



# AGENDA

REGULAR MEETING OF  
THE FINANCE COMMITTEE  
JULY 20, 2020  
ATTEND VIRTUALLY

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## SPECIAL PROCEDURES FOR FINANCE COMMITTEE MEETING

Attendance: In response to the State's declaration of a Public Health Emergency, the Mayor's Proclamation of Emergency, and the ban on public gatherings of more than five (5) people, the Finance Committee meeting will be conducted virtually.

Viewing: Members of the public may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers.

The video recording of this meeting will also remain available for viewing at any time on the City's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. Staff is available to help members of the public access pre-recorded meetings on-line at any time during normal business hours. Please call 955-6521 for assistance.

Agenda: The agenda for the meeting will be posted at [santafe.primegov.com](http://santafe.primegov.com).

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT AGENDA**
5. **APPROVAL OF MINUTES**
  - a. Regular Finance Committee Meeting – June 29, 2020
7. **CONSENT AGENDA**
  - a. Consideration of Bill No. 2020-\_\_ : An Ordinance Amending Section 14-11.4 Of The Land Development Code To Adopt Civil Penalty Provisions, A Civil Fine Schedule, And Civil Citation Procedures For Land Use Code Enforcement Actions; And To Permit The Land Use Director To Order A



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One-Year Waiting Period For Application For Short-Term Rental Permit By A Person Who Has Violated The Short-Term Rental Ordinance, Section 14-6.2(A)(5) SFCC 1987. (Mayor Webber, Councilors Lindell, Romero-Wirth, Villarreal) (Eli Isaacson, Land Use Department Director, eisaacson@santafenm.gov, 955-6830) (Sally Paez, Assistant City Attorney, sapaez@santafenm.gov, 955-6501)

Committee Review:

Planning Commission (postponed): 6/18/20  
Quality of Life Committee (approved): 7/1/20  
Public Works and Utilities Committee (approved): 7/6/20  
City Council (request to publish) (approved): 7/8/20  
Finance Committee (scheduled): 7/20/20  
Planning Commission (scheduled): 8/6/20  
City Council (public hearing) (scheduled): 8/12/20

- b. Request Approval of Amendment #3 – Alpha Southwest for FY 20/21 Emergency Repair On-Call in the Amount of \$211,015.63 Inclusive of NMGRT. (Jonathan Montoya, Source of Supply Operations Manager, jmmontoya@santafenm.gov, & Efren Morales, WWM Plant Superintendent, Public Utilities, emmorales@santafenm.gov, 955-4618)
- c. Request Approval of Amendment # 1 – Carollo Engineers FY 20/21 On-Call Engineering in the Amount of \$250,000 plus NMGRT (Bill Schneider, Water Resource Coordinator, Public Utilities, whschneider@santafenm.gov, 955-4203)
- d. Request Approval of Amendment #1 – Hazen & Sawyer FY 20/21 On-Call Engineering in the Amount of \$250,000 plus NMGRT (Bill Schneider, Water Resource Coordinator, Public Utilities, whschneider@santafenm.gov, 955-4203)
- e. Request Approval of Amendment #4 – John Shoemaker & Associates Inc. for FY 20/21 in the Amount of \$197,560 plus NMGRT (Bill Schneider, Water Resource Coordinator, Public Utilities, whschneider@santafenm.gov, 955-4203)
- f. Recommendation of Approval for a Professional Services Agreement for an on-call vegetation management professional services contract not to



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exceed \$600,000 annually per vendor exclusive of New Mexico gross receipts tax (NMGRT).

Request to Award of Invitation to Bid # 20/15/B for on-call vegetative management professional services contract not to exceed \$600,000 annually per vendor:

- Proscapes Inc.
- Seeds of Wisdom LLC
- San Isidro Permaculture Inc.

(Melissa McDonald, River & Watershed Manager, [mamcdonald@santafenm.gov](mailto:mamcdonald@santafenm.gov) ; 505-231-3770)

Committee Review:

PWC – approved 4-27-20

FCM – 07-20-20

GB – 07-29-20

- g. Requesting Approval for Amendment #2 to Professional Service Agreement with Cannon Cochran Management Services, Inc 12-0718 in the Amount of \$198,141 for Third Party Administrative and Adjusting Services for Our Workers Compensation and General Liability Claims. (Bradley Fluetsch, CFA, Planning and Investment Officer, [bjfluetsch@santafenm.gov](mailto:bjfluetsch@santafenm.gov), 955-6885)

## COMMITTEE REVIEW

Finance Committee (Scheduled)

07/20/2020

Governing Body (Scheduled)

07/29/2020

- h. Requesting Approval for Amendment #1 to Professional Service Agreement with Arthur J. Gallagher & Co. 12-0405 in the Amount of \$77,613.32 for Comprehensive Insurance Program Broker Services. (Bradley Fluetsch, CFA, Planning and Investment Officer, [bjfluetsch@santafenm.gov](mailto:bjfluetsch@santafenm.gov), 955-6885)

## COMMITTEE REVIEW

Finance Committee (Scheduled)

07/20/2020



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Governing Body (Scheduled)  
07/29/2020

- i. Consideration of Bill No. 2020-19: An Ordinance Relating to the City of Santa Fe Economic Development Plan Ordinance, Section 11-11 SFCC 1987; Approving and Adopting a Local Economic Development Project Participation Agreement Between the City of Santa Fe and La Puerta Originals, LLC for an Economic Development Loan Project for Lease Payments to Provide Assistance for the Negative Financial Impacts of COVID-19. (Mayor Webber and Councilor Vigil Coppler) (Fabian Trujillo, Office for Business Growth Manager, [ftujillo@santafenm.gov](mailto:ftujillo@santafenm.gov), 955-6912)
  
- j. Consideration of Bill No. 2020-\_\_ : An Ordinance Relating to the Nuisance Abatement Ordinance, Section 10-9 SFCC 1987; Amending Section 10-9.2 to Align the Intent with the Purpose of the Bill; Amending Section 10-9.3 to Amend and Add Definitions; Amending Section 10-9.4 to Make the Property Owner Responsible; Repealing and Readopting a New Section 10-9.5 to Establish a Process for a Nuisance Investigation and Abatement Process; Repealing and Readopting a New Section 10-9.6 to Establish Tenants Rights; Amending Section 10-9.7 to Establish Enforcement Provisions to Hold the Property Owner Accountable; Amending Section 10-9.8 Regarding Reseration of Legal Options; Amending Section 10-9.9 Regarding Appeals; Amending Section 10-9.10 to Remove Reference to the City Filing a Civil Action in District Court or First Judicial Court; Repealing Section 10-9.11 Regarding Supplementary Remedies for Public Nuisances; and Amending Section 10-9.13 Regarding the Right of Entry. (Councilors Lindell, Villarreal, Romero-Wirth, Vigil Coppler) (Michael Prinz, Assistant City Attorney, [mnprinz@santafenm.gov](mailto:mnprinz@santafenm.gov), 955-6554; Jennifer Faubion, Council Liaison, [jfaubion@santafenm.gov](mailto:jfaubion@santafenm.gov), 699-6386)  
Committee Review:

Quality of Life Committee (Approved)	7/1/20
Public Works and Utilities Committee (Approved)	7/6/20
City Council (Request to Publish) (Approved)	7/8/20
Finance Committee (Scheduled)	7/20/20
City Council (Public Hearing) (Scheduled)	7/29/20
  
- k. Request for the Approval of Amendment #1 to Service Contract 20-0027 in the Total Amount of \$500,000.00 Plus Applicable NMGRT for On-Call HVAC, Mechanical, Plumbing and Electrical Services at Midtown and Other City Facilities as Needed; B&D Industries, Inc (Sam Burnett, Public Works Property Maintenance Manager, [jsburnett@santafenm.gov](mailto:jsburnett@santafenm.gov), 955-5933)



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- i. Request approval of contracts awarded through RFP 20/15 to use affordable housing trust funds (AHTF) and general funds to support housing contracts, as follows:  
NMIF Housing Corp \$200,000  
NM Coalition to end Homelessness \$180,000  
(Alexandra Ladd, Director, Office of Affordable Housing,  
[agladd@santafenm.gov](mailto:agladd@santafenm.gov), 505-303-9868)
  
- m. Request for Approval of a Resolution Incorporating the Fourth Quarter Budget Amendments for Fiscal Year 2019/2020, and associated Department of Finance & Administration/Local Government Division (DFA/LGD) schedule. (Andy Hopkins, Principal Budget Analyst,  
[ajhopkins@santafenm.gov](mailto:ajhopkins@santafenm.gov), 955-6177)

8. **DISCUSSION AGENDA**

9. **PRESENTATION**

- a. Claims Presentation - AJ Gallagher and Cannon Cochran Management Services (Nasreen Kopecky  
[Nasreen\\_Kopecky@AJG.com](mailto:Nasreen_Kopecky@AJG.com))

10. **MATTERS FROM STAFF**

11. **MATTERS FROM THE COMMITTEE**

12. **MATTERS FROM THE CHAIR**

13. **NEXT MEETING: August 03 2020**

14. **ADJOURN**