



MINUTES

REGULAR MEETING OF
THE FINANCE COMMITTEE
JUNE 15, 2020

1. **CALL TO ORDER**
2. **ROLL CALL**

Members Present:

Councilor Roman, Abeyta
Councilor Renee, Villarreal
Councilor Carol, Romero-Wirth
Councilor Signe, Lindell
Councilor Jamie, Cassutt-Sanchez

Members Excused:

Others Attending:

Mary McCoy, Finance Department Director
Carolynn Roibal, Administrative Manager
Jesse Guillen, Legislative Liaison
Bradley Fluetsch, Cash and Investment Manager
Fran Dunaway, Chief Procurement Officer

3. **APPROVAL OF AGENDA**

MOTION: Councilor Lindell moved, seconded by Councilor Villarreal, to approve the (insert text here) as amended.

VOTE: The motion was on the following Roll Call vote:

For:

Against:



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4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to approve the (insert text here) as amended.

VOTE: The motion was on the following Roll Call vote:

For:

Against:

5. APPROVAL OF MINUTES

- a. Regular Finance Committee Minutes - June 1, 2020

MOTION: Councilor Villarreal moved, seconded by Councilor Romero-Wirth, to approve the (insert text here) as amended.

VOTE: The motion was on the following Roll Call vote:

For:

Against:

6. EXECUTIVE SESSION

- a. In Accordance with the New Mexico Open Meetings Act, NMSA 1978, Section 10-15-1 (H) (6), Discussion in Which the Contents of Competitive Sealed Proposals Solicited Pursuant to the Procurement Code and Discussed During the Contract Negotiation Process.

7. CONSENT AGENDA

- a. Request for the Approval of Using CARES Act funding (\$361,227) provided by HUD to partially fund operations at the Midtown Shelter requiring three



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(3) approvals (Alexandra Ladd, Director, Office of Affordable Housing, agladd@santafenm.gov; 505-303-9868):

1. Amendment to the 2019 Annual Action Plan to increase CDBG resources by \$361,227 via CARES Act funding provided by HUD
 2. Budget Adjustment Request (BAR) to increase revenues in 2402750.490520 (CDBG) by \$361,227 and move funds to expenditures (2402750.510400).
 3. Approval of a Professional Services Agreement + Project Budget in the total amount of \$361,227 of CARES Act funds for providing oversight and management of the Midtown Shelter; New Mexico Coalition to End Homelessness.
- b. Request for Approval of Amendment #1 with Denora-MIOX, Inc. to Provide On-Site Disinfectant Solution Generation Units through December 2020 in the Amount of \$428,239.21 Inclusive of NMGRT. (Jonathan Montoya, Source of Supply Operations Manager, jmmontoya@santafenm.gov, 955-4373)

COMMITTEE REVIEW

Governing Body (Scheduled) 06/24/2020

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to Approve the (insert text here) as presented.

VOTE: The motion was on the following Roll Call vote:

For:

Against:

- c. Request for Review and Approval of Re-prioritization of City Capital Projects for the Purpose of Utilizing Capital Funds on Capital Expenses Normally Paid from City Operating Budgets (John Romero, Acting Public Works Director, jjromero1@santafenm.gov 955-6638)



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COMMITTEE REVIEW

Finance Committee (Scheduled): 06/15/2020

Governing Body (Scheduled): 06/24/2020

- d. Descartes Labs LEDA Amendment and Loan (Mayor Webber and Councilors Cassutt-Sanchez, Abeyta, Lindell, and Vigil Coppler) (Fabian Trujillo, Office for Business Growth Manager, ftrujillo@santafenm.gov, 955-6912)

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to Approve the (insert text here) as presented.

VOTE: The motion was on the following Roll Call vote:

For:

Against:

1. CONSIDERATION OF BILL 2020-11. ADOPTION OF ORDINANCE NO. 2020-____. (Mayor Webber and Councilors Cassutt-Sanchez, Abeyta, Lindell, and Vigil Coppler)
An Ordinance Relating to the City of Santa Fe Economic Development Plan Ordinance, Article 11-11 SFCC 1987; Approving and Adopting an Amended Local Economic Development Project Participation Agreement Between the City of Santa Fe and Descartes Labs, Inc. for Design, Development and Construction of Tenant Improvements; and Lease Payments for Expansion of a New World Headquarters Facility, a Local Economic Development Project. (Mayor Webber and Councilor Cassutt-Sanchez) (Fabian Trujillo, Office for Business Growth Manager, ftrujillo@santafenm.gov, 955-6912) **(POSTPONED TO JULY 29, 2020)**

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to Approve the (insert text here) as presented.

VOTE: The motion was on the following Roll Call vote:



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For:

Against:

2. BILL NO. 2020-12. An Ordinance Relating to the City of Santa Fe Economic Development Plan Ordinance, Article 11-11 SFCC 1987; Approving and Adopting a Local Economic Development Project Participation Agreement Between the City of Santa Fe and Descartes Labs, Inc. for an Economic Development Loan Project for Lease Payments to Provide Assistance for the Negative Financial Impacts of Covid-19. (Mayor Webber and Councilor Cassutt-Sanchez) (Fabian Trujillo, Office for Business Growth Manager, ftrujillo@santafenm.gov, 955-6912)

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to Approve the (insert text here) as presented.

VOTE: The motion was on the following Roll Call vote:

For:

Against:

3. Request for Approval of Budget Amendment Resolution

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to Approve the (insert text here) as presented.

VOTE: The motion was on the following Roll Call vote:

For:

Against:



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- e. Consideration of Bill No. 2020-__: An Ordinance Amending Section 5-13.3 to Correct a Reference Citation. (Councilor Lindell) (Jesse Guillen, Legislative Liaison: jbg Guillen@santafenm.gov, 505-955-6518)

Committee Review:

Quality of Life Committee (approved): 6/3/20

City Council (request to publish) (approved): 6/10/20

City Council (public hearing) (scheduled): 7/8/20

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to Approve the (insert text here) as presented.

VOTE: The motion was on the following Roll Call vote:

For:

Against:

- f. Request approval of contracts awarded through RFP 20/16 to use Dept of HUD Community Development Block Grant (CDBG) funds to support community development activities, as follows (Total \$799,810):

SFPS - ADELANTE \$ 27,000.00

COMING HOME CONNECTION \$ 20,000.00

SF HABITAT FOR HUMANITY \$ 90,000.00

HOMEWISE \$ 200,000.00

HOUSING TRUST \$ 150,000.00

INTERFAITH SHELTER \$ 30,000.00

SF CIVIC HOUSING AUTHORITY \$ 100,000.00

YOUTH SHELTERS \$ 15,000.00

YOUTH SHELTERS \$25,000.00

(Alexandra Ladd, Affordable Housing Director, agladd@santafe.nm.gov, 955-6346)

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to Approve the (insert text here) as presented.

VOTE: The motion was on the following Roll Call vote:



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For:

Against:

- g. REQUEST FOR APPROVAL OF A SERVICE CONTRACT IN THE TOTAL AMOUNT OF \$544,500 Including Applicable NMGRT for Comprehensive Design/Build Services for the Design and Construction of a Restroom Facility to be Located in the Water Street Parking Lot; FacilityBuild, Inc. (Sam Burnett, Public Works Property Maintenance Manager, jsburnett@santafenm.gov, 995-6853)

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to Approve the (insert text here) as presented.

VOTE: The motion was on the following Roll Call vote:

For:

Against:

- h. Consideration of Resolution No. 2020-__: A Resolution Authorizing the Standard Process for Sale of Potable Water to Treated Effluent Customers in the Event Treated Effluent is Not Available; Directing the City to Pursue Alternative Methods and Actions to Increase Robustness and Dependability of Non-Potable Water Sources. (Councilors Rivera and Abeyta) (Shannon Jones, Public Utilities Department Director, swjones@santafenm.gov, 955-4267)

COMMITTEE REVIEW

Governing Body (Scheduled): 06/10/2020

MOTION: Councilor Villarreal moved, seconded by Councilor Lindell, to Approve the (insert text here) as presented.

VOTE: The motion was on the following Roll Call vote:



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For:

Against:

8. **DISCUSSION AGENDA**

9. **PRESENTATION**

- a. Budget Update (Mary McCoy, Finance Director, mtmccoy@santafenm.gov 505.955.6171, Shannon Jones, Public Utilities Division Director, swjones@santafe.nm.gov, 505.955.4267)

MOTION: moved, seconded by , to approve the (insert text here) as amended.

VOTE: The motion was on the following Roll Call vote:

For:

Against:

10. **MATTERS FROM STAFF**

11. **MATTERS FROM THE COMMITTEE**

MATTERS FROM THE CHAIR

NEXT MEETING:

12. **ADJOURN**

Virtual Viewing
<https://www.youtube.com/user/cityofsantafe>