



Agenda

Regular Meeting of the
Community Development
Commission
August 20, 2025 at 3:30 PM
Conference Room
123 East Marcy Street, Suite 205

Procedures for Community Development Commission Meeting

Join Zoom Meeting

[https://santafenm-
gov.zoom.us/j/82620045575?pwd=DLxsfhxbol1fkTA9qbgw6QE3KCqVgN.1](https://santafenm.gov.zoom.us/j/82620045575?pwd=DLxsfhxbol1fkTA9qbgw6QE3KCqVgN.1)

Meeting ID: 826 2004 5575

Passcode: 621137

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - a. Approval of Minutes:
June 18 2025
5. Post-Executive Session Action Item
 - a. Vote for approval of funding recommendations for AHTF as Proposed in Response to RFP #26006 (Rocio Gosende, Affordable Housing Project Manager, rmgosende@santafenm.gov; Johanna Nelson, Office of Economic Development Director and Affordable Housing Interim Director, jnelson@santafenm.gov)
6. Executive Session
 - a. Final Clarification Meeting (Presentations) in response to the Affordable Housing Trust Fund (AHTF) RFP for FY26 (Rocio Gosende, Affordable Housing Project Manager, rmgosende@santafenm.gov; Johanna Nelson, Office of Economic Development Director and Affordable Housing Interim Director, jnelson@santafenm.gov)
 1. Further evaluation of responses to RFP #26006 Based Off Evaluation Criteria Detailed in RFP; Affordable Housing Trust Fund (AHTF), Estimated Total Amount Available: \$3 million.
7. Matters from Staff

8. Matters from the Committee
9. Matters from the Chair
10. Next Meeting:
 - a. Sept. 17, 2025
11. Adjourn

**COMMUNITY DEVELOPMENT COMMISSION
JUNE 18, 2025, 3:30 PM
123 E. MARCY STREET, SUITE 205, CONFERENCE ROOM
SANTA FE, NEW MEXICO**

1. CALL TO ORDER

A meeting of the Community Development Commission was called to order by Councilor Romero-Wirth, Chair, at 3:42 pm, on June 18, 2025, in the Conference Room, 123 E. Marcy Street, Suite 205, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Councilor Romero-Wirth, Chair
Commissioner Rosario Torres
Commissioner Ken Hughes
Commissioner Anne Watkins
Commissioner Alissa Keny-Guyer, arrived later in the meeting

MEMBERS ABSENT

Commissioner Russell Brott, excused
Commissioner Garron Yepa, excused

OTHERS PRESENT

Rocio Gosende, Affordable Housing Project Manager

3. APPROVAL OF AGENDA

MOTION A motion was made by Commissioner Torres, seconded by Commissioner Hughes, to approve the agenda as presented.

VOTE The motion passed on a roll call vote as follows:

Commissioner Torres, yes; Commissioner Hughes, yes; Commissioner Watkins, yes; Chair Romero-Wirth, yes.

4. APPROVAL OF MINUTES

A. MAY 21, 2025

MOTION A motion was made by Commissioner Hughes, seconded by

Commissioner Watkins, to approve the minutes as presented.

VOTE The motion passed on a roll call vote as follows:

Commissioner Torres, yes; Commissioner Hughes, yes; Commissioner Watkins, yes; Chair Romero-Wirth, yes.

5. EXECUTIVE SESSION

A. COMMISSION DISCUSSION OF FY26 CDBG AWARDS AND UPDATING FUNDING RECOMMENDATIONS FOR 2025-2026 PROGRAM YEAR

MOTION A motion was made and seconded to enter into Executive Session.

VOTE The motion passed on a roll call vote as follows:

Commissioner Torres, yes; Commissioner Hughes, yes; Commissioner Watkins, yes; Chair Romero-Wirth, yes.

MOTION A motion was made and seconded to reconvene in open session.

VOTE The motion passed on a roll call vote as follows:

Commissioner Torres, yes; Commissioner Hughes, yes; Commissioner Watkins, yes; Commissioner Keny-Guyer, yes; Chair Romero-Wirth, yes.

Commissioner Keny-Guyer arrived at the meeting during the Executive Session.

6. POST-EXECUTIVE SESSION

A. VOTE FOR APPROVAL OF UPDATED FUNDING RECOMMENDATIONS FOR CDBG AS PROPOSED IN RESPONSE TO RFP #25-102.

MOTION A motion was made by Commissioner Torres, seconded by Commissioner Keny-Guyer, to allocate the \$223,905.68 of unused CDBG funds evenly between the Santa Fe Housing Trust and YouthWorks.

VOTE The motion passed on a roll call vote as follows:

Commissioner Torres, yes; Commissioner Hughes, yes; Commissioner Watkins, yes; Commissioner Keny-Guyer, yes; Chair Romero-Wirth, yes.

7. ACTION ITEMS

A. VOTE FOR APPROVAL OF CHANGING TIME FOR AUGUST 6TH MEETING FOR AHTF RFP FIRST CLARIFICATION (PRESENTATIONS).

MOTION A motion was made by Commissioner Watkins, seconded by Commissioner Torres, to approve the time change for the August 6th meeting to from 1:00 pm to 5:00 pm.

VOTE The motion passed on a roll call vote as follows:

Commissioner Torres, yes; Commissioner Hughes, yes; Commissioner Watkins, yes; Commissioner Keny-Guyer, yes; Chair Romero-Wirth, yes.

B. VOTE FOR APPROVAL OF ANNUAL ACTION PLAN.

MOTION A motion was made by Commissioner Torres, seconded by Commissioner Watkins, to approve the Annual Action Plan.

VOTE The motion passed on a roll call vote as follows:

Commissioner Torres, yes; Commissioner Hughes, yes; Commissioner Watkins, yes; Commissioner Keny-Guyer, yes; Chair Romero-Wirth, yes.

8. DISCUSSION

None.

9. MATTERS FROM STAFF

Staff matters and discussion included the following:

- The current Program Income for CDBG is \$40,000. If it is not used by June 30, 2025, it will roll over into FY 26.
- Toni has moved to the Fire Department. We are currently looking for temp help.
- The Roots Policy Retrospective was enlightening. This will go to Finance so we can reconcile with them.

Chair Romero-Wirth asked about the timeline.

Ms. Nelson said we are waiting on the Finance team.

- The contract for Casa Connection is getting signatures and will then go to committees for approval.
- As to the Lamplighter project, Amendment #2 is waiting to be approved by committee.

10. MATTERS FROM THE COMMITTEE

Santa Fe Habitat for Humanity will be the developer for the new Alto Project.

11. MATTERS FROM THE CHAIR

None.

12. NEXT MEETING

A. AUGUST 6, 2025 (TIME CHANGED AT THIS MEETING) 1:00 PM TO 5:00 PM

13. ADJOURN

There being no further business before the Committee, the meeting adjourned at 4:42 pm.

Councilor Carol Romero-Wirth, Chair

Elizabeth Martin, Stenographer