



MINUTES

REGULAR MEETING OF
THE PLANNING COMMISSION
AUGUST 20, 2020 AT 6:00 PM
VIRTUAL MEETING

A. ROLL CALL

Members Present:

Commissioner John Hiatt
Commissioner Pilar Faulkner
Commissioner Mark Hogan
Commissioner Dominic Sategna
Commissioner Jessica Eaton Lawrence
Commissioner Janet Clow
Commissioner Brian Gutierrez
Commissioner Lee Garcia

Members Excused:

Others Attending:

Noah Berke, Planner Manager

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA

D. APPROVAL OF MINUTES:

E. APPROVAL OF FINDINGS/CONCLUSIONS

F. OLD BUSINESS

G. NEW BUSINESS

1. An Ordinance Amending the Table of Permitted Uses in Section 1-6.1(C) SFCC 1987 to Include Commissary Kitchens as a Permitted Use Requiring a Special Use Permit in C-1 Zoning Districts; and Amending Section 14-12.1 to Add the Definition of Commissary Kitchens. (Councilors Lindell and



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Villarreal) (Eli Isaacson, Land Use Department Director, esisaacson@santafenm.gov, 955-6730)

MOTION: Commissioner Eaton Lawrence moved, seconded by Commissioner Clow, to approve the use of Commissary Kitchens as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Commissioner Hiatt, Commissioner Faulkner, Commissioner Hogan, Commissioner Sategna, Commissioner Clow, Commissioner Gutierrez, Commissioner Garcia

Against: None

Abstain: Commissioner Eaton Lawrence

2. An Ordinance Amending Section 7-1.3 SFCC 1987 Regarding a Schedule of Permit Fees in Code; Creating a New Section 7-1.11 to Establish a Fee Schedule for Services Provided by the Land Use Department; Repealing Section 7-3.3 Regarding the Fee to Move a Building; Amending Subsection 14-3.17(D) Regarding a Schedule for Appeals Fees in Code; Amending Subsection 14-8.2(D)(2) to Allow the Land Use Director to Issue Certain Preliminary Permits at the Owner's Own Risk; Amending Section 14-9.5 to Clarify the Process for Constructing Public and Quasi-Public Improvements Prior to Commencement of Other Aspects of Development; Creating a New Section 14-13 to Establish Fees in Code; Amending Section 14-12.1 to Add a Definition for Site Restoration; and Establishing an Effective Date. (Mayor Webber) (Eli Isaacson, Land Use Department Director, esisaacson@santafenm.gov, 955-6830; Jason Kluck, Land Use Department Assistant Director, jmkluck@santafenm.gov, 955-5937)

MOTION: Commissioner Sategna moved, seconded by Commissioner Eaton Lawrence, to approve the Land Use fees as amended with an additional recommendation to provide a definition for limited



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grading permit and emergency circumstances specific to land use director's issuance of grading at risk permit..

VOTE: The motion was approved on the following Roll Call vote:

For: Commissioner Hiatt, Commissioner Faulkner, Commissioner Hogan, Commissioner Sategna, Commissioner Eaton Lawrence, Commissioner Clow, Commissioner Gutierrez, Commissioner Garcia

Against: None

Abstain: None

3. **Case #2020-2266. Sangre Azul, Final Subdivision Plat.** Orallynn Guerrerortiz of Design Enginuity, Agent, for Roddy & Sherry Leeder, Owner, request final subdivision plat approval for 23 residential lots on approximately 4.04± acres of vacant land. The property is zoned R-5 (Residential- five dwelling units per acre) and is located at 2670 and 2690 Kates Way. (Donna Wynant, AICP, Case Manager, djwynant@santafenm.gov, 955-6325).

MOTION: Commissioner Sategna moved, seconded by Commissioner Eaton Lawrence, to approve the Land Use Case as amended subject to conditions of approval and technical corrections recommended by staff an and to approve findings of fact and conclusions of law as proposed.

VOTE: The motion was approved on the following Roll Call vote:

For: Commissioner Hiatt, Commissioner Faulkner, Commissioner Hogan, Commissioner Sategna, Commissioner Eaton Lawrence, Commissioner Clow, Commissioner Gutierrez, Commissioner Garcia

Against: None



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Abstain: None

4. **Case #2020-2273. 4262 Agua Fria Street and 4701 & 4702 Rufina Street Aguafina Rezoning Ordinance Amendment.** Liaison Planning Services, Inc., Agent, for Aguafina Development LLC, Owner, requests an amendment to Ordinance 2013-12 to remove condition #2 requiring Tract C-1 to be developed consistent with R-3 zoning, and modifying condition #3 to remove the requirement for three base-course lot access driveways. The properties are zoned R-5 (Residential- five dwelling units per acre) and R-3 (Residential- three dwelling units per acre) and total approximately 11.47 acres. (Lee Logston, Case Manager, lrlogston@santafenm.gov, 955-6136).

MOTION: Commissioner Clow moved, seconded by Commissioner Sategna, to approve the Land Use Case as amended striking all of condition #1 and condition #3. Further amendments to FOF and COL to Case, item 13-0191.

VOTE: The motion was approved on the following Roll Call vote:

For: Commissioner Hiatt, Commissioner Faulkner, Commissioner Hogan, Commissioner Sategna, Commissioner Eaton Lawrence, Commissioner Clow, Commissioner Gutierrez, Commissioner Garcia

Against: None

Abstain: None

5. **Case #2020-2274. 4701 Rufina Street Aguafina Rezoning.** Liaison Planning Services, Inc., Agent, for Aguafina Development, Owner, requests approval of a rezoning from R-3 (Residential – three dwelling units per acre) to R-5 (Residential – five dwelling units per acre) for a property located at 4701 Rufina Street. The property is approximately 3.44 acres. (Lee Logston, Case Manager, lrlogston@santafenm.gov, 955-6136).



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MOTION: Commissioner Clow moved, seconded by Commissioner Sategna, to approve the Land Use Case as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Commissioner Hiatt, Commissioner Faulkner, Commissioner Hogan, Commissioner Sategna, Commissioner Eaton Lawrence, Commissioner Clow, Commissioner Gutierrez, Commissioner Garcia

Against: None

Abstain: None

6. **Case #2020-2287. 4702 Rufina Street Aguafina Rezoning.** Liaison Planning Services, Inc., Agent, for Aguafina Development LLC, Owner, requests approval of a rezoning from R-3 (Residential – three dwelling units per acre) to R-6 (Residential – six dwelling units per acre) for a property located at 4702 Rufina Street. The property is approximately 2.42 acres. (Lee Logston, Case Manager, llogston@santafenm.gov, 955-6136).

MOTION: Commissioner Clow moved, seconded by Commissioner Sategna, to approve the Land Use Cases as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Commissioner Hiatt, Commissioner Faulkner, Commissioner Hogan, Commissioner Sategna, Commissioner Eaton Lawrence, Commissioner Clow, Commissioner Gutierrez, Commissioner Garcia

Against: None

Abstain: None

H. STAFF COMMUNICATIONS



City of Santa Fe

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MATTERS FROM THE COMMISSION

I. ADJOURNMENT

Liaison

Chair