

City of Santa Fe, NM
Regular Committee
Tuesday, January 21, 2020
05:00 PM – Finance Committee
Council Chambers

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA

5. APPROVAL OF MINUTES

- a. Regular Finance Committee - November 4, 2019

[Item a](#)

- Regular Finance Committee - December 2, 2019

[Item b](#)

6. PRESENTATION

- FY 21 Budget Hearing Schedule; (Mary McCoy, Finance Director, mtmccoy@santafenm.com, 955-6171)

[CoSF_Budget Hearing Schedule Memo_2020.01.pdf](#)

7. EXECUTIVE SESSION (IF NECESSARY) - In Accordance with the New Mexico Open Meetings Act, NMSA 1978, Section 10-15-1 (H)(6), Discussion in which the contents of competitive sealed proposals solicited pursuant to Procurement Code and discussed during the contract negotiation process

8. CONSENT AGENDA

- a. Request for the Approval of Amendment No. 1 to Lease Agreement By and Between the City of Santa Fe and Wayne S. Colmer and Roberta L. Colmer 1998 Revocable Inter Vivos Trust, As to an Undivided 53% Interest, and Colmer Development Company a California Limited Partnership, As to an Undivided 47% Interest to Extend Term and Amend Provision of Agreement (Edward Vigil, Property Manager, ejvigil@santafenm.gov, 955-6626)

[Item a](#)

- b. Request for Approval of Award of Bid '19/51/P to Denora-Miox Inc. for the Onsite Disinfectant Solution in the Amount of \$394,918, Exclusive of NMGR

- 1) Request for Approval of Budget Amendment Resolution in the Amount of \$428,240, inclusive of NMGR. (Alex Gamino, Automation and Security System Administrator, aegamino@santafenm.gov, 955-4375)

[Item b](#)

c. Request for Approval of a 5 year lease agreement with Verizon to place telecommunication equipment on Buckman Booster Station No.4 for a proposed lease fee of \$2,000 per month effective April 1, 2020. (Jesse Roach, Water Division Director, jdroach@santafenm.gov, 955-4309)

[Item c](#)

d. Request for Approval of the Cost Share Agreement – Reimbursement of Project Costs and Actual Expenses incurred by the USDA, Forest Service (U.S. Forest Service) in Accordance with the goals and recommendations within the 2013 Santa Fe Municipal Watershed Management Plan, passed per resolution 2009-87; City of Santa Fe (City) and the U.S Forest Service. (Alan Hook, Water Resources Coordinator Assistant, aghook@santafenm.gov, 955-4205)

[Item d](#)

e. 12. Request for approval of a Budget Adjustment Request/ Budget Increase for Operating Funds for the Water Division's, Transmission and Distribution (T&D) Section in the total amount of \$255,506.00. (Randy Lopez, Transmission & Distribution Supervisor, rjlopez@santafenm.gov, 955-4248)

[Item e](#)

f. Request for Approval of a Service Contract in the Total Amount of \$234,991.11 including NMGRT for the rehabilitation of seven (7) footbridges located throughout the City of Santa Fe Trail System; FacilityBuild, Inc; Sam Burnett, Public Works Property Maintenance Manager, jsburnett@santafenm.gov, 505-955-5933 O / 505-795-2491 C)

[Item f](#)

g. Request for the Approval of the 2019 State Homeland Security Grant Program (SHSGP) in the Total Amount of \$382,666 for EOD Robot, Controller, Rigging and Tools, EOD Canine and Patrol Canine, DHS Type II SWAT Operator Course, FBI Hazardous Device School; Federal Emergency Management Agency (FEMA); (Kyle Mason, kamason@santafenm.gov, 955-6704) (Ben Valdez, Deputy Chief of Police, bpvaldez@santafenm.gov, 955-5040)

[Item g](#)

h. Request for Approval of Professional Services Agreement in the Total Amount of \$290,000 for SGR Media, Inc. dba 5 Words Media (Randy Randall, TSF Executive Director, rrandall@santafenm.gov, 955-6209)

[Item h](#)

[Memo for 5 Words Media.-rev](#)

i. Request for the Approval of Procurement Under State Price Agreement 80-000-18-00061 Vendors: Sysco, Shamrock Foods & Ben E. Keith Foods for the Purchase of Food Products, Services & Equipment in an Amount not to exceed \$160,000 per vendor. (Gino Rinaldi, Senior Services Division Director, earinaldi@santafenm.gov, 955-4710)

COMMITTEE REVIEW

Finance Committee (Scheduled)

01/21/2020

Governing Body (Scheduled)

01/29/2020

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j. Request for the Approval of Procurement with Cooperative Education Services (CES) 16-025B-C101 Vendors: Labatt for the Purchase of Food Products, Services & Equipment in an Amount not to exceed \$160,000 per vendor. (Gino Rinaldi, Senior Services Division Director, earinaldi@santafenm.gov, 955-4710)

COMMITTEE REVIEW

Finance Committee (Scheduled)
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k. Request for Approval of Maintenance Contract for Avaya Phone Systems. This is a Three-Year Agreement for Software Upgrades, Licensing, and General Support in the Amount of \$81,213.62 per Year for a Total of \$243,640.86. (Larry Worstell, ITT Infrastructure Manager, lfworstell@santafenm.gov, 955-5580; Joshua Elicio, ITT Division Director, juelicio@santafenm.gov, 955-5576)

COMMITTEE REVIEW

Finance Committee (Scheduled)
Governing Body (Scheduled)

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l. Request for Approval of NMDOT Funding Agreement, CN S100470; for Design of the St. Michael's Dr, Rail Trail Pedestrian Crossing/Underpass(Sarah Anderson, Engineer Supervisor, smanderson@santafenm.gov, 955-6672):

- 1) Request for Approval of NMDOT Funding Agreement for \$284,999.00
- 2) Request for Approval of BAR to Budget NMDOT Grant Funding

COMMITTEE REVIEW:

Finance Committee (Scheduled)
Governing Body (Scheduled)

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[Item l-rev.pdf](#)

m. Request for Approval of Budget Amendment Resolution (BAR) to Fully Fund Construction of CIP #454A – Rail Trail Extension Project from Alta Vista Street to Pen Road (Sarah Anderson, Engineer Supervisor smanderson@santafenm.gov, 955-6672)

COMMITTEE REVIEW

Finance Committee (Scheduled)
Governing Body (Scheduled)

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n. Consideration of Bill No. 2019-37: An Ordinance Creating a New Section 2-23 to establish the Arts and Culture Department; and Repealing Section 6-1.3 Regarding the Director of the Arts Commission. (Mayor Webber) (Pauline Kamiyama, Arts Commission Director, pkkamiyama@santafenm.gov, 955-6653)

Committee Review:

Arts Commission (approved)
City Council (request to publish) (scheduled)

11/12/19
1/8/20

City Council (public hearing) (scheduled) 1/29/20

[Item n](#)

o. Amendment to a Municipal Arterial Program Cooperative Grant from the New Mexico Department of Transportation for the Planning, Design, and Construction of Agua Fria Street and South Meadows Road Intersection Improvements. (Sarah Anderson, Engineer Supervisor, smanderson@santafenm.gov, 955-6672)

1) Consideration of Resolution No. 2020-__: A Resolution Requesting a Time Extension for a Municipal Arterial Program Cooperative Grant from the New Mexico Department of Transportation Identified as Control Number L500306 for the Planning, Design, and Construction of Agua Fria Street and South Meadows Road Intersection Improvements. (Councilor Rivera)

2) Request for Approval of Amendment No. 1 to a Municipal Arterial Program Cooperative Agreement with the New Mexico Department of Transportation for the Planning, Design, and Construction of CIP 853C – Agua Fria and South Meadows Road Intersection Improvements Project. Amendment is for Extension of Agreement Term Only and No Additional Funding.

COMMITTEE REVIEW

Finance Committee (Scheduled)

01/21/2020

Governing Body (Scheduled)

01/29/2020

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[Item o -rev.pdf](#)

p. Acceptance of a Grant from the Local Government Transportation Project Fund Program Administered by the New Mexico Department of Transportation for the Guadalupe/Santa Fe River Bridge Deck Rehabilitation (Sarah Anderson, Engineer Supervisor, smanderson@santafenm.gov, 955-6672)

1) Consideration of Resolution No. 2020-__: A Resolution Accepting a Grant from the Local Government Transportation Project Fund Program Administered by the New Mexico Department of Transportation Identified as Control Number LP50008 for the Guadalupe/Santa Fe River Bridge Deck Rehabilitation. (Councilors Lindell and Villarreal)

2) Request for Approval of a Grant Agreement (MUNIS Contract No. 3201354) with the New Mexico Department of Transportation in the Amount of \$750,000 for the Guadalupe/Santa Fe River Bridge Deck Rehabilitation (CN LP50008)

3) Request for Approval of Budget Amendment Resolution to Budget NMDOT Grant Funding

COMMITTEE REVIEW

Finance Committee (Scheduled)

01/21/2020

Governing Body (Scheduled)

01/29/2020

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q. Request for Approval of State Price Agreement and GSA Schedule for \$204,340.87 to Purchase Mobile Video Trailers from SCI, Inc. (Ben Valdez, Deputy Chief of Police, bpvaldez@santafenm.gov, 955-5040)

COMMITTEE REVIEW

Public Safety (Approved)

12/17/2019

Finance Committee (Scheduled)

01/21/2020

Governing Body (Scheduled) 01/29/2020

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r. Request for Approval of Memorandum of Agreement No. 20-521-0300-0041 between the State of New Mexico, Energy, Minerals and Natural Resources Department (EMNRD) and the City of Santa Fe to Provide Access to Funds Which Can be Used to Reimburse the City of Santa Fe Fire Department for Expenditures in Accordance to this Agreement for an Amount not to Exceed \$7,000 (Carlos Nava, Assistant Fire Chief, rcnava@santafenm.gov, 955-3118)

COMMITTEE REVIEW

Finance Committee (Scheduled) 01/21/2020
Governing Body (Scheduled) 01/29/2020

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s. Consideration of Bill No. 2019-19: An Ordinance Amending Section 7-1.1 SFCC 1987 to Repeal the New Mexico Non-Load Bearing Baled Straw Construction Building Standards; to Adopt Current Versions of Building Codes as Amended by the State of New Mexico Construction Industries Division; Removing the Provision that Allowed Prior Codes to be Used if Permit Applications were Submitted Six Months Prior to the Effective Date of the New Code; and Amending Section 7-1.9 SFCC 1987 Regarding Non-Potable Rainwater Catchment Systems. (Councilor Villarreal) (Dalinda Bangert, Green Building Code Specialist, dkbangert@santafenm.gov, 955-6618)

COMMITTEE REVIEW

Governing Body (Request to Publish) (Scheduled) 01/08/2020
Finance Committee (Scheduled) 01/21/2020
Governing Body (Public Hearing) (Scheduled) 01/29/2020

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t. Consideration of Bill No. 2020-1: An Ordinance Authorizing the Sale of Approximately 10,242 Square Feet of Building and Improvements Only, Known as the "Santa Fe Clay Building," Located on Parcel F-1 at 545 Camino de la Familia in the Santa Fe Railyard Lying and Being Situated Within the City and County of Santa Fe, New Mexico. (Mayor Webber) (Kevin Kellogg, Asset Development Director, kckellogg@santafenm.gov, 955-6213; Andrea Salazar, Assistant City Attorney, asalazar@santafenm.gov, 955-6303)

COMMITTEE REVIEW

Governing Body (Request to Publish) (Scheduled) 01/08/2020
Finance Committee (Scheduled) 01/21/2020
Governing Body (Public Hearing) (Scheduled) 01/29/2020

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u. Consideration of Bill No. 2019-34: An Ordinance Amending Section 24-4.3 to Provide that the City Manager Appoints the Hearing Officer Instead of the Presiding Judge of the Civil Division of District Court; and Amending Subsection 24-4.5(H) to Remove Increased Fines for Subsequent STOP Violations within a Two-Year Period. (Councilors Lindell and Rivera) (Ben Valdez, Deputy Police Chief, bpvaldez@santafenm.gov, 955-5040)

COMMITTEE REVIEW

Public Safety Committee (Approved)

12/17/2019

Governing Body (Request to Publish) (Scheduled)

01/08/2020

Finance Committee (Scheduled)

01/21/2020

Governing Body (Public Hearing) (Scheduled)

01/29/2020

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9. MATTERS FROM STAFF

10. MATTERS FROM THE COMMITTEE

11. ADJOURN