

**Regular Meeting of the Finance Committee
August 11, 2025 at 5:00 PM
Council Chambers, City Hall
200 Lincoln Avenue
MINUTES**

1. Call to Order

The Regular Meeting of the Finance Committee was called to order by Councilor Lindell at 5:00 PM, on Monday, August 11, 2025, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. Roll Call

MEMBERS PRESENT

Councilor Signe Lindell
Councilor Jamie Cassutt
Councilor Pilar Faulkner
Councilor Lee Garcia

MEMBERS EXCUSED

Councilor Carol Romero-Wirth

OTHER PARTICIPANTS ATTENDING

Emily Oster, Director, Finance Department

3. Approval of Agenda

MOTION A motion was made by Councilor Faulkner, seconded by Councilor Cassutt, to Approve.

VOTE The motion Passed on a voice vote.

4. Approval of Consent Agenda

MOTION A motion was made by Councilor Cassutt, seconded by Councilor Garcia, to Amend.

VOTE The motion Passed on a voice vote.

Item p was pulled for Discussion

5. Presentations

6. Action Items: Consent Agenda

- a. Request for Approval of the July 28, 2025 Finance Committee Meeting Minutes. (Emily K. Oster, Finance Director: ekoster@santafenm.gov)

Committee Review:

Finance Committee: 08/11/2025

Approved on Consent.

- b. Request for Approval to Purchase Six Electric Paratransit Buses from Creative Bus Sales in the Total Amount of \$563,868 Excluding NMGRT. (Gabrielle Chavez, Transit Director of Administration; gnchavez@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 08/04/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

Approved on Consent.

- c. Request for Approval of a Construction Contract with Advanced Environmental Solutions, Inc. for Siler Complex Fuel Station Remediation in the Total Amount of \$224,205 through December 28, 2025. (Marlisa B. Wilson, Public Works Project Manager; mbwilson@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 08/04/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

Approved on Consent.

- d. Request for Approval to Enter into a Memorandum of Agreement with New Mexico Highland University for the Purpose of Providing Internships for University Students in the Field of Social Work. (Sten Johnson, Assistant Fire Chief; sajohnson@santafenm.gov and Nicole Ault, Behavioral Health Manager; nlault@santafenm.gov)

Committee Review:

Quality of Life Committee: 8/6/2025

Finance Committee: 8/11/2025

Governing Body: 8/13/2025

Approved on Consent.

- e. Request for Approval of a Construction Contract with AnchorBuilt, Inc. for Design-Build Construction Services of a Fire Apparatus Storage and Training Facility at Fire Station No. 5 in the Total Amount of \$2,500,000 Including NMGRT through June 30, 2026. (Sam Burnett, Facilities Division Director; jsburnett@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 08/04/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

Approved on Consent.

- f. Request for Approval of Recovery Fund Sub-Recipient Contract with Santa Fe

Civic Housing Authority for Casa Connection Project to Construct and Renovate Property Located at 5999 Airport Road in the Total Amount of \$2,000,000 through June 30, 2026. (Rocio Gosende, Project Manager, Office of Affordable Housing; rmgosende@santafenm.gov)

Committee Review:

Quality of Life Committee: 08/06/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

Approved on Consent.

- g. Request for Approval of a Professional Services Contract with Life Extension Clinics, Inc. DBA Life Scan Wellness Centers in the Total Amount of \$601,453 for Firefighter Physicals for a Four-Year Term. (Sten Johnson, Assistant Fire Chief; sajohnson@santafenm.gov)

Committee Review:

Quality of Life Committee: 08/06/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

Approved on Consent.

- h. Request for Approval of General Service Contract with Vertosoft, LLC for the Purchase of OpenGov and Implementation Services in the Total Amount Not to Exceed \$800,576.77 Including NMGRS for a Five-Year Term. (Heather Lamboy, Planning and Land Use Director; hllamboy@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 08/04/2025

Quality of Life Committee: 08/06/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

Approved on Consent.

- i. Request for Approval of Purchase with Skymark Refuelers for the Purchase of a 1,400 Gallon Tank Diesel and Gasoline Fuel Truck in the Amount of \$254,541. (Allan Mantle, Airport Operations Manager; apmantle@santafenm.gov)

Committee Review:

Public Works & Utilities Committee: 08/04/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

Approved on Consent.

- j. Request for Approval of a Public Fireworks Display Permit Submitted by the Kiwanis Club of Santa Fe for the Burning of Zozobra on August 29, 2025, at Fort Marcy Park. (Geronimo Griego, Fire Marshal; gggriego@santafenm.gov)

Committee Review:

Quality of Life Committee: 08/06/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

Approved on Consent.

- k. Request for Approval to Purchase Replacement Camera Security System for Thirty-Nine Transit Buses and Vans from Model 1 Commercial Vehicles in the Total Amount \$310,315 Including NMGRT. (Gabrielle Chavez, Transit Director of Administration; gnchavez@santafenm.gov)

Committee Review:

Public Works and Utilities Committee: 08/04/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

Approved on Consent.

- i. Request for Approval of a Construction Contract with Sub Surface Contracting, Inc. for On-Call Equipment Replacement in the Total Amount of \$8,655,000 for a Four-Year Term. (P. Fred Heerbrandt, P.E.; pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$2,163,750 from the Wastewater Enterprise Fund to WIP Construction.

Committee Review:

Public Works and Utilities Committee: 08/04/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

Approved on Consent.

- m. Request for Approval of a General Services Agreement with Southwest Water Works LLC., for Operation and Maintenance Services in the Total Amount of \$432,750 for a Term of One Year. (Leroy Alavardo, Operations Supervisor, @lmalvarado@santafenm.gov or Michael Dozier, Wastewater Division Director, @mldozier@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$432,750 from the Wastewater Enterprise Fund to Professional Contracts.

Committee Review:

Finance Committee: 07/28/2025

Governing Body: 07/30/2025 POSTPONED TO AUGUST 13, 2025,
REGULAR GOVERNING BODY MEETING

Public Works and Utilities and Committee: 08/04/2025

Governing Body: 08/13/2025

Approved on Consent.

- n. Request for Approval of Amendment No. 1 to Item #25-0176 Intergovernmental Agreement No. 25-665-2011-0000100 with the New Mexico Department of Health to Increase Grant Amount by \$460,000 for a New Total Amount of \$1,278,387.10 and to Extend the Term to June 30, 2026 for a Coordinated Community Response to Community Violence to Include but not Limited to Youth Violence and Gun Violence. (Sandra Emory, Youth and Family Services Program Manager; sxemory@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate Grant Proceeds of an Additional \$460,000 into FY26 Revenue and Expenses for a Coordinated Community Response to Community Violence.

Committee Review:

Quality of Life Committee: 08/06/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

Approved on Consent.

- o. Request for Approval of a Budget Amendment Resolution (BAR) to Fund an Emergency Procurement with Arena Products and Services for the Purchase of Equipment to Repair the Ice Arena at the Genoveva Chavez Community Center (GCCC) in the Total Amount of \$222,098 Excluding NMGRT from the Capital GRT Fund to Equipment & Machinery Over \$5,000 in the GCCC Fund. (Brian Stinett, Recreation Division Director, bjstinett@santafenm.gov)

Committee Review:

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

Approved on Consent.

- p. CONSIDERATION OF RESOLUTION NO. 2025-_____. (Councilor Alma Castro, Councilor Michael Garcia, Councilor Pilar Faulkner)
A Resolution Proposing a Ballot Question to be Submitted to the City's Voters During the November 4, 2025, Regular Local Election Regarding Amending the City's Charter to Limit the Mayor's Authority to Vote when there is a Tie. (Marci Eannarino, Legislation and Policy Innovation Manager; maeannarino@santafenm.gov)

Committee Review:

Governing Body (Introduced): 07/30/2025

Public Works and Utilities Committee: 08/04/2025

Quality of Life Committee: 08/06/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

MOTION A motion was made by Councilor Faulkner, seconded by Councilor Garcia, to Approve.

VOTE The motion Passed on a roll call vote.

- q. CONSIDERATION OF RESOLUTION NO. 2025-____. (Councilor Lee Garcia)
A Resolution Accepting a Grant from the Local Government Road Fund Program Administered by New Mexico Department of Transportation and Entering into Cooperative Agreement Control Number L500618. (Romella Glorioso-Moss, Projects Administrator; rsglorioso-moss@santafenm.gov)

Committee Review:

Governing Body (Introduced): 07/30/2025

Public Works and Utilities Committee: 08/04/2025

Finance Committee: 08/11/2025

Governing Body: 08/13/2025

Approved on Consent.

7. Action Items: Discussion Agenda
8. Matters from Staff
9. Matters from the Committee
10. Matters from the Chair
11. Next Meeting: Monday, August 25, 2025
12. Adjourn

Meeting Adjourned at 05:43 P.M.

ERMINIA TAPIA

Liaison



Chair