



# MINUTES

REGULAR MEETING OF  
THE FINANCE COMMITTEE  
JUNE 29, 2020

1. **CALL TO ORDER**
2. **ROLL CALL**

**Members Present:**

Councilor Roman Abeyta  
Councilor Renee Villarreal  
Councilor Carol Romero-Wirth  
Councilor Signe Lindell  
Councilor Jamie Cassutt-Sanchez

**Members Excused:**

**Others Attending:**

Mary McCoy, Finance Department Director  
Carolynn Roibal, Administrative Manager  
Bradley Fluetsch, Cash and Investment Manager  
Fran Dunaway, Chief Procurement Officer

3. **APPROVAL OF AGENDA**

Councilor Villarreal moved, seconded by Councilor Lindell, to  
Approve the agenda as amended.

Postpone both items G and H.

**MOTION:** Postpone two contracts within item E (NMIF Housing Corp and NM coalition  
to End Homelessness).

Move item 8(a) to after the Approval of the Minutes.

**VOTE:** The motion was on the following Roll Call vote:



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**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

## 4. APPROVAL OF CONSENT AGENDA

**MOTION:** Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to Approve the Consent Agenda as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

## 5. APPROVAL OF MINUTES

### a. Regular Finance Committee Minutes - June 15, 2020

**MOTION:** Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to Approve the Minutes as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None



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## 7. CONSENT AGENDA

- a. Request for Review and Approval of Re-prioritization of City Capital Projects for the Purpose of Utilizing Capital funds on Capital Expenses Normally Paid from City Operating Budgets (John Romero, Acting Public Works Director, jjromero1@santafenm.gov 955-6638)

### COMMITTEE REVIEW

Finance Committee (Scheduled)	06/29/2020
Governing Body (Scheduled)	07/08/2020

**MOTION:** Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to Approve the Change Order as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- b. Request approval of Amendment #1 to the contract with Financial Consulting Solutions Group for the Asset Management Plan extending the term through June 30, 2021. (Lee Gagnon, Engineer Associate, Water Division, lrgagnon@santafenm.gov, 955-4229)

### COMMITTEE REVIEW

Finance Committee (Scheduled)	06/29/2020
Governing Body (Scheduled)	07/08/2020

**MOTION:** Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to Approve the Change Order as presented.

**VOTE:** The motion was approved on the following Roll Call vote:



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**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth,  
Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- c. Salvador Perez Recreation Center Project Status Updated and Request for Approval of Amendment No. 1 to the Contract (MUNIS Contract #3201566) with Pool Pro, LLC to Increase the Contract by \$66,133.31 (Inclusive of NMGRT) to \$267,378.71 for Additional Work Discovered and Required to Complete Pool Replastering. (Anson Rane, PW Project Administrator, aerane@santafenm.gov, 955-5935)

**MOTION:** Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to Approve the Change Order as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth,  
Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- d. Request Approval of Change Order #4 Bradbury Stamm Construction WWM Treatment Plant Anaerobic Digesters Project in the Amount of \$288,280.59 Inclusive of NMGRT (Alan Macgregor, Engineering Supervisor, Public Utilities, asmacgregor@santafenm.gov, 955-4263 and Michael Dozier, Wasterwater Division Director, mldozier@santafenm.gov)

**MOTION:** Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to Approve the Change Order as presented.



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**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- e. Request approval of contracts awarded through RFP 20/15 to use affordable housing trust funds (AHTF) and general funds to support housing contracts, as follows:

- NMIF Housing Corp \$200,000
- SF Civic Housing Authority (Calle Resolana) \$200,000
- SF Civic Housing Authority (Country Club) \$140,000
- SF Habitat \$80,000
- SF Recovery Center \$50,000
- Youth Works \$40,000
- NM Coalition To End Homelessness \$180,000
- SFPS – Adelante - \$60,000

(Alexandra Ladd, Director, Office of Affordable Housing, agladd@santafenm.gov, 505-303-9868)

**MOTION:** Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to Approve the Contracts as amended, postponing the contracts for NMIF Housing Corp (\$200,000) and NM Coalition to End Homelessness (\$180,000).

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None



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- f. Request Approval of Change Order #3 Sub Surface for FY 20/21 City Wide Utility Construction and Repair in the Amount of \$542,187.5 Inclusive of NMGRT. (Bill Huey, Engineer, Public Utilities, bchuey@santafenm.gov, 955-4273)

**MOTION:** Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to Approve the Change Order as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

- g. Request for Approval for Amendment # 2 to Professional Services Agreement with Cannon Cochran Management Services, Inc 12-0718 in the amount of \$198,141 for third party administrative and adjusting services for our workers compensation and general liability claims. Bradley Fluetsch, CFA, Planning and Investment Officer, bjfluetsch@santafenm.gov, 955-6885)

**MOTION:** Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to Postpone the item.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None



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- h. Request for Approval of Amendment # 1 to Professional Service Agreement with Arthur J. Gallagher & Co. 12-0405 in the amount of \$77,613.32 for comprehensive insurance program broker services. Bradley Fluetsch, CFA, Planning and Investment Officer, [bjfluetsch@santafenm.gov](mailto:bjfluetsch@santafenm.gov), 955-6885

**MOTION:** Councilor Lindell moved, seconded by Councilor Cassutt-Sanchez, to Postpone the item.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Councilor Abeyta, Councilor Villarreal, Councilor Romero-Wirth, Councilor Lindell, Councilor Cassutt-Sanchez

**Against:** None

**Abstain:** None

8. **DISCUSSION AGENDA**

9. **PRESENTATION**

- a. Tourism Presentation (Randy Randall, Executive Director of Tourism, [rrrandall@santafenm.gov](mailto:rrrandall@santafenm.gov), 505.955.6209)

10. **MATTERS FROM STAFF**

11. **MATTERS FROM THE COMMITTEE**

**MATTERS FROM THE CHAIR**

**NEXT MEETING:**

12. **ADJOURN**