

City of Santa Fe, NM
Regular Committee
Monday, June 17, 2019
05:00 PM – Finance Committee
Council Chambers

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA

5. APPROVAL OF MINUTES

- a. Regular Finance Committee Meeting Minutes - June 3, 2019
[Item 5a](#)
- b. Special Finance Committee Budget Hearings - April 30, 2019
[Item 5b](#)
- c. Special Finance Committee Meeting Budget Hearings - May 1, 2019
[Item 5c](#)
- d. Special Finance Committee Meeting Budget Hearings - May 6, 2019
[Item 5d](#)
- e. Regular Finance Committee Meeting - May 20, 2019
[Item 5e](#)

6. CONSENT AGENDA

- a. Request for Approval of Amendment No. 7 to Professional Services Agreement in the Total Amount of \$939,224.96. plus Applicable Gross Receipts Tax for Professional Security Services; Universal Protection Service, LP/DBA Allied Universal Security Services. (David Silver, dmsilver@santafenm.gov, 505-955-6537)
[Item 6a](#)

[Item a1. rev.pdf](#)
- b. Request for Approval of Santa Fe Regional Juvenile Justice Board Funding Recommendations in the Total Amount of \$197,580 for Alternatives to Detention Programs; Various Local Non-Profit Organizations (Julie Sanchez, Program Manager, jjsanchez@santafenm.gov, 955-6678)

[Item b](#)
- c. Request for the Approval of Amendment No. 1 to Extend the Term and Increase Compensation of the Administrative Services Agreement #15-0757 in the Total Amount of \$113,706 for City of Santa Fe Employer Sponsored Health and Life Insurance Benefits; Cigna Health and Life Insurance Company. Bernadette Salazar, HR Director, bjsalazar@santafenm.gov, (505) 955-6591

[Item c.pdf](#)

d. Request for Approval of Change Order No. 1 to the Original Construction Agreement 19-0117 for the PRV Replacement Project – CIP# 3053A for FY 19/20 in the Amount of \$250,000 Exclusive of NMGR; A.A.C. Construction, LLC. (Bill Huey, Engineer, bchuey@santafenm.gov, 955-4273)

[Item d](#)

e. Request for Approval of Change Order No. 2 to the original Contract No. 17-0823 with Sub Surface Contracting, Inc. for FY 19/20 City Wide Water Utility Construction & Repair – CIP # 953 in the Amount of \$542,187.50 Inclusive of NMGR. (Bill Huey, Engineer, bchuey@santafenm.gov, 955-4273)

[Item e](#)

f. Request for Approval of Amendment No. 1 in the Total Amount of \$95,360.16 for DWI Rehabilitation School Instruction Services, Facility Rental and Validation Fees; Kathleen Lawicki dba Santa Fe DWI School LLC and NM Traffic Safety Bureau. (Chief Andrew Padilla, aapadilla@santafenm.gov, (505) 955-5102)

[Item f.rev.pdf](#)

g. Request for Approval of Amendment No. 3 to the Professional Services Agreement for Stormwater Management Educational Public Outreach via the Utility Bill Inserts in the amount of \$20,000 Exclusive of NMGR; Valli Information Systems, Inc. dba Postal Pros Southwest (Melissa McDonald, River and Watershed Coordinator, mamcdonald@santafenm.gov, 955-6840)

[Item g](#)

h. Request for Approval of Amendment No. 2 to the original Professional Services Agreement with Great Western Electrical, Inc. for a Time Extension through August 31, 2019 for the Nichols/McClure Reservoir Electrical and Security Improvement. (Alex Gamino, Automation and Security System Administrator, aegamino@santafenm.gov, 955-4375)

[Item h](#)

i. Request for Approval of Amendment No. 2 to the Professional Services Agreement with Public Service Company of New Mexico for a Time Extension through August 31, 2019 for the Nichols to McClure Reservoir Utility Extension Project. (Alex Gamino, Automation and Security System Administrator, aegamino@santafenm.gov, 955-4375)

[Item i](#)

j. Request for Approval of Amendment No. 1 to the Professional Services Agreement with Intraworks for Security System Maintenance On-Call Services for FY 19/20 in the Amount of \$21,867.50 Inclusive of NMGR. (Alex Gamino, Automation and Security System Administrator, aegamino@santafenm.gov, 955-4375)

[Item j](#)

k. Request for Approval of Amendment No. 7 to the Agreement 10-1034 with XCell Towers, LLC for FY 19/20 for the Lease Located at the Tesuque Peak Site in the Amount of \$9,582.14, Exclusive of NMGR. (Alex Gamino, Automation and Security System Administrator, aegamino@santafenm.gov, 955-4375)

[Item k](#)

l. Request for Approval of Amendment No. 4 to Professional Services Agreement with Molzen Corbin & Associates for a Time Extension through October 18, 2019 for Engineering Services Related to the Design of

Erosion and Drainage Control Measures on the Buckman Pipeline Right-of-Way (ROW). (Kristin Johansen, Engineer, kgjohansen@santafenm.gov, 955-4279)

[Item l](#)

m. Request for Approval of Amendment No. 1 to the Professional Services Agreement with the Santa Fe Watershed Association for SF Municipal Watershed Management Program Community Education and Outreach in the Amount of \$31,300 Exclusive of NMGRT. (Christine Chavez, Water Conservation Manager, cychavez@santafenm.gov, 955-4519)

[Item m](#)

n. Request for Approval of Amendment No. 4 to Professional Services Agreement with PK Public Relations for Public Relations Services for the Water Division for FY 19/20 in the Amount of \$80,000 Exclusive of NMGRT. (Christine Chavez, Water Conservation Manager, cychavez@santafenm.gov, 955-4519)

[Item n](#)

o. Request for Approval of Amendment No. 1 to the Professional Services Agreement with Polydyne, Inc. for Polymer for FY 19/20 in the Amount of \$50,000. (Aaron Rand, Source of Supply Operations Manager, arrand@santafenm.gov, 955-4376)

[Item o](#)

p. Request for Approval of Amendment No. 1 to the Contract 18-1029 with Univar USA, Inc. for Hi-Grade Evaporated Salt for FY 19/20 in the Amount of \$57,600. (Aaron Rand, Source of Supply Operations Manager, arrand@santafenm.gov, 955-4376)

[Item p](#)

q. Request for Approval of Amendment No. 4 to Professional Services Agreement with HDR Engineering, Inc. for the Wastewater Treatment Plant Anaerobic Digesters Project –CIP # 950 for \$223,385, Exclusive of NMGRT and a Time Extension. (Alan MacGregor, Engineering Supervisor, asmacgregor@santafenm.gov, 955-4623)

[Item q](#)

r. Request for Approval of Amendment No. 1 to Lease Agreement by and Between the City of Santa Fe and Verizon Wireless (VAW) LLC Bearing Item No. 18-1096 to Allow for Continued Use of Existing Utility Hookup and Compensation for Such Use at 201 W. Marcy Street (Edward Vigil, Land Use Property Manager, ejvigil@santafenm.gov, 955-6226)

[Item r](#)

s. Request for Approval of Amendment No. 2 to Professional Services Contract for Extension of Term; Santa Fe Housing Trust-Soleras Station. (Jacqueline Beam, Office of Affordable Housing, jybeam@santafenm.gov, 955-6574) -

[Item s](#)

t. Request for Approval of Amendment No. 1 to Professional Service Agreement with Wilson and Company to Increase Compensation \$47,909.39 plus Applicable Gross Receipts Taxes to Provide Design Services for the Guadalupe/North Paseo de Peralta Intersection. (Sarah Anderson, Public Works Engineer Supervisor, smanderson@santafenm.gov, 955-6672)

[Item t](#)

u. Request for Approval of Amendment No. 2 to the Amended and Restated Ground Lease Between the City of Santa Fe, the Santa Fe Railyard Community Corporation, WPOI III, LLC (500 Market, LLC) for the Market Station Property. (Kevin Kellogg, Asset Development Manager, kkellogg@santafenm.gov. (505) 955-6213)

1) Request for Approval of the First Amendment to the Market Station Condominium Declaration Between the City of Santa Fe, Santa Fe Railyard Community Corporation, and WPOI III, LLC (500 Market, LLC).

[Item u.rev.pdf](#)

v. Request for Approval of Amendment #4 of Addendum #16-0903 of GSA Contract in the Amount of \$109,700.30 excluding NMGRS for Time and Attendance Software Subscriptions to Extend term (1) One Year; immixTechnology, Inc. (Juan Blea, Project Manager, jmblea@santafenm.gov, (505) 955-6595)

[Item v](#)

w. Request for Approval to Continue Procurement Contracts Under RFB '18/2/B for thirty (30) Professional Service Agreements for supplies, parts, towing and services. These are four (4) year contracts and will expire on December 30, 2021. The remaining available funding is \$8,091,700. (Lawrence Garcia, Project Administrator, lngarcia@santafenm.gov, 955-2241)

- 1) Request for Approval to spend over \$60,000 within FY 18/19 and FY 19/20.
- 2) Request for Approval to allow the entire City of Santa Fe to utilize this procurement source.
- 3) Request for Approval of Amendment No. 1 to contract 18-0292 for change of ownership via an acquisition from

Drive Train Industries to Inland Truck Parts & Service. Funding amount and scope of work will remain the same.

[item w](#)

x. Request for Approval of a Professional Services Agreement with Great Western Electric, Inc. for On-Call Electrical Services for the Water Division Source of Supply Facilities and the Wastewater Treatment Plan Facilities for four (4) years for the total amount of \$160,000 exclusive of NMGRS. (Kenneth Espinoza, Wastewater Management Plant Supervisor, krespinoza@santafenm.gov, 955-4618)

[Item x](#)

y. Request for Approval of Grant Award and Agreement in the Total Amount of \$304,000 for Division of Senior Services' Foster Grandparent Program, Retired Senior Volunteer Program and the Senior Volunteer Program; State of New Mexico Aging and Long Term Services Department (Melanie Montoya, Program Administrator, mmmontoya@santafenm.gov, 955-4761)

[Item y](#)

z. Request for the Approval of a Lease in the Total Amount of \$80,640 for Office Space at the SF Animal Shelter (Robert Vasquez, Deputy Chief of Police, rfvasquez@santafenm.gov, 955-5163)

[Item z](#)

aa. Request for Approval of a Lease in the Total Amount of \$73,620 for Office Space at Solace (Robert Vasquez, Deputy Chief of Police, rfvasquez@santafenm.gov, 955-5163)

[Item aa \(1\)](#)

[Item aa \(2\)](#)

bb. Request for the Approval of a Professional Services Agreement in the Total Amount of \$285,120 for the Domestic Violence and Sexual Assault Coordinator Through Solace (Robert Vasquez, Deputy Chief of Police, rfvasquez@santafenm.gov, 955-5163)

[item bb](#)

cc. Request for Approval of an Agreement Between SF County and Sub-Recipient of the Region III High Intensity Drug Trafficking Areas (HIDTA) Funding in the Amount Up To \$18,400 for Reimbursement of Overtime For One SFPD Detective (Chief of Police Andrew Padilla, aapadilla@santafenm.gov, 955-5163)

[Item cc](#)

dd. Request for Approval of Two (2) Professional Services Agreements in the Total Amount of \$300,000 to Provide Homebuyer/Homeowner Counseling Services, Assist the City in the Implementation of the Santa Fe Homes Program (SFHP) and Provide Support to the City for its Affordable Housing Policies (Alexandra Ladd, agladd@santafenm.gov, 955-6346)

- Homewise: \$190,000
- The Housing Trust: \$110,000

[Item dd](#)

ee. Request for the Approval of a Contract for Construction Services Using NM State Price Agreement #50-000-15-00072 for New Roofing, Using GRT Funds Appropriated By the City Council in 2018 for Work at the City of Santa Fe's City Hall Building Located at 200 Lincoln Avenue with Commercial Roofing, LLC for the Total Amount of \$112,832.65 Inclusive of NMGRT (Curt Temple, Public Works Project Administrator, cetemple@santafenm.gov, 955-5935)

[Item ee](#)

ff. Request for the Approval of a Contract for Construction Services Using NM State Price Agreement #50-000-15-00072 for New Roofing, Using GRT Funds Appropriated By the City Council in 2018 for Work at the City of Santa Fe's Main Library Located at 145 Washington Street with Commercial Roofing, LLC for the Total Amount of \$150,712.81 Inclusive of NMGRT (Curt Temple, Public Works Project Administrator, cetemple@santafenm.gov, 955-5935)

[Item ff](#)

gg. Request for the Approval of a Professional Services Agreement for the relocation of the Tract O Gas Line on the Midtown Campus in the Amount of \$82,593.59 Inclusive of NMGRT with B & D Industries, Inc. (Sam Burnett, Public Works Property Maintenance Manager, jsburnett@santafenm.gov, 955-5933)

[Item gg](#)

hh. Request for Approval to Use Cooperative Educational Services (CES) Contract with Wilson & Company for Engineering Design Services in the Amount of \$73,990 Exclusive of NMGRT (Sarah Anderson, Public Works Engineer Supervisor, smanderson@santafenm.gov, 955-6672)

[Item hh](#)

ii. Project: Camino Entrada (East-West) Camino Entrada (North-South Roundabout

- Request for Approval to Use Cooperative Educational Services (CES) Contract with Souder, Miller & Associates, for Design Engineering Services in the Amount of \$221,738.70, Exclusive of NMGRT for Traffic Improvements Related to the Southside Transit Center
- Request for Approval of Budget Amendment Resolution (BAR) to Allocate Funds in the Amount of \$241,000 for Design of the Roundabout (Sarah Anderson, Public Works Engineer Supervisor, smanderson@santafenm.gov, 955-6672)

[Item ii](#)

jj. Request for Approval of a Memorandum of Understanding between the City of Santa Fe and Santa Fe Civic Housing Authority (SFCHA) in the Amount of \$80,900 for SFCHA as Project Manager for the Balance of the General Obligation Bond, Project A16-5093 (Gino Rinaldi, Senior Services Director, earinaldi@santafenm.gov, 955-4710)

[Item jj](#)

kk. Request for Approval of Professional Services Agreement (PSA) with CrowRiff Inc. dba CrowdRiff for Proprietary Visual Marketing Platform in the Amount of \$83,200 for Four Years (Randy Randall, TSF Director, rrandall@santafenm.gov, 955-6209)

[Item kk](#)

ll. Request for Approval of Agreement for Valet Parking on Washington Avenue - Hotel Chimayo de Santa Fe. (Toniette Candelaria-Martinez, Interim Contract Analyst, tocandelariamartinez@santafenm.gov, (505) 955-6743)

[Item ll](#)

mm. Request for Approval of Agreement for Valet Parking on Don Gaspar Avenue - Hotel St. Francis. (Toniette Candelaria-Martinez, Interim Contract Analyst, tocandelariamartinez@santafenm.gov, (505) 955-6743)

[Item mm](#)

nn. Request for Approval of a Resolution Authorizing and Approving Submission of a Completed Application for Financial Assistance and Parking Facilities Equipment Project Approval to the New Mexico Finance Authority. (Councilor Joanne Vigil Coppler) (Bradley Fluetsch, Financial Planning and Reporting Manager, 955.6885, bjfluetsch@santafenm.gov)

Fiscal Impact: \$1,500,000

[Item nn.1.pdf](#)

oo. Request for Approval of an Ordinance Amending Various Sections of Chapter 14, the Land Development Code, to Repeal the Summary Committee, a Subcommittee of the Planning Commission, Repeal Obsolete References to the Business Capitol District Development Review Committee, and Make Such Other Changes as Are Necessary to Provide Consistency. (Councilor Abeyta) (Noah Berke, Planner Manager, nlberke@santafenm.gov, (505) 955-6647)

Fiscal Impact: (\$1000)

Committee Review:

Planning Commission	6/6/19 (scheduled)
Public Works Committee	6/10/19 (scheduled)
City Council (Request to Publish)	6/12/19 (scheduled)
City Council (Public Hearing)	7/10/19 (scheduled)

[Item oo](#)

pp. Request for Approval of a Resolution Adopting the City of Santa Fe Fiscal Year 2019/2020 Capital Budget (Councilor Ives) (Regina Wheeler, Public Works Department Director, rawheeler@santafenm.gov, 955-6622)

Fiscal Impact: \$87,000,000

Committee Review:

Public Works Committee	5/28/19 (approved)
City Council	6/26/19 (scheduled)

[Item pp](#)

[Item pp -rev.pdf](#)

7. ACTION

Request for Discussion and Approval of Renewal for Fiscal Year 2019/2020 Comprehensive Insurance Program Coverages for the City of Santa Fe in the Total Amount of \$2,940,124.26 for Annual Insurance Premiums; RFP#12/19/P; AJ Gallagher. (Barbara Boltrek, bcboltrek@santafenm.gov, (505) 955-5627)

- 1) Request for Approval of Budget Amendment Resolution

[Item 7a](#)

8. MATTERS FROM STAFF

9. MATTERS FROM THE COMMITTEE

10. ADJOURN