

City of Santa Fe, NM
Regular Committee
Monday, February 18, 2019
05:00 PM – Finance Committee
Council Chambers

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA

5. APPROVAL OF MINUTES

- a) Regular Finance Committee Minutes - January 22, 2019
[Item 5a.pdf](#)

- b) Special Finance Committee Minutes - January 29, 2019
[Item 5b.pdf](#)

6. PRESENTATIONS

- a) Employee of the Month - Melanie Lovato
[Item 6a.jpg](#)

- b) Partner of the Quarter - Stuart Stephenson
[Item 6b.jpg](#)

- c) FY18 Comprehensive Annual Financial Report (CAFR; Clifton, Larson, Allen. (Debra Harris-Garmendia, Controller, daharrisgarmendia@santafenm.gov, 955-6530) (Andrea Gamez, Director, CliftonLarsonAllen)
[Item c.pdf](#)

7. CONSENT AGENDA

- a) Request for Approval of Award of Bid '19/07/B in the amount of \$189,765.63, inclusive of NMGR for FY 2018/2019 Emergency Repair & Operations and Maintenance Project – CIP# 956; Alpha Southwest. (Bill Huey, Engineer, bchuey@santafenm.gov, 955-4273)
[Item a.pdf](#)

- b) Request for Approval of Award of Bid '19/11/P in the amount of \$1,312,533, inclusive of NMGR for Engineering Design and Consulting Services of the Buckman Booster Station BS-3 & BS-4 Rehabilitation Project – CIP# 3041; AECOM Technical Services. (Robert Jorgensen, Engineer, rnjorgensen@santafenm.gov, 955-4265)
 - 1) Request for Approval of Budget Adjustment Resolution
[Item b.pdf](#)

c) Request for Approval of Award of Bid '19/08B in the Amount of \$250,000, inclusive of NMGR for the FY 2018/2019 PRV Replacement Project – CIP # 3053A ; A.A.C. Construction, LLC. (Bill Huey, Engineer, bchuey@santafenm.gov, 955-4273)

1) Request for Approval of Budget Adjustment Resolution.

[Item c.pdf](#)

d) Request for Approval of Amendment No. 2 to Professional Services Agreement in the Amount of \$65,825 Exclusive of NMGR for Water Resources Professional Services; John Shoemaker & Associates, Inc. (Bill Schneider, Water Resources Coordinator, whschneider@santafenm.gov, 955-4203)

[Item d.pdf](#)

e) Request for Approval of Amendment No. 2 to Professional Services Agreement in the Amount of \$148,234 inclusive of NMGR, for the Reuse Pipeline; Engineers, Inc. (Bill Schneider, Water Resources Coordinator, whschneider@santafenm.gov, 955-4203)

1) Request for Approval of Budget Amendment Resolution

[Item e.pdf](#)

f) Request for Approval of a Budget Amendment Resolution for Lines, Extensions & Mains in the Amount of \$2,196,635 (Shannon Jones, Public Utilities Department Director, swjones@santafenm.gov, 955-4267)

[Item f.pdf](#)

g) Request for Approval of a Professional Services Agreement in the Amount of \$27,623.55 Inclusive of NMGR, for Engineering Services for the Master Meter Design and Engineering Construction Services Project; Bohannon Huston, Inc. (Kristin Johansen, Engineer, kgjohansen@santafenm.gov, 955-4279)

[Item g.pdf](#)

h) Request for Approval of the Procurement of Six Collection Vehicles Using the Cooperative Educational Services in the Total Amount of \$2,144,233; Bruckner's Truck Sale. (Lawrence Garcia, ESD Project Administrator, lmgarcia@santafenm.gov, 955-2241)

[Item h.pdf](#)

i) Request for Approval of the Procurement of City-Wide Maintenance, Repairs and Operational Supplies Under the National IPA Agreement # 141003 in the Total Amount of \$60,000; Grainger. (Lawrence Garcia, ESD Project Administrator, lmgarcia@santafenm.gov, 955-2241)

[Item i.pdf](#)

j) Request for Approval of Amendment No. 1 to the Original Contract No. 17-1335 in the Amount of \$1,119,813.12, Increasing the Original Contract Sum to \$4,860,000 (paid in 96 installments) for the Compressed Natural Gas (CNG) Fueling Facility Design, Build, Operation and Maintenance (RFP# '18/01/P); Clean Energy. (Keith Wilson, Transit Division Director, kpwilson@santafenm.gov, 955-2223 and Shirlene Sitton, Environmental Services Division Director, sesitton@santafenm.gov, 955-2209)

[Item j.pdf](#)

k) Request for Approval of Procurement of Two Program Vehicles Using State Price Agreement #70-000-16-00002 in the Total Amount of \$77,348 for the Division of Senior Services; Vendors: Don Chalmers Ford and Melloy Chevrolet at Los Lunas. (Gino Rinaldi, earinaldi@santafenm.gov, (505) 955-4710)

[Item k.pdf](#)

l) Request for the Approval of Professional Services Agreement in the Total Amount of \$247,193 for Annual Maintenance and Support for the Managed Print Program, for City-wide MFPs and Copiers; Document Solutions Inc. (David A. Kulb, Financial Analyst ITT, dakulb@santafenm.gov 955-5569)

[Item l.pdf](#)

m) Request for Approval of the Annual Renewal Subscription for One Year and a Four Day Workshop in the Amount of \$39,908.45, bringing the Total Amount for Both FY17-18 and FY18-19 One Year Contracts to \$79,816.90; Info-Tech Research Group. (David A. Kulb, Financial Analyst ITT, dakulb@santafenm.gov, 955-5569)

[Item m.pdf](#)

n) Request for Approval of Master Services Agreement, Subscription Costs and the Associated Compensation in the Amount of \$60,223.20 (3 year) for the Implementation of a SaaS Solution and Software Upgrade for the Selectron IVR Integrated Voice and Recognition Service used by the Land Use and Community Development Building Permits, Code Enforcement and Inspection Divisions; Selectron Technologies Inc. (Joshua Elicio, ITT Director, juelicio@santafenm.gov, 955-5576)

[Item n.pdf](#)

o) Request for Approval of CIP Project #646A, In the Amount of \$5,024,345, Inclusive of NMGR, for Energy Conservation Measures and Associated Work Scope, the ESCO Scope of Services to Ameresco, Inc., together with the ESCO Contract for Improvements to the GCCC and Salvador Perez Recreation Buildings, Siler Buildings "C" and the Southside Library (Jason Kluck, PW Projects Administrator, jmkluck@santafenm.gov, 955-5937)

[Item o.pdf](#)

p) Request for Approval of Amendment No. 1 to the On-Call Professional Services Agreement Increasing the not to Exceed Compensation Total from \$100,000 TO \$200,000 for Commissioning Engineering Services Associated with CIP PROJECT #646A -Amersco ECM Project Engineered Environments, LLC. (Jason Kluck, PW Projects Administrator, jmkluck@santafenm.gov, 955-5937)

[Item p.pdf](#)

q) Request for Approval of Contract Services Using NM State Price Agreement #50-000-15-00072 in the Amount of \$413,664, Inclusive of NMGR, for Dining Room Addition Construction Services at the City of Santa Fe's Mary Ester Gonzales Center; FacilityBuild, Inc. (Curt E. Temple, Public Works Projects Administrator, cetemple@santafenm.gov, 955-5935)

[Item q.pdf](#)

r) Request for Approval of Professional Services Agreement in the Total Amount of \$77,100 for Purchase and Installation of a Replacement Diesel Backup Generator; TRACS Power Generation LLC. (Mark Baca, Airport Manager, mdbaca@santafenm.gov, 955-2901)

[Item r.pdf](#)

s) Request for Approval of Amendment No. 1 to Memorandum of Understanding in the Total Annual Amount of \$11,700 with the County of Santa Fe Wherein the County Wants to Lease Five Additional Parking Spaces from the City of Santa Fe. (NoelCorreia, Parking Division Director, npcorreia@santafenm.gov, 955-6611)

[Item s.pdf](#)

t) Request for Approval of Professional Services Agreement in the Total Amount of \$225,000 for an Advertising Campaign; Loka Creative. (Randy Randall, TSF Director, rrandall@santafenm.gov, 955-6209)

[Item t.pdf](#)

u) Request for Approval of the Recommendation of Award of RFP '18/45/P and Professional Services Agreement in the Amount of \$248,274.11 Exclusive of NMGR, for Phase A and B Services; Louis Berger

1) Request for Approval of Budget Amendment Resolution in the Amount of \$275,000 to Allocate Approved CIAC Impact Fees for Alternative Analysis of Arroyo de Los Chamisos Crossing CIP #876B. (John Romero, Traffic Engineering Division Director, jromero1@santafenm.gov, 955-6538)

[Item u.pdf](#)

v) Request for Approval of Change Order No. 11 CN 2100390/CIP 859A-Acequia Trail Underpass in the Amount of \$98,621.91 Including NMGRT for Compensation for Final Quantity Overrun / Underrun Adjustments; Vital Consulting Group, Inc. (Leroy Pacheco, Engineer Supervisor, lpacheco@santafenm.gov., 955-6853)

1) Request for Approval of Budget Amendment Resolution

[Item v.pdf](#)

[BAR.pdf](#)

w) Request for Approval of Amendment No, 1 to Professional Services Agreement in the Amount of \$1,119, 813.12, Increasing the Original Contract Sum to \$4,860,000 for the Compressed Natural Gas Fueling Facility Design, Build, Operation and Maintenance (RFP #18/01/P); Clean Energy. (Kieth Wilson, Transit Division Director, kpwilson@santafenm.gov, 955-2223) (Shirlene Sitton, Environmental Services Division Director, sesitton@santafenm.gov, 955-2209)

[Item w.pdf](#)

x) Request for Approval of an Ordinance Amending Section 24-2.6 SFCC 1987 to Extend the Truck and Other Large Vehicles Traffic Restriction on Camino Carlos Rey from Cerrillos Road to Zia Road. (Councilors Vigil Coppler and Harris) (John Romero, Traffic Engineering Division Director, jjromero1@santafenm.gov, 955-6638)

Fiscal Impact: \$100

Committee Review:

Public Works Committee 2/11/19
 City Council (Request to Publish) 2/27/19 (scheduled)
 City Council (Public Hearing) 3/27/19 (scheduled)

[Item x.pdf](#)

y) Request for Approval of a Resolution in Support of the Rio Grande Trail Master Plan. (Councilor Villarreal) (John Munoz, Parks and Recreation Department Director, jpmunoz@santafenm.gov, 955-2142)

Fiscal Impact: None

Committee Review:

Public Works Committee 1/28/19 (approved)
 City Council 2/27/19 (scheduled)

[Item y.pdf](#)

z) Request for Approval of Memorandum of Understanding (MOU) between Santa Fe County and the City of Santa Fe in the Amount of: \$500,000 for the Purpose of MRC Soccer Valley Improvements for Fiscal year 2018/2019 through Fiscal year 2021/2022; (Jennifer Romero, MRC Manager, jcromero@santafenm.gov, 955-4465)

[Item z.pdf](#)

MATTERS FROM STAFF

MATTERS FROM THE COMMITTEE

ADJOURN