

City of Santa Fe, NM
Regular Committee
Monday, November 05, 2018
05:00 PM – Finance Committee
Council Chambers

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA

5. APPROVAL OF MINUTES

- a) Regular Finance Committee Minutes - October 15, 2018
[October 15, 2018 Finance Minutes.pdf](#)

6. CONSENT AGENDA

- a) Request for the Approval of Memorandum Of Agreement Amendment No. 1 between Santa Fe County and City of Santa Fe in the Total Amount of \$60,000 for Clinical Supervision of Navigation Services provided by Santa Fe Fire Department MIHO. Andres Mercado, ajmercado@santafenm.gov (505) 955-3604.

[Item a.pdf](#)

- b) Request for the Approval of Annual Maintenance Agreement in the Total Amount of \$64,517.60 For City of Santa Fe Public Library Integrated System; Innovative Interfaces Inc. III. (Patricia C. Hodapp, Library Division Director, pchodapp@ci.santa-fe.nm.us, 955-67880)

[Item b.pdf](#)

- c) Request for Approval of Budget Amendment Resolution for the Quarter Ending September 30, 2018 (1st Quarter). (Andy Hopkins, Senior Budget Analyst, ajhopkins@ci.santa-fe.nm.us, 955-6177)

[Item c.2.pdf](#)

- d) Request for Approval of Professional Services Agreement of Community Development Block Grant (CDBG) in the Total Amount of \$47,921 for Downpayment Assistance; Homewise; (Jacqueline Beam, Office of Affordable Housing Planner, jybeam@santafenm.gov, 955-6574)

[Item d.pdf](#)

- e) Request for Approval of Professional Services Agreement Community Development Block Grant (CDBG) in the Total Amount of \$47,921 for Downpayment Assistance; Housing Trust; Jacqueline Beam, Office of Affordable Housing Planner, jybeam@santafenm.gov, 955-6574

[Item e.pdf](#)

- f) Request for Approval of Budget Amendment Request. (Alexandra Ladd, Housing Special Projects Manager, agladd@ci.santa-fe.nm.us, 955-6346)

[Item f.pdf](#)

g) Request for Approval of Amendment No. 1 to Professional Services Agreement Community Development Block Grant (CDBG) adding Compensation in the Amount of \$10,183 (\$85,183 Total Contract Amount) for Home Improvement; Homewise Inc.; (Jacqueline Beam, Office of Affordable Housing Planner, jybeam@santafenm.gov, 955-6574)

[Item g-ocr.pdf](#)

h) Request for Approval of Amendment No. 1 to Professional Services Agreement Community Development Block Grant (CDBG) adding Compensation in the Amount of \$28,752 (\$103,752 Total Contract Amount) for Home Improvement; Santa Fe Habitat for Humanity. (Jacqueline Beam, Office of Affordable Housing Planner, jybeam@santafenm.gov, 955-6574)

[Item h-ocr.pdf](#)

i) Request for Approval of Professional Services Agreement in the Amount of \$284,000 (\$71,000 per year) for Operation of the Public Access Channel; Santa Fe Community College. (Joe Abeyta, jmabeyta@santafenm.gov, 955-6037)

[Item i-ocr.pdf](#)

j) Request for Approval of Amendment No. 1 to Professional Services Agreement in the Total Amount of \$33,703.28 for Professional Security Services; Universal Protection Service, LP/DBA Allied Universal Security Services. (David Silver, dmsilver@santafenm.gov, 505-955-6537)

[Item j.pdf](#)

k) Request for Approval of Amendment No.2 to Professional Services Agreement to add Performance Requirements and Contract Liquidated Damages that were Included in the RFB, but Failed to be Incorporated in the Original Contract for Professional Security Services; Universal Protection Service, LP/DBA Allied Universal Security Services. (David Silver, dmsilver@santafenm.gov, 505-955-6537)

[Item k.pdf](#)

l) Request for Approval of Professional Services Agreement in the Amount of \$236,121.40 to Replace the Video Distribution and Audio System Controls in the Convention Center with a Specified Crestron NVX System, with SGR Media Inc., dba 5 Words Media. (Melanie Moore, mkmoore@ci.santa-fe.nm.us, 955-6219)

[Item l.pdf](#)

m) Request for Approval of Professional Service Agreement in the Total Amount of \$103,316.69 for HVAC Maintenance; Yearout Services LLC. (Caryn Grosse, clgrosse@santafenm.gov, 955-5938)

[Item m.pdf](#)

n) Request for Approval of RFP '18/47P in the Total Amount of \$240,000 for Ice Arena Mechanical Services; Travers Mechanical Service. (Tom Miller, Ice Arena Manager, temiller@santafenm.gov, 955-4031)

[Item n.pdf](#)

o) Request for Approval of Procurement in the Amount of \$71,197.97 for SFGTV-28 High Definition Upgrade Equipment Phase II; Team 1st Technologies, LLC. (Joe Abeyta, jmabeyta@santafenm.gov, 955-6037)

[Item o.pdf](#)

p) Request for Approval of State Price Agreement for Microsoft Office 365 in the Amount of \$346,822.62 for 3 Year Term for Citywide Departments. (Yodel Catanach, Contract Analyst, yocatanach@ci.santa-fe.nm.us 955-5575 /Joshua Elicio)

[Item p.pdf](#)

q) Request for Approval of State Price Agreement for ACD Reporting Upgrade for Call Centers and Enhancement Feature for Billing Utilities in the Amount of \$ 118,920.52 for 4 Year Term. (Yodel Catanach, Contract /Analyst, yocatanach@ci.santa-fe.nm.us 955-5575 /Caryn Fiorina)

[Item q.pdf](#)

r) Request for the Approval of the Procurement in the Total Amount of \$2,104,107 Using Cooperative Education Services for Replacement of Six Collection Vehicles within Environmental Services Division Commercial and Residential Fleet; Bruckner's Truck Sales. (Lawrence Garcia, lmgarci@ci.santa-fe.nm.us, 955-2241)

[Item r.pdf](#)

s) Request for Approval of Award of Bid # 18/13/B in the Amount of up to \$50,000 per Year for Fiscal Years 2018/2019 through 2021/2022 for Turf Products; Helena Chemical Company. (Jennifer Romero, MRC Manager, jeromero@santafenm.gov, 955-4465)

[Item s.pdf](#)

t) Request for Approval for Procurement of Food Products, Services and Equipment Using Cooperative and State Price Agreements; Labatt Foods (New Vendor), Sysco Foods, Shamrock Foods and Ben E. Keith Foods. (Eugene Rinaldi, Division of Senior Services Director, earinaldi@santafenm.gov, 955-4710)

[Item t.pdf](#)

u) Request for Approval of a Resolution Adopting the Vision Statement of the Airport Advisory Board for the Santa Fe Regional Airport. (Councilor Harris) (Mark Baca, Airport Manager, mjbaca@santafenm.gov, 955-2901)

Committee Review:

Public Works Committee	10/29/2018
Economic Development Advisory Committee	11/9/2018
City Council	11/14/2018

Fiscal Impact: None

[Item u.pdf](#)

v) Request for Approval of a Resolution Urging the New Mexico State Legislature to Support and Enact Legislation Related to the Legalization, Decriminalization, and/or Regulation of Cannabis and Cannabis-Related Products for Recreational Use. (Mayor Webber, Councilors Ives, Vigil Coppler, and Harris) (Jesse Guillen, Legislative Liaison, jbg Guillen@santafenm.gov, 955-6518)

Committee Review:

City Council	11/14/2018
--------------	------------

Fiscal Impact: None

[Item v.pdf](#)

w) Request for Approval of a Resolution Repealing Resolution 1998-77 Establishing the Parking Advisory Committee; Resolution 2014-14 Establishing the Apprenticeship Development Task Force; and Resolution 2014-19 Establishing the Community Hospital and Health Care Study Group. (Mayor Webber) (Jesse Guillen, Legislative Liaison, jbg Guillen@santafenm.gov, 955-6518)

Committee Review:

Public Works Committee	10/9/2018 (approved)
City Council	12/12/2018

Fiscal Impact: None

[Item w. pdf](#)

x) Request for Approval of a Resolution Urging the New Mexico Legislature to Adopt Comprehensive Gun Violence Prevention Laws During the 2019 Legislative Session to Address Possession of Firearms by Domestic Violence Offenders Under Protective Orders, Child Access Prevention, Gun Violence Restraining Orders,

Background Checks, and a Ban on the Sale of Bumpstocks. (Mayor Webber, Councilors Harris and Ives) (Jesse Guillen)

Committee Review:

City Council 11/14/2018

Fiscal Impact: None

[Item x.pdf](#)

y) Request for Approval of a Resolution Authorizing and Supporting the Submittal of the City's Project Application via the Santa Fe Metropolitan Planning Organization for New Mexico Department of Transportation Administered Funding from the Transportation Alternatives Program for Federal Fiscal Years 2020 and 2021.. (Councilor Vigil Coppler) (Leroy Pacheco, Engineer Supervisor, lpacheco@santafenm.gov, 955-6853)

Committee Review:

Public Works Committee 10/29/2018

City Council 11/14/2018

Fiscal Impact: \$276,640 (GRT Bond)

[Item y.pdf](#)

z) Request for Approval of a Resolution Adopting the Sustainable Santa Fe 25-Year Sustainability Plan with the Goal of Achieving Carbon Neutrality by the Year 2040. (Mayor Webber and Councilor Ives) (Shirlene Sutton, Division Director sesitton@santafenm.gov, 955-2209)

Committee Review:

Public Works Committee 10/29/2018

Public Utilities Committee 11/7/2018

City Council 11/14/2018

Fiscal Impact: None

[Item z.pdf](#)

aa) Request for Approval of an Ordinance Concerning the Municipal Wastewater Utility System of the City of Santa Fe, New Mexico (The "System"); Providing for the Issuance of the City's Net System Improvement Bonds, Series 2018, in an Aggregate Principal Amount not to Exceed \$16,525,000 for the Enlargement, Betterment, Repair and Other Improvement of the System; Providing that the Bonds shall be Payable Solely Out of the Net Revenues Derived from the Operation of the System; Providing for the Acquisition of a Reserve Fund Insurance Policy in Connection with the Debt Service Reserve Fund Established in Connection with the Bonds; Providing for the Disposition of the Revenues Derived from the Operation of the System; Providing the Form, Terms and Condition of the Bonds, The Method of Paying the Principal of and Interest on the Bonds and the Security Therefor; Prescribing Other Details Concerning the System Revenues, Bonds and the System, Including but not Limited to Covenants and Agreements in Connection Therewith and with Future Financing Therefor; Approving Forms of a Preliminary Official Statement and a Continuing Disclosure Undertaking in Connection with the Bonds; Delegating Authority to the Mayor, City Manager, and Finance Director of the City to Determine the Exact Principal Amounts, Maturity Dates, Interest Rates, Prices, Redemption Features and Other Final Terms of the Bonds Pursuant to a Final Terms Certificate; Ratifying Action Previously Taken In Connection Therewith; and Repealing All Ordinances in Conflict Herewith. (Councilor Rivera) (Brad Fluetsch, Finance Planning & Reporting Officer, bjfluetsch@santafenm.gov, 955-6885)

Committee Review:

Public Utilities Committee 10/3/2018 (approved)

Public Works Committee 10/9/2018 (approved)

City Council (request to publish) 11/14/2018

City Council (public hearing) 12/12/2018

Fiscal Impact: \$16.25M Bond

[Item aa.pdf](#)

ab) Request for Approval of an Ordinance Amending Subsection 6-17.2 to Remove References to the Economic Development Review Subcommittee; Repealing Section 6-17.6 Regarding the Economic Development Review Subcommittee; Repealing Subsection 11-11.6 Regarding the Economic Development Review Subcommittee; Amending Subsection 11-11.8 to Remove References to the Economic Development Review Subcommittee; and Repealing Sections 6-8 and 19-10 Regarding the Grievance Review Board (Mayor Webber) (Jesse Guillen, Legislative Liaison, jbg Guillen@santafenm.gov, 955-6518)

Committee Review:

Public Works Committee 10/9/2018 (approved)

City Council (request to publish) 10/31/2018

Public Utilities Committee 11/7/2018

City Council (public hearing) 12/12/2018

Fiscal Impact: None

[Item ab.pdf](#)

7. MATTERS FROM STAFF

a) “Enterprise Resource Planning - Independent Verification and Validation Assessment and Corrective Action Plan”; (Mary McCoy, Finance Director, mtmccoy@ci.santa-fe.nm.us, 955-6171)

[Item 7a.1.pdf](#)

MATTERS FROM THE COMMITTEE

ADJOURN