

City of Santa Fe, NM
Regular Committee
Monday, July 15, 2019
05:00 PM – Finance Committee
Council Chambers

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA

5. APPROVAL OF MINUTES

6. CONSENT AGENDA

a. Request for Approval of Professional Services Contract in the Total Amount of \$113,480 for Investment-Grade Energy Audit to Solarize City Facilities; Yearout Energy Services Company, LLC (Caryn Grosse, PW Project Administrator, clgrosse@santafenm.gov, 955-5938)

[Item a](#)

b. Request for Approval of an Impact Fee Credit Agreement in the Total Amount of \$108,339.82 for Sidewalk Improvements at 3240 Rufina Street; KLG26, LLC (Lee Logston, Senior Land Use Planner, lrllogston@santafenm.gov, 955-6136)

[Item b](#)

c. Request for Approval of Change Order No. 3 to the Original Contract 18-0835 with Bradbury Stamm Construction for the Paseo Real Wastewater Treatment Plant- Anaerobic Digesters for the amount of \$165,593.80 Inclusive of NMGRT. (Alan MacGregor, Engineering Supervisor, asmacgregor@santafenm.gov, 955-4623)

[Item c](#)

d. Request for Approval of Award of Bid '19/14/B to PureOps for Meter Calibration and Testing Services for the Water Division for the Amount of \$100,000 per fiscal year beginning FY 19/20 for a total amount of \$400,000 exclusive of NMGRT (Michael Moya, Transmission & Distribution Manager, mrmoya@santafenm.gov, 955-4243)

[Item d](#)

[Item d-COI](#)

e. Request for Approval to Spend over \$60,000 for the Remaining Term of the Contract between the City of Santa Fe and Mobile Clean Car Wash. This is a four (4) year Contract and will Expire on 6/20/2022 with a Remaining Fund Balance of \$533,951. (Lawrence Garcia, ESD Administrator lmgarcia@santafenm.gov)

[Item e](#)

f. Request for Approval Amendment No. 3 to the Professional Services Agreement 17-0520 with John Shoemaker & Associates for Hydrology, Hydrogeology, Permit Compliance and Management Requirements

Professional Services for the Total Amount of \$271,001 exclusive of NMGRT. (Bill Schneider, Water Resources Coordinator, whschneider@santafenm.gov, 955-4203)

[Item f](#)

g. Request for Approval of Amendment No. 1 to PSA #18-1062 Business Name Change: Gopher Grabbers, LLC to Gopher Guys, LLC in the Amount of \$75,000 per Year for Fiscal Year 2019-2020 Through Fiscal Year 2021-2022 (Richard Thompson, Parks Division Director, rcthompson@santafenm.gov, 955-2105)

[Item g](#)

[Item g.COI.pdf](#)

h. Request for Approval of a Budget Amendment Resolution for the Quarter Ending June 30, 2019 (Fourth Quarter). (Andy Hopkins, Senior Budget Analyst, ajhopkins@santafenm.gov, 955-6177)

[Item h.1](#)

i. Request for Review and Approval of Four (4) Contract Amendments of the FY 2019-2020 Economic Development Portfolio as Awarded Through RFP to Provide Workforce Development, Business Development, and Other Support for Economic Development in Santa Fe for a Total Funding Amount of \$392,500 as Identified (Fabian Trujillo, Office of Business Growth Manager, frujillo@santafenm.gov, 955-6912)

- Professional Services Agreement, Amendment No. 4 (\$175,000) – Santa Fe Business Incubator RFP 16/38/P
- Professional Services Agreement, Amendment No. 4 (\$170,000) - Youthworks RFP 16/37/P
- Professional Services Agreement, Amendment No. 2 (\$20,000) - Regional Development Corporation (RDC) RFP 16/38/P
- Professional Services Agreement, Amendment No. 3 (\$27,500) – Make Santa Fe RFP 16/37/P

[Item i](#)

j. Request for Approval of General Fund and Community Development Block Grant PSA Amendments, Jacqueline Beam, Office of Affordable Housing, jybeam@santafenm.gov, 955-6574)

- Life Link (General Fund) Increase by \$65,000
- SF Recovery Center (General Fund) Increase by \$22,000
- Coming Home Connection (CDBG) Change of Fiscal Agent

[Item j](#)

k. Request for Approval of CIP #503A, Salvador Perez Recreation Building Structural and Building Envelope Rehabilitation Construction Services Scope Under the 2018 GRT Bond to B&D Industries Together with the Agreement Between Owner and Contractor in the Amount of \$1,252,984.38 Inclusive of NMGRT (Jason Kluck, PW Project Administrator, jmkluck@santafenm.gov, 955-9537)

[Item k](#)

l. Request for Approval of a Professional Services Agreement Between the City of Santa Fe and The Santa Fe Railyard Park Conservancy for Management of the Santa Fe Railyard Park Programs in the Amount of \$150,000 (Robert Siqueiros, Railyard Project Administrator, rmsiqueiros@santafenm.gov, 955-6977)

[Item l.1](#)

m. Request for Approval of a Professional Services Agreement Between the City of Santa Fe and The Santa Fe Railyard Community Corporation (SFRCC) to Fund the Railyard Events Marketing, Plaza Stage, Sound and Lighting Equipment, and Digital Movie Projection Rental in the Amount of \$75,000 (Robert Siqueiros, Railyard Project Administrator, rmsiqueiros@santafenm.gov, 955-6977)

[Item m.1](#)

n. Request for Approval of a Resolution Declaring the Intent of the City of Santa Fe to Issue Industrial Revenue Bonds in a Principal Amount Up to \$80,000,000 to Finance Acquisition, Construction, and Equipping of a New Adult Residential retirement Facility to be Located at 401 Old Taos Highway in Santa Fe, New Mexico, for the Purpose of Inducing El Castillo Retirement Residences or Its Successors or Assigns to Undertake the Acquisition, Construction, and Equipping of Such Project, and Authorizing the Giving and Publication of Notices in Connection with Such Bonds. (Councilor Lindell) (Fabian Trujillo, Manager Office for Business Growth, frujillo@santafenm.gov, 955-6912)

Fiscal Impact: None

Committee Review:

Economic Development Advisory Committee	6/26/19 (approved)
Finance Committee	7/1/19 (postponed)
City Council (Inducement Resolution)	7/31/19 (scheduled)

[Item n.rev](#)

o. Request for Approval of an Ordinance Amending Section 11-14.5 SFCC 1987 to Allocate the Proceeds from the Sale or Lease of the Santa Fe Estates to the General Fund (Councilor Harris) (Andrea Salazar, Assistant City Attorney, asalazar@santafenm.gov, 966-6303)

COMMITTEE REVIEW

Economic Development Advisory Committee (Scheduled)	0731/19
Finance Committee (Scheduled)	07/15/19
Council (Request to Publish) (Scheduled)	07/31/19
Council (Public Hearing) (Scheduled)	08/28/19

[Item o](#)

p. Request for Approval of a Resolution Approving the Design and Installation Plan for Thirty Additional Banners Commemorating Veterans Along the Cerrillos Road Corridor Between I-25 and Rodeo Road. (Councilors Vigil Coppler and Rivera) (John Romero, Engineering Division Director, jjromero1@santafenm.gov, 955-6638)

Fiscal Impact: \$1500

Committee Review:

Public Works Committee	7/29/19 (scheduled)
City Council	7/31/19 (scheduled)

[Item p.pdf](#)

q. Request for Approval of an Ordinance of the City of Santa Fe, New Mexico Authorizing and Providing for the Issuance and Sale of its Industrial Revenue Bonds for the Benefit of El Castillo Retirement Residences in an Aggregate Principal Amount Not to Exceed \$80,000,000 for the Purpose of Financing Acquisition, Construction, and Equipping of a New Adult Residential Retirement Facility to be Located at 401 Old Taos Highway in Santa Fe, New Mexico and Authorizing the Execution and Delivery of a Lease and Purchase Agreement Between the City and El Castillo Retirement Residences, an Indenture of Trust Securing Said Bonds, a Mortgage, a Bond Purchase Agreement, Closing Documents, and Such Bonds in connection Therewith; Providing for the Terms of the Series 2019 Bonds and Making Determinations as to the Sufficiency of the Lease Payments and Other Matters Related to the Project; Authorizing the Sale of Said Bonds and Any Ancillary Agreements in Connection Therewith; and Authorizing Other Matters Pertaining to the Issuance of Said Bonds. (Councilor Lindell) (Fabian Trujillo, Manager Office for Business Growth, frujillo@santafenm.gov, 955-6912)

Fiscal Impact: \$81,000 Revenue, \$30,000 Expenditure

Committee Review:

Economic Development Advisory Committee
Finance Committee
City Council (Request to Publish)
City Council (Public Hearing)

6/26/19 (approved)
7/1/19 (postponed)
7/31/19 (scheduled)
9/11/19 (scheduled)

[Item q -rev](#)

7. EXECUTIVE SESSION - In Accordance with the New Mexico Open Meetings Act, NMSA 1978, Section 10-15-1(H)(6), Discussion in which the contents of competitive sealed proposals (RFP # 19/37/P and RFP # 19/45/P) solicited pursuant to the Procurement Code are discussed during the contract negotiation process

8. MIDTOWN PROPERTY ECONOMIC ANALYSIS AND URBAN PLANNING

a. Request for the Approval of Professional Services Agreement in the Total Amount of \$325,960 for Midtown Property Economic Analysis and Urban Planning; RFP # 19/37/P; Strategic Economics . (Liz Camacho, Economic Development and Communications Administrator, excamacho@santafenm.gov, (505) 955-6042)

[Item a.1](#)

9. MIDTOWN PROPERTY CIVIC ENGAGEMENT

a. Request for the Approval of Professional Services Agreement in the Total Amount of \$65,000 for Midtown Property Civic Engagement; RFP # 19/45/P; U3 Advisors. (Liz Camacho, Economic Development and Communications Administrator, excamacho@santafenm.gov, (505) 955-6042)

[Item b.1](#)

10. PRESENTATION

a. FY2016 and FY2017 Lodger's Tax Report. (Ryan Jones, Director, Assurance, CLA) (Jeff Roybal, Senior Associate, CliftonLarsonAllen LLP and Christina Keyes, Treasury Officer, clkeyes@santafenm.gov, 955-6550)

[Item a](#)

b. FY18 Transit Report, (Ryan Jones, Director, Assurance, CLA) (Jeff Roybal, Senior Associate, CliftonLarsonAllen LLP and Debra Harris Garmendia, Controller, daharrisgarmendia@santafenm.gov, 955-6530)

[Item b](#)

MATTERS FROM STAFF

MATTERS FROM THE COMMITTEE

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