Yes** | **No** | 18 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 5 | 0 | No | No | No | No | No | 0 |
| TOTAL | 18,000,000 | | | | | | |

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **No** |
| **If no, please explain why:** | O/E minimal; addressed in future budgets |

| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** the City of Santa Fe Police Department and Santa FE County Fire Department will benefit

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** A City of Santa Fe Engineer will be assigned as the project manager to manage oversight on this project. Shirley Rodriguez, the city's acting procurement officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** A much improved training facility for emergency response will greatly serve the entire citizens of t

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 047 **Priority:** High **ID:**22928

**Project Title:** Fire Station 1 Remodel/Expansion **Class:** Renovate/Repair **Type/Subtype:** Facilities - Fire Facilities

**Contact Name:** Paul Babcock **Contact Phone:** 505-955-3112 **Contact E-mail:** prbabcock@santafenm.gov

**Total project cost:** 7,310,000 **Proposed project start date:** July 2021

**Project Location:** 200 Murales Road Santa Fe NM 87501 **Latitude:** 35.69550 **Longitude:** -105.93327

**Legislative Language:** To plan and construct improvements to Fire Station No. 1 in the City of Santa Fe, Santa Fe, NM in Santa Fe County, New Mexico.

**Scope of Work:** The Station #1 remodel and expansion project will include plans to expand the current square footage of the existing structure to provide updated and adequate living space for emergency response personnel. The expansion will include increasing the size of the current kitchen, day-room and sleeping quarters. New bathrooms will also be include to provide adequate space for both male and female personnel; along with expanding and renovating the operational personnel space, the current administrative office spaces will be expanded to provide adequate and modernized office and meeting spaces. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in a sealed bid process

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **OTHER** | 7,310,000 | Yes | 0 | 0 | | **Legislatve** |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 7,310,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 5,000 | **0** | **0** | **0** | **0** | **5,000** |
| **Environmental Studies** | N/A | 0 | 5,000 | **0** | **0** | **0** | **0** | **5,000** |
| **Planning** | N/A | 0 | 100,000 | **0** | **0** | **0** | **0** | **100,000** |
| **Design (Engr./Arch.)** | No | 0 | 560,000 | **0** | **0** | **0** | **0** | **560,000** |
| **Construction** | No | 0 | 5,955,000 | **610,000** | **0** | **0** | **0** | **6,565,000** |
| **Furnishing/Equipment** | No | 0 | 75,000 | **0** | **0** | **0** | **0** | **75,000** |
| **TOTALS** | | 0 | 6,700,000 | **610,000** | **0** | **0** | **0** | **7,310,000** |
| | **Amount Not Yet Funded** | 7,310,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** No **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 0 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | O/E minimal; addressed in future budgets | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 1-9 years

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Assistant Chief Jan Snyder/Facilities Division Project Manager for project oversight. Shirley Rodriguez the city's acting procurement officer.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** Project will benefit all citizens within the city of Santa Fe area.

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 048 **Priority:** High **ID:**32394

**Project Title:** PRV System Improvements **Class:** Renovate/Repair **Type/Subtype:** Water - Water Supply

**Contact Name:** Alex Gamino **Contact Phone:** 505-955-4375 **Contact E-mail:** aegamino@santafenm.gov

**Total project cost:** 750,000 **Proposed project start date:** July 2021

**Project Location:** 801 W. San Mateo Santa Fe NM 87504 **Latitude:** 35.394272 **Longitude:** -105.574312

**Legislative Language:** To construct replacement water Pressure Reducing Valve stations for the City of Santa Fe, Santa Fe, NM, in Santa Fe County.

**Scope of Work:** Construct replacements for existing underground PRV stations, which have inadequate working room or safe access for personnel and/or have obsolete piping and valving systems. The project will be designed by a registered professional engineer and construction services procured through a sealed bid process.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 0 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | Yes | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Construction** | No | 0 | 150,000 | **150,000** | **150,000** | **150,000** | **150,000** | **750,000** |
| **Furnishing/Equipment** | No | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 150,000 | **150,000** | **150,000** | **150,000** | **150,000** | **750,000** |
| | **Amount Not Yet Funded** | 750,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 150,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **2** | 150,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **3** | 150,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **4** | 150,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **5** | 150,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **TOTAL** | 750,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | No additional O/E needed | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** City of Santa Fe Staff will provide oversight on this project, Shirley Rodriguez the city's acting procurement officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.** This project will benefit the entire city of Santa Fe and Santa Fe County which is over 200,000 peop

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 049 **Priority:** High **ID:**37155

**Project Title:** MRC Irrigation System Upgrades **Class:** Renovate/Repair **Type/Subtype:** Water - Storm/Surface Water Control

**Contact Name:** Jennifer Romero **Contact Phone:** 505-955-4465 **Contact E-mail:** jcromero@satnafenm.gov

**Total project cost:** 1,500,000 **Proposed project start date:** July 2022

**Project Location:** 205 Caja Del Rio Road Santa Fe NM 87507 **Latitude:** 35.6855 **Longitude:** -105.9684

**Legislative Language:** To plan, design and construct irrigation upgrades at the Municipal Recreation Complex for the City of Santa Fe in Santa Fe County.

**Scope of Work:** To plan, design and construct irrigation upgrades at the Municipal Recreation Complex which serves Soccer Valley and the Marty Sanchez Links de Santa Fe Golf Course and other athletic fields to conserve 240,000 gallons per day of water and protect 147 acres of irrigated, recreational turf. Follow recommendations of the irrigation audit which identified that the system was not watering properly and wasting water. Upgrade antiquated system components including pumps, sprinkler heads, controllers, etc.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 0 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 100,000 | **0** | **0** | **0** | **0** | **100,000** |
| **Construction** | No | 0 | 0 | **650,000** | **750,000** | **0** | **0** | **1,400,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 100,000 | **650,000** | **750,000** | **0** | **0** | **1,500,000** |
| | **Amount Not Yet Funded** | 1,500,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 100,000 | **No** | **Yes** | **Yes** | **No** | **No** | 10 |
| **2** | 650,000 | **No** | **No** | **Yes** | **No** | **No** | 10 |
| **3** | 750,000 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 1,500,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **No** |
| **If no, please explain why:** | |

| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** Yes

**If yes, please explain and provide estimates of operating savings** Saving 20% of water use will reduce operating costs, also reduce maintenance costs with new system

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** Santa Fe County, Sports Leagues

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Project Manager and City of Santa Fe Procurement Officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** MRC is a key facility to attract visitors and residents to Northern New Mexico

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** 46,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 050 **Priority:** High **ID:**37157

**Project Title:** Electrification of City Fleet **Class:** New **Type/Subtype:** Facilities - Administrative Facilities

**Contact Name:** Neal Denton **Contact Phone:** 5059552229 **Contact E-mail:** nhdenton@santafenm.gov

**Total project cost:** 1,000,000 **Proposed project start date:**

**Project Location:** 1600 Saint Michael's Drive Santa Fe NM 87507 **Latitude:** 35.6855 **Longitude:** -105.9684

**Legislative Language:** To plan, purchase, equip and implement replacement of internal combustion, non-emergency sedans used by the City of Santa Fe with electric vehicles for the City of Santa Fe NM, in Santa Fe County.

**Scope of Work:** To plan and implement replacement of internal combustion, non-emergency sedans used by the City of Santa Fe with electric vehicles. Will evaluate City Fleet to identify non-emergency sedans at end of life and replace with electric vehicles. Will also install charging infrastructure to support the electric vehicles. PNM is expected to have a rebate program for charging stations that the City will take advantage of as part of this program. The City will fund a portion of the replacement cost of vehicles. Operating electric vehicles and installing charging stations will reduce operating costs, lead by example and reduce the City?s carbon footprint.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LFUNDS** | 470,000 | No | 0 | 0 | | |
| **LGRANT** | 500,000 | Yes | 0 | 0 | | |
| **OTHER** | 30,000 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 1,000,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

**Estimated Costs Not Yet Funded**

# Infrastructure Capital Improvement Plan FY2022-2026

| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Construction** | No | 0 | 50,000 | **50,000** | **40,000** | **0** | **0** | **140,000** |
| **Furnishing/Equipment** | No | 0 | 200,000 | **450,000** | **210,000** | **0** | **0** | **860,000** |
| **TOTALS** | | 0 | 250,000 | **500,000** | **250,000** | **0** | **0** | **1,000,000** |
| | **Amount Not Yet Funded** | 1,000,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 250,000 | **No** | **No** | **Yes** | **Yes** | **No** | 6 |
| **2** | 500,000 | **No** | **No** | **Yes** | **Yes** | **No** | 12 |
| **3** | 250,000 | **No** | **No** | **Yes** | **Yes** | **No** | 6 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |

| | |
|---|---|
| **TOTAL** | 1,000,000 |

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **No** |
| **If no, please explain why:** | Electric vehicles will reduce cost of operations |

| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** Yes

**If yes, please explain and provide estimates of operating savings** The average cost to operate an Electric Vehicle in the United States is $485 per year, while the average for a gasoline powered vehicle is $1,117. 50% operating savings expected.

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 1-9 years

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** Reducing Carbon emissions benefits the region

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** The City of Santa Fe Sustainability team is shepherding the fleet electrification project

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.** 85,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)** Yes, carbon emissions are hazardous to the long term public health and safety

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 051 **Priority:** High **ID:**36144

**Project Title:** Soccer Valley Improvements **Class:** New **Type/Subtype:** Facilities - Other

**Contact Name:** Jennifer Romero **Contact Phone:** 505-955-4465 **Contact E-mail:** jcromero@santafenm.gov

**Total project cost:** 8,750,000 **Proposed project start date:** July 2020

**Project Location:** 205 Caja Del Rio Rd Santa Fe NM 87507 **Latitude:** 35.663398 **Longitude:** -106.064329

**Legislative Language:** To plan, design and construct improvements to the Soccer Valley complex as laid out in the Master Plan for the City of Santa Fe, Santa Fe, NM in Santa Fe County.

**Scope of Work:** To plan, design and construct improvements to the Soccer Valley complex as laid out in the Master Plan. This includes improvements to the fields, irrigation systems, drainage systems, circulations systems, and the addition of lighting and buildings. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in a sealed bid process.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LFUNDS** | 250,000 | Yes | 250,000 | 12,145 | **01/01/2019** | |
| **LBONDS** | 500,000 | Yes | 500,000 | 0 | **08/01/2019** | |
| **OTHER** | 500,000 | Yes | 500,000 | 0 | **08/01/2019** | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 1,250,000 | | 1,250,000 | 12,145 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 750,000 | 720,000 | **0** | **0** | **0** | **0** | **1,470,000** |
| **Construction** | No | 500,000 | 0 | **3,180,000** | **3,600,000** | **0** | **0** | **7,280,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 1,250,000 | 720,000 | **3,180,000** | **3,600,000** | **0** | **0** | **8,750,000** |
| | **Amount Not Yet Funded** | 7,500,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 80,000 | **No** | **Yes** | **No** | **No** | **No** | 12 |
| **2** | 800,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **3** | 720,000 | **No** | **Yes** | **No** | **No** | **No** | 12 |
| **4** | 3,600,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **5** | 3,600,000 | **No** | **No** | **No** | **Yes** | **No** | 12 |
| **TOTAL** | 8,800,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **No** |
| **If no, please explain why:** | Operating Expenses will be determined by the COSF |

| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.** Improved Parks benefits all the City of Santa Fe Residents

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** City of Santa Fe Project Administrator & Shirley Rodriguez the City's Procurement Officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 052 **Priority:** High **ID:**33675

**Project Title:** Transit Facility Repaving/ADA Upgrades **Class:** Renovate/Repair **Type/Subtype:** Transportation - Transit

**Contact Name:** Thomas Martinez **Contact Phone:** 505-955-2206 **Contact E-mail:** tamartinez@ci.santa-fe.nm.us

**Total project cost:** 400,000 **Proposed project start date:** April 2021

**Project Location:** 2931 Rufina Street Santa Fe NM 87507 **Latitude:** 35.656561 **Longitude:** -105.996626

**Legislative Language:** To repave the Transit yard and parking areas, and design and construct necessary ADA accessibility Transit Division Facility at 2931 Rufina Street, for the City of Santa Fe, Santa Fe, NM in Santa Fe County.

**Scope of Work:** To repave the yard where the buses and support vehicles are parking and driver training is conducted. To repave the employee and visitor parking areas. To upgrade the ADA accessibility from Rufina Street into the facility. No funding has been identified for this project at this time. A preliminary cost estimate identified $400,000 to complete the project. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in the Request for Proposal processes.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **OTHER** | 400,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 400,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 10,000 | **0** | **0** | **0** | **0** | **10,000** |
| **Construction** | No | 0 | 390,000 | **0** | **0** | **0** | **0** | **390,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 400,000 | **0** | **0** | **0** | **0** | **400,000** |
| | **Amount Not Yet Funded** | 400,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 10,000 | **No** | **Yes** | **No** | **No** | **No** | 3 |
| **2** | 390,000 | **No** | **No** | **Yes** | **No** | **No** | 3 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 400,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | Rolled into general facility maintenance | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** The City of Santa Fe Transit Division provides transit service to the Community College District and links with the Rail Runner, North Central RTD and NMDOT Park and Ride.

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Transit Division Director with assistance from Project Managers from the Facilities Division, Shirley Rodriguez, the city's acting procurement officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.** Not directly, but improvement to the facility impacts the services provided to the

public.

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 053 **Priority:** High **ID:**32424

**Project Title:** Security for Water Source and Storage Sites **Class:** New **Type/Subtype:** Water - Water Supply

**Contact Name:** Alex Gamino **Contact Phone:** 505-955-4375 **Contact E-mail:** aegamino@ci.santa-fe.nm.us

**Total project cost:** 1,353,910 **Proposed project start date:** July 2020

**Project Location:** 801 W. San Mateo Santa Fe NM 87505 **Latitude:** 35.394272 **Longitude:** -105.574312

**Legislative Language:** To plan,design, and construct video and access control systems for water facilities for the City of Santa Fe, Santa Fe NM, in Santa Fe County.

**Scope of Work:** Plan, design and construct video and access control system to remote sites for viewing at a central location. The project will strengthen measures to protect treatment facilities, storage facilities, pumping facilities and transmission facilities. The project will be designed by a registered professional engineer and construction services procured through a sealed bid process.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **OTHER** | 1,353,910 | Yes | 0 | 0 | | **Legislative** |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 1,353,910 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | No | 0 | 5,000 | **5,000** | **5,000** | **5,000** | **5,000** | **25,000** |
| **Design (Engr./Arch.)** | No | 0 | 15,000 | **15,000** | **15,000** | **15,000** | **15,000** | **75,000** |
| **Construction** | No | 0 | 250,782 | **250,782** | **250,782** | **250,782** | **250,782** | **1,253,910** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 270,782 | **270,782** | **270,782** | **270,782** | **270,782** | **1,353,910** |
| | **Amount Not Yet Funded** | 1,353,910 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 270,782 | **Yes** | **Yes** | **Yes** | **No** | **No** | 12 |
| **2** | 270,782 | **Yes** | **Yes** | **Yes** | **No** | **No** | 12 |
| **3** | 270,782 | **Yes** | **Yes** | **Yes** | **No** | **No** | 12 |
| **4** | 270,782 | **Yes** | **Yes** | **Yes** | **No** | **No** | 12 |
| **5** | 270,782 | **Yes** | **Yes** | **Yes** | **No** | **No** | 12 |
| **TOTAL** | 1,353,910 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | o/e will be developed on july 2018 | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Project Manager and Shirley Rodriguez the City's acting procurement officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 054 **Priority:** High **ID:**33678

**Project Title:** Transit Fixed Route Vehicle Replacement **Class:** Replace Existing **Type/Subtype:** Equipment - Other

**Contact Name:** Keith Wilson **Contact Phone:** 505-955-2223 **Contact E-mail:** kpwilson@ci.santa-fe.nm.us

**Total project cost:** 5,250,000 **Proposed project start date:** August 2020

**Project Location:** 2931 Rufina Street Santa Fe NM 87507 **Latitude:** 35.656561 **Longitude:** -105.996626

**Legislative Language:** To purchase the replacement of fixed route transit vehicles for those that have exceeded their useful life for the City of Santa Fe, Santa Fe, NM in Santa Fe County.

**Scope of Work:** To purchase replacements of fixed route transit vehicles for those that have exceeded their useful life. Replacement plan requires replacement of 2 transit vehicles per year. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in a sealed bid process.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **OTHER** | 5,250,000 | Yes | 0 | 0 | | **Legislative** |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 5,250,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Construction** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Furnishing/Equipment** | No | 0 | 1,050,000 | **1,050,000** | **1,050,000** | **1,050,000** | **1,050,000** | **5,250,000** |
| **TOTALS** | | 0 | 1,050,000 | **1,050,000** | **1,050,000** | **1,050,000** | **1,050,000** | **5,250,000** |

**Amount Not Yet Funded** 5,250,000

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 1,050,000 | **No** | **No** | **No** | **Yes** | **No** | 6 |
| **2** | 1,050,000 | **No** | **No** | **No** | **Yes** | **No** | 6 |
| **3** | 1,050,000 | **No** | **No** | **No** | **Yes** | **No** | 6 |
| **4** | 1,050,000 | **No** | **No** | **No** | **Yes** | **No** | 6 |
| **5** | 1,050,000 | **No** | **No** | **No** | **Yes** | **No** | 6 |
| **TOTAL** | 5,250,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | New fleet is maintained by city staff as usual | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** Yes

**If yes, please explain and provide estimates of operating savings** Newer vehicles require less maintenance than buses that have exceed their useful life.

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

## More detailed information on project.

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** City of Santa Fe Transit Division provides transit service to the Community College District and links with the Rail Runner, North Central RTD and NMDOT Park and Ride.

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Transit Division Directors will work to provide oversight of this project, Shirley Rodriguez, the city's acting procurement officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** Approx. 70,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 055 **Priority:** High **ID:**32339

**Project Title:** Broadband Infrastructure **Class:** New **Type/Subtype:** Other - Other

**Contact Name:** Kevin Kellogg **Contact Phone:** 505-955-6213 **Contact E-mail:**

**Total project cost:** 800,000 **Proposed project start date:** January 2020

**Project Location:** 200 Lincoln Avenue Santa Fe NM 87501 **Latitude:** 35.412445 **Longitude:** -105.561821

**Legislative Language:** To plan, design, install and improve broadband access within the City of Santa Fe, Santa Fe, NM in Santa Fe County.

**Scope of Work:** Fiber Optic telecommunication extension to former College of Santa Fe campus and The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in the Request for Proposal processes.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LFUNDS** | 400,000 | Yes | 400,000 | 0 | **07/2018** | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 400,000 | | 400,000 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | N/A | 45,000 | 0 | **0** | **0** | **0** | **0** | **45,000** |
| **Construction** | No | 200,000 | 200,000 | **200,000** | **0** | **0** | **0** | **600,000** |
| **Furnishing/Equipment** | No | 155,000 | 0 | **0** | **0** | **0** | **0** | **155,000** |
| **TOTALS** | | 400,000 | 200,000 | **200,000** | **0** | **0** | **0** | **800,000** |
| | **Amount Not Yet Funded** | 400,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 0 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **No** |
| **If no, please explain why:** | O/E contract obligation of vendor |

| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** Yes

**If yes, please explain and provide estimates of operating savings** Potentially, project will drive down internet service costs for users.

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | Prime Vendor/Provider TBD | City of Santa Fe | City of Santa Fe | Prime Vendor/Provider TBD |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 1-9 years

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** ITT and Housing & Community Development Department would be project oversight. Shirley Rodriguez, city's acting procurement officer.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** City will share with New Mexico State Government via Department of ITT.

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** High speed broadband access increases household income in the region. The increased

income and economic impact will benefit all citizens with the area; approximately 100,000.

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 056 **Priority:** High **ID:**34724

**Project Title:** Public Safety Wireless Network **Class:** New **Type/Subtype:** Other - Other

**Contact Name:** Larry Worstell **Contact Phone:** 505-955-5580 **Contact E-mail:** lfworstell@santafenm.gov

**Total project cost:** 400,000 **Proposed project start date:** January 2020

**Project Location:** 2515 Camino Entrada Santa Fe NM 87501 **Latitude:** 35.635972 **Longitude:** -106.019916

**Legislative Language:** To plan, design, construct and equip a new Public Safety Wireless Network, plan to have high speed video and data channeled live to the Santa Fe Police Headquarters from several key locations in the City of Santa Fe, Santa Fe NM in the Santa Fe County

**Scope of Work:** Professional assessment, planning and design of the video and data transfer of this network to be completed in phase 1. Construction and Installation of key video and data network sites to be completed in 12 months as part of phase 2, Construction and Installation for remaining video and data network sites to be completed in 12 months as part of phase 3 in which The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in the Request for Proposal processes.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LFUNDS** | 400,000 | Yes | 200,000 | 0 | **01/2019** | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 400,000 | | 200,000 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 45,000 | 0 | **0** | **0** | **0** | **0** | **45,000** |
| **Construction** | No | 100,000 | 150,000 | **50,000** | **0** | **0** | **0** | **300,000** |
| **Furnishing/Equipment** | No | 55,000 | 0 | **0** | **0** | **0** | **0** | **55,000** |
| **TOTALS** | | 200,000 | 150,000 | **50,000** | **0** | **0** | **0** | **400,000** |
| | **Amount Not Yet Funded** | 200,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 45,000 | **Yes** | **Yes** | **Yes** | **Yes** | **No** | 12 |
| **2** | 55,000 | **No** | **No** | **Yes** | **Yes** | **No** | 12 |
| **3** | 100,000 | **No** | **No** | **Yes** | **Yes** | **No** | 12 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 200,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | **Yes** | | |
| **If no, please explain why:** | | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **150,000** | **125,000** | **125,000** | **0** | **0** | **400,000** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** Yes

**If yes, please explain and provide estimates of operating savings** Video and large data transfers will be conducted on the City PS network instead of our Century Link network which will allow us to keep out bandwidth needs at a minimum and thus reduce costs.

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

## More detailed information on project.

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 1-9 years

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** Private businesses, Public Schools and County Public Safety

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** City of Santa Fe ITT Project Manager and Shirley Rodriguez the City's acting procurement officer.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** approx. 100,000 citizens

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 057 **Priority:** High **ID:**36156

**Project Title:** Santa Fe Street Pavement Rehabilitation **Class:** New **Type/Subtype:** Facilities - Administrative Facilities

**Contact Name:** Javier Martinez **Contact Phone:** 505-955-2402 **Contact E-mail:** jamartinez@santafenm.gov

**Total project cost:** 10,000,000 **Proposed project start date:** January 2020

**Project Location:** 1142 Siler Road, Building A Santa Fe NM 87507 **Latitude:** 35.661317 **Longitude:** -105.996476

**Legislative Language:** To construct pavement rehabilitation projects on roadways across the City of Santa Fe, Santa Fe, NM, in Santa Fe County.

**Scope of Work:** To construct pavement rehabilitation projects on roadways across the City of Santa Fe, NM, in Santa Fe County. These activities may include milling and repaving, crack sealing, poly patching, roadway patching, curb and gutter and sidewalk reconstruction to meet ADA guidelines, restriping and signal loop installations. Roadways to include but not limited to: Osage, Palace, Placita de Oro, Candelario, Sandoval, Camino Carlos Rey, Alameda, Hopewell, Armenta, Don Diego, Luisa, Camino de Los Marquez, Buena Vista, Alta Vista, San Mateo, Fifth St, Paseo del Sol, Paseo del Sol West, Jaguar, Jemez, Henry Lynch, Zafarano, Camino de Los Arroyos, Richards Lane, Yucca, Sawmill.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **OTHER** | 10,000,000 | Yes | 0 | 0 | | **Legislative** |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 10,000,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Construction** | No | 0 | 5,000,000 | **5,000,000** | **0** | **0** | **0** | **10,000,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 5,000,000 | **5,000,000** | **0** | **0** | **0** | **10,000,000** |
| | **Amount Not Yet Funded** | 10,000,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 0 | | | | | | |

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **Yes** |
| **If no, please explain why:** | Operating Expenses will be determined by COSF |

| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** Yes

**If yes, please explain and provide estimates of operating savings** New pavement will eliminate maintenance issues, and costs on these roads for the first 3 years. The maintenance on these roads will be significantly reduced between years 3 and 9.

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

### More detailed information on project.

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** It will also benefit Santa Fe Public Schools as their buses utilize most of the roads.

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** City of Santa Fe Project Administrator and Shirley Rodriguez, the City's Procurement Officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** 80,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 058 **Priority:** High **ID:**36162

**Project Title:** ADA Benches in Parks & Trails **Class:** Renovate/Repair **Type/Subtype:** Equipment - Other

**Contact Name:** Jennifer Romero **Contact Phone:** 505-955-4465 **Contact E-mail:** jcromero@satnafenm.gov

**Total project cost:** 50,000 **Proposed project start date:** July 2022

**Project Location:** 1027 Camino Carlos Rey Santa Fe NM 87501 **Latitude:** 40.741895 **Longitude:** -73.989308

**Legislative Language:** To plan, design and construct ADA benches in various parks and trails for the City of Santa Fe, Santa Fe, NM

**Scope of Work:** To provide planning, design and construction services for the placement of ADA accessible benches in parks and on trails, The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in the Request for Proposal processes.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LFUNDS** | 50,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 50,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Construction** | No | 0 | 50,000 | **0** | **0** | **0** | **0** | **50,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 50,000 | **0** | **0** | **0** | **0** | **50,000** |
| | **Amount Not Yet Funded** | 50,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 0 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | Operating Expenses will be determined by the COSF | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** City of Santa Fe PW Project Administrator & Shirley Rodriguez, the City's Procurement Officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** 85,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 059 **Priority:** High **ID:**36170

**Project Title:** Municipal Court Improvements **Class:** Renovate/Repair **Type/Subtype:** Facilities - Administrative Facilities

**Contact Name:** Jacqueline Baca **Contact Phone:** 505-955-6054 **Contact E-mail:** jybaca@santafenm.gov

**Total project cost:** 1,639,000 **Proposed project start date:** July 2020

**Project Location:** 2511 Camino Entrada Santa Fe NM 87507 **Latitude:** 35.636337 **Longitude:** -106.020430

**Legislative Language:** To plan, design, construct, furnish and equip renovations to the Municipal Court for the City of Santa, NM, in Santa Fe County.

**Scope of Work:** Design and install security cameras to provide additional security for staff and public, install new roof, remodel exterior finishes including stucco and asphalt overlay in parking lot, replace HVAC units and exhaust fans and install automated controls, design and construct addition to expand records storage and increase office space, The process would be to procure the services via RFP of a planning and design consultant, once that Phase is complete, a RFB process would be procured to secure the services.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **OTHER** | 1,639,000 | Yes | 0 | 0 | | **Legislative** |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 1,639,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 45,000 | **16,000** | **104,000** | **0** | **0** | **165,000** |
| **Construction** | No | 0 | 401,000 | **142,000** | **931,000** | **0** | **0** | **1,474,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 446,000 | **158,000** | **1,035,000** | **0** | **0** | **1,639,000** |
| | **Amount Not Yet Funded** | 1,639,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 0 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | operating expenses will be determined by the COSF | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** Yes

**If yes, please explain and provide estimates of operating savings** New HVAC equipment will be more efficient than existing units. New roof and exterior finishes will reduce maintenance issues, including interior leaks.

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** City of Santa Fe PW Project Administrator & Shirley Rodriguez, the City's Procurement Officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** 80,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 060 **Priority:** High **ID:**36143

**Project Title:** Permanent Supportive Housing to End Homelessness **Class:** New **Type/Subtype:** Facilities - Other

**Contact Name:** Alexandra Ladd **Contact Phone:** 505-955-6346 **Contact E-mail:** agladd@santafenm.gov

**Total project cost:** 9,200,000 **Proposed project start date:** July 2020

**Project Location:** NA Santa Fe NM 87507 **Latitude:** 35.3940 **Longitude:** -105.5947

**Legislative Language:** To plan and design an existing rental property and renovate as a supportive housing facility to house homeless and below market renters and provide on-site services for the City of Santa Fe, Santa Fe, NM in Santa Fe County.

**Scope of Work:** To plan and design a rental property, (100 units +), valued slightly below market rate (due to condition and obsolescence), and rehabilitate to current standards (also creates ripple neighborhood revitalization effect) so the facility accommodates ?property management plus? approach (providing services and resources on-site). Also provides direct link to the coordinated entry system, as per the Built for Zero Model. Financing model assumes impact equity is raised and a market rate occupancy of 50%, either through a master lease or leases with individual market rate renters. City funds fill the gap between revenues generated by rental subsidy and market rents (and other subsidy operating funds, such as HUD rental vouchers). We plan to invite contractors to participate in the City's secured Bid process.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **OTHER** | 4,820,000 | Yes | 0 | 0 | | **Impact Equity** |
| **OTHER** | 3,380,000 | Yes | 0 | 0 | | **Financing** |
| **LFUNDS** | 1,000,000 | Yes | 0 | 0 | | **City of Santa Fe** |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 9,200,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

# Infrastructure Capital Improvement Plan FY2022-2026

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | No | 0 | 8,000,000 | **0** | **0** | **0** | **0** | **8,000,000** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 200,000 | **0** | **0** | **0** | **0** | **200,000** |
| **Construction** | No | 0 | 500,000 | **0** | **0** | **0** | **0** | **500,000** |
| **Furnishing/Equipment** | No | 0 | 500,000 | **0** | **0** | **0** | **0** | **500,000** |
| **TOTALS** | | 0 | 9,200,000 | **0** | **0** | **0** | **0** | **9,200,000** |
| | **Amount Not Yet Funded** | 9,200,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 5 | 0 | No | No | No | No | No | 0 |
| TOTAL | 0 | | | | | | |

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **No** |
| **If no, please explain why:** | Operating Expenses will be determined by the COSF |

| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | Community Solutions Partnership | City of Santa Fe | Private | Private | Private |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.** Project will benefit all of the City?s nonprofit partners who seek to serve the needs of homeless and those in danger of becoming homeless, in addition to the needs of below market renters.

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** City of Santa Fe Project Administrator & Shirley Rodriguez the City of Santa Fe Procurement Officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** Additional Housing within the City of Santa Fe

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** 100,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 061 **Priority:** High **ID:**37523

**Project Title:** Pressure Release Valve SCADA Implementation **Class:** New **Type/Subtype:** Water - Other

**Contact Name:** Mike Moya **Contact Phone:** 505-955-4243 **Contact E-mail:** mrmoya@santafenm.gov

**Total project cost:** 750,000 **Proposed project start date:** July 2021

**Project Location:** 801W. San Mateo Santa Fe NM 87504 **Latitude:** 35.394272 **Longitude:** -105.574312

**Legislative Language:** To construct a new Supervisory Control and Data Acquisition (SCADA) system to existing water system Pressure Reducing Valves (PRVs) for the City of Santa Fe, Santa Fe, NM, in Santa Fe County.

**Scope of Work:** Construct Pressure Reducing Valve (PRV) Supervisory Control and Data Acquisition (SCADA) upgrades or improvements to monitor, secure and control all PRV stations within the water system to proactively ensure that optimal flows and system pressures are maintained. The project will be designed by a registered professional engineer and construction services procured through a sealed bid process.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| TOTALS | 0 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Construction** | N/A | 0 | 150,000 | **150,000** | **150,000** | **150,000** | **150,000** | **750,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 150,000 | **150,000** | **150,000** | **150,000** | **150,000** | **750,000** |
| | **Amount Not Yet Funded** | 750,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 150,000 | **No** | **No** | **Yes** | **No** | **No** | 0 |
| **2** | 150,000 | **No** | **No** | **Yes** | **No** | **No** | 0 |
| **3** | 150,000 | **No** | **No** | **Yes** | **No** | **No** | 0 |
| **4** | 150,000 | **No** | **No** | **Yes** | **No** | **No** | 0 |
| **5** | 150,000 | **No** | **No** | **Yes** | **No** | **No** | 0 |
| **TOTAL** | 750,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | Design of this project is underway | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa FE | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** The City of Santa Fe Project Manager and the City of Santa Fe Procurement Chief Officer will provide oversight.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 062 **Priority:** High **ID:**37524

**Project Title:** Priority Line Replacements **Class:** New **Type/Subtype:** Water - Other

**Contact Name:** Bill Huey **Contact Phone:** 505-955-4273 **Contact E-mail:** bdhuey@santafenm.gov

**Total project cost:** 2,000,000 **Proposed project start date:** July 2021

**Project Location:** 801 W. San Mateo Santa Fe NM 87504 **Latitude:** 35.394272 **Longitude:** -105.572431

**Legislative Language:** To construct replacement water mains and large services for the City of Santa Fe, Santa Fe, NM, in Santa Fe County.

**Scope of Work:** Construct replacement mains and large services that have reached the end of useful service life, are leaking or have a high breakage rate and have become too expensive to maintain. Work will also include replacing undersized water mains to alleviate low fire flows and increase system flow and pressure performance throughout the City. Work prioritization will be based on an evaluation of existing water main conditions and the planned road re-paving schedule. The project will be designed by a registered professional engineer and construction services procured through a sealed bid process.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 0 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Construction** | N/A | 0 | 400,000 | **400,000** | **400,000** | **400,000** | **400,000** | **2,000,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 400,000 | **400,000** | **400,000** | **400,000** | **400,000** | **2,000,000** |
| | **Amount Not Yet Funded** | 2,000,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** No **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 400,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **2** | 400,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **3** | 400,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **4** | 400,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **5** | 400,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **TOTAL** | 2,000,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | Design of this project is underway | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** The city of Santa Fe Project Manager and City's Chief Procurement Officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 063 **Priority:** High **ID:**37525

**Project Title:** Tierra Contenta Trail Improvements **Class:** New **Type/Subtype:** Facilities - Administrative Facilities

**Contact Name:** John Romero **Contact Phone:** 5059556638 **Contact E-mail:** jjromero1@santafenm.gov

**Total project cost:** 400,000 **Proposed project start date:** July 2022

**Project Location:** Tierra Contenta Subdivision Santa Fe NM 87501 **Latitude:** 35.630846 **Longitude:** -106.040358

**Legislative Language:** To construct a segment of trail system within the Tierra Contenta subdivision area in city of Santa Fe, within Santa Fe County.

**Scope of Work:** To construct a segment of trail system within the Tierra Contenta subdivision area. This project will improve the Tierra Contenta trail system.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| LBONDS | 400,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| TOTALS | 400,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| Water Rights | N/A | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Easements and Rights of Way | N/A | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Construction** | N/A | 0 | 400,000 | **0** | **0** | **0** | **0** | **400,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 400,000 | **0** | **0** | **0** | **0** | **400,000** |
| | **Amount Not Yet Funded** | 400,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 0 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works Department will provide project oversight.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 064 **Priority:** High **ID:**37526

**Project Title:** Governor Miles Reconstruction **Class:** New **Type/Subtype:** Facilities - Administrative Facilities

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@santafenm.gov

**Total project cost:** 2,000,000 **Proposed project start date:**

**Project Location:** Governor Miles from Richard Ave to Nizhoni Drive Santa Fe NM 87501 **Latitude:** 35.627888 **Longitude:** -105.997393

**Legislative Language:** To plan, design, right-of-way acquisition and construct roadway reconstruction project on Governor Miles from Richards Ave to Nizhoni Drive in the city of Santa Fe within Santa Fe County.

**Scope of Work:** To plan, design, right-of-way acquisition and construct roadway reconstruction project on Governor Miles from Richards Ave to Nizhoni. The roadway will include 2 travel lanes, bicycle lanes, sidewalks, lighting and landscaping.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LBONDS** | 2,000,000 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 2,000,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | N/A | 0 | 100,000 | **0** | **0** | **0** | **0** | **100,000** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 25,000 | **0** | **0** | **0** | **0** | **25,000** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | N/A | 0 | 125,000 | **0** | **0** | **0** | **0** | **125,000** |
| **Construction** | N/A | 0 | 0 | **1,750,000** | **0** | **0** | **0** | **1,750,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 250,000 | **1,750,000** | **0** | **0** | **0** | **2,000,000** |
| | **Amount Not Yet Funded** | 2,000,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 250,000 | **Yes** | **Yes** | **No** | **No** | **Yes** | 12 |
| **2** | 1,750,000 | **No** | **No** | **Yes** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 2,000,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **No** |
| **If no, please explain why:** | |

| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works Department / Engineering Division would provide project oversight.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 065 **Priority:** High **ID:**33676

**Project Title:** Camino Entrada Intersection Improvements **Class:** New **Type/Subtype:** Transportation - Bike/Pedestrian/Equestrian

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@santafenm.gov

**Total project cost:** 1,709,300 **Proposed project start date:** May 2020

**Project Location:** Intersection of Camino Entrada and Wagon Rd Santa Fe NM 87507 **Latitude:** 35.6921348 **Longitude:** -105.939590454

**Legislative Language:** To plan, design, acquire right-of-way, construct a roundabout median and other street improvements in compliance with ADA of 1990 at the intersection of Camino Entrada and Wagon Road in the City of Santa Fe within the Santa Fe County.

**Scope of Work:** Plan, design and construct a roundabout and other street improvements at the intersection of Camino Entrada and Wagon Road. This work will include an engineering design of the roundabout, sidewalks, curb ramps, cross walks and lighting. Both preliminary and final design will be based on the NMDOT Standard Specifications for Highway and Bridge Construction, 2019 Edition. The work included in the engineering design would be: a) control survey; b) location survey; c) drainage analysis; d) lighting analysis; e) right-of-way review; f) permanent signing and pavement marking plans; g) quality control plan; h) traffic control plan; and i) construction cost estimate. Then after the design has been approved by NMDOT and all pertinent certifications and permits have been issued construction ensues. Public Works will hire a Construction Manager to oversee this project.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **OTHER** | 1,144,585 | Yes | 1,144,585 | 131,001 | **2019** | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 1,144,585 | | 1,144,585 | 131,001 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

# Infrastructure Capital Improvement Plan FY2022-2026

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 261,924 | 0 | **0** | **0** | **0** | **0** | **261,924** |
| **Construction** | No | 882,661 | 564,715 | **0** | **0** | **0** | **0** | **1,447,376** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 1,144,585 | 564,715 | **0** | **0** | **0** | **0** | **1,709,300** |
| | **Amount Not Yet Funded** | 564,715 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |

| | | | | | | |
|---|---|---|---|---|---|---|
| 5 | 0 | No | No | No | No | No | 0 |
| TOTAL | 0 | | | | | | |

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **Yes** | |
| **If no, please explain why:** | | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **1,000** | **1,000** | **1,000** | **1,000** | **1,000** | **5,000** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** Yes

**If yes, please explain and provide estimates of operating savings** New construction doesn't require a lot of maintenance cost.

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** Camino Entrada will have to use the roundabout; even the tourists

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Works will hire a Construction Manager to oversee the completion of the project on budget/time.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** It will bring more traffic to private businesses located in & around the area.

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** It will provide essential safety to approx 160,000 residents

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 066 **Priority:** High **ID:**37527

**Project Title:** Guadalupe St. Reconstruction Project **Class:** New **Type/Subtype:** Transportation - Highways/Roads/Bridges

**Contact Name:** John Romero **Contact Phone:** 505-955-3368 **Contact E-mail:** jjromero1@santafenm.gov

**Total project cost:** 8,526,758 **Proposed project start date:**

**Project Location:** Guadalupe St Santa Fe NM 87501 **Latitude:** 35.691312650 **Longitude:** -105.945420950

**Legislative Language:** To plan, design, acquire right-of-way, and construct street improvements on Guadalupe Street in City of Santa Fe, Santa Fe County.

**Scope of Work:** Plan, design, acquire right-of-way and construct street improvements on Guadalupe Street. The Scope of Work will include right-of-way acquisition, engineering design and construction of lane reduction, pedestrian improvements, bicycle improvements, signalized intersections improvements at West Alameda, San Francisco, Catron and Paseo de Peralta, lighting, storm drainage, new signing & striping. All services including right-of-way acquisition, engineering design and construction services and management will be procured through an RFP reviewed by City Procurement and NMDOT.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **OTHER** | 320,400 | Yes | 320,400 | 0 | **2018** | |
| **LFUNDS** | 47,320 | Yes | 47,320 | 0 | **2018** | |
| **OTHER** | 3,735,000 | Yes | 3,735,000 | 0 | **2019** | |
| **DOT** | 415,000 | Yes | 415,000 | 0 | **2019** | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 4,517,720 | | 4,517,720 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 42,720 | 155,243 | **0** | **0** | **0** | **0** | **197,963** |
| **Acquisition** | N/A | 0 | 191,284 | **0** | **0** | **0** | **0** | **191,284** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | N/A | 325,000 | 0 | **0** | **0** | **0** | **0** | **325,000** |
| **Construction** | N/A | 4,150,000 | 3,662,511 | **0** | **0** | **0** | **0** | **7,812,511** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 4,517,720 | 4,009,038 | **0** | **0** | **0** | **0** | **8,526,758** |
| | **Amount Not Yet Funded** | 4,009,038 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 0 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **Yes** | |
| **If no, please explain why:** | | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **1,000** | **1,000** | **1,000** | **1,000** | **1,000** | **5,000** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** City procurement, NMDOT, project manager & construction manager.

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.** here are lots of private businesses located along both sides of this street.

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 067 **Priority:** High **ID:**37528

**Project Title:** St.Mikes Rail Trail Underpass Project **Class:** New **Type/Subtype:** Transportation - Bike/Pedestrian/Equestrian

**Contact Name:** John Romero **Contact Phone:** 505-955-6638 **Contact E-mail:** jjromero1@santafenm.gov

**Total project cost:** 3,784,999 **Proposed project start date:**

**Project Location:** Intersection of st. Michael Drive / Santa Fe Rail Crossing Santa Fe NM 87505 **Latitude:** 35.659053000 **Longitude:** -105.965595000

**Legislative Language:** To plan, design, acquire right-of-way and construct a pedestrian underpass at the intersection of St. Michael's Drive (NM 466) and NM Railroad Crossing and Santa Fe Rail Crossing in City of Santa Fe, Santa Fe County.

**Scope of Work:** To plan, design, acquire right-of-way and construct a pedestrian underpass at the intersection of St. Michael's Drive (NM466) and NM Railroad Crossing/ Santa Fe Rail Crossing. This project will involve the design and construction of a tunnel (i.e. large concrete box culvert or large corrugated metal pipe) under St. Michael?s Drive. The tunnel would be approximately 120? in length, 12? in width (accommodate pedestrian/bicycle traffic traveling in both directions) and a height of 10?. The depth of the structure beneath St. Michael?s Drive would be estimated to be 10? to avoid impacting any utilities (i.e. water, gas, sewer, storm sewer, cable, phone, etc.). Actual depth of the structure would need to be evaluated in greater detail based a detailed location survey and subsurface utility investigations. Approaches to the tunnel would be approximately 400? on the north end and 135? on the south end. The project will be designed by a registered professional engineer and construction services

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **OTHER** | 243,503 | Yes | 243,503 | 0 | **2020** | |
| **LFUNDS** | 41,496 | Yes | 41,496 | 0 | **2020** | |
| **OTHER** | 1,850,000 | Yes | 1,850,000 | 0 | **2020** | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 2,134,999 | | 2,134,999 | 0 | | |

# Infrastructure Capital Improvement Plan FY2022-2026

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 500,000 | **0** | **0** | **0** | **0** | **500,000** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | N/A | 284,999 | 0 | **0** | **0** | **0** | **0** | **284,999** |
| **Construction** | N/A | 1,850,000 | 1,150,000 | **0** | **0** | **0** | **0** | **3,000,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 2,134,999 | 1,650,000 | **0** | **0** | **0** | **0** | **3,784,999** |
| | **Amount Not Yet Funded** | 1,650,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 0 | | | | | | |

| | |
|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | **No** |
| **If no, please explain why:** | |

| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
|---|---|---|---|---|---|---|
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** This is a pedestrian underpass that will be used by anyone, including the tourists.

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Chief Financial Officer, NMDOT, Project Manager & Construction Manager

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** There are lots of commercial businesses located in that area.

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2022 068 **Priority:** High **ID:**37529

**Project Title:** Railyard Park Irrigation System Upgrades **Class:** Renovate/Repair **Type/Subtype:** Facilities - Administrative Facilities

**Contact Name:** Jennifer Romero **Contact Phone:** 5059554465 **Contact E-mail:** jcromero@satnafenm.gov

**Total project cost:** 200,000 **Proposed project start date:** July 2022

**Project Location:** 740 Cerrillos Road Santa Fe NM 87505 **Latitude:** 35.6803 **Longitude:** -105.9503

**Legislative Language:** To plan, design, and construct irrigation upgrades at the Railyard Park for the City of Santa Fe in Santa Fe County.

**Scope of Work:** To plan, design and construct irrigation upgrades at the Railyard Park which serves citizens and visitors of Santa Fe. Upgrade antiquated system components including pumps, sprinkler heads, controllers, automate the system, etc.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 0 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 25,000 | **0** | **0** | **0** | **0** | **25,000** |
| **Design (Engr./Arch.)** | N/A | 0 | 75,000 | **0** | **0** | **0** | **0** | **75,000** |
| **Construction** | N/A | 0 | 0 | **100,000** | **0** | **0** | **0** | **100,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 100,000 | **100,000** | **0** | **0** | **0** | **200,000** |
| | **Amount Not Yet Funded** | 200,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 100,000 | **Yes** | **Yes** | **Yes** | **No** | **No** | 12 |
| **2** | 100,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 200,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** Yes

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** No

**If yes, please list the other entity.**

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Yes, Project Manager & City of Santa Fe Procurement Officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** The Railyard Park attracts tourists and locals to the park daily, monthly & yearly

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2023 001 **Priority:** High **ID:**36157

**Project Title:** Santa Fe Pavement Rehabilitation **Class:** New **Type/Subtype:** Transportation - Highways/Roads/Bridges

**Contact Name:** Javier Martinez **Contact Phone:** 5059552402 **Contact E-mail:** jamartinez@santafenm.gov

**Total project cost:** 10,000,000 **Proposed project start date:** July 2023

**Project Location:** 1142 Siler Road, Building A Santa Fe NM 87507 **Latitude:** 35.661317 **Longitude:** -105.996476

**Legislative Language:** To construct pavement rehabilitation projects on roadways across the City of Santa Fe, NM, in Santa Fe County.

**Scope of Work:** To construct pavement rehabilitation projects on roadways across the City of Santa Fe, NM, in Santa Fe County. These activities may include milling and repaving, crack sealing, poly patching, roadway patching, curb and gutter and sidewalk reconstruction to meet ADA guidelines, restriping and signal loop installations. Roadways to include but not limited to: Alameda, Camino Alire, Hickox, Paseo de Las Vistas, Gonzales, Pacheco, Devargas, Cordova, Old Pecos Trail, Espinacitas, Rufina, Center Drive, Center Place, Center Court, South Meadows, Agua Fria, Siringo, Rodeo Road, Rufina Circle. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in the process would be to procure the services via RFP of a planning and design consultant, once that Phase is complete, a RFB process would be procured to secure the services.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **LFUNDS** | 10,000,000 | Yes | 0 | 0 | | **Legislative** |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 10,000,000 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

**Estimated Costs Not Yet Funded**

# Infrastructure Capital Improvement Plan FY2022-2026

| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Construction** | No | 0 | 0 | **0** | **5,000,000** | **5,000,000** | **0** | **10,000,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 0 | **0** | **5,000,000** | **5,000,000** | **0** | **10,000,000** |
| | **Amount Not Yet Funded** | 10,000,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |

| | |
|---|---|
| **TOTAL** | 0 |

**Has your local government/agency budgeted for operating expenses for the project when it is completed?** **Yes**

**If no, please explain why:** operating expenses will be determined by the COSF

| ANNUAL OPERATING BUDGET | YEAR 1 | YEAR 2 | YEAR 3 | YEAR 4 | YEAR 5 | TOTAL |
|---|---|---|---|---|---|---|
| Annual Operating Expenses plus Debt Service | 0 | 0 | 0 | 0 | 0 | 0 |
| Annual Operating Revenues | 0 | 0 | 0 | 0 | 0 | 0 |

**Does the project lower operating costs?** Yes

**If yes, please explain and provide estimates of operating savings** New pavement will eliminate maintenance issues, and costs on these roads for the first 3 years. The maintenance on these roads will be significantly reduced between years 3 and 9

**Entities who will assume the following responsibilites for this project:**

| | Fiscal Agent: | Own: | Operate: | Own Land: | Own Asset: | Maintain: |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 10-15 years

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** No

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** It will also benefit Santa Fe Public Schools

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Santa Fe Project Administrator and Shirley Rodriguez, the City's Procurement Officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** 80,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? Emergencies must be documented by a Subject Matter Expert.** No

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2023 002 **Priority:** High **ID:**36215

**Project Title:** New Senior Center **Class:** New **Type/Subtype:** Facilities - Administrative Facilities

**Contact Name:** Kyra Ochoa **Contact Phone:** 5059556603 **Contact E-mail:** krochoa@santafenm.gov

**Total project cost:** 5,000,000 **Proposed project start date:** December 2020

**Project Location:** County Club Rd Santa Fe NM 87585 **Latitude:** 35.62531 **Longitude:** -105.051106

**Legislative Language:** To plan, design and construct a new Senior Center building in the City of Santa Fe, NM in Santa Fe County

**Scope of Work:** To design, build and equip a new Senior Center building in which the Ctiy will follow the process to procure the services via RFP of a planning and design consultant, once that Phase is complete, a RFB process would be procured to secure the services.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| **ALTSD** | 6,983,865 | Yes | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 6,983,865 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Construction** | No | 0 | 0 | **5,000,000** | **0** | **0** | **0** | **5,000,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 0 | **5,000,000** | **0** | **0** | **0** | **5,000,000** |
| | **Amount Not Yet Funded** | 5,000,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** No

**Phasing:** **Stand Alone:** Yes **Multi-Phased:** No

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **2** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 0 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **No** | |
| **If no, please explain why:** | operating expenses will be determined by COSF | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** Santa Fe City and Santa Fe County Senior Residents

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** city of Santa Fe Project Administrator and Shirley Rodriguez, the City's Procurement Officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** Yes

**If yes, please explain.** Senior Center provides needed services for the City and County

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** Yes

**If yes, please explain and provide the number of people that will benefit from the project.** 10,000

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2023 003 **Priority:** High **ID:**32418

**Project Title:** Additional Filters for Tertiary Treatment **Class:** New **Type/Subtype:** Water - Wastewater

**Contact Name:** Alan MacGregor **Contact Phone:** 505-955-4637 **Contact E-mail:** asmacgregor@santafenm.gov

**Total project cost:** 1,300,000 **Proposed project start date:** July 2023

**Project Location:** 73 Paseo Real Santa Fe NM 87507 **Latitude:** 35.629845 **Longitude:** -106.086170

**Legislative Language:** To design and construct additional filtration units to Tertiary Treatment within the City of Santa Fe Wastewater Treatment Plant, for the City of Santa Fe, Santa Fe, NM in Santa Fe County.

**Scope of Work:** To design and construct additional filtration units to Tertiary Treatment including electrical components / controls to remove nutrients from wastewater in the City of Santa Fe Wastewater Treatment Plant, in Santa Fe County. The City will follow policies and procedures and comply with the State of New Mexico Procurement Code in a sealed bid process.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 0 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 0 | **50,000** | **0** | **0** | **0** | **50,000** |
| **Construction** | No | 0 | 0 | **0** | **1,250,000** | **0** | **0** | **1,250,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 0 | **50,000** | **1,250,000** | **0** | **0** | **1,300,000** |
| | **Amount Not Yet Funded** | 1,300,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 50,000 | **No** | **Yes** | **No** | **No** | **No** | 12 |
| **2** | 1,250,000 | **No** | **No** | **Yes** | **No** | **No** | 12 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 1,300,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **Yes** | |
| **If no, please explain why:** | | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **7,000** | **7,000** | **7,000** | **7,000** | **7,000** | **35,000** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** Santa Fe County

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Utilities Department will be in charge of oversight for this project, Shirley Rodriguez the city's acting procurement officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2023 004 **Priority:** High **ID:**32419

**Project Title:** Chemical Storage and Feed System Rehabilitation **Class:** Replace Existing **Type/Subtype:** Water - Wastewater

**Contact Name:** Stan Holland **Contact Phone:** 505-955-4637 **Contact E-mail:** tsholland@ci.santa-fe.nm.us

**Total project cost:** 725,000 **Proposed project start date:** July 2023

**Project Location:** 73 Paseo Real Santa Fe NM 87507 **Latitude:** 35.629845 **Longitude:** -106.086170

**Legislative Language:** To evaluate, design and install new equipment and modifications for the WWTP Chemical Storage and Feed System for the City of Santa Fe, Santa Fe, NM in Santa Fe County.

**Scope of Work:** To evaluate, design and install new equipment and modifications for the existing Chemical Storage and Feed System of the WWTP of the City of Santa Fe. The process would be to procure the services via RFP of a planning and design consultant, once that Phase is complete, a RFB process would be procured to secure the services.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 0 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | Completed | Funded to Date | Estimated Costs Not Yet Funded 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | No | 0 | 0 | **150,000** | **0** | **0** | **0** | **150,000** |
| **Construction** | No | 0 | 0 | **0** | **575,000** | **0** | **0** | **575,000** |
| **Furnishing/Equipment** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **TOTALS** | | 0 | 0 | **150,000** | **575,000** | **0** | **0** | **725,000** |
| | **Amount Not Yet Funded** | 725,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 150,000 | **No** | **Yes** | **No** | **No** | **No** | 6 |
| **2** | 575,000 | **No** | **No** | **Yes** | **No** | **No** | 6 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 725,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **Yes** | |
| **If no, please explain why:** | | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** Santa Fe County

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Utilities Department will be in charge of oversight for this project; Shirley Rodriguez the city's acting procurement officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

# Infrastructure Capital Improvement Plan FY2022-2026

## ICIP Capital Project Description

**Year/Rank** 2024 001 **Priority:** High **ID:**32415

**Project Title:** Existing Digester Rehabilitation **Class:** Replace Existing **Type/Subtype:** Water - Wastewater

**Contact Name:** Stan Holland **Contact Phone:** 505-955-4637 **Contact E-mail:** tsholland@ci.santa-fe.nm.us

**Total project cost:** 1,750,000 **Proposed project start date:** July 2024

**Project Location:** 73 Paseo Real Santa Fe NM 87507 **Latitude:** 35.629845 **Longitude:** -106.086170

**Legislative Language:** To design and construct existing covers, mixers and electrical components for rehabilitation of the existing digesters within the Wastewater Treatment Plant of the City of Santa Fe, in Santa Fe County.

**Scope of Work:** Rehabilitate existing anaerobic digesters to include replacement of covers, concrete, piping, valving, pumps and electrical components, The process would be to procure the services via RFP of a planning and design consultant, once that Phase is complete, a RFB process would be procured to secure the services.

**Secured and Potential Funding Budget:**

**State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.**

**Please complete table below with all secured and potential funding sources.**

| Funding Source(s) | Funding Amount | Applied For? Yes or No | Amount Secured | Amt Expended to Date | Date(s) Received | Comment |
|---|---|---|---|---|---|---|
| | 0 | No | 0 | 0 | | **Legislative** |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| | 0 | No | 0 | 0 | | |
| **TOTALS** | 0 | | 0 | 0 | | |

**Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.**

| | | | Estimated Costs Not Yet Funded | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Completed | Funded to Date | 2022 | 2023 | 2024 | 2025 | 2026 | Total Project Cost |
| | N/A | | | | | | | |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Water Rights** | | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Easements and Rights of Way** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Acquisition** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Archaeological Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Environmental Studies** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Planning** | N/A | 0 | 0 | **0** | **0** | **0** | **0** | **0** |
| **Design (Engr./Arch.)** | N/A | 0 | 0 | **0** | **150,000** | **0** | **0** | **150,000** |
| **Construction** | No | 0 | 0 | **0** | **0** | **500,000** | **0** | **500,000** |
| **Furnishing/Equipment** | No | 0 | 0 | **0** | **0** | **1,100,000** | **0** | **1,100,000** |
| **TOTALS** | | 0 | 0 | **0** | **150,000** | **1,600,000** | **0** | **1,750,000** |
| | **Amount Not Yet Funded** | 1,750,000 | | | | | | |

**PHASING BUDGET**

**Can this project be phased?** Yes

**Phasing:** **Stand Alone:** No **Multi-Phased:** Yes

**A project single phase approach is used for projects that can be completed with one process because it is manageable, affordable, and will not require any foreseeable additional resources or activities to be fully operational when complete.**

**A project multi-phased approach is used for breaking down very large projects into manageable standalone parts that are independently functional and easier to fund.**

**If the multi-phase approach is being used it is required to provide accurate dates, costs, and funding sources for prior phases, and be able to provide reasonable projections of dates, costs, and funding sources for future phases. In addition, each multi-phase has three main levels: Planning, Design, and Construction. Each level can be funded individually, however strong emphasis is put on completing all three levels.**

| Phase | Amount | Plan | Design | Construct | Furnish/Equip | Other (Wtr Rights, Easements, Acq) | # Mos to Complete |
|---|---|---|---|---|---|---|---|
| **1** | 150,000 | **No** | **Yes** | **No** | **No** | **No** | 12 |
| **2** | 1,600,000 | **No** | **No** | **No** | **Yes** | **No** | 12 |
| **3** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **4** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **5** | 0 | **No** | **No** | **No** | **No** | **No** | 0 |
| **TOTAL** | 1,750,000 | | | | | | |

# Infrastructure Capital Improvement Plan FY2022-2026

| | | | | | | |
|---|---|---|---|---|---|---|
| **Has your local government/agency budgeted for operating expenses for the project when it is completed?** | | | | | **Yes** | |
| **If no, please explain why:** | | | | | | |
| **ANNUAL OPERATING BUDGET** | **YEAR 1** | **YEAR 2** | **YEAR 3** | **YEAR 4** | **YEAR 5** | **TOTAL** |
| **Annual Operating Expenses plus Debt Service** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Annual Operating Revenues** | **0** | **0** | **0** | **0** | **0** | **0** |

**Does the project lower operating costs?** No

**If yes, please explain and provide estimates of operating savings**

**Entities who will assume the following responsibilites for this project:**

| | **Fiscal Agent:** | **Own:** | **Operate:** | **Own Land:** | **Own Asset:** | **Maintain:** |
|---|---|---|---|---|---|---|
| | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe | City of Santa Fe |
| **Lease/operating agreement in place?** | No | No | | No | No | No |

**More detailed information on project.**

**(a) How many years is the requested project expected to be in use before needing Renovate/Repair or Replacement?** 16 years or more

**(b) Has the project had public input and buy-in?** No

**(c) Is the project necessary to address population or client growth and if so, will it provide services to that population or clientele?** Yes

**(d) Regionalism - Does the project directly benefit an entity other than itself?** Yes

**If yes, please list the other entity.** Santa Fe County

**(e) Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget?** Yes

**Please explain.** Public Utilities Department will be in charge of oversight of this project;Shirley Rodriguez the city's acting procurement officer

**(f) Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy?** No

**If yes, please explain.**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?** No

**If yes, please explain and provide the number of people that will benefit from the project.**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and** No

**unavoidable? Emergencies must be documented by a Subject Matter Expert.**

**If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issed the mandate.)**

**FIR No. 3281**

# FISCAL IMPACT REPORT

**General Information:**

(Check) Bill: _____ Resolution: X

Short Title(s): Water Funding Sources

Sponsor(s): Councilors Chris Rivera and Romero-Wirth

Reviewing Department(s): Public Utilities

Staff Completing FIR: Alan G. Hook Date: 10/2/2020 Phone: 955-4205

Reviewed by City Attorney: _____ Date: Oct 5, 2020

Reviewed by Finance Director: _____ Date: Oct 12, 2020

**Summary:**
**The proposed resolution supports the Public Utilities staff to identify and apply for federal and state funding sources for water, wastewater, and other water related projects.**

**Departments Affected:**
**Public Utilities Department**

**Consequences of Not Enacting Legislation:**
**The City of Santa Fe Public Utilities staff will not apply for state, federal or other funding sources for water-related projects, thus impacting potential revenue savings to the city over the long-term. Furthermore, the community benefits of water, wastewater, and other water related improvements would be negatively impacted if state and federal funding is not provided as an alternative source to local government funds**

**Conflict, Duplication, Companionship, or Relationship to Other Legislation:**
**There are no conflicts, duplications or companionship to other legislation; however, this resolution is related to the Resolution 2020-37 approving the FY2022-2026 Infrastructure Capital Improvements Plan (ICIP).**

**Performance and Administrative Implications:**
**There are no performance or administrative implications given any specific agreements for water, wastewater or other water-related projects will be brought before the Governing Body for approval, as applicable.**

**Fiscal Implications:**
**None identified.**

**Fiscal Impact**

X Check here if no fiscal impact

**Expenditures**

| Expenditure Type | FYE __ | FYE __ | FYE __ | Require BAR (Y/N) | Recurring (R) or Non-recurring (NR) | Fund | 3-Year Total Cost |
|---|---|---|---|---|---|---|---|
| Personnel and Benefits* | $ | $ | $ | | | | |
| Capital Outlay | $ | $ | $ | | | | |
| Contractual/ Professional Services | $ | $ | $ | | | | |
| Operating | $ | $ | $ | | | | $ |
| Total: | $ | $ | $ | | | | $ |

* This includes all staff time associated with executing the job functions of the proposed legislation.

**Expenditure Narrative:**

**Revenue**

| Revenue Type | FYE __ | FYE __ | FYE __ | Recurring (R) or Non-recurring (NR) | Fund |
|---|---|---|---|---|---|
| General Fund | $ | $ | $ | | |
| Special Revenue | $ | $ | $ | | |
| CIP | $ | $ | $ | | |
| Enterprise | $ | $ | $ | | |
| Internal Service | $ | $ | $ | | |
| Trust and Agency | $ | $ | $ | | |
| Federal | $ | $ | $ | | |
| Other | $ | $ | $ | | |
| Total | $ | $ | $ | | |

**Revenue Narrative:**

**There are no fiscal impacts; however, any specific agreements for water, wastewater or other water-related projects will be presented with a Fiscal Impact Report through the committee review process and final approval by the Governing Body.**

**Signature:** Shannon Jones (Oct 13, 2020 07:43 MDT)

**Email:** swjones@santafenm.gov

**ACTION SHEET**
**PUBLIC WORKS AND UTILITES COMMITTEE MEETING OF 10/13/2020**

**ISSUE NO. 9E**

Consideration of Resolution No. 2020-__: A Resolution Authorizing and Supporting the City Manager to Works with Public Utilities Staff to Identify and Apply for Federal and State Funding Sources for Water, Wastewater, and Other Water Related Projects, Including Submission of an Application to the Water Trust Board, Among Other Opportunities. (Councilors Rivera and Romero-Wirth) (Alan Hook, Water Resources Coordinator Assistant, aghook@santafenm.gov, 955-4205)

**COMMITTEE REVIEW:**
Public Works and Utilities Committee: 10/13/20
Finance Committee: 10/19/20
Governing Body: 10/28/20

**PUBLIC WORKS AND UTILITES COMMITTEE ACTION: Approved on Consent Agenda for forward to 10/19/2020 Finance Committee**

**SPECIAL CONDITIONS OR AMENDMENTS:**

**STAFF FOLLOW UP:**

| VOTE: | FOR | AGAINST | ABSTAIN |
|---|---|---|---|
| COUNCILOR RIVERA, CHAIR | X | | |
| COUNCILOR GARCIA | X | | |
| COUNCILOR ABEYTA | X | | |
| COUNCILOR LINDELL | Excused | | |
| COUNCILOR VIGIL COPPLER | X | | |

# City of Santa Fe, New Mexico
## Memorandum

**DATE:** October 5, 2020, 2020

**TO:** Governing Body
Finance Committee
Public Works

**VIA:** Jarel LaPan Hill, City Manager
Mary McCoy, Finance Department Director
Fran Dunaway, Chief Procurement Officer
Paul Babcock, Fire Chief

**FROM:** Paul Babcock, Fire Chief PB

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**ITEM AND ISSUE:**
Purchase Public Safety digital portable radios. Request for the Approval of State of NM state pricing agreement in the Total Amount of $ ($1,095,001.10) for digital portable radios; from Motorola Solutions; Chief Paul Babcock, Prbabcock@santafenm.gov 505-955-3112)

**BACKGROUND AND SUMMARY:**
Santa Fe Fire and Police rely on the City's Public Safety Radio (PSR) system for critical dispatch information as they respond to all public safety emergencies. The City's PSR system was installed in 2001 and is quickly approaching its expected end of life and portable radio equipment is no longer supported.
Improvement of the PSR system to the national standard Project 25 (P25) Digital Radio System will enhance the quality of our first responders' interactions with dispatch. P25 is a suite of standards for digital Mobile/portable radio communications designed for use by public safety organizations in North America.

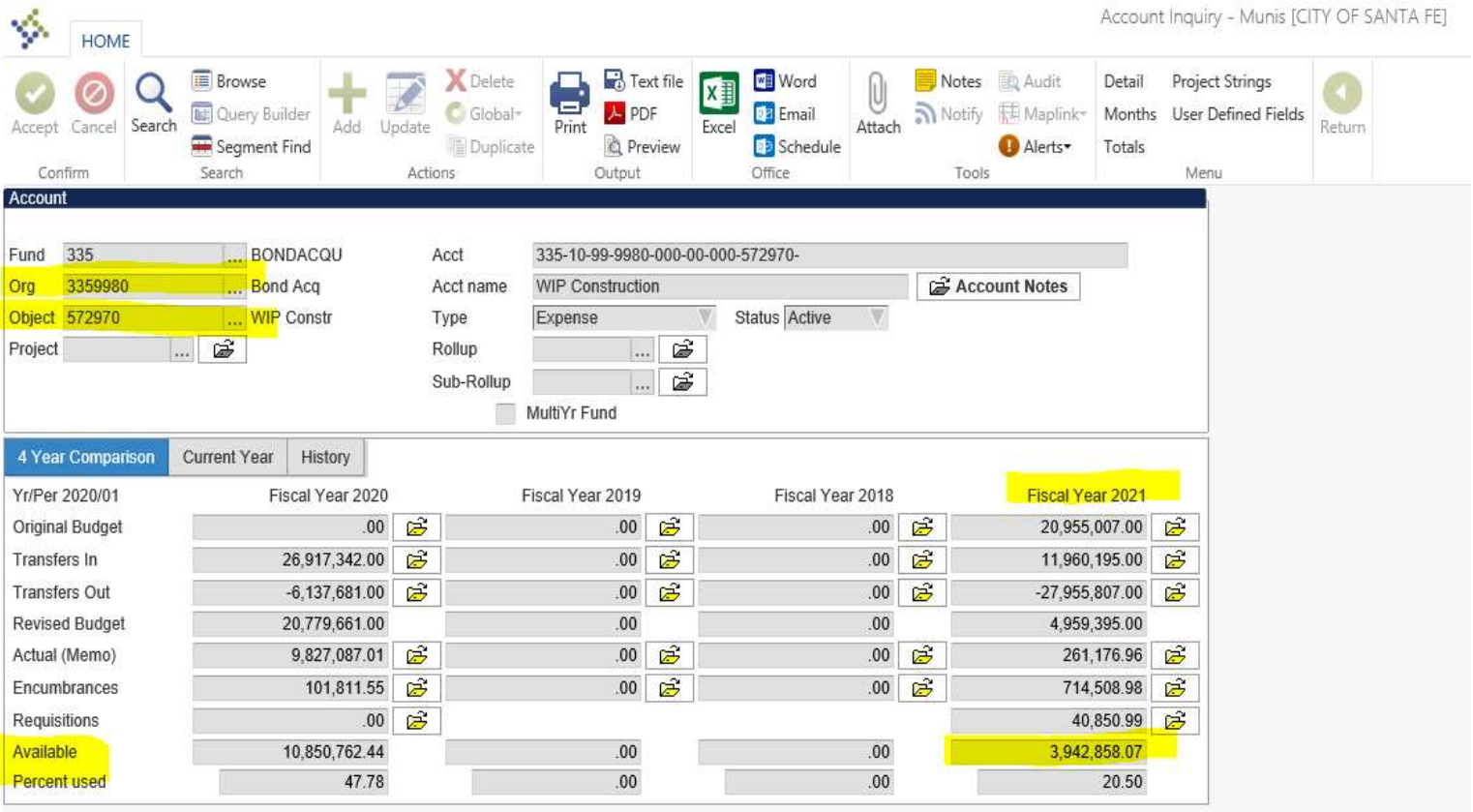
**PROCUREMENT METHOD:**

The procurement method is the NM Statewide Price Agreement (SWPA) # 32763-State Of NM-00014AJ which expires on November 4, 2020.

**CONTRACT NUMBER:**
The FY20 Munis contract number is 3202291
**FUNDING SOURCE:**

The funding source is:
**Fund Name/Number:** 2018 GRT Bond Accusation
**Monism Org Name/Number:** 2018 GRT Bond /3359980
**Monism Object Name/Number:** WIPP Construction/572970

**ACTION REQUESTED:**
Santa Fe Fire/Santa Fe Police Department respectfully requests your review and approval.


Account Inquiry - Munis [CITY OF SANTA FE]
HOME
Accept
Cancel
Confirm
Search
Browse
Query Builder
Segment Find
Search
Add
Update
Delete
Global
Duplicate
Actions
Print
Text file
PDF
Preview
Output
Excel
Word
Email
Schedule
Office
Attach
Notes
Notify
Audit
Maplink
Alerts
Tools
Detail
Months
Totals
Project Strings
User Defined Fields
Menu
Return
Account
Fund 335 ... BONDACQU
Org 3359980 ... Bond Acq
Object 572970 ... WIP Constr
Project ... 
Acct 335-10-99-9980-000-00-000-572970-
Acct name WIP Construction
Account Notes
Type Expense
Status Active
Rollup ...
Sub-Rollup ...
MultiYr Fund
4 Year Comparison
Current Year
History
Yr/Per 2020/01
Fiscal Year 2020
Fiscal Year 2019
Fiscal Year 2018
Fiscal Year 2021
Original Budget .00 .00 .00 20,955,007.00
Transfers In 26,917,342.00 .00 .00 11,960,195.00
Transfers Out -6,137,681.00 .00 .00 -27,955,807.00
Revised Budget 20,779,661.00 .00 .00 4,959,395.00
Actual (Memo) 9,827,087.01 .00 .00 261,176.96
Encumbrances 101,811.55 .00 .00 714,508.98
Requisitions .00 40,850.99
Available 10,850,762.44 .00 .00 3,942,858.07
Percent used 47.78 .00 .00 20.50

# CITY OF SANTA FE PROCUREMENT CHECKLIST

Contractor Name: Motorola Solutions

Procurement Title: 2018 GRT Bond public safety radio equipment

Procurement Method: State Price Agreement ☒ *Cooperative* ☐ *Sole Source* ☐ *Other* ☐ _____

*Exempt* ☐ *Request For Proposal* (RFP) ☐ *Invitation To Bid (ITB)* ☐ *Contract under 60K* ☐ *Contract over 60K* ☐

Department Requesting Fire Department Staff Name Paul Babcock

**Procurement Requirements:**
*A procurement file shall be maintained for all contracts, regardless of the method of procurement. The procurement file shall contain the basis on which the award is made, all submitted bids, all evaluation materials, score sheets, quotations and all other documentation related to or prepared in conjunction with evaluation, negotiation, and the award process. The procurement shall contain a written determination from the Requesting Department, signed by the purchasing officer, setting forth the reasoning for the contract award decision before submitting to the Committees. .*

**REQUIRED DOCUMENTS FOR APPROVAL BY PURCHASING***

| YES | N/A | |
|---|---|---|
| ☒ | ☐ | Approved Procurement Checklist (by Purchasing) |
| ☒ | ☐ | Memo addressed to City Manager (under 60K) Committees/City Council (over 60K) |
| ☒ | ☐ | State Price Agreement |
| ☐ | ☒ | RFP |
| ☐ | ☒ | Evaluation Committee Report |
| ☐ | ☒ | ITB |
| ☐ | ☒ | Bib Tab |
| ☐ | ☒ | Quotes (3 valid current quotes) |
| ☐ | ☒ | Cooperative Agreement |
| ☐ | ☒ | Sole Source Request and Determination Form |
| ☐ | ☒ | Contractors Exempt Letter |
| ☐ | ☒ | Purchasing Officers approval for exempt procurement |
| ☐ | ☒ | BAR |
| ☐ | ☒ | FIR |
| ☒ | ☐ | Executed Contract, Agreement or Amendment |
| ☒ | ☐ | Current Business Registration and CRS numbers on contract or agreement |
| ☐ | ☒ | Summary of Contracts and Agreements form |
| ☒ | ☐ | Certificate of Insurance |
| ☐ | ☐ | All documentation presented to Committees |
| ☐ | ☐ | Other: _____ |

Paul Babcock Chief 10/05/2020

Department Rep Printed Name (attesting that all information included) Title Date

Fran Dunaway, GPO Manager
Fran Dunaway (Oct 6, 2020 16:59 MDT)

Purchasing Officer (attesting that all information is reviewed) Title Date

Include all other substantive documents and records of communication that pertain to the procurement and contract.

*

MOTOROLA SOLUTIONS

Quote Number: QUOTE-980822

# SANTA FE, CITY OF

Billing Address:
SANTA FE, CITY OF
200 LINCOLN AVE
SANTA FE NM, 87504

Shipping Address:
SANTA FE, CITY OF
301 MONTEZUMA AVE
SANTA FE NM, 87504

Quote Date: 2020-09-09
Expiration Date: 2020-09-21
Quote Created By:
Manny Barreras
manny.barreras@motorolasolutio

Customer:
SANTA FE, CITY OF
Battalion Chief David Sandoval
dasandoval@santafenm.gov

Contract:
32763 - STATE OF NM-00014AJ

| Line # | Item Number | Description | Quantity | Unit List Price | Ext. List Price | Ext. Sale Price | APC |
|---|---|---|---|---|---|---|---|
| | APX™ 4000 Series | | | | | | |
| 2 | H51UCF9PW6AN | APX 4000 7/800 MHZ MODEL 2 PORT | 160 | $1,963.00 | $314,080.00 | $ 180,716.80 | 0426 |
| 2a | Q667BB | ADD: ADP ONLY (NON-P25 CAP COMPLIANT) | 160 | $0.00 | $0.00 | $ - | 0430 |
| 2b | QA02756AB | ENH: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM | 160 | $1,570.00 | $251,200.00 | $ 144,537.60 | 0426 |
| 2c | H301CP | DEL: DELETE STANDARD BELT CLIP | 160 | -$10.00 | -$1,600.00 | $ (920.00) | 0426 |
| 2d | H885BK | ADD: 3Y ESSENTIAL SERVICE | 160 | $90.00 | $14,400.00 | $ 14,400.00 | 0185 |
| 3 | NNTN8128BR | BATT IMPRES LIION 2000T | 160 | $117.00 | $18,720.00 | $ 8,953.60 | 0453 |
| 2e | QA01767AW | ADD: P25 LINK LAYER AUTHENTICATION | 160 | $100.00 | $16,000.00 | $ 9,206.40 | 0426 |
| | Standalone Items | | | | | | |
| 9 | PMLN7904A | CARRY ACCESSORY-CASE,APX6000 CC 2.75 SWLBL TIA BATTERY | 60 | $79.00 | $4,740.00 | $ 2,727.60 | 0271 |
| | APX™ 8000 Series | | | | | | |
| 10 | PMNN4486A | BATT IMPRES 2 LIION R IP67 3400T | 60 | $163.00 | $9,780.00 | $ 4,681.80 | 0453 |
| 11a | QA01767AB | ADD: P25 LINK LAYER AUTHENTICATION | 60 | $100.00 | $6,000.00 | $ 3,452.40 | 0655 |
| 11 | H91TGD9PW6AN | APX 8000 ALL BAND PORTABLE MODEL 2.5 | 60 | $5,983.00 | $358,980.00 | $ 206,552.40 | 0579 |
| 11b | Q806CB | ADD: ASTRO DIGITAL CAI OPERATION | 60 | $515.00 | $30,900.00 | $ 17,779.20 | 0579 |
| 11c | Q361AN | ADD: P25 9600 BAUD TRUNKING | 60 | $300.00 | $18,000.00 | $ 10,357.20 | 0655 |
| 11d | H38BS | ADD: SMARTZONE OPERATION | 60 | $1,500.00 | $90,000.00 | $ 51,784.80 | 0655 |
| 11e | Q58AL | ADD: 3Y ESSENTIAL SERVICE | 60 | $115.00 | $6,900.00 | $ 6,900.00 | 0185 |
| 11f | QA05509AA | DEL: DELETE UHF BAND | 60 | -$800.00 | -$48,000.00 | $ (27,618.60) | 0579 |
| | APX™ 8000 Series | | | | | | |
| 12 | H91TGD9PW6AN | APX 8000 ALL BAND PORTABLE MODEL 2.5 | 10 | $5,983.00 | $59,830.00 | $ 34,425.40 | 0579 |
| 12a | Q806CB | ADD: ASTRO DIGITAL CAI OPERATION | 10 | $515.00 | $5,150.00 | $ 2,963.20 | 0579 |
| 12b | Q361AN | ADD: P25 9600 BAUD TRUNKING | 10 | $300.00 | $3,000.00 | $ 1,726.20 | 0655 |
| 12c | QA02006AC | ENH: APX8000XE RUGGED RADIO | 10 | $800.00 | $8,000.00 | $ 4,603.10 | 0581 |
| 12d | Q58AL | ADD: 3Y ESSENTIAL SERVICE | 10 | $115.00 | $1,150.00 | $ 1,150.00 | 0185 |
| 12e | QA01767AB | ADD: P25 LINK LAYER AUTHENTICATION | 10 | $100.00 | $1,000.00 | $ 575.40 | 0655 |
| 12f | H38BS | ADD: SMARTZONE OPERATION | 10 | $1,500.00 | $15,000.00 | $ 8,630.80 | 0655 |
| 12g | QA01427AG | ALT: APX8000/XE HOUSING GREEN | 10 | $25.00 | $250.00 | $ 143.80 | 0579 |
| 13 | PMNN4504A | BATT IMPRES 2 LIION UL2054 DIV2 R IP68 3400T | 25 | $193.00 | $4,825.00 | $ 2,069.00 | 0453 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| | Standalone Items | | | | | | |
| 14 | PMMN4069AL | MICROPHONE,IMPRES RSM, 3.5MM JACK, IP55 | 160 | $133.00 | $21,280.00 | $ 12,244.80 | 0372 |
| | Standalone Items | | | | | | |
| 15 | PMPN4174A | CHGR DESKTOP SINGLE UNIT IMPRES, US/NA | 160 | $76.00 | $12,160.00 | $ 6,996.80 | 0785 |
| | Standalone Items | | | | | | |
| 16 | PMLN7182A | APX2000/4000 TWO-KNOB,SWIVEL,LEATHER CARRY CASE | 160 | $66.00 | $10,560.00 | $ 6,076.80 | 0271 |
| | APX™ 6000 Series | | | | | | |
| 17 | H98UCF9PW6BN | APX6000 700/800 MODEL 2.5 PORTABLE | 85 | $3,026.00 | $257,210.00 | $ 147,995.20 | 0481 |
| 17a | QA01767AT | ADD: P25 LINK LAYER AUTHENTICATION | 85 | $100.00 | $8,500.00 | $ 4,890.90 | 0481 |
| 17b | Q361AR | ADD: P25 9600 BAUD TRUNKING | 85 | $300.00 | $25,500.00 | $ 14,672.70 | 0481 |
| 17c | QA02006AA | ENH: APX6000XE RUGGED RADIO | 85 | $800.00 | $68,000.00 | $ 39,126.35 | 0756 |
| 17d | Q58AL | ADD: 3Y ESSENTIAL SERVICE | 85 | $115.00 | $9,775.00 | $ 9,775.00 | 0185 |
| 17e | H38BT | ADD: SMARTZONE OPERATION | 85 | $1,200.00 | $102,000.00 | $ 58,689.10 | 0481 |
| 17f | Q806BM | ADD: ASTRO DIGITAL CAI OPERATION | 85 | $515.00 | $43,775.00 | $ 25,187.20 | 0481 |
| 18 | PMNN4547A | BATT IMPRES 2 LIION TIA4950 R IP68 3100T | 70 | $169.00 | $11,830.00 | $ 6,806.80 | 0453 |
| 17g | QA01427AB | ALT: IMPACT GREEN HOUSING | 85 | $25.00 | $2,125.00 | $ 1,222.30 | 0481 |
| | Standalone Items | | | | | | |
| 19 | RLN6486A | FIREMAN'S RADIO STRAP | 95 | $37.00 | $3,515.00 | $ 2,022.55 | 0271 |
| 20 | DSTRCXEBC | TALON XE BELT CLIP CARRIER | 95 | $58.00 | $5,510.00 | $ 3,170.15 | 0129 |
| 21 | RLN6488A | ANTI-SWAY STRAP | 95 | $15.00 | $1,425.00 | $ 819.85 | 0271 |
| | Standalone Items | | | | | | |
| 1 | NNTN8575A | AUDIO ACCESSORY-REMOTE SPEAKER MICROPHONE,IMPRES XE RSM XT CABLE GREEN | 95 | $538.00 | $51,110.00 | $ 29,408.20 | 0372 |
| | Standalone Items | | | | | | |
| 4 | NNTN8860A | CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA | 95 | $165.00 | $15,675.00 | $ 9,019.30 | 0785 |
| | Standalone Items | | | | | | |
| 5 | NNTN7624C | CHARGER,CHR IMP VEH EXT NA/EU KIT | 56 | $472.00 | $26,432.00 | $ 15,208.48 | 0785 |
| | Standalone Items | | | | | | |
| 6 | PMMN4069AL | MICROPHONE,IMPRES RSM, 3.5MM JACK, IP55 | 60 | $133.00 | $7,980.00 | $ 4,591.80 | 0372 |
| | Standalone Items | | | | | | |
| 7 | NNTN8844A | CHARGER, MULTI-UNIT, IMPRES 2, 6-DISP, NA/LA-PLUG, ACC USB CHGR | 2 | $1,375.00 | $2,750.00 | $ 1,582.32 | 0785 |
| | Standalone Items | | | | | | |
| 8 | NNTN8860A | CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA | 60 | $165.00 | $9,900.00 | $ 5,696.40 | 0785 |
| | | | | | **$1,885,317.00** | **$ 1,095,001.10** | |

| | |
|---|---|
| **PRICE BREAKOUT** | **$ 1,885,317.00** |
| **NM STATE CONTRACT** | **$ (504,737.19)** |
| **TOTAL STATE CONTRACT** | **$ 1,380,579.81** |
| **PURCHASE INCENTIVE DATE 9/24/2020** | **$ (285,578.71)** |
| ***GRAND TOTAL*** | ***$ 1,095,001.10*** |

# CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY): 06/18/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

Holder Identifier :

**PRODUCER**
Aon Risk Services Central, Inc.
Chicago IL Office
200 East Randolph
Chicago IL 60601 USA

CONTACT NAME:
PHONE (A/C. No. Ext): (866) 283-7122
FAX (A/C. No.): (800) 363-0105
E-MAIL ADDRESS:

| INSURER(S) AFFORDING COVERAGE | | NAIC # |
|---|---|---|
| INSURER A: | Liberty Mutual Fire Ins Co | 23035 |
| INSURER B: | Liberty Insurance Corporation | 42404 |
| INSURER C: | | |
| INSURER D: | | |
| INSURER E: | | |
| INSURER F: | | |

**INSURED**
Motorola Solutions, Inc.
Attn Karen Napier
500 West Monroe
Chicago IL 60661 USA

**COVERAGES** **CERTIFICATE NUMBER:** 570082412913 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|---|---|---|---|---|---|---|---|---|
| A | X COMMERCIAL GENERAL LIABILITY | | | TB2641005169070 | 07/01/2020 | 07/01/2021 | EACH OCCURRENCE | $1,000,000 |
| | CLAIMS-MADE X OCCUR | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) | $250,000 |
| | | | | | | | MED EXP (Any one person) | $10,000 |
| | | | | | | | PERSONAL & ADV INJURY | $1,000,000 |
| | GEN'L AGGREGATE LIMIT APPLIES PER: | | | | | | GENERAL AGGREGATE | $2,000,000 |
| | X POLICY PRO-JECT LOC | | | | | | PRODUCTS - COMP/OP AGG | $2,000,000 |
| | OTHER: | | | | | | | |
| A | AUTOMOBILE LIABILITY | | | AS2-641-005169-010 | 07/01/2020 | 07/01/2021 | COMBINED SINGLE LIMIT (Ea accident) | $1,000,000 |
| | X ANY AUTO | | | | | | BODILY INJURY ( Per person) | |
| | OWNED AUTOS ONLY / HIRED AUTOS ONLY | | | | | | BODILY INJURY (Per accident) | |
| | SCHEDULED AUTOS / NON-OWNED AUTOS ONLY | | | | | | PROPERTY DAMAGE (Per accident) | |
| | | | | | | | | |
| | UMBRELLA LIAB OCCUR | | | | | | EACH OCCURRENCE | |
| | EXCESS LIAB CLAIMS-MADE | | | | | | AGGREGATE | |
| | DED RETENTION | | | | | | | |
| B | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | | | WA764D005169080 | 07/01/2020 | 07/01/2021 | X PER STATUTE OTH | |
| | | | | All Other States | | | | |
| B | ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N | N/A | | WC7641005169090 | 07/01/2020 | 07/01/2021 | E.L. EACH ACCIDENT | $1,000,000 |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | WI | | | E.L. DISEASE-EA EMPLOYEE | $1,000,000 |
| | | | | | | | E.L. DISEASE-POLICY LIMIT | $1,000,000 |
| | | | | | | | | |

Certificate No : 570082412913

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: Services Agreement-Purchase Order.

**CERTIFICATE HOLDER**

The City of Santa Fe
PO Box 909
Santa Fe NM 87504 USA

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Central, Inc.

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# City of Santa Fe

Treasury Department
200 Lincoln Ave.
Santa Fe, New Mexico 87504-0909
505-955-6551

## BUSINESS REGISTRATION

**Business Name:** MOTOROLA SOLUTIONS INC
DBA: MOTOROLA SOLUTIONS INC

**Business Location:** 7237 CHURCH RANCH BLVD 406
WESTMINSTER, CO 80021

**CRS Number:** 01760351000

**Owner:** MOTOROLA SOLUTIONS INC

**License Number:** 228332

**License Type:** Business License - Renewable

**Issued Date:** September 18, 2020

**Classification:** Out of Jurisdiction Business License

**Expiration Date:** September 18, 2021

**Fees Paid:** $10.00

MOTOROLA SOLUTIONS INC
7237 CHURCH RANCH BLVD 406
WESTMINSTER, CO 80021

THIS IS NOT A CONSTRUCTION PERMIT OR SIGN PERMIT. APPROPRIATE PERMITS MUST BE OBTAINED FROM THE CITY OF SANTA FE BUILDING PERMIT DIVISION PRIOR TO COMMENCEMENT OF ANY CONSTRUCTION OR THE INSTALLATION OF ANY EXTERIOR SIGN.

THIS REGISTRATION/LICENSE IS NOT TRANSFERRABLE TO OTHER BUSINESSES OR PREMISES.

TO BE POSTED IN A CONSPICUOUS PLACE

GSD/PD (Rev. 01/11)

**State of New Mexico**
**General Services Department**
**Purchasing Division**

## Statewide Price Agreement Amendment

**Awarded Vendor**
**0000013468**
**Motorola Solutions, Inc.**
**7237 Church Ranch Road Blvd, Suite 406**
**Westminister, CO 80021**

**Attn: Manny Barreras**
Telephone No. (505) 850-8194

**Ship To:**
**All State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law.**

**Invoice:**
**As Requested**

Price Agreement Number: **70-000-16-00014AJ**

Price Agreement Amendment No.: **Six**

Term: **November 04, 2016 – November 04, 2020**

Procurement Specialist: Debra Saiz DS

Telephone No.: (505) 827-0521

Title: **Communications, Radio Equipment, Parts, Accessories and Related Services**

**This Price Agreement Amendment is to be attached to the respective Price Agreement and become a part thereof.**

**This amendment is issued to reflect the following effective immediately.**

- **Add the attached product category and discount percentage rate.**
- **Extend the Term of the Agreement from November 4, 2018 to November 4, 2020**

**Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.**

**Accepted for the State of New Mexico**

New Mexico State Purchasing Agent

Date: 10/31/2018



DS

State of New Mexico
General Services Department
Purchasing Division
NM State Contract 70-000-16-00014

| No. | Manufacturer | Product Category | APC | Item | Short Description | Discount |
|---|---|---|---|---|---|---|
| 1 | Motorola | CAD | 472 | Equipment | Spillman Flex Equipment and 3rd Party Products | 0% |
| 2 | Motorola | CAD | 473 | Services | Spillman Flex Services | 0% |
| 3 | Motorola | CAD | 789 | Software | Spillman Flex Software | 0% |
| 4 | Motorola | CAD | 797 | Services | Spillman Flex Support Services | 15% |

GSD/PD (Rev. 01/11)

**State of New Mexico**
**General Services Department**
**Purchasing Division**

## Statewide Price Agreement Amendment

**Awarded Vendor**
**0000013468**
**Motorola Solutions, Inc.**
**7237 Church Ranch Road Blvd, Suite 406**
**Westminister, CO 80021**

**Attn: Manny Barreras**
Telephone No. (505) 850-8194

**Ship To:**
**All State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law.**

**Invoice:**
**As Requested**

Price Agreement Number: **70-000-16-00014AJ**

Price Agreement Amendment No.: **Five**

Term: **November 04, 2016 – November 04, 2018**

Procurement Specialist: Debra Saiz DS

Telephone No.: (505) 827-0521

Title: **Communications, Radio Equipment, Parts, Accessories and Related Services**

**This Price Agreement Amendment is to be attached to the respective Price Agreement and become a part thereof.**

**This amendment is issued to reflect the following effective immediately.**

**Add the attached product category and discount percentage rate.**

**Extend the Term of the Agreement from November 4, 2017 to November 4, 2018**

**Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.**

**Accepted for the State of New Mexico**

New Mexico State Purchasing Agent

Date: 09/29/2017



DS

State of New Mexico
General Services Department
Purchasing Division
NM State Contract 70-000-16-00014

| No. | Manufacturer | Product Category | APC | Item | Short Description | Discount |
|---|---|---|---|---|---|---|
| 1 | Motorola | Tower and Antenna | 003 | Service | Tower, Antenna, Site, HVAC, Generator, Building, Tower Climb, UPS | 0% |
| 2 | Motorola | Radio Support | 206 | Service | Local Radio Support | 0% |
| 3 | Motorola | Asset Management | 219 | Service | Inventory, Configuration | 0% |
| 4 | Motorola | NICE, Plant, Patch Management | 231 | Service | Nice Packages and Network | 0% |
| 5 | Motorola | Admin Services | 393 | Service | Contract Admin | 0% |
| 6 | Motorola | Radio Repair | 460 | Service | Radio Repair Services FTC | 0% |
| 7 | Motorola | Paging Repair | 560 | Service | Paging Repair - Depot | 0% |
| 8 | Motorola | Infrastructure | 688 | Service | Software Install | 0% |
| 9 | Motorola | On - Off Site Penetration | 599 | Service | On- Off Site Pentration Testing | 0% |
| 10 | Motorola | Radio Rental | 787 | Service | Radio Rental Service | 0% |
| 11 | Motorola | Warranty Wrap | 773 | Service | Warranty | 0% |
| 12 | Motorola | Radio Repair | 948 | Service | Priority, Preventive, Local Dispatch | 0% |
| 13 | Motorola | Installation | 209 | Service | Install Portable, Mobile, Antenna Audit, Equipment Move and Remove, Infrastructure, Programming, Tower Inspection, Techincal Assistance, Site Integeration, Interference | 0% |
| 14 | Motorola | Asset Management | 219 | Service | Asset Management | 0% |
| 15 | Motorola | Network Preventive | 769 | Service | Network Preventive Maintenance | 0% |
| 16 | Motorola | Antenna Audit | 390 | Service | Antenna Audits | 0% |
| 17 | Motorola | Distribution Antenna System (DAS) | 183 | Infrastructure | Bi-Directional (BDA) | 10% |
| 18 | Motorola | Towers | 262 | Infrastructure | Towers | 10% |
| 19 | Motorola | Shelters and HVAC | 329 | Infrastructure | Shelters and HVAC | 10% |
| 20 | Motorola | Generators and UPS | 207 | Infrastructure | Generators and UPS | 10% |

**State of New Mexico**
**General Services Department**
**Purchasing Division**

## Statewide Price Agreement Amendment

**Awarded Vendor**
**0000013468**
**Motorola Solutions, Inc.**
**7237 Church Ranch Road Blvd, Suite 406**
**Westminister, CO 80021**

**Attn: Manny Barreras**
Telephone No. (505) 850-8194

Price Agreement Number: **70-000-16-00014AJ**

Price Agreement Amendment No.: **Four**

Term: **November 04, 2016 – November 04, 2017**

**Ship To:**
**All State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law.**

**Invoice:**
**As Requested**

Procurement Specialist: Debra Saiz DS

Telephone No.: (505) 827-0521

Title: **Communications, Radio Equipment, Parts, Accessories and Related Services**

**This Price Agreement Amendment is to be attached to the respective Price Agreement and become a part thereof.**

**This amendment is issued to reflect the following effective immediately.**

**Add the attached product category and discount percentage rate.**

**Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.**

**Accepted for the State of New Mexico**

New Mexico State Purchasing Agent

Date: 09/18/2017



DS

State of New Mexico
General Services Department
Purchasing Division
NM State Contract 70-000-16-00014

| No. | Manufacturer | Product Category | APC | Item | Short Description | Discount |
|---|---|---|---|---|---|---|
| 1 | Motorola | Distribution Antenna System (DAS) | 183 | Infrastructure | Bi-Directional (BDA) | 10% |

GSD/PD (Rev. 01/11)

**State of New Mexico**
**General Services Department**
**Purchasing Division**

## Statewide Price Agreement Amendment

**Awarded Vendor**
**0000013468**
**Motorola Solutions, Inc.**
**7237 Church Ranch Road Blvd, Suite 406**
**Westminister, CO 80021**

**Attn: Manny Barreras**
Telephone No. (505) 850-8194

Price Agreement Number: **70-000-16-00014AJ**

Price Agreement Amendment No.: **Three**

Term: **November 04, 2016 – November 04, 2017**

**Ship To:**
**All State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law.**

**Invoice:**
**As Requested**

Procurement Specialist: Debra Saiz

Telephone No.: (505) 827-0521

Title: **Communications, Radio Equipment, Parts, Accessories and Related Services**

**This Price Agreement Amendment is to be attached to the respective Price Agreement and become a part thereof.**

**This amendment is issued to reflect the following effective immediately.**

**Add the following paragraph to page 8, Supplemental Terms and Conditions:**
**Contractor Requirement:**
**The Contractor reserves the right to negotiate additional terms and conditions for any purchase made under the Price Agreement resulting from Invitation To Bid Number: 70-000-16-00014; and**
**The Contractor is under no obligations to sell the equipment if the parties are unable to mutually agree on the terms and conditions.**

**Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.**

**Accepted for the State of New Mexico**

New Mexico State Purchasing Agent

Date: 04/05/2017



DS

GSD/PD (Rev. 01/11)

**State of New Mexico**
**General Services Department**
**Purchasing Division**

## Statewide Price Agreement Amendment

**Awarded Vendor**
**0000013468**
**Motorola Solutions, Inc.**
**7237 Church Ranch Road Blvd, Suite 406**
**Westminister, CO 80021**

**Attn: Manny Barreras**
Telephone No. (505) 850-8194

Price Agreement Number: **70-000-16-00014AJ**

Price Agreement Amendment No.: **Two**

Term: **November 04, 2016 – November 04, 2017**

**Ship To:**
**All State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law.**

**Invoice:**
**As Requested**

Procurement Specialist: Debra Saiz

Telephone No.: (505) 827-0521

Title: **Communications, Radio Equipment, Parts, Accessories and Related Services**

**This Price Agreement Amendment is to be attached to the respective Price Agreement and become a part thereof.**

**This amendment is issued to reflect the following effective immediately.**

- **Page 19 adding Communications Software, Warranties and Related Services.**

**Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.**

**Accepted for the State of New Mexico**

New Mexico State Purchasing Agent

Date: 11/15/2016



DS

| No. | Manufacturer | Product Category | APC | Item | Short Description | Discount |
|---|---|---|---|---|---|---|
| 1 | Motorola | SI Project Management | 208 | Service | SI Project Management | 0% |
| 2 | Motorola | SI Customer Training | 286 | Service | ASTRO SI Training | 0% |
| 3 | Motorola | Warranty Wrap | 290 | Service | Local Operating Support Services | 0% |
| 4 | Motorola | Records Management Software | 297 | Software | Records License | 5% |
| 5 | Motorola | SI Site Design | 306 | Service | SI Site Design | 0% |
| 6 | Motorola | Corrections Management SW | 330 | Software | CAD License | 5% |
| 7 | Motorola | Premier CAD SW | 333 | Software | CAD License | 10% |
| 8 | Motorola | System Management | 390 | Service | Field Services | 0% |
| 9 | Motorola | SI PassthroughUGH ET&S | 427 | Service | SI Passthrough UGH ET&S | 0% |
| 198 | Motorola | Records Management Software | 608 | Software | PSA | 10% |
| 10 | Motorola | System Integration | 670 | Service | System Integration | 0% |
| 11 | Motorola | Premier CAD Maintenance | 702 | Software | PSA | 0% |
| 12 | Motorola | Mobile App Maintenance | 850 | Software | PSA | 0% |
| 13 | Motorola | Mobile Applications Software | 879 | Software | PSA | 10% |
| 14 | Motorola | PSA HW/SW | 020 | Software | PSA | 5% |
| 15 | Motorola | Records Mgmt Maintenance | 050 | Warranty | Records Maintenance | 0% |
| 16 | Motorola | SI Outsourcing | 127 | Service | SI | 0% |
| 17 | Motorola | SI Insourcing | 128 | Service | SI | 0% |

* PSA Public Safety Applications

GSD/PD (Rev. 01/11)

**State of New Mexico**
**General Services Department**
**Purchasing Division**

**Statewide Price Agreement Amendment**

| |
|---|
| **Awarded Vendor**<br>**0000013468**<br>**Motorola Solutions, Inc.**<br>**7237 Church Ranch Road Blvd, Suite 406**<br>**Westminister, CO 80021**<br><br>**Attn: Manny Barreras**<br>Telephone No. (505) 850-8194 |

| |
|---|
| **Ship To:**<br>**All State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law.** |
| **Invoice:**<br>**As Requested** |

Price Agreement Number: **70-000-16-00014AJ**

Price Agreement Amendment No.: **One**

Term: **November 04, 2016 – November 04, 2017**

Procurement Specialist: Debra Saiz DS

Telephone No.: (505) 827-0521

Title: **Communications, Radio Equipment, Parts, Accessories and Related Services**

**This Price Agreement Amendment is to be attached to the respective Price Agreement and become a part thereof.**

**This amendment is issued to reflect the following effective immediately.**

- **Page 9 Contractor Contact Information removing Adrena Carruthers-Adams and adding Larry Mabry**
- **Page 18 adding CommandCentral Communications Items and Related Services.**

**Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.**

**Accepted for the State of New Mexico**

New Mexico State Purchasing Agent

Date: 11/01/2016



DS

**Contractor Contact Information:**

Dun & Bradstreet Number: 00-132-5436

(Is your company a manufacturer or an authorized dealer.)

Please check one.
_X_ Manufacturer ___ Authorized

Company Name: Motorola Solutions, Inc.
Dealer

Address: 500 W. Monroe Street, Chicago, IL 60661
Telephone Number: 847-576-5000
Company URL Link: www.motorolasolutions.com

Contract Administrator:
Name: Manny Barreras
Title: NM & El Paso Sr. Account Manager
Address *(If different from Company Address):*
1409 Cardenas, NE
Albuquerque, NM 87110
Telephone Number: 505-850-8194
Email: Barreras@Motorolasolutions.com

Signature: _____

Additional Contact Information:
Name: Larry Mabry
Title: MSSSI Vice President & Director Sales
Address *(If different from Company Address):*
7237 Church Ranch Blvd #406
Westminster, CO 80021
Telephone No.: 303-527-4051
Email: larry.mabry@motorolasolutions.com

Signature: _____

| No. | Manufacturer | Product Category | APC | Item | Short Description | Discount |
|---|---|---|---|---|---|---|
| 3 | Motorola | COMMANDCENTRAL ANALYTICS | 138 | Infrastructure | CommandCentral | 5% |
| 4 | Motorola | COMMANDCENTRAL PREDICTIVE | 138 | Infrastructure | CommandCentral | 5% |
| 5 | Motorola | COMMANDCENTRAL CRIMEREPORTS | 138 | Infrastructure | CommandCentral | 5% |
| 6 | Motorola | COMMANDCENTRAL TIP SOFT | 138 | Infrastructure | CommandCentral | 5% |
| 1 | Motorola | COMMANDCENTRAL INFORM | 149 | Infrastructure | CommandCentral | 5% |
| 16 | Motorola | COMMANDCENTRAL DEMS | 271 | Infrastructure | CommandCentral | 5% |
| 13 | Motorola | COMMANDCENTRAL DEMS | 372 | Infrastructure | CommandCentral | 5% |
| 14 | Motorola | COMMANDCENTRAL DEMS | 453 | Infrastructure | CommandCentral | 5% |
| 11 | Motorola | COMMANDCENTRAL BRIEFCAM & VMS | 488 | Infrastructure | CommandCentral | 0% |
| 18 | Motorola | COMMANDCENRAL DEMS | 607 | Infrastructure | CommandCentral | 5% |
| 12 | Motorola | PROF SERVICES | 699 | Infrastructure | CommandCentral | 5% |
| 9 | Motorola | COMMAND CENTRAL AWARE | 708 | Infrastructure | CommandCentral | 5% |
| 15 | Motorola | COMMANDCENTRAL DEMS | 742 | Infrastructure | CommandCentral | 5% |
| 17 | Motorola | COMMANDCENTRAL DEMS | 742 | Infrastructure | CommandCentral | 5% |
| 19 | Motorola | COMMANDCENTRAL DEMS | 785 | Infrastructure | CommandCentral | 5% |
| 7 | Motorola | COMMANDCENTRAL AWARE | 002 | Infrastructure | CommandCentral | 5% |
| 10 | Motorola | COMMANDCENTRAL AWARE | 002 | Infrastructure | CommandCentral | 5% |
| 2 | Motorola | COMMANDCENTRAL SOCIAL | 031 | Infrastructure | Command Central | 0% |
| 20 | Motorola | COMMANDCENTRAL VAULT | 032 | Infrastructure | CommandCentral | 5% |
| 21 | Motorola | AWARE | 080 | Infrastructure | CommandCentral | 5% |
| 22 | Motorola | COMMANDCENTRAL DEMS | 206 | Infrastructure | Command Central | 5% |
| 23 | Motorola | COMMANDCENTRAL DEMS | 209 | Infrastructure | CommandCentral | 5% |

GSD/PD (Rev. 3/17/14)

# State of New Mexico
# General Services Department

## Statewide Price Agreement

**Awarded Contractor**
**0000013468**
**Motorola Solutions, Inc.**
**7237 Church Ranch Road, Blvd Suite 406**
**Westminister, CO 80021**

Attn: Adrena Carruthers-Adams at 858-368-3270
Or Manny Barreras at 505-850-8194

**Ship To:**
**All State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law.**

**Invoice:**
**As Requested**

Price Agreement Number: **70-000-16-00014AJ**

Payment Terms: **Net 30**

F.O.B.: **Destination**

Delivery: **See Contract**

Procurement Specialist: Debra Saiz

Telephone No.: 505-827-0521

Title: **Communications, Radio Equipment, Parts, Accessories and Related Services**

Term: **November 04, 2016 to November 04, 2017**

**This Price Agreement is made subject to the "terms and conditions" shown on the attached pages as indicated in this Price Agreement.**

**Accepted for the State of New Mexico**

New Mexico State Purchasing Agent

Date: 11/04/2016

## Terms and Conditions
(Unless otherwise specified)

1. **General:** When the State Purchasing Agent or his/her designee issues a purchase document in response to the bid, a binding contract is created.

2. **Variation in Quantity:** No variation in the quantity of any item called for by this order will be accepted unless such variation has been caused by conditions of loading, shipping, packing or allowances in manufacturing process and then only to the extent, if any, specified in this order.

3. **Assignment:**
   a. Neither the order, nor any interest therein, nor any claim thereunder, shall be assigned or transferred by the Contractor, except as set forth in Subparagraph 3b or as expressly authorized in writing by the State Purchasing Agent or his/her designee. No such assignment or transfer shall relieve the Contractor from the obligations and liabilities under this order.

   b. Contractor agrees that any and all claims for overcharge resulting from antitrust violations which are borne by the State as to goods, services, and materials purchased in connection with this bid are hereby assigned to the State.

4. **State Furnished Property:** State furnished property shall be returned to the State upon request in the same condition as received except for ordinary wear, tear and modifications ordered hereunder.

5. **Discounts:** Prompt payment discounts will not be considered in computing the low bid. Discounts for payment within twenty (20) days will be considered after the award of the contract. Discounted time will be computed from the date of receipt of the merchandise invoice, whichever is later.

6. **Inspection:** Final inspection and acceptance will be made at the destination. Supplies rejected at the destination for nonconformance with specifications shall be removed at the Contractor's risk and expense, promptly after notice of rejection.

7. **Inspection of Plant:** The State Purchasing Agent or his/her designee may inspect, at any reasonable time, the part of the Contractor's, or any subcontractor's plant or place of business, which is related to the performance of this contract.

8. **Commercial Warranty:** The Contractor agrees that the supplies or services furnished under this order shall be covered by the most favorable commercial warranties the Contractor gives for such to any customer for such supplies or services. The rights and remedies provided herein shall extend to the State and are in addition to and do not limit any rights afforded to the State by any other clause of this order. **Contractor agrees not to disclaim warranties of fitness for a particular purpose of merchantability.**

9. **Taxes:** The unit price shall exclude all state taxes.

10. **Packing, Shipping and Invoicing:**
    a. The State's purchasing document number and the Contractor's name, user's name and location shall be shown on each packing and delivery ticket, package, bill of lading and other correspondence in connection with the shipments. The user's count will be accepted by the Contractor as final and conclusive on all shipments not accompanied by a packing ticket.

    b. The Contractor's invoice shall be submitted duly certified and shall contain the following information: order number, description of supplies or services, quantities, unit price and extended totals. Separate invoices shall be rendered for each and every complete shipment.

    c. Invoices must be submitted to the using agency and NOT the State Purchasing Agent.

11. **Default:** The State reserves the right to cancel all or any part of this order without cost to the State, if the Contractor fails to meet the provisions of this order and, except as otherwise provided herein, to hold the Contractor liable for any excess cost occasioned by the State due to the Contractor's default. The Contractor shall not be liable for any excess costs if failure to perform the order arises out of causes beyond the control and without the fault or negligence of the Contractor, such causes include but are not restricted to, acts of God or the public enemy, acts of the State or Federal Government, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, unusually severe weather and defaults of subcontractors due to any of the above, unless the State shall determine that the supplies or services to be

furnished by the subcontractor were obtainable from other sources in sufficient time to permit the Contractor to meet the required delivery scheduled. The rights of the State provided in this paragraph shall not be exclusive and are in addition to any other rights now being provided by law or under this order.

12. **Non-Collusion:** In signing this bid the Contractor certifies he/she has not, either directly or indirectly, entered into action in restraint of free competitive bidding in connection with this offer submitted to the State Purchasing Agent or his/her designee.

13. **Nondiscrimination:** Contractor doing business with the State of New Mexico must be in compliance with the Federal Civil Rights Act of 1964 and Title VII of the Act (Rev. 1979) and the Americans with Disabilities Act of 1990 (Public Law 101-336).

14. **The Procurement Code:** Sections 13-1-28 through 13-1-199 NMSA 1978, imposes civil and criminal penalties for its violation. In addition the New Mexico criminal statutes impose felony penalties for bribes, gratuities and kickbacks.

15. **Items:** All bid items are to be NEW and of most current production, unless otherwise specified.

16. **Payment for Purchases:** Except as otherwise agreed to: late payment charges may be assessed against the user state agency in the amount and under the conditions set forth in Section 13-1-158 NMSA 1978.

17. **Workers' Compensation:** The Contractor agrees to comply with state laws and rules pertaining to Workers' Compensation benefits for its employees. If the Contractor fails to comply with Workers' Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the contracting agency.

18. **Submission of Bid:** Bids must be submitted in a sealed envelope with the bid number and opening date clearly indicated on the bottom left hand side of the front of the envelope. Failure to label bid envelope will necessitate the premature opening of the bid in order to identify the bid number.

19. **Contractor Personnel**: Personnel proposed in the Contractor's written bid to the Procuring Agency are considered material to any work performed under this Price Agreement. Once a Purchase Order or contract has been executed, no changes of personnel will be made by the Contractor without prior written consent of the Procuring Agency. Replacement of any Contractor personnel, if approved, shall be with personnel of equal ability, experience, and qualifications. The Contractor will be responsible for any expenses incurred in familiarizing the replacement personnel to insure their being productive to the project immediately upon receiving assignments. Approval of replacement personnel shall not be unreasonably withheld. The Procuring Agency shall retain the right to request the removal of any of the Contractor's personnel at any time.

20. **Subcontracting:** The Contractor shall not subcontract any portion of the Price Agreement without the prior written approval of the Procuring Agency. No such subcontracting shall relieve the Contractor from its obligations and liabilities under this Price Agreement, nor shall any subcontracting obligate payment from the Agency.

21. **Records and Audit:** The Contractor shall maintain detailed time and expenditure records that indicate the date, time, nature, and cost of services rendered during this Price Agreement's term and effect, and retain them for a period of three (3) years from the date of final payment under this Price Agreement. The records shall be subject to inspection by the Agency, State Purchasing Division, Department of Finance and Administration, and for Information Technology contracts, State Chief Information Officer. The Agency shall have the right to audit billings, both before and after payment. Payment for services under this Price Agreement shall not foreclose the right of the Agency to recover excessive or illegal payments.

22. **Subcontracts:** The foregoing requirements for Contractor Personnel, Subcontracting, and Audit shall be inserted into all subcontracts from the prime contractor to the subcontractor.

## Awards

**Determination of Lowest Bidder** – Following determination of product acceptability, if any is required, bids will be evaluated to determine which Bidder offers the lowest cost to the State in accordance with the specifications and terms & conditions set forth in the Invitation to Bid. The State Purchasing Agent reserves the right to award this Invitation to Bid in total; by groups of items; on the basis of individual items; any combination of these which could result in a multiple award; or as otherwise specified in bid specifications; whichever, in his/her judgment, best serves the interest of the State of New Mexico.

The New Mexico State Purchasing Agent or his/her designee reserves the right to accept and/or reject any and all bids, to waive technical irregularities, and to award to the Bidder whose bid is deemed to be in the best interest of the State of New Mexico.

**Special Notice** – To preclude any possible errors and/or misinterpretations, bid prices must be affixed legibly in ink or typewritten. Corrections or changes must be signed or initialed by Bidder prior to the scheduled bid opening; failure to do so will be just cause for rejection of bid.

## New Mexico Employees Health Coverage

A. If Contractor has, or grows to, six (6) or more employees who work, or who are expected to work, an average of at least 20 hours per week over a six (6) month period during the term of the contract, Contractor certifies, by signing this agreement, to have in place, and agrees to maintain for the term of the contract, health insurance for its New Mexico Employees and offer that health insurance to its New Mexico Employees if the expected annual value in the aggregate of any and all contracts between Contractor and the State exceeds $250,000 dollars.

B. Contractor agrees to maintain a record of the number of its New Mexico Employees who have (a) accepted health insurance; (b) declined health insurance due to other health insurance coverage already in place; or (c) declined health insurance for other reasons. These records are subject to review and audit by a representative of the state.

C. Contractor agrees to advise all of its New Mexico Employees of the availability of State publicly financed health care coverage programs by providing each of its New Mexico Employees with, as a minimum, the following web site link to additional information: https://www.bewellnm.com/.

D. For purposes of this Paragraph, the following terms have the following meanings:

(1) "New Mexico Employee" means any resident of the State of New Mexico employed by Contractor who performs the majority of the employee's work for Contractor within the State of New Mexico, regardless of the location of Contractor's office or offices; and

(2) "offer" means to make available, without unreasonable restriction, enrollment in one or more health coverage plans and to actively seek and encourage participation in order to achieve the goals of Executive Order 2007-049. This could include State publicly financed public health coverage programs such as *Insure New Mexico!*

## New Mexico Pay Equity Initiative

Contractor agrees, if it has ten (10) or more New Mexico employees OR eight (8) or more employees in the same job classification, at any time during the term of this contract, to complete and submit the PE10-249 form on the annual anniversary of the initial report submittal for contracts up to one (1) year in duration. If contractor has (250) or more employees, contractor must complete and submit the PE250 form on the annual anniversary of the initial report submittal for contracts that are up to one (1) year in duration. For contracts that extend beyond one (1) calendar year, or are extended beyond one (1) calendar year, contractor also agrees to complete and submit the PE10-249 or PE250 form, whichever is applicable, within thirty (30) days of the annual contract anniversary date of the initial submittal date or, if more than 180 days has elapsed since submittal of the last report, at the completion of the contract, whichever comes first. Should contractor not meet the size requirement for reporting at contract award but subsequently grows such that they meet or exceed the size requirement for reporting, contractor agrees to provide the required report within ninety (90) days of meeting or exceeding the size requirement. That submittal date shall serve as the basis for submittals required thereafter.

Contractor also agrees to levy this requirement on any subcontractor(s) performing more than 10% of the dollar value of this contract if said subcontractor(s) meets, or grows to meet, the stated employee size thresholds during the term of the contract. Contractor further agrees that, should one or more subcontractor not meet the size requirement for reporting at contract award but subsequently grows such that they meet or exceed the size requirement for reporting, contractor will submit the required report, for each such subcontractor, within ninety (90) days of that subcontractor meeting or exceeding the size requirement. Subsequent report submittals, on behalf of each such subcontractor, shall be due on the annual anniversary of the initial report submittal. Contractor shall submit the required form(s) to the State Purchasing Division of the General Services Department, and other departments as may be determined, on behalf of the applicable subcontractor(s) in accordance with the schedule contained in this paragraph. Contractor acknowledges that this subcontractor requirement applies even though contractor itself may not meet the size requirement for reporting and be required to report it self.

Two (2) copies of the Pay Equity Worksheet shall be submitted prior to Award by the prospective Awarded Contractor.

The PE10-249 and PE250 worksheet is available at the following website:
http://www.generalservices.state.nm.us/statepurchasing/Pay_Equity.aspx

## STATEWIDE PRICE AGREEMENT TERMS AND CONDITIONS

**Article I – Statement of Work**
Under the terms and conditions of this Price Agreement all State of New Mexico agencies, commissions, institutions, political subdivisions and local bodies allowed by law may issue orders for items and/or services described herein. The terms and conditions of this Price Agreement shall form a part of each order issued hereunder.

The items and/or services to be ordered shall be as listed under Article IX - Price Schedule. All orders issued hereunder will bear both an order number and this Price Agreement number. It is understood that no guarantee or warranty is made or implied by the New Mexico State Purchasing Agent, his/her designee or the user that any order for any definite quantity will be issued under this Price Agreement. The Contractor is required to accept the order and furnish the items and/or services in accordance with the articles contained hereunder for the quantity of each order.

**Article II – Term**
The term of this Price Agreement, for issuance of orders, shall be as indicated in the specifications.

**Article III – Specifications**
Items and/or services furnished hereunder shall conform to the requirements of specifications and/or drawings applicable to items listed under Article IX-Price Schedule. Orders issued against this schedule will show the applicable Price Agreement item(s), number(s), and price(s); however they may not describe the item(s) fully.

**Article IV – Shipping and Billing Instructions**
Contractor shall ship in accordance with the following instructions: Shipment shall be made only against specific orders which the user may place with the Contractor during the term; The Contractor shall enclose a packing list with each shipment listing the order number, price agreement number and the commercial parts number (if any) for each item; Delivery shall be made as indicated on page1. If contractor is unable to meet stated delivery the State Purchasing Agent or his/her designee must be notified.

**Article V – Termination**
The Agency may terminate this Agreement for convenience or cause. The Contractor may only terminate this Agreement based upon the Agency's uncured, material breach of this Agreement. Contractor shall give Agency written notice of termination at least thirty (30) days prior to the intended date of termination, which notice shall (i) identify all the Agency's material breaches of this Agreement upon which the termination is based and (ii) state what the Agency must do to cure such material breaches. Contractor's notice of termination shall only be effective (i) if the Agency does not cure all material breaches within the thirty (30) day notice period or (ii) in the case of material breaches that cannot be cured within thirty (30) days, the Agency does not, within the thirty (30) day notice period, notify the Contractor of its intent to cure and begin with due diligence to cure the material breach. Termination of this Contract, however, shall not affect any outstanding orders. This provision is not exclusive and shall not waive other rights and remedies afforded either party in the event of breach of contract or default. In such instances the contract may be cancelled effective immediately.

**Article VI – Amendment**
This Price Agreement may be amended by mutual agreement of the New Mexico State Purchasing Agent or his/her designee and the Contractor upon written notice by either party to the other. An amendment to this Price Agreement shall not affect any outstanding orders issued prior to the effective date of the amendment as mutually agreed upon, and as published by the New Mexico State Purchasing Agent or his/her designee. Amendments affecting price adjustments and/or the extension of a price agreement expiration date are not allowed unless specifically provided in the bid and price agreement specifications.

**Article VII – Issuance or Orders**
Only written signed orders are valid under this Price Agreement.

**Article VIII – Packing (if applicable)**
Packing shall be in conformance with standard commercial practices.

**Article IX – Price Schedule**
Prices as listed in the price schedule hereto attached are firm.

**SUPPLEMENTAL TERMS AND CONDITIONS**

**General**
This is a Statewide Price Agreement; therefore, there is no guarantee of the minimum quantities of items or services to be purchased.

Offerors submitting bids must be authorized employees of the company they represent who can fulfill all terms and conditions of the resulting Statewide Price Agreement.

**Multiple Awards**
Pursuant to the Procurement Code, Sections 13-1-153 and 13-1- 154 the State reserves the right to issue multiple awards to obtain the items listed. Multiple awards are recommended to insure availability and timely delivery.

**Contract Term**
The term of this agreement shall be for one (1) year from date of award with the option to extend for a period (s) of three

(3) additional years, on a year-to-year basis; by mutual agreement of all parties and approval of the New Mexico State Purchasing Agent at the same price, terms and conditions. This agreement shall not exceed four (4) years.

Price agreement renewals are on a year-by-year basis and subject to approval of State Purchasing, and the Contractor. Pricing in the agreement is based on a fixed percentage off the published list price. These percentages are fixed during the first two years of the agreement. Amended percentages off list may be negotiated after the second year at the discretion of State Purchasing.

**Contract Performance Monitoring**
Monitoring the performance of the contractor is a key function of proper contract administration to ensure that the contractor is performing all duties in accordance with the awarded contract and for the procuring agency to be aware of and address any developing problems or concerns. Pursuant to the Procurement Code, Sections 13-1-161 and 13-1- 182 the State reserves the right to evaluate and monitor the performance of this Price Agreement.

**Reporting Requirements**
Contractor agrees to submit reports or other documentation in accordance with the Terms and Conditions of the ITB and Statewide Price Agreement. If the Contractor fails to submit reports to NM State Purchasing Division in a timely and satisfactory manner, any such reports, documentation, or otherwise fails to satisfactorily render performance hereunder, such failure may be considered cause for termination of this Statewide Price Agreement.

**Equipment Warranty**
All items proposed by the offeror should be warranted for defects in materials and workmanship for a minimum of one (1) calendar year, or the manufacture's standard U.S. warranty period, from the date of delivery to the purchaser. If the offeror is the manufacturer of any item proposed or sells that item under its own brand label, the warranty offered to the State of New Mexico under this procurement should be as favorable as any warranties provided to other governmental or retail customers. The offeror should provide the authorized purchaser with any manufacturer warranty information or registration materials for items proposed supplied as a result of this procurement.

In the event defects become evident within the manufactures warranty period, the vendor shall furnish replacement parts and materials at no additional cost to the State.

**Extended Warranty**
If the radio equipment are subject to an extended warranty option it should be so noted and the price(s) of the extension(s) should be quoted in the Equipment and Services Schedule (ESS).

**Out of Warranty Repair Service and Parts**
The offeror may agree to service and repair all equipment sold by the offeror to authorized purchasers under the scope of this procurement for the term of any agreement resulting from this solicitation.

Send-in maintenance coverage may be available for all items sold. Such servicing and repairs may be performed on either a time and materials basis or maintenance agreement basis at the option of the purchaser of the equipment and should be provided throughout the life of the Price Agreement.

The offeror may include on their ESS a guaranteed maximum hourly rate for time and a price for parts for repair of their equipment that is beyond the standard warranty. All repair parts are to be available to the Agency if they choose to do their own repairs at the above repair parts prices.

The offerors should also agree to perform upgrades and/or modifications approved by the equipment's manufacturer on send-in time and material basis, fixed fee basis or make the materials required for the modification/upgrade available to the Agency for self-installation.

**Warranty on Repairs**
The offeror should warrant all repairs, upgrades or modifications for at least 90 days from the date of repair, and should perform all repairs using materials and techniques in accordance with manufacture's specifications. The offeror may decline to perform any repair, upgrade or modification not recommended or approved by the equipment's manufacturer; however, if the offeror agrees to perform such repairs, upgrades or modifications, the repair should be warranted for a period of at least 90 days from the date of repair.

**Technical Support**
All contractors should make available factory level technical support of all items they offer to the Agency. This support may be by means of a telephone call to the factory or a factory representative at a "district level".

This requirement may also be met by a visit from an onsite technical representative from the manufacturer. The technical support should be available during regular working hours Monday through Friday.

**Engineering Support**
All contractors may provide pricing for engineering services including but not limited to system design, traffic routing, path analysis, microwave path budgeting, feasibility studies, terrain analysis, site development, system documentation and system trouble shooting.

**Discontinued Items**
During the term of this Price Agreement, should the manufacturer discontinue any of the items on the ESS, the vendor shall attempt to furnish a replacement item that is equal to or better than the discontinued item. The discount of the replacement item shall be similar to the discontinued item. After evaluating the replacement item, the Agency reserves the right to cancel the portion of the Price Agreement and re-bid if it is deemed in the best interest of the State of New Mexico.

**Training Costs**
The offeror may include on the ESS a list of all training classes, seminars, etc. that is available for the equipment offered to the Agency in the proposal. The offeror should list the price of each class, etc., the location where each is held, the duration of each and the maximum number of students per class. The offeror should also indicate which, if any, might be conducted at a location in New Mexico and approximate cost for a given number of students. Video presentations in DVD format are recognized as viable training programs and should be included in the offerors list if available. The video training programs must be of the same technical level as the live classroom instruction provide by the offeror.

**Shipping**
Unless the purchaser specifically request a different location with the State of New Mexico, all equipment purchased by the Department of Information Technology will be shipped to the address below.

**Administrative Fee and Reporting**

1. The Contractor agrees to provide a utilization report on all sales/or services and other revenues (including commissions charged) and fees to the agreement administrator in accordance with the following schedule:

| Quarter: | Period Ending: | Report Due Date: |
|---|---|---|
| First | September 30 | October 30 |
| Second | December 31 | January 31 |
| Third | March 31 | April 30 |
| Fourth | June 30 | July 31 |

2. The sales report shall include the gross total sales and other revenues including commissions charged for the period subtotaled by Procuring Agency or local public body name. Even if the Contractor experiences zero sales during the quarter, a report shall still be submitted.

3. The Contractor agrees to remit an administrative reporting fee payable by check to the State Purchasing Division for an amount equal to three-quarters of a percent **(0.75%)** of the total sales and other revenues derived from the New Mexico state agencies and local public bodies. The Contractor shall indicate the contract number **70-000-16-00014##** and include the remittance check with the quarterly sales report.

4. A template for Quarterly Gross Sales Report can be located at http://www.generalservices.state.nm.us/statepurchasing/resourcesandinformation.aspx#Vendors

**Contractor Contact Information:**

Dun & Bradstreet Number: 00-132-5436

Company Name: Motorola Solutions, Inc.

*(Is your company a manufacturer or an authorized dealer.)*
**Please check one.**
X Manufacturer ____ Authorized Dealer

Address: 500 W Monroe Street, Chicago, IL 60661
Telephone Number: 847-576-5000
Company URL Link: www.motorolasolutions.com

Contract Administrator:
Name: Adrena Carruthers-Adams

Address *(if different from Company Address)*:
10680 Treena St., Suite 200
San Diego, CA 92131
Telephone Number: 858-368-3270
Email: adrena.carruthers@motorolasolutions.com

Signature: A. Carruthers-Adams

Additional Contact Information:
Name: Manny Barreras
Title: NM & El Paso Sr. Account Manager
Address *(if different from Company Address)*:
1409 Cardenas NE
Albuquerque, NM 87110
Telephone Number: 505-850-8194
Email: Manny.Barreras @Motorolasolutions.com

Signature: Manny Barreras

State of New Mexico
General Services Department
Purchasing Division
Statewide Price Agreement **70-000-16-00014:**

## BID PRICING RESPONSE FORM



I. Minimum Percentage Discount (%) off Manufacturer's Retail Price (MSRP)
**Additional rows and/or pages may be added to accommodate the Bidder's list of bidding information; please number pages and rows accordingly.*

| No. | Manufacturer | Product Category | APC | Item | Short Description | Discount |
|---|---|---|---|---|---|---|
| 1 | Motorola | Portable Radiophone (Portables) | 001 | Subscriber | CDM1550 | 20% |
| 2 | Motorola | Video Solutions | 002 | Infrastructure | Command Central | 10% |
| 3 | Motorola | Portable Radiophone (Portables) | 004 | Subscriber | EX500/EX600 | 20% |
| 4 | Motorola | Fixed Stations | 005 | Infrastructure | PR860 | 20% |
| 5 | Motorola | Dispatch Service | 006 | Service | Dispatch Service | 5% |
| 6 | Motorola | Portable Radiophone (Portables) | 008 | Subscriber | HT1250 | 20% |
| 7 | Motorola | Fixed Wireless Broadband | 015 | Software | Special Applications | 20% |
| 8 | Motorola | Portable Radiophone (Portables) | 018 | Subscriber | CP100/CP150/CP200 | 0% |
| 9 | Motorola | Portable Radiophone (Portables) | 019 | Subscriber | PM/CM Radios | 0% |
| 10 | Motorola | CAD Equipment | 020 | Software | PremierOne | 0% |
| 11 | Motorola | Portable Radiophone (Portables) | 027 | Subscriber | ALPHA L | 17% |
| 12 | Motorola | Portable Radiophone (Portables) | 037 | Subscriber | MOTOTRBO | 10% |
| 13 | Motorola | Mobile Stations | 038 | Subscriber | MOTOTRBO | 10% |
| 14 | Motorola | CAD Equipment | 039 | Software | Radio IP | 5% |
| 15 | Motorola | Video Solutions | 039 | Software | Radio IP | 5% |
| 16 | Motorola | Data Applications | 041 | Software | Auto License Plate | 10% |
| 17 | Motorola | Data Applications | 041 | Equipment | Video Cameras | 10% |
| 18 | Motorola | LTE | 051 | Infrastructure | Site | 10% |
| 19 | Motorola | LTE | 052 | Infrastructure | BTE | 10% |
| 20 | Motorola | LTE | 053 | Infrastructure | MME, SGW, PGW | 10% |
| 21 | Motorola | LTE | 054 | Infrastructure | HSS/PCRF | 10% |
| 22 | Motorola | LTE | 055 | Infrastructure | Core | 10% |
| 23 | Motorola | LTE | 056 | Infrastructure | Device Manager | 10% |
| 24 | Motorola | LTE | 057 | Subscriber | Vehicular Modem | 10% |
| 25 | Motorola | LTE | 058 | Subscriber | UM1000 LTE USB Modem | 5% |
| 26 | Motorola | LTE | 059 | Software | Applications | 10% |
| 27 | Motorola | LTE | 061 | Software | Applications | 10% |
| 28 | Motorola | LTE | 063 | Software | PSIG | 10% |
| 29 | Motorola | LTE | 065 | Subscriber | PDA Handheld | 10% |
| 30 | Motorola | LTE | 066 | Infrastructure | Dropship | 10% |
| 31 | Motorola | CAD Equipment | 068 | Software | Advanced Messaging | 10% |
| 32 | Motorola | Fixed Wireless Broadband | 683 | | MESH | 0% |
| 33 | Motorola | Video Solutions | 080 | Software | RTCC | 10% |
| 34 | Motorola | Trunking Products and Systems | 085 | Hardware | Fixed Data | 15% |
| 35 | Motorola | Portable Radiophone (Portables) | 087 | Subscriber | MOTOTRBO | 10% |

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|---|---|---|---|---|---|---|
| 36 | Motorola | Mobile Stations | 103 | Subscriber | CDM750 | 27% |
| 37 | Motorola | Mobile Stations | 109 | Subscriber | CDM1250 | 27% |
| 38 | Motorola | Dispatch Solutions | 112 | Infrastructure | G-Series Products | 18% |
| 39 | Motorola | Dispatch Solutions | 112 | Infrastructure | G-Series Products | 18% |
| 40 | Motorola | Trunking Products and Systems | 115 | Accessories | Commport | 27% |
| 41 | Motorola | Dispatch Solutions | 118 | Software | NG-911, Intrado | 10% |
| 42 | Motorola | Dispatch Solutions | 124 | Console | Command Star/MC3000 | 15% |
| 43 | Motorola | Dispatch Solutions | 129 | Console | Gold Series Headsets | 27% |
| 44 | Motorola | Network Products | 131 | Infrastructure | Microwave Radio | 10% |
| 45 | Motorola | Beacon | 133 | Infrastructure | Beacon | 17% |
| 46 | Motorola | Pagers/Receiver | 136 | Subscriber | Minitor Products | 15% |
| 47 | Motorola | Secure Solutions | 137 | Subscriber | Key Management | 20% |
| 48 | Motorola | Dispatch Solutions | 139 | Software | NG-911, ECW | 0% |
| 49 | Motorola | Dispatch Solutions | 147 | Infrastructure | MND Products Cable, Kits, SW | 15% |
| 50 | Motorola | Data Applications | 153 | Subscriber | HPD | 20% |
| 51 | Motorola | Portable Radiophone (Portables) | 158 | Subscriber | CP110 | 20% |
| 52 | Motorola | Mobile Stations | 159 | Subscriber | GM300 | 20% |
| 53 | Motorola | Pagers/Receiver | 169 | Subscriber | Advisor II | 20% |
| 54 | Motorola | Data Subscriber Devices | 177 | Subscriber | MC35/MC50 | 15% |
| 55 | Motorola | Data Subscriber Devices | 185 | Warranty | Service | 0% |
| 56 | Motorola | Dispatch Solutions | 185 | Warranty | Service | 0% |
| 57 | Motorola | Portable Radiophone (Portables) | 185 | Warranty | Software | 0% |
| 58 | Motorola | Portable Radiophone (Portables) | 187 | Accessories | Portable Accessories | 27% |
| 59 | Motorola | Mobile Stations | 189 | Accessories | Mobile Accessories | 27% |
| 60 | Motorola | Software Upgrades/Flashport | 195 | Software | Infrastructure Software | 20% |
| 61 | Motorola | Dispatch Solutions | 201 | Subscriber | KVL II | 10% |
| 62 | Motorola | Dispatch Solutions | 202 | Subscriber | APX Deskset | 20% |
| 63 | Motorola | Portable Radiophone (Portables) | 205 | Subscriber | XTS2500 | 25% |
| 64 | Motorola | Dispatch Solutions | 207 | Parts | Dropship | 10% |
| 65 | Motorola | Fixed Station Accessories | 207 | Parts | Dropship | 10% |
| 66 | Motorola | Fixed Station Antenna Systems | 207 | Parts | Dropship | 10% |
| 67 | Motorola | Network Products | 207 | Parts | Dropship | 10% |
| 68 | Motorola | Fixed Data Products | 214 | Infrastructure | Moscad | 10% |
| 69 | Motorola | Fixed Network Equipment | 222 | Software | PDG Software | 20% |
| 70 | Motorola | Fixed Wireless Broadband | 224 | Infrastructure | Point to Point | 15% |
| 71 | Motorola | Fixed Stations | 225 | Infrastructure | Quantar/Quantro | 20% |
| 72 | Motorola | Dispatch Solutions | 226 | Software | ISSI | 20% |
| 73 | Motorola | Dispatch Solutions | 228 | Console | Centracom | 20% |
| 74 | Motorola | Dispatch Solutions | 229 | Console | Logging/Astro-Tac | 14% |
| 75 | Motorola | Dispatch Solutions | 229 | Accessories | Unbranded Fixed Accy's | 14% |
| 76 | Motorola | CAD Equipment | 232 | Software | Advanced Messaging | 5% |
| 77 | Motorola | Network Products | 232 | Infrastructure | Unified Network Srvs. | 10% |
| 78 | Motorola | Quantar/Quantro ASTRO RP | 243 | Infrastructure | D- Infrastructure | 20% |

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|---|---|---|---|---|---|---|
| 79 | Motorola | TRKD - CENTRACOMII | 244 | Console | Control Centers | 20% |
| 80 | Motorola | Flashport Conv S/W Maintenance | 260 | Subscriber | Software Subscription Agreement | 20% |
| 81 | Motorola | Dispatch Solutions | 261 | Service | Service/Shop Supplies | 5% |
| 82 | Motorola | Test Equipment | 262 | Parts | Service/Shop Supplies | 20% |
| 83 | Motorola | Portable Radiophone (Portables) | 271 | Accessories | Portable Accessories | 27% |
| 84 | Motorola | Network Preventative Maintenance | 269 | Service | System Survey/Analysis | 0% |
| 85 | Motorola | Fixed Station Accessories | 273 | Infrastructure | Analog Comparator | 20% |
| 86 | Motorola | Fixed Data Products | 275 | Infrastructure | Moscad | 20% |
| 87 | Motorola | Mobile Stations | 276 | Subscriber | XTL5000 | 25% |
| 88 | Motorola | Fixed Station Accessories | 277 | Infrastructure | Smart X | 20% |
| 89 | Motorola | Trunking Products and Systems | 277 | Infrastructure | Smartnet Controller | 20% |
| 90 | Motorola | Records Management Software | 279 | Software | CAD | 0% |
| 91 | Motorola | Trunking Products and Systems | 280 | Infrastructure | Zone Controller Man | 20% |
| 92 | Motorola | Fixed Stations | 281 | Infrastructure | Zone Manager | 20% |
| 93 | Motorola | Trunking Products and Systems | 281 | Software | Zone Manager Interface | 19% |
| 94 | Motorola | Mobile Stations | 287 | Subscriber | PAC-RT, VRS750 | 10% |
| 95 | Motorola | Portable Radiophone (Portables) | 291 | Accessories | APX Accessories | 27% |
| 96 | Motorola | Service/Maintenance | 293 | Service | Services/Training | 0% |
| 97 | Motorola | Training-Professional Services | 286 | Service | Training/Services | 0% |
| 98 | Motorola | CAD Equipment | 297 | Infrastructure | Records Management | 5% |
| 99 | Motorola | Fixed Stations | 301 | Infrastructure | Quantar Astro Trunking | 20% |
| 100 | Motorola | Portable Radiophone (Portables) | 320 | Subscriber | XTS5000 | 25% |
| 101 | Motorola | Dispatch Solutions | 322 | Console | MCC Series I/O | 15% |
| 102 | Motorola | Fixed Network Equipment | 329 | Infrastructure | Tower Top Amplifiers | 10% |
| 103 | Motorola | CAD Equipment | 330 | Infrastructure | PremierOne | 5% |
| 104 | Motorola | Portable Radiophone (Portables) | 332 | Software | Flashport Software | 20% |
| 105 | Motorola | CAD Equipment | 333 | Infrastructure | PremierOne | 10% |
| 106 | Motorola | Fixed Data Products | 342 | Infrastructure | Moscad | 10% |
| 107 | Motorola | Data Applications | 343 | Parts | Dell Laptops | 10% |
| 108 | Motorola | Fixed Stations | 360 | Infrastructure | Quantar Receiver | 20% |
| 109 | Motorola | Paging/Receivers | 361 | Infrastructure | Paging | 15% |
| 110 | Motorola | Portable Radiophone (Portables) | 362 | Parts | Parts | 20% |
| 111 | Motorola | Software Upgrades/Flashport | 371 | Software | Radio Subscription Soft. | 0% |
| 112 | Motorola | Portable Radiophone (Portables) | 372 | Accessories | XTS Accessories | 27% |
| 113 | Motorola | Mobile Stations | 374 | Subscriber | Astro Consolette | 15% |
| 114 | Motorola | LTE | 375 | Service | LTE | 0% |
| 115 | Motorola | Fixed Stations | 377 | Infrastructure | Trunked Central Cont. | 20% |
| 116 | Motorola | Trunking Products and Systems | 377 | Infrastructure | Central Controller | 17% |
| 117 | Motorola | Fixed Network Equipment | 381 | Infrastructure | Enterprise Terminals | 20% |

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|---|---|---|---|---|---|---|
| 118 | Motorola | Dispatch Solutions | 382 | Infrastructure | SDM Config | 10% |
| 119 | Motorola | Preventive Maintenance Service | 390 | Service | Performance Management Reports | 0% |
| 120 | Motorola | Portable Radiophone (Portables) | 402 | Accessories | GP900 Accessories | 20% |
| 121 | Motorola | Fixed Data Products | 403 | Infrastructure | Data Controller/RNC | 20% |
| 122 | Motorola | Dispatch Solutions | 404 | Console | Centracom | 20% |
| 123 | Motorola | Portable Radiophone (Portables) | 407 | Subscriber | XTS2500 | 25% |
| 124 | Motorola | Portable Radiophone (Portables) | 414 | Accessories | Accessories | 20% |
| 125 | Motorola | Dispatch Solutions | 415 | Accessories | Monitors | 10% |
| 126 | Motorola | Fixed Stations | 417 | Infrastructure | Misc. Site Equipment | 10% |
| 127 | Motorola | MOTOTRBO | 422 | Infrastructure | Infrastructure | 10% |
| 128 | Motorola | Fixed Stations | 424 | Infrastructure | Master Site/Astro | 20% |
| 129 | Motorola | Fixed Stations | 425 | Infrastructure | Small Systems | 20% |
| 130 | Motorola | Mobile Stations | 426 | Subscriber | APX | 27% |
| 131 | Motorola | Portable Radiophone (Portables) | 426 | Subscriber | APX | 27% |
| 132 | Motorola | Portable Radiophone (Portables) | 430 | Subscriber | Flashport Software | 20% |
| 133 | Motorola | Software Upgrades/Flashport | 430 | Subscriber | Flashport Software | 27% |
| 134 | Motorola | Portable Radiophone (Portables) | 442 | Subscriber | PR400 | 20% |
| 135 | Motorola | Dispatch Solutions | 443 | Console | MCC7100/7500 Consoles | 20% |
| 136 | Motorola | Fixed Stations | 448 | Infrastructure | Quantar/Quantro | 20% |
| 137 | Motorola | Emerald HW | 449 | Infrastructure | Connect + Infra | 20% |
| 138 | Motorola | Pagers/Receiver | 452 | Subscriber | Pagers | 27% |
| 139 | Motorola | Portable Radiophone (Portables) | 453 | Accessories | XTS Accessories | 27% |
| 140 | Motorola | Dispatch Solutions | 454 | Console | Footswitches | 15% |
| 141 | Motorola | Fixed Data Products | 455 | Subscriber | Data Subscriber | 15% |
| 142 | Motorola | Portable Radiophone (Portables) | 456 | Subscriber | RPG | 20% |
| 143 | Motorola | Fixed Station Accessories | 457 | Parts | Infrastructure Antennas | 20% |
| 144 | Motorola | Portable Radiophone (Portables) | 458 | Accessories | APX Accessories | 20% |
| 145 | Motorola | Secure Solutions | 462 | Subscriber | KVL3000 | 10% |
| 146 | Motorola | APX1500 | 466 | Subscriber | APX | 27% |
| 147 | Motorola | Dispatch Solutions | 469 | Console | AUX/IO | 10% |
| 148 | Motorola | Portable Radiophone (Portables) | 470 | Subscriber | APX7000 | 25% |
| 149 | Motorola | Mobile Stations | 471 | Subscriber | APX | 27% |
| 150 | Motorola | Fixed Stations | 474 | Infrastructure | MTR | 20% |
| 151 | Motorola | MOTOTRBO | 475 | Software | Applications | 10% |
| 152 | Motorola | Portable Radiophone (Portables) | 476 | Accessories | XTS Accessories | 20% |
| 153 | Motorola | Portable Radiophone (Portables) | 481 | Subscriber | APX | 27% |
| 154 | Motorola | Portable Radiophone (Portables) | 483 | Subscriber | PM1500 | 25% |
| 155 | Motorola | Mobile Stations | 484 | Subscriber | MOTOTRBO | 10% |

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|---|---|---|---|---|---|---|
| 156 | Motorola | Video Solutions | 488 | Infrastructure | Fixed Video | 10% |
| 157 | Motorola | Trunking Products and Systems | 495 | Infrastructure | PDG Hardware | 20% |
| 158 | Motorola | Fixed Data Products | 499 | Infrastructure | Moscad | 10% |
| 159 | Motorola | Mobile Stations | 500 | Subscriber | XTL5000 | 25% |
| 160 | Motorola | Portable Radiophone (Portables) | 505 | Accessories | Accessories | 27% |
| 161 | Motorola | Fixed Stations | 509 | Infrastructure | Astro Quantar | 20% |
| 162 | Motorola | Receivers | 509 | Infrastructure | Astro Quantar | 20% |
| 163 | Motorola | Fixed Stations | 512 | Infrastructure | MTR3000 | 20% |
| 164 | Motorola | Receivers | 512 | Infrastructure | Receiver Options | 23% |
| 165 | Motorola | Mobile Stations | 514 | Subscriber | XTL2500 | 25% |
| 166 | Motorola | Fixed Station Accessories | 515 | Parts | Transmission Line | 20% |
| 167 | Motorola | MOTOTRBO | 516 | Software | Applications | 10% |
| 168 | Motorola | Mobile Stations | 518 | Subscriber | XTL2500 | 25% |
| 169 | Motorola | Security | 519 | Service | Network Security Monitoring | 0% |
| 170 | Motorola | Security | 519 | Service | Security Update | 0% |
| 171 | Motorola | Dispatch Solutions | 520 | Subscriber | WAVE Technology | 10% |
| 172 | Motorola | Dispatch Solutions | 524 | Infrastructure | Motobridge | 10% |
| 173 | Motorola | Fixed Station Accessories | 524 | Infrastructure | Astro DIU | 20% |
| 174 | Motorola | Secure Solutions | 524 | Infrastructure | Astro DIU | 20% |
| 175 | Motorola | Fixed Station Accessories | 525 | Infrastructure | Astro Comparator | 20% |
| 176 | Motorola | Secure Solutions | 525 | Infrastructure | Astro Comparator | 15% |
| 177 | Motorola | Mobile Stations | 527 | Subscriber | APX | 27% |
| 178 | Motorola | Portable Radiophone (Portables) | 527 | Subscriber | APX | 27% |
| 179 | Motorola | Private IDEN INFRA | 529 | Infrastructure | Private IDEN P&L | 20% |
| 180 | Motorola | Portable Radiophone (Portables) | 536 | Subscriber | APX | 27% |
| 181 | Motorola | Fixed Stations | 537 | Infrastructure | SZ Intellirepeater | 20% |
| 182 | Motorola | CAD Equipment | 548 | Infrastructure | CAD | 10% |
| 183 | Motorola | Mobile Accessories | 554 | Accessories | Mobile Antennas | 27% |
| 184 | Motorola | Portable Antennas | 555 | Accessories | Two-Way Traditional | 27% |
| 185 | Motorola | MOTOTRBO | 557 | Infrastructure | Controller | 10% |
| 186 | Motorola | Service/Maintenance | 561 | Service | Network Monitoring | 0% |
| 187 | Motorola | Portable Radiophone (Portables) | 562 | Subscriber | APX | 27% |
| 188 | Motorola | MOTOTRBO | 563 | Infrastructure | Controller | 10% |
| 189 | Motorola | Portable Radiophone (Portables) | 570 | Subscriber | PDR3500 Portable Repeater | 10% |
| 190 | Motorola | Mobile Stations | 571 | Subscriber | DVR | 15% |
| 191 | Motorola | Portable Radiophone (Portables) | 577 | Subscriber | Passport | 20% |
| 192 | Motorola | APX8000 | 579 | Subscriber | APX | 27% |
| 193 | Motorola | Mobile Stations | 585 | Subscriber | XTL5000 | 25% |
| 194 | Motorola | Fixed Stations | 590 | Infrastructure | Quantar Receiver | 22% |
| 195 | Motorola | Trunking Products and Systems | 593 | Infrastructure | MTR2000 Trunking | 20% |

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|---|---|---|---|---|---|---|
| 196 | Motorola | Dispatch Solutions | 595 | Infrastructure | MCC7500 Conventional Site Oper | 20% |
| 197 | Motorola | Wireless Mobility | 606 | Infrastructure | Canopy | 15% |
| 198 | Motorola | Records Management Software | 608 | Software | PSA | 10% |
| 199 | Motorola | Portable Radiophone (Portables) | 619 | Accessories | Digital Accessories | 27% |
| 200 | Motorola | Portable Radiophone (Portables) | 626 | Subscriber | PR1500 | 20% |
| 201 | Motorola | Fixed Stations | 643 | Infrastructure | DIU | 20% |
| 202 | Motorola | Mobile Accessories | 644 | Accessories | Misc. Accessories | 27% |
| 203 | Motorola | Trunked Terminals | 647 | Infrastructure | D- Infrastructure | 20% |
| 204 | Motorola | Mobile Stations | 652 | Subscriber | APX | 27% |
| 205 | Motorola | Portable Radiophone (Portables) | 654 | Subscriber | XTS4000 | 0% |
| 206 | Motorola | Mobile Stations | 655 | Subscriber | APX | 27% |
| 207 | Motorola | Portable Radiophone (Portables) | 655 | Subscriber | APX | 27% |
| 208 | Motorola | Mobile Stations | 656 | Subscriber | APX | 27% |
| 209 | Motorola | Portable Radiophone (Portables) | 656 | Subscriber | APX | 25% |
| 210 | Motorola | NG-911 Service | 659 | Service | NG-911 | 0% |
| 211 | Motorola | Networking Security Service | 659 | Service | Security, IP Networking | 0% |
| 212 | Motorola | Dispatch Solutions | 660 | Subscriber | WAVE Technology | 10% |
| 213 | Motorola | Data Applications | 670 | Software | Intelligent Data Portal | 0% |
| 214 | Motorola | System Implementation | 670 | Service | SI | 0% |
| 215 | Motorola | Portable Radiophone (Portables) | 672 | Subscriber | HT750 | 34% |
| 216 | Motorola | Fixed Stations | 675 | Infrastructure | SZ Intellirepeater | 20% |
| 217 | Motorola | Fixed Stations | 680 | Infrastructure | Data Base Station | 22% |
| 218 | Motorola | Portable Radiophone (Portables) | 687 | Subscriber | XTS/MT 1500 | 20% |
| 219 | Motorola | CAD Equipment | 702 | Infrastructure | CAD | 0% |
| 220 | Motorola | Dispatch Solutions | 706 | Accessories | MCC Accessories | 27% |
| 221 | Motorola | Dispatch Solutions | 708 | Parts | Dropship | 17% |
| 222 | Motorola | Dispatch Solutions | 708 | Infrastructure | Fire Station Alerting | 17% |
| 223 | Motorola | Dispatch Solutions | 708 | Parts | Battery Backup | 17% |
| 224 | Motorola | Dispatch Solutions | 708 | Software | Network Security | 17% |
| 225 | Motorola | Dispatch Solutions | 708 | Parts | Dropship | 17% |
| 226 | Motorola | Portable Radiophone (Portables) | 721 | Subscriber | XTS5000 | 25% |
| 227 | Motorola | Portable Radiophone (Portables) | 726 | Subscriber | XTL1500 u/v | 25% |
| 228 | Motorola | Dispatch Solutions | 729 | Console | Gold Series Flashes | 20% |
| 229 | Motorola | Data Subscriber Devices | 736 | Subscriber | MW810 | 22% |
| 230 | Motorola | Dispatch Solutions | 740 | Infrastructure | MIP5000 | 15% |
| 231 | Motorola | Portable Radiophone (Portables) | 742 | Accessories | APX Accessories | 27% |
| 232 | Motorola | Receivers | 743 | Infrastructure | Astro Receiver | 20% |
| 233 | Motorola | Fixed Stations | 744 | Parts | Misc Parts | 20% |
| 234 | Motorola | Portable Radiophone (Portables) | 749 | Subscriber | HT1250 | 34% |

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|---|---|---|---|---|---|---|
| 235 | Motorola | Portable Radiophone (Portables) | 755 | Subscriber | APX6000 Basic | 27% |
| 236 | Motorola | Portable Radiophone (Portables) | 756 | Subscriber | APX6000XE | 25% |
| 237 | Motorola | Mobile Stations | 761 | Subscriber | APX | 27% |
| 238 | Motorola | Data Applications | 766 | Software | IDP Services | 0% |
| 239 | Motorola | Dispatch Service | 768 | Infrastructure | ASTRO 24, Master Site | 0% |
| 240 | Motorola | Service/Maintenance | 769 | Service | Onsite Response (Local) | 0% |
| 241 | Motorola | Service/Maintenance | 769 | Service | SUAII | 0% |
| 242 | Motorola | Service/Maintenance | 772 | Service | Technical Support | 0% |
| 243 | Motorola | Mobile Stations | 775 | Subscriber | XTL1500 | 17% |
| 244 | Motorola | Mobile Stations | 776 | Subscriber | Maratrac | 20% |
| 245 | Motorola | MOTOTRBO | 777 | Subscriber | Portables | 10% |
| 246 | Motorola | Portable Radiophone (Portables) | 785 | Accessories | Accessories | 27% |
| 247 | Motorola | Air Time Accumulator | 786 | Software | D- Infrastructure | 20% |
| 248 | Motorola | Mobile Stations | 792 | Subscriber | CDM1550 | 20% |
| 249 | Motorola | Professional Fixed | 794 | Infrastructure | Fixed Other | 20% |
| 250 | Motorola | Portable Radiophone (Portables) | 795 | Accessories | APX Accessories | 27% |
| 251 | Motorola | Portable Radiophone (Portables) | 798 | Accessories | APX Accessories | 27% |
| 252 | Motorola | Fixed Wireless Broadband | 800 | Infrastructure | MESH | 0% |
| 253 | Motorola | Fixed Stations | 811 | Software | Encryption | 5% |
| 254 | Motorola | Lifecycle Services | 823 | Service | SMA/SUA | 0% |
| 255 | Motorola | Fixed Wireless Broadband | 832 | Infrastructure | Wireless LAN/Symbol | 10% |
| 256 | Motorola | Wireless Mobility | 832 | Infrastructure | Wireless LAN | 10% |
| 257 | Motorola | Portable Radiophone (Portables) | 837 | Subscriber | APX | 27% |
| 258 | Motorola | Paging/Receivers | 839 | Infrastructure | Encoders | 15% |
| 259 | Motorola | Portable Radiophone (Portables) | 841 | Subscriber | HT1550 XLS | 34% |
| 260 | Motorola | Professional Services | 842 | Software | 311 Software | 0% |
| 261 | Motorola | CAD Equipment | 850 | Infrastructure | CAD | 0% |
| 262 | Motorola | Test Equipment | 854 | Parts | Test Equipment/Shop | 0% |
| 263 | Motorola | Data Subscriber Devices | 855 | Infrastructure | Wireless Lan Ports/AP's | 10% |
| 264 | Motorola | Fixed Station Accessories | 856 | Infrastructure | Alt Building | 10% |
| 265 | Motorola | Mobile Stations | 869 | Subscriber | M1225 | 20% |
| 266 | Motorola | Dispatch Solutions | 877 | Console | Console Telephony Media Gateway | 20% |
| 267 | Motorola | CAD Equipment | 879 | Infrastructure | CAD | 0% |
| 268 | Motorola | Mobile Applications Software | 879 | Infrastructure | CAD | 10% |
| 269 | Motorola | Fixed Stations | 881 | Infrastructure | Powerline LV | 15% |
| 270 | Motorola | Fixed Wireless Broadband | 882 | Infrastructure | Broadband Services | 15% |
| 271 | Motorola | Portable Radiophone (Portables) | 883 | Subscriber | Talkabouts | 15% |
| 272 | Motorola | Dispatch Solutions | 892 | Subscriber | WAVE Technology | 20% |
| 273 | Motorola | Lifecycle Services | 901 | Service | Migration Assurance Program | 0% |
| 274 | Motorola | Lifecycle Services | 902 | Service | SMA | 0% |

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|---|---|---|---|---|---|---|
| 275 | Motorola | Lifecycle Services | 903 | Service | SUA, SUA II | 0% |
| 276 | Motorola | Fixed Wireless | 904 | Infrastructure | Canopy | 15% |
| 277 | Motorola | Lifecycle Services | 904 | Service | SUS | 0% |
| 278 | Motorola | Lifecycle Services | 905 | Service | SA | 0% |
| 279 | Motorola | Fixed Wireless Broadband | 906 | Service | Canopy Service | 15% |
| 280 | Motorola | Wireless Mobility | 907 | Infrastructure | Unlicensed | 15% |
| 281 | Motorola | Wireless Mobility | 908 | Infrastructure | Licensed | 15% |
| 282 | Motorola | Fixed Wireless Broadband | 910 | Service | PTP Service | 15% |
| 283 | Motorola | Mobile Stations | 922 | Subscriber | CM200/CM300 | 20% |
| 284 | Motorola | Infrastructure Repair | 929 | Service | Services | 0% |
| 285 | Motorola | Paging/Receivers | 940 | Parts | Minitor Parts | 15% |
| 286 | Motorola | Paging/Receivers | 941 | Infrastructure | Infrastructure | 15% |
| 287 | Motorola | Service/Maintenance | 943 | Service | System Manager | 0% |
| 288 | Motorola | Fixed Wireless Broadband | 947 | Infrastructure | Broadband Peripherals | 15% |
| 289 | Motorola | Warranty | 964 | Service | Additional Warranty | 0% |
| 290 | Motorola | Priv Sys Intlnoc Release | 967 | Infrastructure | D- Infrastructure | 20% |
| 291 | Motorola | Portable Radiophone (Portables) | 977 | Subscriber | MOTOTRBO | 10% |
| 292 | Motorola | CAD Equipment | 981 | Infrastructure | Advanced Data Capture (Scanners) | 0% |
| 293 | Motorola | Maintenance | 983 | Service | CAD | 0% |
| 294 | Motorola | LTE | 984 | Service | LOCAL TECHNICAL SUPPORT | 0% |
| 295 | Motorola | LTE | 985 | Infrastructure | CSI MATERIAL | 0% |
| 296 | Motorola | Saturn Buy-Sell | 987 | Parts | Batteries | 27% |
| 297 | Motorola | LTE | 989 | Infrastructure | NETWORK AIRTIME | 0% |

## II. Implementation Services: Software Integration, Hardware Installation and Training

| No. | Service | % Discount | $ Rate *(indicate Hourly or Daily)* |
|---|---|---|---|
| 1. | System Technologist | 0% | $1,625.00 daily |
| 2. | Standard Shop Installation | 0% | $150.00 per hour |
| 3. | Mobile Radio Installation | 0% | $180.00 - $500.00 per unit |
| 4. | Radio Programming | 0% | $55.00 - $125.00 per unit |
| 5. | Software Installation | | System |
| 6. | Training | | System |
| 7. | Post Warranty Maintenance | | System |
| 8. | Support Services | | System |

## III. Provide URL Link or Links to Communications, Radio Equipment, Parts, Accessories and Related Services Price Catalogs:

1. https://businessonline.motorolasolutions.com
2. _____
3. _____

**Signature:** Paul Babcock
Paul Babcock (Oct 5, 2020 16:32 MDT)

**Email:** prbabcock@santafenm.gov

# GB FIRE MOTOROLA

Final Audit Report 2020-10-06

| | |
|---|---|
| Created: | 2020-10-05 |
| By: | YODEL CATANACH (yocatanach@ci.santa-fe.nm.us) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAGZwyEulmwc2Xo8AIPTPEx0ur9mqU0AD0 |

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| ACTION SHEET<br>PUBLIC WORKS AND UTILITES COMMITTEE MEETING OF 10/13/2020 |
|---|
| **ISSUE NO. 9F**<br><br>Purchase Public Safety Digital Portable Radios. Request for Approval of State of NM State Pricing Agreement in the Total Amount of $1,095,001.10 for Digital Portable Radios from Motorola Solutions. (Chief Paul Babcock, prbabcock@santafenm.gov, 955-3112)<br><br>**COMMITTEE REVIEW:**<br>Public Works and Utilities Committee 10/13/2020<br>Finance Committee 10/19/2020<br>Governing Body 10/28/2020 |
| **PUBLIC WORKS AND UTILITES COMMITTEE ACTION: Approved on Consent Agenda to forward to 10/19/2020 Finance Committee** |
| **SPECIAL CONDITIONS OR AMENDMENTS:** |
| **STAFF FOLLOW UP:** |

| VOTE: | FOR | AGAINST | ABSTAIN |
|---|---|---|---|
| COUNCILOR RIVERA, CHAIR | X | | |
| COUNCILOR GARCIA | X | | |
| COUNCILOR ABEYTA | X | | |
| COUNCILOR LINDELL | Excused | | |
| COUNCILOR VIGIL COPPLER | X | | |