



## Agenda

**Regular Meeting of the Transit  
Advisory Board  
August 21, 2025 at 5:00 PM  
Santa Fe Transit Training Room  
2931 Rufina Street**

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### Procedures for Transit Advisory Board Meeting

**Join on Zoom:** <https://santafem-gov.zoom.us/j/85146885332?pwd=vz8Ub1HnJ16u1eSj5utICE0YBEmX8y.1>

**Meeting ID:** 851 4688 5332

**Passcode:** 162429

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
  - a. March 27, 2025, Meeting Minutes
  - b. April 24, 2025 Meeting Minutes
5. Public Comment
6. Presentations
  - a. Budget Review
7. Discussion/Possible Action Items
  - a. Strategies for Bus Driver Recruitment
8. Updates
  - a. Passio Go!
  - b. Return to Full Bus Schedule
  - c. Indian Hospital Bus Stop
  - d. New Paratransit System
  - e. Director Updates

9. Next Meeting: September 18, 2025

10. Adjourn

Persons with disabilities in need of additional accommodations, contact the City Clerk's office at 505-955-6521, five (5) working days prior to meeting date.

## **City of Santa Fe Transit Advisory Board**

### **Meeting Minutes**

**Date:** March 27, 2025

**Location:** Transit Offices at 2931 Rufina St., Santa Fe, NM 87507

**Time:** 5:10 PM

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#### **1. Call to Order**

Chair Aurore Bleck called the meeting to order at 5:30 PM. She welcomed attendees and thanked them for their continued service to the Transit Advisory Board and the Santa Fe community.

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#### **2. Roll Call**

##### **Present / Voting:**

- Aurore Bleck (Chair)
- Andreas Archuleta (Vice Chair)
- Owen Conley
- Colin Messer
- Dolores Shapiro
- Susan Sheldon

##### **Excused:**

- Marie Meyer

##### **Absent:**

- Juan Cucalon
- Marcos Maez

A quorum was established.

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#### **3. Approval of Agenda**

Motion to approve the agenda was made by Vice Chair Andreas Archuleta. The motion was seconded by Susan Sheldon.

**Motion passed unanimously.**

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#### **4. Approval of Previous Meeting Minutes**

Motion to approve the February 2025 meeting minutes was made by Owen Conley, seconded by Susan Sheldon.

**Motion passed unanimously.**

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#### **5. Public Comment**

No members of the public were present to provide comment.

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#### **6. Presentations**

##### **a. 5-Year Financial Plan**

Transit staff presented an overview of the division's 5-year financial strategy, including funding forecasts, capital improvements, and service expansion goals. Discussion focused on infrastructure upgrades, grant opportunities, and alignment with city-wide sustainability goals. TAB members provided positive feedback on the long-term vision.

##### **b. Budget Control Process**

The presentation reviewed current budgeting practices and internal controls. Transit staff walked the Board through the accountability measures in place to ensure responsible fiscal management. Board members inquired about how budget decisions align with service equity and performance metrics.

Motion to receive and file the presentation was made by Andreas Archuleta, seconded by Susan Sheldon.

**Motion passed unanimously.**

##### **c. Budget Review**

Due to time constraints, this item was carried over and will be addressed in full at the next scheduled Transit Advisory Board meeting.

##### **d. Christ Lutheran Church Bus Stop**

The Board reviewed a proposal for a potential stop at or near Christ Lutheran Church. Staff discussed community requests, access needs, and operational challenges such as route adjustments and ridership projections. TAB members expressed interest in continued review and community input before making a recommendation. Mr. Baca discussed an

alternative solution with the new dispatch management software to allow portal access for rider use. Board and Mr. Baca will continue to develop.

#### **e. Discussion**

Open discussion included:

- Community engagement strategies
  - Increasing driver recruitment and retention
  - Potential collaborations with youth transit education programs
  - Planning for Southside facility discussion
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#### **7. Next Meeting**

The next TAB meeting is scheduled for **April 2025** (exact date to be confirmed by staff and distributed via email).

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#### **8. Adjournment**

Motion to adjourn was made by Owen Conley and seconded by Susan Sheldon.

**Meeting adjourned at 7:14 PM.**

**Regular Meeting of the Transit Advisory Board  
April 24, 2025 at 5:00 PM  
Santa Fe Transit Training Room  
2931 Rufina Street  
MINUTES**

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1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
  - a. TAB Meeting Minutes March 27,2025

The Regular Meeting of the TAB was called to order by Chair Aurore Bleck. Approval of meeting minutes for March 27, 2025 were not available, board approval will be delayed until the next meeting.

5. Public Comment
6. Presentations
  - a. Customer Complaints and Compliments Reports (CRM)
7. Discussion and Possible Action Items
  - a. Discussion of Meeting Schedule Amendment

Second amendment to meeting schedule for the board to coordinate and meet with the Santa Fe MPO meeting scheduled May 22, 2025.

8. Discussion and/ No Action
  - a. Update Discussion for Bus Stop at Indian Hospital
  - b. Scheduling and Dispatch Management Software Implementation Update
  - c. TAB Priorities
    1. Budget Control Process - Reviewed Quarterly - required per FTA
9. Adjourn

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Chair

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Liaison