



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
JULY 20, 2020 AT 5:00 PM

1. **CALL TO ORDER**
2. **ROLL CALL**

Members Present:

Councilor Roman, Abeyta
Councilor Renee, Villarreal
Councilor Carol, Romero-Wirth
Councilor Signe, Lindell
Councilor Jamie, Cassutt-Sanchez

Members Excused:

Others Attending:

Mary McCoy, Finance Department Director
Carolynn Roibal, Administrative Manager
Jeff Norris, Attendee

3. **APPROVAL OF AGENDA**

MOTION: Councilor Cassutt-Sanchez moved, seconded by Councilor Villarreal, to approve the minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None



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4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve the consent agenda as amended. Items B, C, D and E moved to Governing Body.

VOTE: The motion was on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

5. APPROVAL OF MINUTES

- a. Regular Finance Committee Meeting – June 29, 2020

MOTION: Councilor Romero-Wirth moved, seconded by Councilor Lindell, to Approve the minutes as presented.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

7. CONSENT AGENDA

- a. Consideration of Bill No. 2020-__ : An Ordinance Amending Section 14-11.4 Of The Land Development Code To Adopt Civil Penalty Provisions, A Civil Fine Schedule, And Civil Citation Procedures For Land Use Code



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Enforcement Actions; And To Permit The Land Use Director To Order A One-Year Waiting Period For Application For Short-Term Rental Permit By A Person Who Has Violated The Short-Term Rental Ordinance, Section 14-6.2(A)(5) SFCC 1987. (Mayor Webber, Councilors Lindell, Romero-Wirth, Villarreal) (Eli Isaacson, Land Use Department Director, eisaacson@santafenm.gov, 955-6830) (Sally Paez, Assistant City Attorney, sapaez@santafenm.gov, 955-6501)

Committee Review:

Planning Commission (postponed): 6/18/20

Quality of Life Committee (approved): 7/1/20

Public Works and Utilities Committee (approved): 7/6/20

City Council (request to publish) (approved): 7/8/20

Finance Committee (scheduled): 7/20/20

Planning Commission (scheduled): 8/6/20

City Council (public hearing) (scheduled): 8/12/20

- b. Request Approval of Amendment #3 – Alpha Southwest for FY 20/21 Emergency Repair On-Call in the Amount of \$211,015.63 Inclusive of NMGRT. (Jonathan Montoya, Source of Supply Operations Manager, jmmontoya@santafenm.gov, & Efren Morales, WWM Plant Superintendent, Public Utilities, emmorales@santafenm.gov, 955-4618)
- c. Request Approval of Amendment # 1 – Carollo Engineers FY 20/21 On-Call Engineering in the Amount of \$250,000 plus NMGRT (Bill Schneider, Water Resource Coordinator, Public Utilities, whschneider@santafenm.gov, 955-4203)
- d. Request Approval of Amendment #1 – Hazen & Sawyer FY 20/21 On-Call Engineering in the Amount of \$250,000 plus NMGRT (Bill Schneider, Water Resource Coordinator, Public Utilities, whschneider@santafenm.gov, 955-4203)
- e. Request Approval of Amendment #4 – John Shoemaker & Associates Inc. for FY 20/21 in the Amount of \$197,560 plus NMGRT (Bill Schneider, Water Resource Coordinator, Public Utilities, whschneider@santafenm.gov, 955-4203)
- f. Recommendation of Approval for a Professional Services Agreement for an on-call vegetation management professional services contract not to



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exceed \$600,000 annually per vendor exclusive of New Mexico gross receipts tax (NMGRT).

Request to Award of Invitation to Bid # 20/15/B for on-call vegetative management professional services contract not to exceed \$600,000 annually per vendor:

- Proscapes Inc.
- Seeds of Wisdom LLC
- San Isidro Permaculture Inc.

(Melissa McDonald, River & Watershed Manager, mamcdonald@santafenm.gov ; 505-231-3770)

Committee Review:

PWC – approved 4-27-20

FCM – 07-20-20

GB – 07-29-20

- g. Requesting Approval for Amendment #2 to Professional Service Agreement with Cannon Cochran Management Services, Inc 12-0718 in the Amount of \$198,141 for Third Party Administrative and Adjusting Services for Our Workers Compensation and General Liability Claims. (Bradley Fluetsch, CFA, Planning and Investment Officer, bjfluetsch@santafenm.gov, 955-6885)

COMMITTEE REVIEW

Finance Committee (Scheduled)

07/20/2020

Governing Body (Scheduled)

07/29/2020

- h. Requesting Approval for Amendment #1 to Professional Service Agreement with Arthur J. Gallagher & Co. 12-0405 in the Amount of \$77,613.32 for Comprehensive Insurance Program Broker Services. (Bradley Fluetsch, CFA, Planning and Investment Officer, bjfluetsch@santafenm.gov, 955-6885)

COMMITTEE REVIEW

Finance Committee (Scheduled)

07/20/2020



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Governing Body (Scheduled)
07/29/2020

- i. Consideration of Bill No. 2020-19: An Ordinance Relating to the City of Santa Fe Economic Development Plan Ordinance, Section 11-11 SFCC 1987; Approving and Adopting a Local Economic Development Project Participation Agreement Between the City of Santa Fe and La Puerta Originals, LLC for an Economic Development Loan Project for Lease Payments to Provide Assistance for the Negative Financial Impacts of COVID-19. (Mayor Webber and Councilor Vigil Coppler) (Fabian Trujillo, Office for Business Growth Manager, ftrujillo@santafenm.gov, 955-6912)
- j. Consideration of Bill No. 2020-__ : An Ordinance Relating to the Nuisance Abatement Ordinance, Section 10-9 SFCC 1987; Amending Section 10-9.2 to Align the Intent with the Purpose of the Bill; Amending Section 10-9.3 to Amend and Add Definitions; Amending Section 10-9.4 to Make the Property Owner Responsible; Repealing and Readopting a New Section 10-9.5 to Establish a Process for a Nuisance Investigation and Abatement Process; Repealing and Readopting a New Section 10-9.6 to Establish Tenants Rights; Amending Section 10-9.7 to Establish Enforcement Provisions to Hold the Property Owner Accountable; Amending Section 10-9.8 Regarding Reseration of Legal Options; Amending Section 10-9.9 Regarding Appeals; Amending Section 10-9.10 to Remove Reference to the City Filing a Civil Action in District Court or First Judicial Court; Repealing Section 10-9.11 Regarding Supplementary Remedies for Public Nuisances; and Amending Section 10-9.13 Regarding the Right of Entry. (Councilors Lindell, Villarreal, Romero-Wirth, Vigil Coppler) (Michael Prinz, Assistant City Attorney, mnprinz@santafenm.gov, 955-6554; Jennifer Faubion, Council Liaison, jfaubion@santafenm.gov, 699-6386)
- Committee Review:
- | | |
|---|---------|
| Quality of Life Committee (Approved) | 7/1/20 |
| Public Works and Utilities Committee (Approved) | 7/6/20 |
| City Council (Request to Publish) (Approved) | 7/8/20 |
| Finance Committee (Scheduled) | 7/20/20 |
| City Council (Public Hearing) (Scheduled) | 7/29/20 |
- k. Request for the Approval of Amendment #1 to Service Contract 20-0027 in the Total Amount of \$500,000.00 Plus Applicable NMGRT for On-Call HVAC, Mechanical, Plumbing and Electrical Services at Midtown and Other City Facilities as Needed; B&D Industries, Inc (Sam Burnett, Public Works Property Maintenance Manager, jsburnett@santafenm.gov, 955-5933)



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- I. Request approval of contracts awarded through RFP 20/15 to use affordable housing trust funds (AHTF) and general funds to support housing contracts, as follows:
NMIF Housing Corp \$200,000
NM Coalition to end Homelessness \$180,000
(Alexandra Ladd, Director, Office of Affordable Housing,
agladd@santafenm.gov, 505-303-9868)

- m. Request for Approval of a Resolution Incorporating the Fourth Quarter Budget Amendments for Fiscal Year 2019/2020, and associated Department of Finance & Administration/Local Government Division (DFA/LGD) schedule. (Andy Hopkins, Principal Budget Analyst, ajhopkins@santafenm.gov, 955-6177)

MOTION: Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to approve the consent agenda as amended.

VOTE: The motion was approved on the following Roll Call vote:

For: Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

Against: None

Abstain: None

8. DISCUSSION AGENDA

9. PRESENTATION

- a. Claims Presentation - AJ Gallagher and Cannon Cochran Management Services (Nasreen Kopecky
Nasreen_Kopecky@AJG.com)

10. MATTERS FROM STAFF



City of Santa Fe

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11. **MATTERS FROM THE COMMITTEE**

MATTERS FROM THE CHAIR

NEXT MEETING:

12. **ADJOURN**

Liaison

Chair