

City of Santa Fe, NM
Regular Committee
Monday, August 05, 2019
05:00 PM – Finance Committee
Council Chambers

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA

5. APPROVAL OF MINUTES

- a. Regular Finance Committee - July 1, 2019
[Minutes -July 1.pdf](#)
- b. Regular Finance Committee Meeting - July 15, 2019
[Minutes -July 15.pdf](#)

CONSENT AGENDA

- a. Request for Approval of a Budget Adjustment Increase to the CIP Business Units for Approved Budgets and Contracts for FY 2019/2020 for the Total Amount of \$3,692,550. (Shannon Jones, Shannon Jones, Public Utilities Department Director, swjones@santafenm.gov, 955-4267)

[Item a.pdf](#)

[Item a- action sheet.pdf](#)

- b. Request for Approval of one (1) Budget Amendment Resolution to Increase Fund/BU 5300.52300 to Fund the Salary Difference for the Water Division Director (Position 2327) for FY 19/20. (Shannon Jones, Public Utilities Department Director, swjones@santafenm.gov, 955-4267)

[Item b -rev 2.pdf](#)

- c. Request for Approval for Write Off of Aged Parking Permit Debt in the Amount of \$269,340.79 which is Uncollectable due to exceeding the Statute of Limitations that Prevents the Collection of these Funds. (Noel Correia, Parking Division Director, npcorreia@santafenm.gov, 955-6611).

[Item c.1.pdf](#)

- d. Request for Approval to Change the Job Status of: Assistant Land Use Director and Assistant Finance Director from Classified to Exempt. (Carol Johnson, Land Use Director, crjohnson@santafenm.gov, 955-6617) (Erik Litzenberg, City Manager, 955-6848, djlitzenberg@santafenm.gov)

[Item d.1.pdf](#)

[Item d.2 rev Assistant FD.pdf](#)

e. Request for Approval of State of New Mexico Audit Contract in the Amount of \$169,444, for the Financial and Compliance Audit Services for Fiscal Year Ending 6/30/19. This is the third year of the 3-year contract under RFP# 17/42/P. (Debra Harris-Garmendia, Controller, daharrisgarmendia@santafenm.gov, 955-6530).

[Item e.pdf](#)

f. Request for Approval of a Resolution Repealing Resolutions 2000-47, 2003-18, and 2010-68, Which Created and Amended the Santa Fe Regional Juvenile Justice Board. (Councilor Abeyta) (Julie Sanchez, Community and Youth Program Manager, jjsanchez@santafenm.gov, 955-6678)

Committee Review:

Regional Juvenile Justice Board	5/22/19 (postponed)
Children and Youth Commission	5/28/19 (approved)
Regional Juvenile Justice Board	7/25/19 (approved)
City Council	8/14/19 (scheduled)

[Item f.pdf](#)

g. Request for Approval of a Resolution Accepting a Grant from the New Mexico Department of Transportation Identified as DFA Appropriation ID D3408 NMDOT Control Number C5193408 to Plan, Design, and Construct Rights-of-Way Improvements to Agua Fria Street and South Meadows Road. (Councilors Rivera, Abeyta, and Villarreal) (David Chapman, Technical and Grant Writer, dachapman@santafenm.gov, 955-6824)

Committee Review:

Finance Committee	8/5/19 (scheduled)
City Council	8/14/19 (scheduled)

[Item g.pdf](#)

[Action sheet-g.1.pdf](#)

h. Request for Approval of a Resolution Accepting a Grant from the New Mexico Department of Transportation Identified as DFA Appropriation ID D3409 NMDOT Control Number C5193409 to Acquire Rights-of-Way For and to Plan, Design, and Construct Lighting and Sidewalk Improvements Along Harrison Road From Cerrillos Road to Agua Fria Street (Councilors Lindell, Villarreal, Rivera, and Abeyta) (David Chapman, Grant Administrator-Writer, dachapman@santafenm.gov, 955-6824)

Committee Review:

Finance Committee	8/5/19 (scheduled)
City Council	8/14/19 (scheduled)

[Item h.pdf](#)

[Action sheet h.1.pdf](#)

i. Request for Approval of a Resolution Supporting the Eighth Annual Neighbor to Neighbor Food Drive; and Authorizing the Use of City Vehicles and Staff to Assist with Collection of the Donations. (Councilors Harris and Villarreal) (John Munoz, Parks and Recreation Department Director jpmunoz@santafenm.gov, 955-2142)

Committee Review:

Finance Committee	8/5/19 (scheduled)
City Council	8/14/19 (scheduled)

[Item i.pdf](#)

[Action sheet item i.1.pdf](#)

j. Request for Approval of an Ordinance Authorizing the Execution and Delivery of a Loan Agreement By and Between the City of Santa Fe and the New Mexico Finance Authority, Evidencing a Special, Limited Obligation of the City to Pay a Principal Amount Not to Exceed \$1,600,000, for the Purpose of Defraying the Cost of Purchasing, Acquiring, and Installing Equipment and Related Improvements to the City's Public Parking Facilities; Providing for the Payment of the Loan Agreement from Certain Gross Receipts Tax Revenues Distributed to the City; Providing That the Loan Agreement Will Constitute a Subordinate Lien Upon the Pledged Gross Receipts Tax Revenues; Providing for the Distributions of Gross Receipts Tax Revenues From the Taxation and Revenue Department to be Redirected to the New Mexico Finance Authority or its Assigns Pursuant to an Intercept Agreement for the Payment of Principal and Interest Due on the Loan Agreement; Delegating Authority to the Mayor or, in the Mayor's Absence, the City Manager or Finance Director, to Approve the Final Principal Amount, Interest Rates and Other Details of the Loan Agreement Within the Parameters Set Forth in This Authorizing Ordinance, Including a Determination Whether Interest on the Loan Agreement Will be Excludable from Gross Income for Federal Income Purposes, and to Execute and Deliver a Pricing Certificate Reflecting the Final Terms of the Loan Agreement; Ratifying Actions Heretofore Taken; Repealing All Action Inconsistent with This Ordinance; and Authorizing the Taking of Other Actions in Connection with the Execution and Delivery of the Loan Agreement and Intercept Agreement. (Councilor Vigil Coppler) (Brad Fluetsch, Cash and Investment Manager, bjfluetsch@santafenm.gov, 955-6885)

Committee Review:

Public Works Committee	7/29/19 (approved)
City Council (request to publish)	7/31/19 (scheduled)
City Council (public hearing)	8/28/19 (scheduled)

[Item j.pdf](#)

[Action sheet item j.1.pdf](#)

[Parking Equipment Loan \(Intercept Agreement\).pdf](#)

[Parking Equipment Loan \(Loan Agreement\).pdf](#)

k. Request for Approval of an Ordinance Amending Subsection 6-10.2 SFCC 1987 Regarding the Membership and Terms of the Children and Youth Commission (Councilor Abeyta) (Julie Sanchez, Community and Youth Program Manager, jjsanchez@santafenm.gov, 955-6678)

Committee Review:

Regional Juvenile Justice Board	5/22/19 (postponed)
Children and Youth Commission	5/28/19 (approved)
City Council (request to publish)	5/29/19 (approved)
Regional Juvenile Justice Board	7/25/19 (approved)
City Council (public hearing)	8/14/19 (scheduled)

[Item k.pdf](#)

l. Request for Approval of an Ordinance Amending Section 2-16 SFCC 1987, Office of Emergency Management, to Establish Definitions and to Provide for Expanded Planning Periods for the Office of Emergency Management; Amending Section 20-1 SFCC 1987, Powers of the Mayor During an Emergency, to Include Declaration of an Emergency and other Powers of the Mayor in an Emergency; and Establishing Orders of Succession for Elected Officials and City Management. (Councilor Rivera) (David Silver, Emergency Manager, dmsilver@santafenm.gov, 955-6537)

Committee Review:

City Council (request to publish)	8/14/19 (scheduled)
Public Safety Committee	8/20/19 (scheduled)
City Council (public hearing)	9/11/19 (scheduled)

[Item l.pdf](#)

7. PRESENTATION, DISCUSSION AND ACTION

a. Request for Approval of a Resolution Declaring the Intent of the City of Santa Fe to Issue [Taxable] Industrial Revenue Bonds in a Principal Amount up to Eighteen Million Dollars (\$18,000,000) to Finance the Acquisition, Construction, Renovation, Installation, and Equipping of a High Pressure Processing Facility in Santa Fe, New Mexico, for the Purpose of Inducing New Mexico Fresh Foods, LLC or its Successors or Assigns to Understake the Acquisition, Construction, Renovation, Equipping, and Installation of Such Project, and Authorizing the Giving and Publication of Notices in Connection with Such Bonds. (Councilor Romero-Wirth, Mayor Webber, Councilors Ives and Lindell) (Fabian Trujillo, Office for Business Growth Manager, ftrujillo@santafenm.gov, 955-6912)

Committee Review:

Economic Development Advisory Committee

7/31/19 (approved)

City Council

8/14/19 (scheduled)

[Item a.pdf](#)

b. Request for Approval of an Ordinance of the City of Santa Fe, New Mexico Authorizing and Providing for the Issuance and Sale of its Taxable Industrial Revenue Bonds for the Benefit of New Mexico Fresh Foods, LLC, in an Aggregate Principal Amount not to Exceed Eighteen Million Dollars (\$18,000,000) for the Purpose of Financing the Acquisition, Construction, Renovation, Installation, and Equipping of a High Pressure Processing Facility in Santa Fe, New Mexico, Authorizing the Execution and Delivery of a Lease Agreement Between the City and New Mexico Fresh Foods, LLC, an Indenture Securing Said Bonds, a Bond Purchase Agreement, Closing Documents, and Such Bonds in Connection Therewith; Providing for the Terms of the Series 2019 Bonds and Making Determinations as to the Sufficiency of the Lease Payments and Other Matters Related to the Project; Authorizing the Sale of Said Bonds and Any Ancillary Agreements in Connection Therewith; and Authorizing Other Matters Pertaining to the Issuance of Said Bonds. (Councilor Romero-Wirth, Mayor Webber, Councilors Ives and Lindell) (Fabian Trujillo)

Committee Review:

Economic Development Advisory Committee

7/31/19 (approved)

City Council (request to publish)

8/14/19 (scheduled)

City Council (public hearing)

9/25/19 (scheduled)

[Item b.pdf](#)

EXECUTIVE SESSION

MATTERS FROM STAFF

MATTERS FROM THE COMMITTEE

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