



MINUTES

REGULAR MEETING OF
THE PUBLIC WORKS AND
UTILITIES COMMITTEE
AUGUST 24, 2020 AT 5:00 PM
VIRTUAL MEETING

1. **CALL TO ORDER**
2. **ROLL CALL**

Members Present:

Councilor Chris Rivera
Councilor Michael Garcia
Councilor Roman Abeyta
Councilor Signe Lindell
Councilor JoAnne Vigil Coppler

Members Excused:

Others Attending:

Jamie-Rae Diaz, Administrative Manager
John Romero, Public Works Acting Department Director
Regina Wheeler, Public Works Department Director
Shannon Jones, Public Utilities Department Director
Emily Pisula, Fiscal Administrator, PW
Jesse Guillen, Legislative Liaison
Jeff Norris, Legislative Liaison Assistant
Jarel Lapan Hill, Attendee
Nancy Jimenez, Attendee
Ben Valdez, Attendee
Tom Graham, Attendee
Eli Isaacson, Attendee
Sam Burnett, Attendee
Rich Brown, Attendee
Alan Webber, Attendee
Jason Kluck, Attendee
Erin McSherry, Attendee
John Del Mar, Attendee
Robert Jorgensen, Attendee
Bernadette Salazar, Attendee
Noah Berke, Attendee



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3. APPROVAL OF AGENDA

MOTION: Councilor Lindell moved, seconded by Councilor Vigil Coppler, to approve the agenda as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Lindell moved, seconded by Councilor Garcia, to approve the Consent Agenda as presented.

Items B,C,G,I,J,M were pulled off consent for further discussion

VOTE: The motion was on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

5. APPROVAL OF MINUTES

- a. August 10, 2020 Public Works & Utilities Committee Meeting Minutes



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MOTION: Councilor Garcia moved, seconded by Councilor Lindell, to approve the minutes as presented.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

6. PRESENTATION/INFORMATIONAL ITEMS

Presentation on Effluent Reuse System Improvements and Diversification. (John Delmar, Water Division Engineer, jpdelmar@santafenm.gov, 955-4231)

9. CONSENT AGENDA

- a. Request for Approval of Amendment No. 4 to the Alpha Southwest Contract to Provide Refurbishment of Newly Acquired Las Campanas Effluent Pump Station Tank in the Amount of \$298,193.00 (John Delmar, Water Division Engineer, jpdelmar@santafenm.gov, 955-4231)

· Request for Approval of Budget Adjustment Resolution (BAR) from WWMD Cash Balance.

COMMITTEE REVIEW

Finance Committee (Scheduled)	08/31/2020
Governing Body (Scheduled)	09/09/2020

MOTION: moved, seconded by , to Approved on Consent Agenda to forward to 8/31/20 Finance Committee

VOTE: The motion was approved on the following Roll Call vote:

For: None



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Against: None

Abstain: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

- b. Request for the Approval to Utilize the Sourcewell Cooperative Agreement with Wex Bank in the Total Amount of \$495,000 for the Purchase of Fuel. (Wex Bank); (Deputy Chief Ben Valdez, bpvaldez@santafenm.gov, 955-5040)

COMMITTEE REVIEW

Finance Committee (Scheduled)	08/31/2020
Governing Body (Scheduled)	09/09/2020

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Garcia, to Puled by Councilor Vigil Coppler for discussion on Cost Share Breakdown. Approved to forward to 8/31/2020 Finance Committee

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

- c. Utility Billing Division Director Accounts Receivable Update (Nancy Jimenez, Utility Billing Division Director, nljimenez@santafenm.gov, 955-4364)

COMMITTEE REVIEW

None



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MOTION: Councilor Vigil Coppler moved, seconded by Councilor Lindell, to Pulled by Councilor Lindell for discussion. Approved.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

- d. Request for Approval of Change Order No. 2 to the Original Contract No. 19-0714 with TLC Company, Inc. for the Canyon Road Water Treatment Plant Raw Water Supply Pipeline CIP No.3038C to Extend the Contract Term by 96 Calendar Days. (Robert Jorgenson, Water Division Engineer, rjorgenson@santafenm.gov, 955-4265)

COMMITTEE REVIEW

Finance Committee (Scheduled)	08/31/2020
Governing Body (Scheduled)	09/09/2020

MOTION: moved, seconded by , to Approved on Consent Agenda to forward to the 8/31/2020 Finance Committee

VOTE: The motion was approved on the following Roll Call vote:

For: None

Against: None

Abstain: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

- e. Consideration of Resolution No. 2020-__: A Resolution Accepting a Municipal Arterial Program (“MAP”) Cooperative Grant from the New Mexico Department of Transportation (“NMDOT”) Identified as Control Number L500383 for the Planning, Design, and Construction of Agua Fria



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Street and South Meadows Road Intersection Improvements. (Councilors Rivera and Abeyta) (Tom Graham, ADA Coordinator, tmgraham@santafenm.gov, 955-6654)

· Request Approval of a Municipal Arterial Program Cooperation Agreement (MUNIS Contract No. 3202084) with the NMDOT in the amount of \$216,000.00 for Planning, Design and Construction of CIP 853 C – Agua Fria and South Meadows Road Intersection Improvement Project

· Request for Approval of Budget Adjustment Resolution (BAR) to Budget NMDOT Grant Funding

COMMITTEE REVIEW

Finance Committee (Scheduled)	08/31/2020
Governing Body (Scheduled)	09/09/2020

MOTION: moved, seconded by , to Approved on Consent Agenda to forward to 8/31/2020 Finance Committee

VOTE: The motion was approved on the following Roll Call vote:

For: None

Against: None

Abstain: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

- f. Consideration of Bill No. 2020-__: An Ordinance Amending Section 24-2.6 SFCC 1987 to Restrict Certain Vehicles From Traveling on a Portion of Sabino Street Running East/West Between St. Francis Drive and DeVargas Mall. (Councilors Villarreal and Lindell) (John Romero, Acting Public Works Department Director, jjromero1@santafenm.gov, 955-6638)

COMMITTEE REVIEW

Public Works and Utilities Committee: 9/7/20
 Quality of Life Committee: 9/2/20
 Governing Body (Request to Publish): 9/9/20
 Governing Body (Public Hearing): 9/30/2020



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MOTION: moved, seconded by , to approve the Bill as presented.
Approved to forward to 09/07/2020 Public Works and Utilities
Committee

VOTE: The motion was approved on the following Roll Call vote:

For: None

Against: None

Abstain: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor
Lindell, Councilor Vigil Coppler

- g. Consideration of Resolution No. 2020-__: A Resolution Adopting the
2022-2026 Infrastructure Capital Improvements Plan (ICIP). (Councilors
Rivera, Vigil Coppler, and Garcia) (John Romero, Acting Public Works
Department Director, jjromero1@santafenm.gov, 955-6638)

COMMITTEE REVIEW

Public Works and Utilities Committee: 8/24/20

Finance Committee: 8/31/2020

Governing Body: 9/9/20

MOTION: Councilor Vigil Coppler moved, seconded by Councilor Garcia,
to approve the Resolution as amended to forward to 08/31/2020
Finance Committee.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor
Lindell, Councilor Vigil Coppler

Against: None

Abstain: None



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- h. Consideration of Resolution No. 2020-__: A Resolution Endorsing the North Central Regional Transit District's FY2021 Budget Proposal; Approving the City of Santa Fe's FY2021 Regional Transit Plan; and Directing Staff to Submit the City's Regional Transit Plan for FY2021 to the North Central Regional Transit District Board of Directors for Consideration and Approval. (Councilor Cassutt-Sanchez) (Thomas Martinez, Director of Operations and Maintenance, tamartinez@santafenm.gov, 955-2006)

COMMITTEE REVIEW

Finance Committee (Scheduled)	08/17/2020
Governing Body (Scheduled)	08/26/2020

MOTION: moved, seconded by , to approve the Resolution as presented. Approved on Consent Agenda to forward to 8/26/2020 Governing Body.

VOTE: The motion was approved on the following Roll Call vote:

For: None

Against: None

Abstain: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

- i. Consideration of Bill No. 2020-__: An Ordinance Creating New Section 7-1.11 and 14-13 SFCC 1987, Establishing a Fee Schedule for Services Provided by the Land Use Department; Repealing Section 7-3.3, Regarding the Permit Fee to Move a Building; Amending Section 14-9 to Allow the Land Use Director to Issue Certain Preliminary Permits at the Owner's Own Risk; Amending Section 14-9.5 to Clarify the Process for Constructing Public and Quasi-Public Improvements Prior to Commencement of Other Aspects of Development; Adding a Definition to Subsection 14-12.1 for "Site Restoration"; and Establishing an Effective Date. (Mayor Webber) (Eli Isaacson, Land Use Department Director, eisaacson@santafenm.gov, 955-6830)

COMMITTEE REVIEW

Planning Commission: 8/20/2020



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Public Works and Utilities Committee: 8/24/20
Finance Committee: 8/31/2020
Governing Body (Request to Publish): 9/09/2020
Governing Body (Public Hearing): 9/30/2020

MOTION: Councilor Lindell moved, seconded by Councilor Abeyta, to Pulled by Councilor Vigil Coppler for Discussion on New Fees. Approve the Bill as presented to forward to 08/31/2020 Finance Committee.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell

Against: None

Abstain: Councilor Vigil Coppler

- j. Consideration of Bill No. 2020-__: An Ordinance Amending the Table of Permitted Uses in Section 1-6.1(C) SFCC 1987 to Include Commissary Kitchens as a Permitted Use Requiring a Special Use Permit in C-1 Zoning Districts; and Amending Section 14-12.1 to Add the Definition of Commissary Kitchens. (Councilors Lindell and Villarreal) (Eli Isaacson, Land Use Department Director, esisaacson@santafenm.gov, 955-6730)

COMMITTEE REVIEW

Planning Commission: 8/20/2020
Governing Body (Request to Publish): 8/26/2020
Quality of Life Committee: 9/02/2020
Governing Body (Public Hearing): 9/30/2020

MOTION: Councilor Lindell moved, seconded by Councilor Vigil Coppler, to Pulled by Councilor Vigil Coppler. Approve the Bill as presented to forward to 8/26/2020 Governing Body.

VOTE: The motion was approved on the following Roll Call vote:



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For: Councilor Rivera, Councilor Garcia, Councilor Abeyta, Councilor Lindell, Councilor Vigil Coppler

Against: None

Abstain: None

- k. Request for Approval of Lease Agreement Amendment #1 with the Santa Fe Recovery Center for extended use of the King Hall Dormitory located at Midtown Santa Fe. (Sam Burnett, Public Works Property Maintenance Manager, jsburnett@santafenm.gov, 955-5933)

COMMITTEE REVIEW

Governing Body (Scheduled)

08/26/2020

MOTION: moved, seconded by , to approve the Contracts as presented. Approved to forward to 8/26/2020 Governing Body.

VOTE: The motion was on the following Roll Call vote:

For: None

Against: None

Abstain: None

- l. Request for Approval of Contract Amendment #9 with Allied Universal Security Which will Extend Security Service to Cover the Railyard and Railyard Park. (Sam Burnett, Public Works Property Maintenance Manager, jsburnett@santafenm.gov, 955-5933)

COMMITTEE REVIEW

Governing Body (Scheduled)

08/26/2020

MOTION: moved, seconded by , to approve the Contracts as presented. Approved on Consent Agenda to forward to 8/26/2020 Governing Body



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VOTE: The motion was on the following Roll Call vote:

For: None

Against: None

Abstain: None

- m. Consideration of Bill No. 2020-20: An Ordinance Relating to Creating Efficiencies, Enhancing Effectiveness, and Eliminating Silos by Reorganizing Certain City Departments, Organizing the Economic Development Division, Affordable Housing Office, Land Use Department, Tourism Santa Fe Department, Recreation Division, and the Arts and Culture Department as Divisions of a Community Development Department; Organizing the Community Services Department, Police Department, Fire Department, and Office of Emergency Management as Divisions of a Community Health and Safety Department; and Placing the Constituent and Council Relations Department into the City Clerk's Office; Amending 2.6-3; Replacing Section 2-8 SFCC 1987 with a New Section 2-8 SFCC that Establishes all City Departments; Reorganizing Existing Sections 2-8, 2-14, 2-15, 2-19, and 2-10 as Subsections of the New Section 2-9; Establishing in Ordinance the Existing Information Technology and Telecommunications Department and the Constituent and Council Services Department; and Repealing the Sections of Chapter 2 that Establish Departments that Are Either Becoming Divisions or No Longer Exist, Sections 2-9, 2-10, 2-11, 2-12, 2-13, 2-16, 2-19, 2-21, and 2-23 SFCC 1987; Amending Section 2-22 SFCC 1987 to Provide Contract Internal Audit Functions; and Amending Sections 26-1.6 and 26-3.5 Regarding the Office of Affordable Housing. (Jesse Guillen, Legislative Liaison jbguillen@santafenm.gov, 955-6518; Erin K. McSherry, City Attorney; ekmcsberry@santafenm.gov, 955-6512, Jarel LaPan Hill, City Manager, jlapanhill@santafenm.gov 955-6534)

COMMITTEE REVIEW

Governing Body (Request to Publish): 07/29/2020

Quality of Life Committee (Scheduled): 08/19/2020

Public Works (Scheduled): 08/24/2020

Governing Body (Public Hearing): 08/26/2020



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MOTION: Councilor Lindell moved, seconded by Councilor Abeyta, to approve the Bill as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Rivera, Councilor Abeyta, Councilor Lindell

Against: Councilor Vigil Coppler

Abstain: Councilor Garcia

12. **MATTERS FROM STAFF**

13. **MATTERS FROM THE COMMITTEE**

14. **MATTERS FROM THE CHAIR**

NEXT MEETING: TUESDAY SEPTEMBER 8, 2020

16. **ADJOURN**

Liaison

Chair