



# AGENDA

REGULAR MEETING OF  
THE FINANCE COMMITTEE  
OCTOBER 19, 2020  
5:00 PM  
ATTEND VIRTUALLY

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## SPECIAL PROCEDURES FOR FINANCE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, the Finance Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this meeting will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

Agenda: The agenda for the meeting will be posted at <https://santafe.primegov.com/public/portal>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **APPROVAL OF MINUTES**
6. **ACTION ITEMS: CONSENT**
  - a. Request for Approval of the 2021 Finance Committee Schedule. (Carolynn Roibal, Administrative Manager, [croibal@santafenm.gov](mailto:croibal@santafenm.gov), 955.6531).



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- b. Request for the Approval to procure food products utilizing the CES Price Agreement up to \$75,000 per year for a four year term equaling \$300,000 for the Division of Senior Services Nutrition Program; Labatt New Mexico. (Gino Rinaldi, Senior Services Division Director, [earinaldi@santafenm.gov](mailto:earinaldi@santafenm.gov), 505-955-4710) **COMMITTEE REVIEW:**  
Finance Committee: 10/19/20  
Quality of Life: 10/21/20  
Governing Body: 10/28/20
- c. Request for the Approval of purchase of Food Products utilizing the State Price Agreement which will exceed \$200,000 per year for a four year term. We anticipate that the Division of Senior Services Nutrition Program will spend an average of \$1,000,000 between FY21 and FY24. The three vendors utilized are listed as follows: Sysco, Shamrock Foods, and Ben E. Keith Foods; (Gino Rinaldi, Senior Services Division Director, [earinaldi@santafenm.gov](mailto:earinaldi@santafenm.gov), 505-955-4710)  
**COMMITTEE REVIEW:**  
Finance Committee: 10/19/20  
Quality of Life: 10/21/20  
Governing Body: 10/28/20
- d. Request for the Approval of Multiple Sub-Contracted Agreements in the Total Amount of (\$69,560.00) for (Alternative to Detention Services for the Youth of Santa Fe for four (4) years) from State of New Mexico CYFD Agreement No. 21-20846; (Multiple Vendors). (Julie Sanchez, [jjsanchez@santafenm.gov](mailto:jjsanchez@santafenm.gov) and 505-570-7355)  
**COMMITTEE REVIEW:**  
Finance Committee: 10/19/20  
Quality of Life Committee: 10/21/20  
Governing Body: 10/28/20
- e. Consideration of Bill No. 2020-\_\_: An Ordinance Amending Section 2-4.6 SFCC1987 to Allow the City Manager to Enter Agreements Accepting Funds that Are Offered to the City Without Time to Place the Agreements on the Next Scheduled Governing Body Meeting, with Ratification by the Governing Body at the next Scheduled Meeting for which the Deadline to Include the Matter on an Agenda Has not yet Passed; and Amending



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Section 11-4 to Allow the City Manager to Approve Grant Applications, Grant Awards, Grant Match Requirements, and Grant Agreements in any Amount if the Deadline to Approve Such Documents Occurs Before the Deadline to Include the Application or Award on the Agenda for the Governing Body's Next Regularly Scheduled Meeting, with Ratification by the Governing Body at the Next Scheduled Meeting for Which an Agenda Has not yet Been Posted. (Councilors Rivera and Cassutt-Sanchez) (Marcos Martinez, [mdmartinez@santafenm.gov](mailto:mdmartinez@santafenm.gov), 955-6502)

**COMMITTEE REVIEW:**

Public Works and Utilities Committee: 10/13/20  
Governing Body (request to publish): 10/14/20  
Finance Committee: 10/19/20  
Governing Body (public hearing): 11/10/20

- f. Request for Approval of Budget Adjustment Resolution (BAR) in the Amount of \$398,750.64 to pay back taxes to the IRS for the 2016 and 2017 tax years. (Jarel LaPan Hill, City Manager, [jlapanhill@santafenm.gov](mailto:jlapanhill@santafenm.gov); Bernadette Salazar, HR Director, [bjalazar@santafenm.gov](mailto:bjalazar@santafenm.gov); Erin McSherry, City Attorney, [ekmcsberry@santafenm.gov](mailto:ekmcsberry@santafenm.gov); Mary McCoy, Finance Director, [mtmccoy@santafenm.gov](mailto:mtmccoy@santafenm.gov).)

**Committee Review**

Public Works/Utilities: 10-26-2020  
Governing Body: 10-28-2020

- g. Request for Approval of a Budget Adjustment Resolution/Budget Increase to the Public Utilities, Utility Billing Division for several line items for a total amount of \$454,919.00. (Nancy Jimenez, Utility Billing Division Director, [nljimenez@santafenm.gov](mailto:nljimenez@santafenm.gov), 955-4364)

**COMMITTEE REVIEW:**

Public Works and Utilities Committee: 10/13/20  
Finance Committee: 10/19/20  
Governing Body: 10/28/20

- h. Request for the Approval of Contract Amendment No.1 to Professional Service Contract – Change of Scope of Work as requested by contractor



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St. Elizabeth Shelter. (George Carrasco, [gccarrasco@santafenm.gov](mailto:gccarrasco@santafenm.gov), 505-490-6330)

**COMMITTEE REVIEW:**

Finance Committee: 10/19/20  
Quality of Life Committee: 10/21/20  
Governing Body: 10/28/20

- i. Request for the Approval of Multiple Service Agreements in the Total Amount of (\$3,749,652.00) for (Prevention and Intervention Services for the Youth of Santa Fe for three (3) years); (Multiple Vendors). (Julie Sanchez, [jjsanchez@santafenm.gov](mailto:jjsanchez@santafenm.gov) and 505-570-7355)

**COMMITTEE REVIEW:**

Finance Committee: 10/19/20  
Quality of Life Committee: 10/21/20  
Governing Body: 10/28/20

- j. Consideration of Resolution No. 2020-\_\_: A Resolution Authorizing and Supporting the City Manager to Works with Public Utilities Staff to Identify and Apply for Federal and State Funding Sources for Water, Wastewater, and Other Water Related Projects, Including Submission of an Application to the Water Trust Board, Among Other Opportunities. (Councilors Rivera and Romero-Wirth) (Alan Hook, Water Resources Coordinator Assistant, [aghook@santafenm.gov](mailto:aghook@santafenm.gov), 955-4205)

**COMMITTEE REVIEW:**

Public Works and Utilities Committee: 10/13/20  
Finance Committee: 10/19/20  
Governing Body: 10/28/20

- k. Request for Approval utilizing State of NM State Pricing Agreement in the Total Amount of \$1,095,001.10 for the Purchase of Digital Portable Radios from Motorola Solutions. (Chief Paul Babcock, [prbabcock@santafenm.gov](mailto:prbabcock@santafenm.gov), 955-3112)

**COMMITTEE REVIEW:**

Public Works and Utilities Committee 10/13/2020  
Finance Committee 10/19/2020  
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7. **MATTERS FROM STAFF**
8. **MATTERS FROM THE COMMITTEE**
9. **MATTERS FROM THE CHAIR**

**NEXT MEETING: November 02 2020**

10. **ADJOURN**

**Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.**