

City of Santa Fe, NM
Regular Committee
Tuesday, January 02, 2018
05:00 PM – Finance Committee
Council Chambers

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA

5. APPROVAL OF MINUTES

- a) Regular Finance Committee Meeting- December 04, 2017
[Item 5a.pdf](#)

6. CONSENT AGENDA

- a) Request for Approval of Professional Services Agreement Leveraging NM Statewide Pricing Agreement #50-000-15-00063 in the Total Annual Amount of \$76,159.14, Inclusive of NMGRT, for the Annual Renewal of Maintenance and Support of 48 Plus Canon MFP Copy Machines Throughout the City; Rocky Mountain Business Systems. (David A. Kulb)
[Item 6a.pdf](#)

- b) Request for Approval of Amendment No. 3 Under the Master Agreement Executed September 8, 2014 to Professional Services Agreement in the Amount of \$49,995.00 for an Amended Total of \$149,985.00, for Renewal of Annual Maintenance Support for the Critical Need Software JD Edwards Platform (E1); Spinnaker Support LLC. (David Kulb).
[Item 6b.pdf](#)

- c) Request for the Approval of Federal Highway Administration Section 112 Federal Transportation Planning Funds in the Total Amount of \$248,693.00, Inclusive of City of Santa Fe Required Match in the Amount of \$36,210.00, for Santa Fe Metropolitan Planning Organization Program Operations; New Mexico Department of Transportation. (Mark Tibbetts)
1) Request for Approval of Budget Amendment Resolution in the Amount of \$248,693.00
[Item 6c.pdf](#)

- d) Request for the Approval of Acceptance of 2018 FTA Section 5303 MPO Funds in the Total Amount of \$79,677.00, Inclusive of City of Santa Fe Required Match in the Amount of \$15,935.00, for Santa Fe Metropolitan Planning Organization Program Operations; New Mexico Department of Transportation. (Mark Tibbetts)
1) Request for Approval of Budget Amendment Resolution in the Amount of \$79,677.00
[Item 6d.1.pdf](#)

- e) Request for Approval to Award RFP #17/47/P and Approval of Professional Services Agreement in a Total Amount of \$100,000, inclusive of NMGRT, for Debt Issuance Services; First Southwest, a Division of Hilltop Securities Inc. (Christina Keyes).
[Item 6e.pdf](#)

f) Request for Approval to Use National Joint Power Alliance Agreement for WEX Bank Fuel Card to Procure Fuel and Miscellaneous Items for Repair of Units through July 2020-Police Department; National Joint Power Alliance Agreement-WEX Bank. (Nancy Jimenez).

[Item 6f.pdf](#)

g) Request for Approval of Grant Agreement in the Total Amount of \$74,433 for the New Mexico Department of Transportation Traffic Projects; New Mexico Department of Transportation. (Deputy Chief Andrew Padilla).

1) Request for Approval of Budget Amendment Resolution in the Amount of \$74,433.00

[Item 6g.pdf](#)

h) Request for Approval of an Exempt Procurement Agreement in the Amount of \$138,286.00 Exclusive of NMGRT for the CRWTP Centrifuge & Conveyor Control System Upgrade Project; Andritz Separation, Inc. (Alex Gamino and Alex Puglisi)

[Item 6h.pdf](#)

i) Request for Approval of Ratification of Contract 2013-027 914-230 in the Amount of \$57,026.53, Procured through Cooperative Educational Services (CES)/TLC Company, Inc. dba TLC Plumbing and Utility utilizing Contract # 2013-027 941-230TLC for the Emergency Repair of a Natural Gas Leak at the Wastewater Management Division; TLC Plumbing. (Luis Orozco).

1) Request for Approval of Budget Amendment Resolution in the Amount of \$57,026.53

[Item 6i.pdf](#)

j) Request for Approval of Grant Agreement A16A5086 (Mary Esther Gonzales Senior Center - Renovate) in the Total Amount of \$70,300 for Equipping, Furnishing and Rewiring of the New Computer Lab at Mary Esther Gonzales Center a Division of Senior Services; State of New Mexico Aging and Long-Term Services Department. (Gino Rinaldi)

1) Request for Approval of Budget Amendment Resolution in the Amount of \$70,300.00

[Item 6j.pdf](#)

k) Request for the Approval of Grant Agreement A16A5087 (Mary Esther Gonzales Senior Center - Vehicles) in the Total Amount of \$496,800 for Procurement, Replacing and Equipping Program Vehicles; State of New Mexico Aging and Long-Term Services Department. (Gino Rinaldi).

1) Request for Approval of Budget Amendment Resolution in the Amount of \$496,800.00

[Item 6k.pdf](#)

l) Request for the Approval of Grant Agreement A16A5093 (Villa Consuelo Senior Center Meals - Equipment) in the Total Amount of \$80,900 for Procurement of a Variety of Commercial Kitchen Equipment and Appliances for the New Commercial Kitchen at Villa Consuelo Senior Center; Division of Senior Services; State of New Mexico Aging and Long-Term Services Department. (Gino Rinaldi).

1) Request for Approval of Budget Amendment Resolution in the Amount of \$80,900.00

[Item 6l.pdf](#)

m) Request for Approval of Amendment No. 4 to the Professional Services Agreement in the Amount of \$20,000 for an Amended Total of \$3,400,000, Inclusive of NMGRT, for Advertising the Artist in Residence Program for FY 2018 (November 2017 Through February 2018); Fuseideas LLC. (Randy Randall).

[Item 6m.pdf](#)

n) Request for Approval of Grant Agreement SAF-18-02 in the Total Amount of \$11,111 for Annual Aviation Maintenance Grant; New Mexico Department of Transportation; (Nicolas Schiavo).

[Item 6n.pdf](#)

o) Request for Approval of Task Order #13 in the Total Amount of \$214,258.25 Inclusive of NMGRT for Preliminary and Final Design Modifications at the Santa Fe Airport; KSA Consulting. (Nicolas Schiavo)

[Item 6o.pdf](#)

p) Request for Approval of Professional Services Agreement in the Amount of \$696,821.52 Inclusive of NMGR T for CIP #518B HVAC Replacement Construction Scope of Services at Fort Marcy Recreation Complex; B & D Industries, Inc., ABOC. (Jason Kluck)

[Item 6p.pdf](#)

q) Request for Approval of Amendment No. 5 to Professional Services Agreement in the Amount of \$4,000,000 for On-Call Roadway and Trails Construction Services FY 2018/2019 and to Extend the Term by One Year to February 2, 2019; GM Emulsions. (David Catanach)

[Item 6q.pdf](#)

r) Request for Approval of Amendment No. 1 to Professional Services Agreement in the Amount of \$4,000,000 for On-Call Roadway and Trails Construction Services FY 2018/2019 and to Extend the Term by One Year to February 2, 2019; EMCO. (David Catanach)

[Item 6r.pdf](#)

s) Request for Approval of Amendment NO. 2 to Professional Services Agreement in the Amount of \$75,000 for Pre-Employment Screening; Joshua Brown, MD; IMS Practice Management Group, LLC.. (Lynette Trujillo).

[Item 6s.pdf](#)

t) Request for Approval of a Resolution Directing the City Manager to Develop a Plan to Outsource the Functions Currently Performed by the Internal Audit Department in Accordance with Said Recommendation Within 60 Days of the Adoption of this Resolution. (Mayor Gonzales and Councilor Harris) (Kelley Brennan)

Committee Review:

Public Works Committee (postponed)	11/06/17	
Finance Committee (postponed)	11/13/17	
Audit Committee (approved)	11/29/17	
Finance Committee (postponed)	12/04/17	
City Council		1/10/18

Fiscal Impact: None

[Item 6t.pdf](#)

u) Request for an Ordinance Amending Section 11-4 to Increase the Contract Approval and Budget Adjustment Amount the City Manager is Authorized to Approve; Adopting the State of New Mexico Procurement Code as the Purchasing Manual for the City of Santa Fe; and Adopting Additional Exemptions from the Procurement Code. (Councilor Lindell) (Marcos Martinez)

Committee Review:

Public Utilities Committee	12/06/17	
City Council (request to publish)	12/13/17	
City Council (public hearing)		1/10/18

Fiscal Impact: None

[Item 6u.pdf](#)

v) Request for Approval of an Ordinance Amending Section 14-3.11(B) of the Land Development Code to Require Public Posting of Construction Permits for Properties that Do Not Abut Public Streets or Roads. (Councilors Lindell and Villarreal) (Noah Berke)

Committee Review:

Planning Commission	12/07/17
Public Works Committee	12/11/17
City Council (request to publish)	12/13/17
City Council (public hearing)	1/10/18

Fiscal Impact: None

[Item 6v.pdf](#)

w) Request for an Ordinance Relating to the City of Santa Fe Uniform Traffic Ordinance; Amending Section 12-1-5.1 Regarding the Definition for “Autocycle”; Amending Section 12-1-67 Regarding the Definition of a “School Bus”; Amending Section 12-6-7.4 Regarding the Operation of Vehicles on Approach of Emergency Vehicles; Amending Section 12-7-9.2 Regarding Operation of Off-Highway Vehicles on Streets or Highways; Amending Section 12-7-9.9 Regarding Off-Highway Vehicle Safety Requirements; and Amending Section 12-10-1.44 Regarding Special Restrictions on Lamps. (Councilor Rivera) (Jesse Guillen)

Committee Review:

Public Safety Committee	12/10/17
City Council (request to publish)	1/10/18
City Council (public hearing)	2/14/18

Fiscal Impact: None

[Item 6w.pdf](#)

x) Request for Approval of a Resolution Sponsoring The Next Generation Water Summit and Waiving All Space Rental Fees for Use of the Santa Fe Community Convention Center for 2018, 2019, and 2020. (Mayor Gonzales and Councilor Ives) (Christine Chavez)

Committee Review:

Water Conservation Committee	1/09/18
City Council	1/10/18

Fiscal Impact: \$18,900 for waiving of space rental fees

[Item 6x.pdf](#)

y) Request for Approval of a Resolution in Support of the ‘New Mexico Grown Fresh Fruits and Fresh Vegetables for School Meals Program’ State Legislation. (Councilor Villarreal) (Staff)

Committee Review:

City Council	1/10/18
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Fiscal Impact: None

[Item 6y.pdf](#)

z) Request for Approval of a Resolution Supporting 2018 Farm Bill Priorities as a Means to Securing a Regional Food System that is Just and Accessible for all Members of the City of Santa Fe. (Councilor Villarreal)

Committee Review:

City Council	1/10/18
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Fiscal Impact: None

[Item 6z.pdf](#)

aa) Request for Approval of an Ordinance Repealing Section 2-22 SFCC 1987 Internal Audit Department in its Entirety; and Amending Section 6-5 SFCC 1987 to Charge the Audit Committee with the Management of an Independent Audit Contract to Perform the Functions Currently Performed by the Internal Auditor. (Mayor Gonzales and Councilor Harris) (Kelley Brennan)

Committee Review:

Public Works Committee (postponed)	11/06/17
City Council (request to publish) (approved)	11/08/17
Finance Committee (postponed)	11/13/17
Audit Committee (approved)	11/29/17
Finance Committee (postponed)	12/04/17
City Council (public hearing)	1/10/18

Fiscal Impact: \$175,000 for third party contractor

[Item 6aa.pdf](#)

7. DISCUSSION

a) Request for Review, Direction and Possible Approval - Median Re-Development Project. (Richard Thompson)

[Item 7a.1.pdf](#)

b) Update on Professional Services Agreements for Poverty and Climate Solutions/Verde Fund. (Alexandra Ladd)

[Item 7b.pdf](#)

c) Cash Handling Policy (Informational Only). (Adam Johnson, Christina Keyes)

[Item 7c.pdf](#)

d) Request for Approval of Budget Calendar FY 18-19. (Adam Johnson)

8. MATTERS FROM STAFF

9. MATTERS FROM THE COMMITTEE

10. EXECUTIVE SECTION

In Accordance with the New Mexico Open Meetings Act §§10-15-1 (H)(7) NMSA 1978, Discussion Regarding Threatened or Pending Litigation in which the City Is or May Become a Participant, Including, without Limitation, Matters Relating to the FYE 2017 CAFR

11. ADJOURN