

**City of Santa Fe, NM**  
**Regular Committee**  
**Wednesday, October 03, 2018**  
**05:00 PM – Public Utilities Committee**  
**City Council Chambers**

**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF AGENDA**

**4. APPROVAL OF CONSENT AGENDA**

**5. APPROVAL OF MINUTES**

5. APPROVAL OF MINUTES FROM THE SEPTEMBER 5, 2018 PUC MEETING  
[September 5, 2018 PUC Minutes.pdf](#)

**INFORMATIONAL ITEMS**

6. Status of Past Due “Refuse and Sewer Only” Accounts over \$5,000.00. (Caryn Fiorina, Utility Billing Division Director, cyfiorina@santafenm.gov, 955-4364)  
[Status of Past Due Accounts.pdf](#)
7. Discussion and possible action regarding siting and closing Recycling Drop-Off Site locations and establishing a procedure for siting and closing determinations. (Shirlene Sitton, Environmental Services Division Director, sesitton@santafenm.gov, 955-2209)  
[Discussion regarding Recycling Drop-Off Sites.pdf](#)

**CONSENT - ACTION CALENDAR**

8. Monthly Update of Capital Improvements Projects. (Shannon Jones, Public Utilities Department Director, swjones@santafenm.gov, 955-4267)  
[Monthly Update of CIP.pdf](#)
9. Update on Current Water Supply Status and Drought, Monsoon and Storage. (Nick Schiavo, Source of Supply Operations Manager, naschiavo@santafenm.gov, 955-4376)  
[Update on Current Water Supply Status, Drought, Monsoon & Storage.pdf](#)
10. Environmental Services Division Monthly Update. (Shirlene Sitton, Environmental Services Division Director, sesitton@santafenm.gov, 955-2209)  
[ESD Monthly Update.pdf](#)
11. Request for approval of the 2019 Public Utilities Committee Meeting Calendar. (Stephanie Lopez, Public Utilities Department Office Manager, salopez@santafenm.gov, 955-4233)

Public Utilities Committee – 10/3/2018  
City Council – 11/8/2018

[2018 PUC Calendar.pdf](#)

12. Request for approval of Change Order No. 4 to the PSA # 16-0341 with AUI, Inc. for the final project closeout tax adjustment for the Hospital Tank Project for the amount of \$11,862.44. (Kristin Johansen, Engineer, kgjohansen@santafenm.gov, 955-4279)

Public Utilities Committee – 10/3/2018  
Finance Committee – 10/15/2018  
City Council – 10/31/2018

[AUI, Inc. - CO# 4.pdf](#)

13. Request for approval of procurement of Water Service Connection Equipment - State Price Agreements 60-000-15-00030 and 60-000-16-00067 and Water Meters and Supplies – State Price Agreement 50-000-1500052: Vendors: Baker Utility Supply Corp., Core & Main LTD, Ferguson Water Works. (Mike Moya, Transmission & Distribution Section Manager, mrmoya@santafenm.gov, 955-4243)

Public Utilities Committee - 10/3/2018  
Finance Committee – 10/15/2018  
City Council – 10/31/2018

[Procurement of Water Serv. Conn. Equipment.pdf](#)

14. Request for approval of a Professional Services Agreement with Service Line Warranties of America; Utility Service Partners for to use the City of Santa Fe Logo on warranty services correspondence. (Shannon Jones, Public Utilities Department Director, swjones@santafenm.gov, 955-4267)

Public Utilities Committee – 10/3/2018  
Finance Committee – 10/15/2018  
City Council – 10/31/2018

[Utility Service Partners - PSA.pdf](#)

15. Request for approval of Amendment No. 1 to the original PSA Item # 18-0624 with Yukon & Associates for T&D Instrumentation PRV Sites for the amount of \$5,000.00 each fiscal year beginning FY 2018/2019 for four (4) years for a total of \$20,000.00 exclusive of NMGRT. (Mike Moya, Transmission & Distribution Section Manager, mrmoya@santafenm.gov, 955-4243)

Public Utilities Committee – 10/3/2018  
Finance Committee – 10/15/2018  
City Council – 10/31/2018

[Yukon & Assoc. - Amend 1.pdf](#)

## **DISCUSSION AND ACTION**

16. Request for approval of credit adjustment for Oilstop for the amount of \$69,266.33. (Caryn Fiorina, Utility Billing Division Director, cyfiorina@santafenm.gov, 955-4364)cyfiorina@santafenm.gov, 955-4364.

Public Utilities Committee – 10/3/2018  
Finance Committee – 10/15/2018  
City Council – 10/31/2018

[Oilstop Credit Adjustment.pdf](#)

17. Request for approval of Bill No. 2018-\_\_\_\_\_. An ordinance concerning the Municipal Wastewater Utility System of the City of Santa Fe, New Mexico (the “System”); providing for the issuance of the City’s net system improvement bonds, Series 2018, in an aggregate principal amount not to exceed \$15,000,000 for the extension, enlargement, betterment, repair and other improvement of the system; providing that the bonds shall be payable solely out of the net revenues derived from the operation of the system; providing for the acquisition of a reserve fund insurance policy in connection with the debt service reserve fund established in connection with the bonds; providing for the disposition of the revenues derived from the operation of the system; providing the form, terms and conditions of the bonds, the method of paying the principal of and interest on the bonds and the security therefor; prescribing other details concerning the system revenues, bonds and the System, including but not limited to covenants and agreements in connection therewith and with future financing therefor; approving forms of a preliminary official statement and a continuing disclosure undertaking in connection with the bonds; delegating authority to the Mayor, City Manager, and Finance Director of the City to determine the exact principal amounts, maturity dates, interest rates, prices, redemption features and other final terms of the bonds pursuant to a final terms certificate; ratifying action previously taken in connection therewith; and repealing all ordinances in conflict herewith. (Councilor Rivera) (Brad Fluetsch, bjfluetsch@ci.santa-fe.nm.us ,955-6885)

Public Utilities Committee – 10/3/2018  
Public Works Committee – 10/9/2018  
City Council (Request to Publish) – 10/10/2018  
Finance Committee – 10/15/2018  
City Council (Public Hearing) – 11/14/2018

[Ordinance - WW Utility System.pdf](#)

**MATTERS FROM THE PUBLIC**

**MATTERS FROM THE CITY ATTORNEY**

**MATTERS FROM STAFF**

**MATTERS FROM THE COMMITTEE**

**NEXT MEETING: WEDNESDAY, NOVEMBER 7, 2018 @ CITY COUNCIL CHAMBERS**

**ADJOURN**