

**City of Santa Fe, NM**  
**Regular Committee**  
**Monday, February 17, 2020**  
**05:00 PM – Finance Committee**  
**Council Chambers**

**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF AGENDA**

**4. APPROVAL OF CONSENT AGENDA**

**5. APPROVAL OF MINUTES**

Regular Finance Committee Minutes - February 3, 2020

[Item a](#)

**6. EXECUTIVE SESSION (IF NECESSARY) - - In Accordance with the New Mexico Open Meetings Act, NMSA 1978, Section 10-15-1 (H) (6), Discussion in which the contents of competitive sealed proposals solicited pursuant to Procurement Code and discussed during the contract negotiation process**

**7. PRESENTATION**

a. NM EDGE Schedule (Mary McCoy, Finance Director, mtmccoy@santafenm.gov, 955-6171)

[Item a](#)

**8. CONSENT AGENDA**

a. Request for the Approval of a Professional Services Agreement in the Total Amount of \$86,000.00 for evidence management software; Evidence OnQ. (Deputy Chief Ben Valdez, bpvaldez@santafenm.gov. 505-955-5040)

[Item a](#)

b. Request for the Approval of a Professional Services Agreement in the Total Amount of \$93,987.93 for security system, alarm, and access control upgrades; HEI, Inc. (Deputy Chief Ben Valdez, bpvaldez@santafenm.gov. 505-955-5040)

[Item b](#)

c. Request for the Approval of State Transportation Improvement Program grant application in the Total Amount of \$343,406 with the City's match at \$50,000 for SAFE ROUTE TO SCHOOLS, a programming grant to increase safe travel between home and schools, addressing Kindergarten through twelfth graders; New Mexico Department of Transportation. (Richard Thompson, Parks Division Director, rcthompson@santafenm.gov, (505)955-2105)

[Item c](#)

[Action Sheet](#)

d. Request for Conceptual Approval of the sale of a portion of a former irrigation ditch known as “Acequia de Loma” adjoining the northerly boundary of 807 Abeyta Street, containing approximately 281.07 square feet, by Jay Jay Shapiro, Donna Shapiro and Jack O’Bannon. (Edward Vigil, Property Manager, ejvigil@santafenm.gov, 955-6226)

[Item d](#)

e. Request Approval of Amendments to Two Construction Services On Call Agreements:

- Request for Approval of Amendment #2 to the Construction Services On Call Agreement with GM Emulsion LLC, to Increase Compensation in the Amount of \$8,000,000.00 Exclusive of NMGRT

- Request for Approval of Amendment #1 to the Construction Services On Call Agreement with EMCO LLC to Increase Compensation in the Amount of \$8,000,000.00 Exclusive of NMGRT (Sarah Anderson, Engineering Supervisor 955-6672, smanderson@santafenm.gov)

#### COMMITTEE REVIEW

Finance Committee (Scheduled)

02/17/2020

Governing Body (Scheduled)

02/26/2020

[Item e](#)

[Item e](#)

[Action Sheet](#)

f. Request for Approval of the Cost Share Collection Agreement, 20-CS-11031000-02, Between the City of Santa Fe and the USDA, Forest Service (U.S. Forest Service) in the amount of \$240,000 Over Four Years for Reimbursement of Project Costs and Actual Expenses Incurred by the U.S. Forest Service In Accordance with the Goals and Recommendations within the 2013 Santa Fe Municipal Watershed Management Plan. (Alan G. Hook, 955-4205, aghook@santafenm.gov)

[Item f](#)

[Action Sheet](#)

g. Request for Approval of Voluntary Collection Agreement with Homeaway.com, Inc. for the collection of Lodgers Tax from short term rentals on all Homeaway and VRBO STR’s, beginning March 1, 2020; (Randy Randall, rrandall@santafenm.gov, 955-6209)

[Item g](#)

[Action Sheet](#)

h. Request for Approval of a PSA with Trane U.S. \$525,693.38 for the Replacement of (4) Rooftop Air-Handlers (IntelliPaks) at the Convention Center / GSA -07F-0248K / 60-350-15-06287; (Randy Randall, rrandall@santafenm.gov, 955-6209)

[Item h](#)

[Action Sheet](#)

i. Request for the Approval of Contract Amendment No. 1 in the Total Amount of \$297,461.75 for Additional Scope to Professional Services Contract for Investment-Grade Energy Audit to Solarize City Facilities; Yearout Energy Services Company; (Caryn Grosse, clgrosse@santafenm.gov, 955-5938 )

Committee Review:

Finance Committee (Scheduled)

02/17/2020

Governing Body (Scheduled)

02/26/2020

[Item i](#)[Action Sheet](#)

j. Request for Approval of Budget Amendment Resolution/ Budget Increase for electricity funds to cover two sets of Solar Panels and Electricity for daily operations for the Wastewater Treatment Plant in the total amount of 300,000.(Mike Dozier, Wastewater Division Director, mldozier@santafenm.gov, 955-4642)

Public Utilities Committee – 02/5/2020

Finance Committee – 02/17/2020

City Council – 02/26/2020

[Item j](#)

k. Consideration of Bill No. 2020-5: An Ordinance Amending the Land Development Code to Add a Definition for “Apothecary”; and to Amend the Definition of “Clinic”. (Councilors Abeyta and Lindell) (Eli Isaacson, Interim Director – Land Use Department, eaisaacson@santafenm.gov, 955-6830)

Committee Review:

Planning Commission (approved) 2/6/20

City Council (request to publish) (scheduled) 2/12/20

City Council (public hearing) (scheduled) 3/11/20

[Item k](#)

l. Consideration of Bill No. 2020-3: An Ordinance Amending Section 18-1.5 SFCC 1987 to Allow for the Staggered Application of a Business License; and Amending Section 18-2.5 to Allow for the Staggered Application of a Business Registration. (Mayor Webber) (Rich Brown, Director – Economic Development Department, rdbrown@santafenm.gov, 955-6625)

Committee Review:

Economic Development Advisory Committee (scheduled) 2/12/20

City Council (request to publish) (scheduled) 2/12/20

Finance Committee (scheduled) 2/17/20

City Council (public hearing) (scheduled) 3/11/20

[Item l](#)

m. Consideration of Resolution No. 2020-\_\_ : A Resolution Naming Vistas Bonitas Subdivision Park as Dawson Park after Bill and Dusty Dawson. (Councilor Abeyta, Mayor Webber, Councilors Vigil Coppler and Cassut-Sanchez) (John Munoz, Director – Parks and Recreation Department, jpmunoz@santafenm.gov, 955-2142)

Committee Review:

Parks and Recreation Advisory Committee (approved) 1/21/20

City Council (scheduled) 2/26/20

[Item m](#)

n. Consideration of Resolution No. 2020-\_\_ : A Resolution Adopting the City of Santa Fe’s Procurement Manual. (Councilor Abeyta and Mayor Webber) (Frances Dunaway, Chief Procurement Officer, fadunaway@santafenm.gov, 955-6542; Marcos Martinez, Senior Assistant City Attorney, mdmartinez@santafenm.gov, 955-6502)

Committee Review:

City Council (scheduled) 2/26/20

[Item n](#)

[Item n-1](#)

**9. MATTERS FROM STAFF**

**10. MATTERS FROM THE COMMITTEE**

**11. ADJOURN**