

City of Santa Fe, NM
Regular Committee
Monday, December 02, 2019
05:00 PM – Finance Committee
Council Chambers

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA

5. APPROVAL OF MINUTES

- a. Regular Finance Committee - October 21, 2019

[Item a](#)

- b. Regular Finance Committee - November 4, 2019

[Item b](#)

EXECUTIVE SESSION (IF NECESSARY) - In Accordance with the New Mexico Open Meetings Act, NMSA 1978, Section 10-15-1 (H)(6), Discussion in which the contents of competitive sealed proposals solicited pursuant to Procurement Code and discussed during the contract negotiation process

CONSENT AGENDA

- a. Request for Approval Maintenance Agreement in the Total Amount of \$66,130.54 for City of Santa Fe Library's Integrated Library System (ILS) with Innovative Interfaces Inc. (III) (Maria Tucker, Library Division Director, metucker@santafenm.gov, 955-6788)

[Item a.2.pdf](#)

- b. Request for the Approval of Acceptance of Amendment No 2 to a Memorandum of Agreement With the County of Santa Fe for the Accountable Health Community Navigation Initiative in the Amount of \$55,800 for a Total Amount of \$175,800 for Navigation Services: County of Santa Fe (Andres J. Mercado, Battalion Chief/Mobile Integrated Health Office, ajmercado@santafenm.gov, 955-3604)

[Item b_1.pdf](#)

- c. Request for Acceptance of NMDOT Aviation Division Grant SAF#20-01 in the Amount of \$72,000 to Fund the Design of New Airfield Electrical Vault and Precision Approach Path Indicator (PAPI). Grant Will Be for The Santa Fe Regional Airport, 121 Aviation Drive (Curt Temple, Santa Fe Regional Airport Project Administrator, cetemple@santafenm.gov. 955-2906)

[Item c](#)

- d. Request for Acceptance of FAA Grant #3-35-0037-049-2019 to Fund 90.75% of Taxiway Delta Construction

- 1) Request for the Acceptance of NMDOT Aviation Division Grant SAF 18-01 to Fund 3.5% of Taxiway Delta Construction
- 2) Request for Approval of Contract for Services Using RFB #20/02/B for New Construction of Approximately 2,400 Linear Feet of Taxiway Delta, and Taxiway Lighting. Construction Services Will be at the Santa Fe Regional Airport, 121 Aviation Drive with Albuquerque Asphalt, Inc. for the Total Amount of \$2,289,019.44 Inclusive of NMGR (Curt Temple, Santa Fe Regional Airport Project Administrator, cetemple@santafenm.gov, 955-2906)
[item d](#)
- e. Request for Approval of Amendment No. 3 to Professional Services Agreement in the Amount of \$27,500 for Workforce and Talent Development; RFP# 16/37/P; Make Santa Fe. (Rich Brown, Director-Office of Economic Development, rdbrown@santafenm.gov, 505-955-6625)
[Item e](#)
- f. Request for Approval of a Professional Services Agreement with Morrow Rearden Wilkenson Miller, Ltd (MRWM for Landscape Architectural Design Services for Rehabilitation of Soccer Valley. The Cost of This Project Will Be \$107,810.73 Inclusive of NMGR (Sam Burnett, Public Works Property Maintenance Manager, jsburnett@santafenm.gov, 955-5933)
[Item f](#)
[Item f-Action sheet.pdf](#)
- g. Request for Approval of a City Wide On-Call Professional Services Agreement with Davenport Construction Management, Inc. for a General Contractor Services Rendered on an As Needed Basis That Shall Not Exceed \$271,093.75 Inclusive of NMGR (Sam Burnett, Public Works Property Maintenance Manager, jsburnett@santafenm.gov, 955-5933)
[Item g](#)
- h. Request for Approval of an Addendum to Service Agreement #18-0338 for Software and Data Hosting and Related Services for the Fire Department, Renewing the Agreement for a One-Year Term as Provided for in the Original Agreement, in the Amount of \$66,660.00; E&F Recovery LLC; Greg Cliburn, Assistant Fire Chief, gbccliburn@santafenm.gov, 955-3123
 - 1) Request for Approval of Budget Amendment Resolution
[Item h.pdf](#)
- i. Request for Approval of a Resolution Incorporating the First Quarter Budget Amendments for Fiscal Year 2019/2020. (Andy Hopkins, Principle Budget Analyst, ajhopkins@santafe,nm.gov, 955-6177)
[Item i.1.pdf](#)
- j. Request for Approval of a Sole Source Agreement with Rodney Hunt Inc. for the Wastewater Aeration Basin Gate Replacements in the amount of \$85,800.02 excluding NMGR. (James Martinez, Wastewater Engineer, jamartinez1@santafenm.gov, 955-4616)
[Item j](#)
- k. Request for Approval of Judge Pro Tem, Patricio Serna. (Virginia Vigil, Municipal Court Judge, vmvigil@santafenm.gov, 955-5110).
[Item k](#)
- l. Request for Approval of Amendment No. 2 to the original PSA 18-1371 with New Mexico Office of Archaeological Studies for retroactively extending the term from 6/30/2019 to 6/30/2020. (Maya Martinez, Utility Fiscal Administrator, mfmartinez@santafenm.gov, 955-4210 and Paul Duran, Archaeological Technician, paduran@santafenm.gov, 955-4234)
[Item l](#)

m. Request for Approval of Contract Amendment No. 1 with Proscapes, Inc. for On-Call Landscape Services for City Facilities. The Total Cost of this Project is \$255,062.50 Inclusive of NMGR and Bond. (Sam Burnett, Public Works Property Maintenance Manager, jsburnett@santafenm.gov, 955-5933)

[Item m](#)

n. Request for Approval an On-Call Contract with B&D Industries, Inc. for On-Call HVAC & Plumbing Services for City Facilities. The Total Cost of this Project is \$271,093.75 Inclusive of NMGR and Bond. (Sam Burnett, Public Works Property Maintenance Manager, jsburnett@santafenm.gov, 955-5933)

[Item n](#)

o. Request for Approval of the 2020 Employee Calendar. (Bernadette Salazar, Human Resources Director, bjsalazar@santafenm.gov, 955-6591)

[Item o](#)

p. Request for Approval of three (3) year Contract with ESRI Environment Systems Research, in the Amount of \$166,820 for the Provision of Small Enterprise Agreement Public Safety ArcGIS Online Creator, Continually Staffed Environment License and ArcGIS Hub Premium. (Steven Santistevan, Enterprise Applications Manager sdsantistevan@santafenm.gov, 505-955-5579. Joshua Elicio, ITT Director juelicio@santafenm.gov)

[Item p](#)

q. Request for the Approval of a Termination Agreement of a contract by and between the City of Santa Fe and Santa Fe Estates, Inc. The Termination Agreement will end the contract memorialized in a Memorandum of Agreement entered into on January 25, 1930, as amended by an agreement entered into on August 30, 1978 (collectively “the 1930 agreement”). The Parties seek to terminate the 1930 Agreement, extinguish the obligations of the parties under the 1930 Agreement, provide for Santa Fe Estates to return and convey the Northwest Quadrant Property to the City, and to state certain other agreements of the Parties. (Kevin Kellogg, Asset Development Manager, kckellogg@santafenm.gov, 955-6213; Andréa Salazar, Assistant City Attorney, asalazar@santafenm.gov, 955-6303)

Committee Review:

Finance Committee	12/2/19
Public Works, Land Use Committee (Scheduled)	12/09/19
Council (Scheduled)	12/11/19

[Item q.1.pdf](#)

r. Request for the Approval of an Addendum to Service Agreement #18-0338 for Software and Data Hosting and Related Services for the Fire Department, Renewing the Agreement for a One-Year Term as Provided for in the Original Agreement, in the Amount of \$66,660, Exclusive of GRT; E&F Recovery, LLC. (Greg Cliburn, Assistant Fire Chief, gbcliburn@santafenm.gov, 955-3123).

1) Request Approval of Budget Amendment Resolution

[Item r](#)

s. Request for Approval of Award of Bid ‘19/51/P to Denora-Miox Inc. for the Onsite Disinfectant Solution in the Amount of \$394,918, Exclusive of NMGR

1) Request for Approval of Budget Amendment Resolution in the Amount of \$428,240, inclusive of NMGR. (Alex Gamino, Automation and Security System Administrator, aegamino@santafenm.gov, 955-4375)

Public Utilities Committee	11/06/2019
Finance Committee	12/02/2019
City Council	12/11/2019

[Item s](#)

t. Request for Approval of Joint Funding Agreement No. 20RGJFA30 with US Department of Interior / US Geological Survey for the stream flow gages in the Santa Fe River, above McClure Reservoir and Cochiti in the Amount of \$74,032.00 exclusive of NMGRT. (Alan Hook, Water Resources Coordinator Assistant, aghook@santafenm.gov, 955-4205)

[Item t](#)

u. Request for Approval of Sole Source PSA to Santa Fe Green Chamber of Commerce for the Restaurant Rebate Pilot Program in the total amount of \$230,000 inclusive of NMGRT for a four year contract beginning fiscal year 19/20. (Christine Chavez, Water Conservation Manager. cychavez@santafenm.gov, 955-4219)

[Item u](#)

v. Consideration of Bill No. 2019-36: An Ordinance Amending Section 2-1.4 SFCC 1987 to Clarify When Committee Appointments Shall be Made and to Clarify Which Committees are Composed Entirely of Members of the Governing Body; Amending Section 2-1.13 SFCC 1987 to Establish the Purpose of the Finance Committee, Consolidate the Public Works Committee and the Public Utilities Committee, and Create the Quality of Life Committee; Repealing Section 2-1.16 SFCC 1987; Amending References to the Public Utilities Committee and Replacing them with the Public Works and Utilities Committee; and Amending the Reference to the Public Utilities Committee and Replacing it with the Public Works and Utilities Committee. (Mayor Webber) (Jesse Guillen, Legislative Liaison, jbg Guillen@santafenm.gov, 955-6518)

Fiscal Impact: None

Committee Review:

City Council (request to publish) (scheduled)	11/13/19
Public Utilities Committee (scheduled)	12/4/19
Public Works Committee (scheduled)	12/9/19
City Council (public hearing) (scheduled)	12/11/19

[Item v](#)

w. Request for the Approval of the NM Department of Transportation Project Agreement in the Total Amount of \$89,359 to the Police Department to Conduct Traffic-Related Projects; New Mexico Department of Transportation; (Andrew Padilla, aapadilla@santafenm.gov, 505-955-5102)

1) Request for Approval of Budget Amendment Resolution

[Item w.1](#)

x. Consideration of Resolution No. 2019-__ : A Resolution Identifying a Procedure for Reporting Firefighter Shift Regular Work Hours to the Public Employees Retirement Association Resulting in Firefighters Working Shift Hours to Receive Credit for Those Hours Upon Retirement Similar to Other City of Santa Fe Firefighters and Employees Retiring Under the Public Employees Retirement System. (Councilor Vigil Coppler, Councilor Christopher Rivera and Councilor Peter Ives) (Jesse Guillen, Legislative Liaison, jbg Guillen@santafenm.gov, 955-6518)

Committee Review:

Public Works Committee (scheduled)	12/9/19
City Council (scheduled)	12/11/19

[Item x.1.pdf](#)

- a. FY20 Q1 Update. (Brad Fluetsch, Planning & Investment Officer, bjfluetsch@santafenm.gov, 955-6885)
(Andy Hopkins, Principle Budget Analyst, ajhopkins@santafenm.gov, 955-6177)
[CoSF FINANCIAL REPORT-1QFY20_FINAL Combined.pdf](#)

MATTERS FROM STAFF

MATTERS FROM THE COMMITTEE

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