



AGENDA

REGULAR MEETING OF
THE FINANCE COMMITTEE
AUGUST 31, 2020 AT 5:00 PM
ATTEND VIRTUALLY

SPECIAL PROCEDURES FOR FINANCE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, the Finance Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this meeting will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

Agenda: The agenda for the meeting will be posted at santafe.primegov.com.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **APPROVAL OF MINUTES**
 - a. Regular Finance Committee Minutes – August 17, 2020
7. **ACTION ITEMS: CONSENT**
 - a. Consideration of Bill No. 2020-__: An Ordinance Relating to the City of Santa Fe Economic Development Plan Ordinance, Article 11-11 SFCC 1987; Approving and Adopting a Local Economic Development Project Participation Agreement Between the City of Santa Fe and Savant X, Inc. for Design, Development and Construction of Tenant Improvements; and Lease Payments, Expansion of a Corporate Research Center, a Local Economic development Project. (Mayor Webber and Councilor Vigil



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Coppler) (Fabian Trujillo, Office for Small Business Growth Manager, frujillo@santafenm.gov, 505-955-6912).
Fiscal Impact: \$500,000 (LEDA Fund)

COMMITTEE REVIEW:

Economic Development Advisory Committee: 8/12/20
City Council (request to publish): 8/12/20
Finance Committee: 8/31/20
City Council (public hearing): 9/09/20

- b. Consideration of Resolution No. 2020-__: A Resolution Adopting the 2022-2026 Infrastructure Capital Improvements Plan (ICIP). (Councilors Rivera, Vigil Coppler, and Garcia) (John Romero, Acting Public Works Department Director, jjromero1@santafenm.gov, 955-6638)

COMMITTEE REVIEW

Public Works and Utilities Committee: 8/24/20
Finance Committee: 8/31/2020
Governing Body: 9/9/20

- c. Consideration of Bill No. 2020-__: An Ordinance Creating New Section 7-1.11 and 14-13 SFCC 1987, Establishing a Fee Schedule for Services Provided by the Land Use Department; Repealing Section 7-3.3, Regarding the Permit Fee to Move a Building; Amending Section 14-9 to Allow the Land Use Director to Issue Certain Preliminary Permits at the Owner's Own Risk; Amending Section 14-9.5 to Clarify the Process for Constructing Public and Quasi-Public Improvements Prior to Commencement of Other Aspects of Development; Adding a Definition to Subsection 14-12.1 for "Site Restoration"; and Establishing an Effective Date. (Mayor Webber) (Eli Isaacson, Land Use Department Director, eaisaacson@santafenm.gov, 955-6830)

COMMITTEE REVIEW

Planning Commission: 8/20/2020
Public Works and Utilities Committee: 8/24/20
Finance Committee: 8/31/2020
Governing Body (Request to Publish): 9/09/2020
Governing Body (Public Hearing): 9/30/2020



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- d. Consideration of Resolution No. 2020-__: A Resolution Accepting a Municipal Arterial Program (“MAP”) Cooperative Grant from the New Mexico Department of Transportation (“NMDOT”) Identified as Control Number L500383 for the Planning, Design, and Construction of Agua Fria Street and South Meadows Road Intersection Improvements. (Councilors Rivera and Abeyta) (Tom Graham, ADA Coordinator, tmgraham@santafenm.gov, 955-6654)

- Request Approval of a Municipal Arterial Program Cooperation Agreement (MUNIS Contract No. 3202084) with the NMDOT in the amount of \$216,000.00 for Planning, Design and Construction of CIP 853 C – Agua Fria and South Meadows Road Intersection Improvement Project

- Request for Approval of Budget Adjustment Resolution (BAR) to Budget NMDOT Grant Funding

COMMITTEE REVIEW

Finance Committee (Scheduled)	08/31/2020
Governing Body (Scheduled)	09/09/2020

- e. Request for Approval of the Capital Reallocation Budget Amendment Resolution; (John Romero, Traffic Division Director, jjromero1@santafenm.gov 955-6638), Bradley Fluetsch, Financial Planning & Investments, bjfluetsch@santafenm.gov, 955-6885)

- f. Request for the Approval of the North Central New Mexico Economic Development District-Non Metro Area Agency on Aging Title III Federal & State Sub-Award. Contract #2020-21-60026 (Munis Contract #3202012) in the amount of \$801,843.02 to provide services to eligible clientele who receive Transportation, Nutrition, and in-Home Support services during FY 2021; (Gino Rinaldi, Senior Services Division Director earinaldi@santafenm.gov, 505-955-4710)

Committee Review:

Quality of Life: 9/2/20

Council: 9/9/20

- g. Request for Approval of Contract Amendment #3 with Studio X in the amount of \$125,000 for Website Services, for FY21. (Randy Randall, Tourism Director, rrandall@santafenm.gov, 955-6209)



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COMMITTEE REVIEW:

Quality of Life Committee (scheduled): 08/19/2020

Finance Committee (scheduled): 08/31/2020

Governing Body (scheduled): 09/09/2020

- h. Request for Approval of Contract Amendment #3 with Certified Folder Display Services, Inc. in the amount of \$45,000 for SF Visitor's Guide Distribution Services, for FY21. (Randy Randall, Tourism Director, rrandall@santafenm.gov, 955-6209)

COMMITTEE REVIEW:

Quality of Life Committee (scheduled): 08/19/2020

Finance Committee (scheduled): 08/31/2020

Governing Body (scheduled): 09/09/2020

- i. Request for Approval of Contract Amendment #2 with Lou Hammond & Associates in the amount of \$125,000 for Public Relations Services, for FY21. (Randy Randall, Tourism Director, rrandall@santafenm.gov, 955-6209)

COMMITTEE REVIEW:

Quality of Life Committee (scheduled): 08/19/2020

Finance Committee (scheduled): 08/31/2020

Governing Body (scheduled): 09/09/2020

- j. Request for Approval of Contract Amendment #1 with Vladimir Jones in the amount of \$1,300,000 for Advertising Agency Services, for FY21. (Randy Randall, Tourism Director, rrandall@santafenm.gov, 955-6209)

COMMITTEE REVIEW:

Quality of Life Committee (scheduled): 08/19/2020

Finance Committee (scheduled): 08/31/2020

Governing Body (scheduled): 09/09/2020

- k. Request for Approval to Award the first Citywide Price Agreement # 20/22/B-CWPA/1 effective July 1, 2020 thru June 30, 2021, with the option to renew for three (3) additional years, to both contractors for "On Call Janitorial Services-Citywide". (Frances Dunaway, Chief Procurement Officer, fadunaway@santafenm.gov, 955.6432).



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- i. Request for the Approval to Utilize the Sourcewell Cooperative Agreement with Wex Bank in the Total Amount of \$495,000 for the Purchase of Fuel. (Wex Bank); (Deputy Chief Ben Valdez, bpvaldez@santafenm.gov, 955-5040)

COMMITTEE REVIEW

Finance Committee (Scheduled)	08/31/2020
Governing Body (Scheduled)	09/09/2020

- m. Request for Approval of Amendment No. 4 to the Alpha Southwest Contract to Provide Refurbishment of Newly Acquired Las Campanas Effluent Pump Station Tank in the Amount of \$298,193.00 (John Delmar, Water Division Engineer, jpdelmar@santafenm.gov, 955-4231)

- Request for Approval of Budget Adjustment Resolution (BAR) from WWMD Cash Balance.

COMMITTEE REVIEW

Finance Committee (Scheduled)	08/31/2020
Governing Body (Scheduled)	09/09/2020

8. ACTION ITEMS: DISCUSSION

9. PRESENTATION

- a. Review of the Fiscal Impact Report Associated with Bill No. 2020-20: An Ordinance Creating Efficiencies, Enhancing Effectiveness, and Eliminating Silos by Reorganizing Certain City Departments, Organizing the Economic Development Division, Office of Affordable Housing [Office], Planning and Land Use Department, Tourism Santa Fe Department, [Recreation Division], and the Arts and Culture Department as Divisions of a Community Development Department; Organizing the Community Services Department, Police Department, Fire Department, Recreation Division, and Office of Emergency Management and Safety as Divisions of a Community Health and Safety Department; and Placing [the] Constituent and Council Relations [Department] Into the City Clerk's Office to Form an Office of Community Engagement; Amending Section 2.6-3; Replacing Section 2-8 SFCC 1987 with a New Section 2-8 SFCC 1987 that Establishes all City Departments; Reorganizing Existing Sections 2-8, 2-14, 2-15, 2-19, and



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2-10 as Subsections of the New Section 2-8; Establishing in Ordinance the Existing Information Technology and Telecommunications Department and [the] Constituent and Council Services [Department]; and Repealing the Sections of Chapter 2 that Establish Departments that are Either Becoming Divisions or no Longer Exist, Sections 2-9, 2-10, 2-11, 2-12, 2-13, 2-16, 2-19, 2-21, and 2-23 SFCC 1987; Amending Section 2-22 SFCC 1987 to Provide Contract Internal Audit Functions; [and] Amending Sections 26-1.6 and 26-3.5 Regarding the Office Of Affordable Housing; and Making Such Other Changes as are Necessary. (Jarel LaPan Hill, City Manager, jlapanhill@santafenm.gov, 955-6848, Erin K. McSherry, City Attorney, ekmcsberry@santafenm.gov, 955-6512 and Jesse Guillen, jbguillen@santafenm.gov, 505-955-6518)

- b. Benefits Presentation (Ashley Barela, Assistant Human Resources Director, ambarela@santafenm.gov, 955-6517, Bernadette Salazar, Human Resources Director, bjsalazar@santafenm.gov, 955-6591, AON representative)

10. **MATTERS FROM STAFF**
11. **MATTERS FROM THE COMMITTEE**
12. **MATTERS FROM THE CHAIR**
13. **NEXT MEETING: September 21 2020**
14. **ADJOURN**