

**City of Santa Fe, NM**  
**Regular Committee**  
**Monday, August 19, 2019**  
**05:00 PM – Finance Committee**  
**Council Chambers**

**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF AGENDA**

**4. APPROVAL OF CONSENT AGENDA**

**5. APPROVAL OF MINUTES**

- a. Regular Finance Committee Minutes - August 5, 2019

[Item a](#)

**6. CONSENT AGENDA**

- a. Request for Approval of Budget Amendment Resolution to Cover SFUAD General Liability Insurance. (Bradley Fluetsch, CFA, Planning and Investment Officer, [bjfluetsch@santafenm.gov](mailto:bjfluetsch@santafenm.gov), 955-6885)

[Item a](#)

- b. Request for Approval of State Price Agreement #70-805-17-15677 Expected to Exceed an Amount of \$60,000 for the Procurement of Bulk Fuel; Various Vendors (Daniel Garcia, Fleet Section Manager, [dagarcia@santafenm.gov](mailto:dagarcia@santafenm.gov), 955-2351)

[Item b](#)

- c. Request for Approval of State Price Agreements: 90-000-19-0063, 90-000-19-00015, 60-000-16-00050, 90-000-19-00049AA, AB, in an Amount Expected to Exceed \$60,000 for the Procurement of General Repair, Supplies, Maintenance of City Owned Vehicle Equipment; Multiple Vendors. (Daniel Garcia, Fleet Section Manager, [dagarcia@santafenm.gov](mailto:dagarcia@santafenm.gov), 955-2351)

[Item c](#)

- d. Request for the Approval of Exempt Procurement in the Total Amount of \$295,000 for the Purchase of Books, Related Materials and Standing Orders with Baker & Taylor (Jeffrey Donlan, Interim Library Division Director, [jpdonlan@santafenm.gov](mailto:jpdonlan@santafenm.gov), 955-6788)

[Item d](#)

- e. Request for Approval of a Budget Amendment Resolution (BAR) to transfer \$77,754 from ORG 5110352 to ORG 5050385 to Reclassify and Fund the Special Project Administrator Position 1725 to a Water System Operator Entry. (Shannon Jones, Public Utilities Department Director, [swjones@santafenm.gov](mailto:swjones@santafenm.gov), 955-4267)

[Item e](#)

- f. Request for Approval of Amendment No. 1 to Professional Services Agreement to Extend the Term to June 30, 2022; Service Line Warranties of America: Utility Service Partners. (Shannon Jones, Public Utilities Department Director, [swjones@santafenm.gov](mailto:swjones@santafenm.gov), 955-4267)

[Item f](#)[Item f- BR.pdf](#)

g. Request for Approval of Award of Bid No. '19/18/B to TLC Company, Inc. for the Canyon Road Water Treatment Plant Raw Water Supply Pipeline – CIP # 3038C for the Amount of \$2,935,706.75 Inclusive of NMGRT. (Robert Jorgensen, Engineer, [rnjorgensen@santafenm.gov](mailto:rnjorgensen@santafenm.gov), 955-4265)

1) Request for Approval of Budget Amendment Resolution to Increase Funds from the Cash Balance for the Total Amount of \$2,935,707

[Item g](#)

h. Request for Approval of Award of Bid No. '19/26/B to Associated Asphalt and Materials LLC for Asphalt for four (4) years for the Amount of \$25,000 per Fiscal Year beginning with FY 2019/2010 for a Total Amount of \$100,000 Exclusive of NMGRT. (Mike Moya, Transmission & Distribution Manager, [mrmoya@santafenm.gov](mailto:mrmoya@santafenm.gov), 955-4243)

[Item h](#)

i. Request for Approval of Award of Bid '19/25/B to Southwest Landscaping Material LLC for Base Course, Crushed Gravel, Concrete and Sand to be used for Everyday Operations for four (4) Years for the Amount of \$25,000 per Fiscal Year Beginning with FY 2019/2020 for a Total Amount of \$100,000 Exclusive of NMGRT. (Mike Moya, Transmission & Distribution Manager, [mrmoya@santafenm.gov](mailto:mrmoya@santafenm.gov), 955-4243)

[Item i](#)

j. Request for Approval of a Budget Adjustment Resolution for Budget Increase/Re-appropriation from the Water Enterprise Fund for the Award of Bid '19/08/B for A.A.C. Construction LLC for the Total Amount of \$250,000 Inclusive of NMGRT. (Bill Huey, Engineer, [bchuey@santafenm.gov](mailto:bchuey@santafenm.gov), 955-4273)

[Item j](#)

k. Request for the Approval of a Contract for Services Using NM State Price Agreement #90-000-19-00057 for Construction Remodeling Services at the City of Santa Fe Salvador Perez Recreation Center at 601 Alta Vista Street with FacilityBuild, Inc., for the Total Amount of \$268,388.95 Inclusive of NMGRT (Curt Temple, Public Works Project Administrator, [cetemple@santafenm.gov](mailto:cetemple@santafenm.gov), 955-5935)

[Item k](#)

l. Request for Approval using State Price Agreement # 90-000-18-00005 to Increase the Total Amount of Purchase Order #22000335 by an Additional \$14,977.26 for a Total Amount of \$74,977.26 for the Striping of Taxiway and Runway Pavements; Highway Supply Company. (Mark Baca, Airport Manager, [mdbaca@santafenm.gov](mailto:mdbaca@santafenm.gov), 955-2901)

[Item l](#)

m. Request for Approval of a Resolution Adopting the 2021-2025 Senior Infrastructure Capital Improvements Plan (ICIP) for the Division of Senior Services, Community Services Department. (Mayor Webber) (Romella Glorioso-Moss, Special Projects Administrator, [rsglorioso@santafenm.gov](mailto:rsglorioso@santafenm.gov), 955-4744)

Fiscal Impact: None

Committee Review:  
Finance Committee

8/19/19 (scheduled)

City Council 8/28/19 (scheduled)

[Item m](#)

[Item m-action sheet](#)

n. Request for Approval of a Resolution Adopting the 2021-2025 Infrastructure Capital Improvements Plan (ICIP). (Councilor Ives) (Regina Wheeler, Public Works Department Director, rawheeler@santafenm.gov, 955-6622)

Committee Review:

Public Works Committee 8/12/19 (scheduled)

City Council 8/28/19 (scheduled)

[Item n-rev](#)

[Item n-action sheet](#)

o. Consideration of Bill No. 2019-25: An Ordinance Amending Section 23-6.2 SFCC 1987 Exempting Railyard Cars From the Requirements of Section 23-6.3 SFCC 1987; Changing the Requirements for When a Resolution Approving the Sale and Consumption of Alcohol on City Property Must be Adopted From Sixty Days Before the Event to Thirty Days Before the Event; and Amending Section 23-6.3 SFCC 1987 to Remove the Requirement to Post a Picture of the Manager in the Designated Drinking Area, Remove Restrictions on Alcohol by Volume Serving Sizes, and Change the Security Guard Requirement From Level Two to Level One. (Mayor Webber and Councilor Lindell) (Yolanda Vigil, City Clerk, yvigil@santafenm.gov, 955-6327)

Fiscal Impact: None

Committee Review:

Public Works Committee 8/12/19 (scheduled)

City Council (request to publish) 8/14/19 (scheduled)

City Council (public hearing) 9/11/19 (scheduled)

[Item o](#)

[Item o- action sheet](#)

p. Request for Approval of an Ordinance Amending Various Section of Chapter 14, the Land Development Code, to Repeal the Summary Committee, a Subcommittee of the Planning Commission, Repeal Obsolete References to the Business Capitol District Development Review Committee, and Make Such Other Changes as Are Necessary to Provide Consistency. (Councilor Abeyta) (Noah Berke, Planner Manager, nlberke@santafenm.gov, 955-6647)

Fiscal Impact: <\$1,000>

Committee Review:

Planning Commission 6/6/19 (postponed)

Planning Commission 8/15/19 (scheduled)

Public Works Committee 8/26/19 (scheduled)

City Council (request to publish) 8/28/19 (scheduled)

City Council (public hearing) 10/8/19 (scheduled)

[Item p-rev](#)

**7. EXECUTIVE SESSION (IF NECESSARY) - In Accordance with the New Mexico Open Meetings Act, NMSA 1978, Section 10-15-1 (H)(6), Discussion in which the contents of competitive sealed proposals solicited pursuant to Procurement Code and discussed during the contract negotiation process**

- a. Request for the Approval of Professional Services Agreement in the Total Amount of \$200,000 for Business Entrepreneur Accelerator Program; RFP # 19/48/P; Global Center for Cultural Entrepreneurship (GCCE dba Creative Startups). (Rich Brown, Economic Development Specialist, rdbrown@santafenm.gov, (505) 955-6625)

[Item 7a](#)

[Item 7a-action sheet](#)

**8. PRESENTATION, DISCUSSION AND ACTION**

- a. Request for Approval of an Ordinance of the City of Santa Fe, New Mexico Authorizing and Providing for the Issuance and Sale of its Industrial Revenue Bonds for the Benefit of El Castillo Retirement Residences in an Aggregate Principal Amount Not to Exceed \$80,000,000 for the Purpose of Financing Acquisition, Construction, and Equipping of a New Adult Residential Retirement Facility to be Located at 401 Old Taos Highway in Santa Fe, New Mexico and Authorizing the Execution and Delivery of a Lease and Purchase Agreement Between the City and El Castillo Retirement Residences, an Indenture of Trust Securing Said Bonds, a Mortgage, a Bond Purchase Agreement, Closing Documents, and Such Bonds in connection Therewith; Providing for the Terms of the Series 2019 Bonds and Making Determinations as to the Sufficiency of the Lease Payments and Other Matters Related to the Project; Authorizing the Sale of Said Bonds and Any Ancillary Agreements in Connection Therewith; and Authorizing Other Matters Pertaining to the Issuance of Said Bonds. (Councilor Lindell) (Fabian Trujillo, Manager Office for Business Growth, ftrujillo@santafenm.gov, 955-6912)

Fiscal Impact: \$81,000 Revenue, \$30,000 Expenditure

Committee Review:

Economic Development Advisory Committee	6/26/19 (approved)
Finance Committee	7/1/19 (postponed)
Finance Committee	7/15/19 (postponed)
City Council (Request to Publish)	7/31/19 (scheduled)
City Council (Public Hearing)	9/11/19 (scheduled)

[Item 8a](#)

**9. PRESENTATION**

- a. Informational - Upcoming CIP for Aeration Systems Improvements, Purchasing, Contracting Approaches and Critical Project Milestones. (Alan MacGregor, PE Engineering Supervisor, Wastewater Management, asmacgregor@santafe.nm.gov, 955-4623)

**10. MATTERS FROM STAFF**

**11. MATTERS FROM THE COMMITTEE**

**12. ADJOURN**