

City of Santa Fe, NM
Regular Committee
Monday, October 15, 2018
05:00 PM – Finance Committee
Council Chambers

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA

5. APPROVAL OF MINUTES

- a) Regular Finance Committee Minutes - October 1, 2018
[Item 5a.pdf](#)

6. CONSENT AGENDA

- a) Request for Approval of RFP#19/05/P in the Total Amount of \$140,000 for Four Years (\$35,000 per Year) for Library Courier Services for all Three Branches; Thunder Bird Express Inc. (Patricia C, Hodapp, Library Division Director, pchodapp@ci.santa-fe.nm.us, 955-6788)

[Item a.pdf](#)

- b) Request for Approval of the Tentative 2019 Finance Committee Meeting Dates. (Mary McCoy, Finance Director, mtmccoy@ci.santa-fe.nm.us, 955-6171)

[Item b.2.pdf](#)

- c) Request for Approval of Amendment No. 1 to Professional Services Agreement in the Amount of \$15,848.36 for Construction Work at the Santa Fe Regional Airport; FacilityBuild Inc. (Curt Temple, Project Administrator, cetemple@santafenm.gov, 955-5935)

[Item c.pdf](#)

- d) Request for Approval of Amendment No. 7 Using NM State Price Agreement # 50-361-15-01844AD in the Total Amount of \$7,164 for Monthly Fee to Create Options to Upgrade Fiber Optic Network Circuits; Qwest Corporation d/b/a CenturyLink QC. (Larry Worstell, IT Infrastructure Manager, lfworstell@ci.santa-fe.nm.us, 955-5580)

[Item d.pdf](#)

- e) Request for Approval of Sole Source Procurement in the Amount of \$ 173,861.72 for Land Use and Police Support Service Software Agreement; Superior. (Yodel Catanach, Contract Analyst, yocatanach@ci.santa-fe.nm.us, 955-5575/Joshua Elicio, Chief Information Security Director, juelicio, 955-5576)

[Item e.pdf](#)

- f) Request for Approval of Amendment No.2, Leveraging Sourcewell Cooperative Agreement in the Amount of \$52,170 for Support and Maintenance Agreement for Various Departments; CalAmp Radio Satellite Integrators, Inc. (Yodel Catanach, Contract Analyst, yocatanach@ci.santa-fe.nm.us, 955-5575 /Joshua Elicio, Chief Information Security Director, juelicio@ci.santa-fe.nm.us, 955-5576)

[Item f.pdf](#)

g) Request for Approval of Professional Services Agreement in the Amount of \$426,000 for Monitoring and Maintenance of City's Single-Spaced Parking Meters for Three Years; IPS Group, Inc. (Noel Correia, Parking Division Director, npcorreia@santafenm.gov, 955-6611)

[Item g.1.pdf](#)

h) Request for Approval of Change Order No. 4 to the Professional Services Agreement in the Amount of \$11,862.44 for the Final Project Closeout Tax Adjustment for the Hospital Tank Project; AUI, Inc. (Kristin Johansen, Public Utilities Engineer, kgjohansen@santafenm.gov, 955-4279)

[Item h.pdf](#)

i) Request for Approval of Amendment No. 2 to Professional Services Agreement for a Term Extension for Engineering Services Related to the Design of a new Buckman Regional Water Treatment Facility; Molzen Corbin & Associates. (Kristin Johansen, Engineer, Water Division. kgjohansen@ci.santa-fe.nm.us, 955-4279)

[Item i.1.pdf](#)

j) Request for Approval of Amendment No. 1 to Professional Services Agreement in the Total Amount of \$20,000 Exclusive of NMGRT, \$5,000 each Year for Four Years, Beginning FY2018/2019, for T&D Instrumentation PRV Sites; Yukon & Associates. (Mike Moya, Transmission & Distribution Section Manager, mrmoya@santafenm.gov, 955-4243)

[Item j.pdf](#)

k) Request for Approval of Credit Adjustment in the Amount of \$69,266.33 for Overpayment Due to Waterleak; Oilstop. (Caryn Fiorina, Utility Billing Division Director, cyfiorina@santafenm.gov, 955-4364)

[Item k.pdf](#)

l) Request for Approval of Procurement in the Amount of \$30,210 using State Price Agreement #70-00016-00002 for a Pick-up Truck for the Facilities Division; Melloy Chrysler-Jeep-Dodge-RAM (Los Lunas) (Isabel Lucero, Contract Analyst, islucero@ci.santa-fe.nm.us, 955-5930)

[Item l.pdf](#)

m) Request for Approval of Procurement of Water Service Connection Equipment Using State Price Agreements 60-000-15-00030 and 60-000-16-00067 and Water Meters and Supplies Using State Price Agreement 50-000-1500052: Vendors: Baker Utility Supply Corp., Core & Main LTD, Ferguson Water Works. (Mike Moya, Transmission & Distribution Section Manager, mrmoya@santafenm.gov, 955-4243)

[Item m.pdf](#)

n) Request for Approval of Change Order No.2 Purchase Requisition in the Total Amount of \$14,358.93 for Two Roof Access Safety Ladders at the Ft. Marcy Recreation Building; B&D Industries, Inc. (Jason M. Kluck, jmkluck@ci.santa-fe.nm.us, 955-5937)

[Item n.pdf](#)

o) Request for Approval of an Ordinance Amending Section 9-3 SFCC 1987, the Public Campaign Finance Code, to Include a Definition for Qualified Small Contribution; Establishing a New Section Regarding Qualified Small Contributions; Establishing a New Section Mandating Matching Payments by the City; Establishing a New Section Regarding Reporting of Qualified Small Contributions and Matching Payments; and Replacing all References in Chapter 9 of Municipal Clerk to City Clerk. (Councilors Romero-Wirth, Ives and Villarreal) (Zach Shandler, Assistant City Attorney, zashandler@santafenm.gov, 955-6303)

Committee Review:

Finance Committee	7/16/18 (postponed)
Ethics Campaign Review Board	8/23/18 (approved)
City Council (request to publish)	9/12/18 (approved)

Finance Committee 10/01/18 (postponed)
 City Council (public hearing) 10/31/18

Fiscal Impact: None

[Item o.pdf](#)

7. DISCUSSION AND ACTION

a) Request for Approval of a Resolution Stating the Official Intent of the City of Santa Fe to Reimburse Itself for Certain Costs Relating to the Improvements Expected to be Incurred by the City Prior to the Issuance of Tax-Exempt Bonds. (Councilor Rivera) (Brad Fluetsch, Financial Planning and Reporting Officer, bjfluetsch@santafenm.gov, 955-6885)

Committee Review:

Public Utilities Committee 10/3/18
 Public Works Committee 10/9/18
 Finance Committee 10/15/18
 City Council 10/31/18

Fiscal Impact: \$15M (Bond proceeds)

[Item 7a.pdf](#)

b) Request for Approval of an Ordinance Authorizing the Issuance and Sale of the City of Santa Fe, New Mexico Senior Lien Gross Receipts Tax Improvement Revenue Bonds, Series 2018A in an Aggregate Principal Amount not to Exceed \$20,000,000 for the Purpose of Defraying the Cost of Constructing, Purchasing, Furnishing, Equipping, Rehabilitating, Making Additions to or Making Improvements to Public Buildings and Facilities or Purchasing or Improving any Ground Relating thereto, or any Combination of the Foregoing Purposes, and Reconstructing, Resurfacing, Maintaining, Repairing or Otherwise Improving Existing Alleys, Streets, Roads or Bridges or any Combination of the Foregoing; Provided that any of the Foregoing Improvements may Include but are not Limited to Acquisition of Rights of Way; Providing that the Bonds will be Payable and Collectible from Certain Gross Receipts Tax Revenues Distributed to the City; Approving the Selection of an Underwriter and Forms of a Preliminary Official Statement and Bond Purchase Agreement; Delegating Authority to the Mayor or, in the Mayor's Absence, the City Manager or Finance Director, to Approve the Final Principal Amount, Interest Rates and Other Details of the Bonds within the Parameters Set Forth in this Authorizing Ordinance, and to Execute and Deliver a Bond Purchase Agreement and Pricing Certificate for the Sale of the Bonds to the Underwriter; Providing for the Collection of Certain Gross Receipts Tax Revenues; Approving Certain Other Agreements and Documents in Connection with the Bonds; Ratifying Action Previously Taken in Connection with the Bonds; Repealing all Ordinances in Conflict herewith; and Related Matters. (Mayor Webber, Councilors Harris, Abeyta, Ives and Vigil Coppler) (Mary McCoy, Finance Director, mtmccoy@santafenm.gov, 955-6171)

Committee Review:

Public Works Committee (approved) 9/24/18
 City Council (request to publish) 10/10/18
 City Council (public hearing) 10/31/18

Fiscal Impact: \$11 M

1) Request for Approval of Selection of RBC Capital Markets as the Senior Managing Bond Underwriter and Piper Jaffray as Co-Underwriter; (Brad Fluetsch, Financial Planning and Reporting Officer, bjfluetsch@ci.santa-fe.nm.us, 955-6885).

[Item 7b1.pdf](#)

[Item 7b.pdf](#)

8. MATTERS FROM STAFF

9. MATTERS FROM THE COMMITTEE

10. ADJOURN