



City of Santa Fe

MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
AUGUST 31, 2020 AT 5:00 PM

1. **CALL TO ORDER**

2. **ROLL CALL**

Members Present:

Councilor Roman Abeyta
Councilor Renee Villarreal
Councilor Carol Romero-Wirth
Councilor Signe Lindell
Councilor Jamie Cassutt-Sanchez

Members Excused:

Others Attending:

Mary McCoy, Finance Department Director
Jesse Guillen, Legislative Liaison
Bradley Fluetsch, Cash and Investment Manager
Fran Dunaway, Chief Procurement Officer
Ben Valdez, Attendee
Gino Rinaldi, Attendee
Bernadette Salazar, Attendee
Regina Wheeler, Attendee
Randy Randall, Attendee
John Del Mar, Attendee
Jason Kluck, Attendee
Eli Isaacson, Attendee
Paul Babcock, Attendee
Jarel Lapan Hill, Attendee
Fabian Trujillo, Attendee
Alan Webber, Attendee
Chris Rivera, Attendee
John Romero, Attendee



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Alexis Lotero, Attendee
Rich Brown, Attendee
Noah Berke, Attendee
Peter Mitchell, Attendee
Todd Burley, Attendee
Manuel Gonzales, Attendee
Michael Garcia, Attendee

3. APPROVAL OF AGENDA

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Lindell, to approve the agenda as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve the consent agenda as amended. Councilor Lindell pulled items a, k, and l for discussion. Councilor Villarreal pulled items a, b, and e for discussion. Councilors Romero-Wirth pulled items g and h for discussion. Councilor Cassutt-Sanchez pulled item b for discussion.

VOTE: The motion was approved on the following Roll Call vote:



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For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

5. APPROVAL OF MINUTES

a. Regular Finance Committee Minutes – August 17, 2020

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve the minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

7. CONSENT AGENDA

- a. Consideration of Bill No. 2020-__: An Ordinance Relating to the City of Santa Fe Economic Development Plan Ordinance, Article 11-11 SFCC 1987; Approving and Adopting a Local Economic Development Project Participation Agreement Between the City of Santa Fe and Savant X, Inc. for Design, Development and Construction of Tenant Improvements; and Lease Payments, Expansion of a Corporate Research Center, a Local Economic



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development Project. (Mayor Webber and Councilor Vigil Coppler) (Fabian Trujillo, Office for Small Business Growth Manager, frujillo@santafenm.gov, 505-955-6912).

Fiscal Impact: \$500,000 (LEDA Fund)

COMMITTEE REVIEW:

Economic Development Advisory Committee: 8/12/20

City Council (request to publish): 8/12/20

Finance Committee: 8/31/20

City Council (public hearing): 9/09/20

MOTION: Councilor Lindell moved, seconded by Councilor Romero-Wirth, to approve the bill as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: Councilor Villarreal

- b. Consideration of Resolution No. 2020-__: A Resolution Adopting the 2022-2026 Infrastructure Capital Improvements Plan (ICIP). (Councilors Rivera, Vigil Coppler, and Garcia) (John Romero, Acting Public Works Department Director, jromero1@santafenm.gov, 955-6638)

COMMITTEE REVIEW

Public Works and Utilities Committee: 8/24/20

Finance Committee: 8/31/2020

Governing Body: 9/9/20



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MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Lindell, to approve the resolution, as amended, by removing the funding request for the new Fire Station #2 and replacing it with a funding request for Midtown property infrastructure improvements and swapping Citywide parks renovations and repairs with Santa Fe median beautification.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- c. Consideration of Bill No. 2020-__: An Ordinance Creating New Section 7-1.11 and 14-13 SFCC 1987, Establishing a Fee Schedule for Services Provided by the Land Use Department; Repealing Section 7-3.3, Regarding the Permit Fee to Move a Building; Amending Section 14-9 to Allow the Land Use Director to Issue Certain Preliminary Permits at the Owner's Own Risk; Amending Section 14-9.5 to Clarify the Process for Constructing Public and Quasi-Public Improvements Prior to Commencement of Other Aspects of Development; Adding a Definition to Subsection 14-12.1 for "Site Restoration"; and Establishing an Effective Date. (Mayor Webber) (Eli Isaacson, Land Use Department Director, eaisaacson@santafenm.gov, 955-6830)

COMMITTEE REVIEW

Planning Commission: 8/20/2020

Public Works and Utilities Committee: 8/24/20

Finance Committee: 8/31/2020

Governing Body (Request to Publish): 9/09/2020

Governing Body (Public Hearing): 9/30/2020



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MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve the bill as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- d. Consideration of Resolution No. 2020-__: A Resolution Accepting a Municipal Arterial Program (“MAP”) Cooperative Grant from the New Mexico Department of Transportation (“NMDOT”) Identified as Control Number L500383 for the Planning, Design, and Construction of Agua Fria Street and South Meadows Road Intersection Improvements. (Councilors Rivera and Abeyta) (Tom Graham, ADA Coordinator, tmgraham@santafenm.gov, 955-6654)

- Request Approval of a Municipal Arterial Program Cooperation Agreement (MUNIS Contract No. 3202084) with the NMDOT in the amount of \$216,000.00 for Planning, Design and Construction of CIP 853 C – Agua Fria and South Meadows Road Intersection Improvement Project

- Request for Approval of Budget Adjustment Resolution (BAR) to Budget NMDOT Grant Funding

COMMITTEE REVIEW

Finance Committee (Scheduled)

08/31/2020

Governing Body (Scheduled)

09/09/2020

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve the resolution as presented.



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VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth,
Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- e. Request for Approval of the Capital Reallocation Budget Amendment Resolution; (John Romero, Traffic Division Director, jjromero1@santafenm.gov 955-6638), Bradley Fluetsch, Financial Planning & Investments, bjfluetsch@santafenm.gov, 955-6885)

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to approve the capital reallocation budget amendment resolution as amended. Reduce the roof repair allocation by \$372,000 and allocate \$200,000 for public safety radios and \$172,000 for lighting and sidewalk improvements for Harrison Road.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth,
Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- f. Request for the Approval of the North Central New Mexico Economic Development District-Non Metro Area Agency on Aging Title III Federal & State Sub-Award. Contract #2020-21-60026 (Munis Contract #3202012) in the amount of \$801,843.02 to provide services to eligible clientele who



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receive Transportation, Nutrition, and in-Home Support services during FY 2021; (Gino Rinaldi, Senior Services Division Director earinaldi@santafenm.gov, 505-955-4710)

Committee Review:
Quality of Life: 9/2/20
Council: 9/9/20

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve the contract as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- g. Request for Approval of Contract Amendment #3 with Studio X in the amount of \$125,000 for Website Services, for FY21. (Randy Randall, Tourism Director, rrandall@santafenm.gov, 955-6209)

COMMITTEE REVIEW:

Quality of Life Committee (scheduled): 08/19/2020
Finance Committee (scheduled): 08/31/2020
Governing Body (scheduled): 09/09/2020

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Lindell, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:



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Against: None

Abstain: None

- h. Request for Approval of Contract Amendment #3 with Certified Folder Display Services, Inc. in the amount of \$45,000 for SF Visitor's Guide Distribution Services, for FY21. (Randy Randall, Tourism Director, rrandall@santafenm.gov, 955-6209)

COMMITTEE REVIEW:

Quality of Life Committee (scheduled): 08/19/2020

Finance Committee (scheduled): 08/31/2020

Governing Body (scheduled): 09/09/2020

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Lindell, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- i. Request for Approval of Contract Amendment #2 with Lou Hammond & Associates in the amount of \$125,000 for Public Relations Services, for FY21. (Randy Randall, Tourism Director, rrandall@santafenm.gov, 955-6209)



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COMMITTEE

Quality of Life Committee (scheduled):
Finance Committee (scheduled):
Governing Body (scheduled): 09/09/2020

REVIEW:

08/19/2020
08/31/2020

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- j. Request for Approval of Contract Amendment #1 with Vladimir Jones in the amount of \$1,300,000 for Advertising Agency Services, for FY21. (Randy Randall, Tourism Director, randall@santafenm.gov, 955-6209)

COMMITTEE REVIEW:

Quality of Life Committee (scheduled): 08/19/2020
Finance Committee (scheduled): 08/31/2020
Governing Body (scheduled): 09/09/2020

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez



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Against: None

Abstain: None

- k. Request for Approval to Award the first Citywide Price Agreement # 20/22/B-CWPA/1 effective July 1, 2020 thru June 30, 2021, with the option to renew for three (3) additional years, to both contractors for "On Call Janitorial Services-Citywide". (Frances Dunaway, Chief Procurement Officer, fadunaway@santafenm.gov, 955.6432).

MOTION: Councilor Lindell moved, seconded by Councilor Villarreal, to approve the price agreement as presented with direction to put the price agreement out for rebid.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- l. Request for the Approval to Utilize the Sourcewell Cooperative Agreement with Wex Bank in the Total Amount of \$495,000 for the Purchase of Fuel. (Wex Bank); (Deputy Chief Ben Valdez, bpvaldez@santafenm.gov, 955-5040)

COMMITTEE REVIEW

Finance Committee (Scheduled): 8/31/2020

Governing Body Scheduled): 9/09/2020



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MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Romero-Wirth, to approve the cooperative agreement as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

- m. Request for Approval of Amendment No. 4 to the Alpha Southwest Contract to Provide Refurbishment of Newly Acquired Las Campanas Effluent Pump Station Tank in the Amount of \$298,193.00 (John Delmar, Water Division Engineer, jpdelmar@santafenm.gov, 955-4231)

· Request for Approval of Budget Adjustment Resolution (BAR) from WWMD Cash Balance.

COMMITTEE REVIEW

Finance Committee (Scheduled): 8/31/2020

Governing Body (Scheduled): 9/09/2020

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve the contract amendment as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez



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Against: None

Abstain: None

8. DISCUSSION AGENDA

9. PRESENTATION

- a. Review of the Fiscal Impact Report Associated with Bill No. 2020-20: An Ordinance Creating Efficiencies, Enhancing Effectiveness, and Eliminating Silos by Reorganizing Certain City Departments, Organizing the Economic Development Division, Office of Affordable Housing [Office], Planning and Land Use Department, Tourism Santa Fe Department, [Recreation Division,] and the Arts and Culture Department as Divisions of a Community Development Department; Organizing the Community Services Department, Police Department, Fire Department, Recreation Division, and Office of Emergency Management and Safety as Divisions of a Community Health and Safety Department; and Placing ~~[the]~~-Constituent and Council Relations ~~[Department]~~ Into the City Clerk's Office to Form an Office of Community Engagement; Amending Section 2.6-3; Replacing Section 2-8 SFCC 1987 with a New Section 2-8 SFCC 1987 that Establishes all City Departments; Reorganizing Existing Sections 2-8, 2-14, 2-15, 2-19, and 2-10 as Subsections of the New Section 2-8; Establishing in Ordinance the Existing Information Technology and Telecommunications Department and ~~[the]~~ Constituent and Council Services ~~[Department]~~; and Repealing the Sections of Chapter 2 that Establish Departments that are Either Becoming Divisions or no Longer Exist, Sections 2-9, 2-10, 2-11, 2-12, 2-13, 2-16, 2-19, 2-21, and 2-23 SFCC 1987; Amending Section 2-22 SFCC 1987 to Provide Contract Internal Audit Functions; ~~[and]~~ Amending Sections 26-1.6 and 26-3.5 Regarding the Office Of Affordable Housing; and Making Such Other Changes as are Necessary. (Jarel LaPan Hill, City Manager, japanhill@santafenm.gov, 955-6848, Erin K. McSherry, City Attorney, ekmsherry@santafenm.gov, 955-6512 and Jesse Guillen, jbg Guillen@santafenm.gov, 505-955-6518)



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- b. Benefits Presentation (Ashley Barela, Assistant Human Resources Director, ambarela@santafenm.gov, 955-6517, Bernadette Salazar, Human Resources Director, bjsalazar@santafenm.gov, 955-6591, AON representative)

The item was postponed to the next Finance Committee meeting by Chair Abeyta.

10. **MATTERS FROM STAFF**

11. **MATTERS FROM THE COMMITTEE**

12. **MATTERS FROM THE CHAIR**

13. **NEXT MEETING:**

14. **ADJOURN**

Liaison

Chair