

**City of Santa Fe, NM**  
**Regular Committee**  
**Monday, June 18, 2018**  
**05:00 PM – Finance Committee**  
**Council Chambers**

**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF AGENDA**

**4. APPROVAL OF CONSENT AGENDA**

**5. APPROVAL OF MINUTES**

- a) Special Finance Committee Meeting - May 23, 2018  
[Minutes-May 23, 2018.pdf](#)
  
- b) Regular Finance Committee Minutes - June 4, 2018  
[Item b.1.pdf](#)

**6. INFORMATIONAL**

- a) Cash Handling Policy Update (Christina Keyes, Clarence Romero, Donald Martinez)  
[Item 6a](#)

**7. CONSENT AGENDA**

- a) Request for Approval of Grant Award Using Joint Powers Agreement 11-521-2301-0051 in the Amount of \$286,507 to Conduct Fuels Reduction on The Nature Conservancy Land; New Mexico Energy Minerals and Natural Resources Department. (Greg Gallegos)
  - 1) Request for Approval of Budget Amendment  
[Item a](#)
  
- b) Request for Approval of Modification to Agreement/Grant No. 11-521-231-0051 in the Total Amount of \$52,875 to Fund the Fire Department Wildland Handcrew to Conduct Fuel Reduction on an Additional 25 Acres of City Property; New Mexico Energy Minerals and Natural Resources Department. (Greg Gallegos)
  - 1) Request for Approval of Budget Amendment  
[Item b](#)
  
- c) Request for Approval of Agreement Between the City of Santa Fe and the Santa Fe Firefighters Association International Association of Fire Fighters – Local 2059 (Greg Cliburn)  
[Item c](#)
  
- d) Request for the Approval of Grant Award and Agreement in the Total Amount of \$304,000 for Division of Senior Services' Foster Grandparent Program, Retired Senior Volunteer Program and the Senior Companion Program; State of New Mexico, Aging and Long Term Services Department. (Melanie Montoya)  
[Item d](#)

e) Request for Approval of Amendment No. 3 Under Exempt Procurement to Professional Services Agreement in the Amount of \$15,440.79 -Upgrade the City's Customer Relationship Management System; Desert Elements Design. (Felix Herrera)

[Item e](#)

f) Request for Approval of Procurement Under State Price Agreements in the Total Amount of \$370,000 for Books, Related Materials and Standing Orders; Baker & Taylor and Midwest Library Services Inc. (Patricia C. Hodapp)

[Item f](#)

g) Request for Approval to Award RFP #18/28/P and Professional Services Agreement in the Amount of \$72,769 Inclusive of GRT, to Develop a Plan for a 21st Century Library System in Santa Fe, NM; Godfrey's Associates, Inc. (Patricia C. Hodapp)

[Item g](#)

h) Request for Approval to Award RFP #18/05/P and Professional Services Agreement in the Total Amount of \$140,000, Plus GRT, for a Four Year Term - Courier Services to Transport Library Materials Between All Three Library Branches; Thunderbird Express. (Patricia C. Hodapp)

[Item h.1.pdf](#)

i) Request for Approval of Amendment No. 1 to Professional Services Agreement in the Total Amount of \$48,000 for Native American Liaison Services, Photography and Videography Services for FY 2019; Rima Krisst. (Randy Randall)

[Item i](#)

j) Request for Approval of Amendment No. 5 to the Professional Services Agreement in the Total Amount of \$1,270,000 for FY 2019 for Advertising; Fuseideas Advertising. (Randy Randall)

1) Request for Approval of a Decrease of \$80,000 FY 2018

[Item j.pdf](#)

k) Request for Approval of Procurement and Professional Services Agreement in the Total Amount of \$150,000 for Tourism Santa Fe Website Services FY 2019; Studio X, Inc. (Randy Randall)

[Item k.pdf](#)

l) Request for Approval of Professional Services Agreement in the Total Amount of \$130,000 for Tourism Santa Fe Public Relations Services FY 2019; Lou Hammond & Associates (Randy Randall)

[Item l.pdf](#)

m) Request for Approval of Amendment No.4 to Professional Services Agreement in the Total Amount of \$24,000 for Tourism Santa Fe Visitor Guide Distribution Services FY 2019; Fun & Games. (Randy Randall)

[Item m.pdf](#)

n) Request for Approval of Amendment No. 4 to Professional Services Agreement in the Total Amount of \$67,650.31 for Tourism Santa Fe HAVA Maintenance & Repairs FY 2019; TRANE U.S. Inc. (Randy Randall)

[Item n.pdf](#)

o) Request for Approval to Refund the Amount of \$203,213.86 for Incorrect Sewer Billing; Santa Fe Civic Housing Authority. (Caryn Fiorina)

[Item o](#)

p) Request for Approval for Leak Adjustments Over \$60,000 for the City of Santa Fe Park's Accounts. (Caryn Fiorina)

[Item p.pdf](#)

q) Request for Approval of Amendment No. 7 to the Professional Services Agreement for On-Call Asphalt Patching Services for FY 2018/2019 (July-December) in the Amount of \$30,000 Exclusive of NMGR; GM Emulsion. (Randy Lopez)

[Item q.1.pdf](#)

r) Request for Approval of a Budget Amendment in the Amount of \$114,178.94 for the Re-Appropriation of Funding for a Sewer Rodder Truck. (Jerry Tapia)

[Item r](#)

s) Request for Approval of Amendment No. 1 to Professional Services Agreement # 17-0520 in the Amount of \$273,724 Exclusive of NMGR for Hydrology, Hydrogeologic Services to Support Water Division Resources and Planning Projects; John Shoemaker and Associates Inc. (William Schneider)

[Item s](#)

t) Request for Approval of Amendment No. 1 to the Professional Services Agreement in the Amount of \$338,000 Exclusive of NMGR - Financial Services for the Public Utilities Department FY 2018/2019; JMa Municipal Advisors. (Shannon Jones)

[Item t](#)

u) Request for Approval of Amendment No. 1 to the Professional Services Agreement to Increase the Maximum Payment Amount for Utility Billing Customers; (Valli Informational Systems Inc. DBA Postal Pros) with Paymentus Corporation (Postal Pros/Paymentus Corporation). (Caryn Fiorina)

[Item u](#)

v) Request for Approval of Amendment No. 3 of Professional Services Agreement in the Amount \$80,000, Exclusive of NMGR, for Professional Public Relations Services for FY 2018/2019; PK Public Relations. (Christine Chavez)

[Item v](#)

w) Request for Approval of Procurement and Sale of Natural Gas Under the New Mexico Price Agreement No. 50-000-15-00049AA Between the State of New Mexico and CenterPoint Energy Services, Inc. ("Natural Gas Marketer Services"). (Nick Schiavo)

[Item w](#)

x) Request for Approval of Professional Services Agreement Contract # 2013-027 914-230 Procured Using Cooperative Educational Services in the Amount of \$71,868.05, for the Emergency Repair of a Natural Gas Leak at the Waste Water Management Division; Cooperative Educational Services/ TLC Company, Inc. dba TLC Plumbing and Utility. (Kenneth Espinoza)

[Item x](#)

y) Request for Approval of Amendment No. 1 to Professional Services Agreement in the Amount of \$60,412.50 Exclusive of NMGR, for Security Services; Chavez Security. (Caryn Fiorina)

[Item y](#)

z) Request for Approval of Amendments to Professional Services Agreements in the Total Amount of \$210,000 for Four Contract Renewals as Awarded Through RFP for FY 2018-2019 Economic Development Portfolio to Provide Workforce Development, Business Development, and Other Support for Economic Development in Santa Fe; Various Vendors. (Matthew Brown)

- 1) Youthworks
- 2) SCORE
- 3) Make Santa Fe
- 4) Regional Development Corporation of New Mexico

[Item z.1.pdf](#)

aa) Request for Approval of Memorandum of Understanding in the Amount of \$170,820 for Parking Permits at Municipal Parking Facilities and On-Street Parking Spaces for County Employees; Santa Fe County. (Noel Correia)

[Item aa.pdf](#)

ab) Request for Conceptual Approval of the Sale and Vacation of Right-of-Way Within Portions of the Formerly Proposed Richards Avenue Extension (N.M. Project M-4811 Phase 2), Containing Approximately 15,816 Square Feet and Being Portions of Government Lot 22 Section 32, T. 17 N., R. 9 E., N.M.P.M. Santa Fe County, NM by Martha Carvlin (Matthew O'Reilly)

[Item ab.pdf](#)

ac) Request for Approval of Budget Amendment in the Amount of \$61,311 for a Dog Park at Fort Marcy. (Sam Burnett)

[ac.1.pdf](#)

ad) Request for Approval of Procurement and Professional Services Agreement in the Total Amount of \$167,150 for Audit Services and Books; CliftonLarsonAllen LLP. (Brad Fluetsch)

[Item ad.2.pdf](#)

ae) Request for Approval of a Resolution Supporting the New Mexico Litter Control and Beautification Act of 1985 which Provides Public Funds in the Form of Grants for the Purpose of Enhancing Local Litter Control and Beautification Programs. (Councilor Villarreal) (Shirlene Sitton, Michelle Romero)

Committee Review:

Public Works Committee 06/25/2018

City Council 06/27/2018

[Item ae.pdf](#)

## **8. MATTERS FROM STAFF**

a) Bond Presentation. (Brad Fluetsch)

[Bonds 101.pptx](#)

## **MATTERS FROM THE COMMITTEE**

## **EXECUTIVE SESSION**

## **ADJOURN**