

**Regular Meeting of the Finance Committee  
July 28, 2025 at 5:00 PM  
Council Chambers, City Hall  
200 Lincoln Avenue  
MINUTES**

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1. Call to Order

The Regular Meeting of the Finance Committee was called to order by Councilor Romero-Wirth at 5:02 PM, on Monday, July 28, 2025, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. Roll Call

**MEMBERS PRESENT**

Councilor Carol Romero-Wirth  
Councilor Signe Lindell  
Councilor Jamie Cassutt  
Councilor Pilar Faulkner

**MEMBERS EXCUSED**

Councilor Lee Garcia

**OTHER PARTICIPANTS ATTENDING**

Emily Oster, Director, Finance Department

3. Approval of Agenda

**MOTION** A motion was made by Councilor Faulkner, seconded by Councilor Cassutt, to Approve.

**VOTE** The motion Passed on a voice vote.

4. Approval of Consent Agenda

**MOTION** A motion was made by Councilor Cassutt, seconded by Councilor Faulkner, to Amend.

**VOTE** The motion Passed on a roll call vote.

The following items were pulled for discussion:

- Item w
- Item x

5. Presentations

- a. Finance Department Staff Recognition. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

- b. Santa Fe Budget Improvements. (Rod Gould, Senior Advisor and Public Engagement Coordinator; rsgould@santafenm.gov)

6. Action Items: Consent Agenda

- a. Request for Approval of the June 23, 2025, Finance Committee Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

**Committee Review:**

Finance Committee: 07/07/2025

Approved on Consent Agenda.

- b. Request for Approval of the July 07, 2025, Finance Committee Meeting Minutes. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

**Committee Review:**

Finance Committee: 07/28/2025

Approved on Consent Agenda.

- c. Request for Approval of Amendment No. 2 to the Lease Agreement, Dated February 18, 1987, As Amended, with Challenge New Mexico to Remove the Requirement for Construction of Group Homes and Assign the Agreement to The Life Link, Contingent Upon the City Receiving Confirmation of the Sale and Transfer of Challenge New Mexico's Improvements on the Leased Property to The Life Link. (Terry Lease, Asset Development Manager; tjlease@santafenm.gov)

**Committee Review:**

Quality of Life Committee: 07/23/2025

Finance Committee: 07/28/2025

Governing Body: 07/30/2025

Approved on Consent Agenda.

- d. Request for Approval of Capital Appropriation Project 22-3018 Grant Agreement with the New Mexico Department of Finance and Administration for SWAN Park Phase 2 in the Total Amount of \$380,000 with a Reversion Date of June 30, 2026. (Scott Overlie, Public Works Project Manager III; saoverlie@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate Legislative Grant Proceeds of \$380,000 to FY26 Parks and Open Space Revenue and Expenses for SWAN Park Phase 2.

**Committee Review:**

Public Works and Utilities Committee: 07/21/2025

Finance Committee: 07/28/2025

Governing Body: 07/30/2025

Approved on Consent Agenda.

- e. Request for Approval of a Master Lease Agreement with Deere Credit, Inc./John Deere Financial for the Lease of a Loader for Streets Maintenance in the Total Amount of \$271,136 Including NMGRT Through June 30, 2030. (Regina Wheeler, Public Works Director; [rawheeler@santafenm.gov](mailto:rawheeler@santafenm.gov))

**Committee Review:**

Public Works and Utilities Committee: 07/21/2025

Finance Committee: 07/28/2025

Governing Body: 07/30/2025

Approved on Consent Agenda.

- f. Request for Approval of the Capital Appropriation Project Agreement with the New Mexico Department of Finance and Administration Local Government Division for Tierra Contenta Trail Extension in the Total Amount of \$300,000 with a Reversion Date of June 30, 2026. (Romella Glorioso-Moss, Capital Projects Manager; [rsglorioso-moss@santafenm.gov](mailto:rsglorioso-moss@santafenm.gov))

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$300,000 from the Grant to Complete Streets Revenue and WIP Design and Construction for the Tierra Contenta Trail Extension.

**Committee Review:**

Public Works and Utilities Committee: 07/21/2025

Finance Committee: 07/28/2025

Governing Body: 07/30/2025

Approved on Consent Agenda.

- g. Request for an Approval of a Budget Amendment Resolution (BAR) in the Amount of \$3,047,327 from the 1/2% GRT for Infrastructure Fund to Cover Debt Service for the 2021 GRT Refunding Bonds. (Andrew Hopkins, Budget Officer; [ajhopkins@santafenm.gov](mailto:ajhopkins@santafenm.gov) and Clarence Romero, Treasury Officer; [clromero@santafenm.gov](mailto:clromero@santafenm.gov))

**Committee Review:**

Finance Committee: 07/28/2025

Governing Body: 07/30/2025

Approved on Consent Agenda.

- h. Request for Approval of General Services Contract with Trane USA for the Purchase and Installation of Santa Fe Community Convention Center Boilers in the Total Amount of \$507,148.38 Through June 30, 2026. (Randy Randall, TOURISM Santa Fe Executive Director; [rrandall@santafenm.gov](mailto:rrandall@santafenm.gov))

**Committee Review:**

Quality of Life Committee: 07/23/2025  
Finance Committee: 07/28/2025  
Governing Body: 07/30/2025

Approved on Consent Agenda.

- i. Request for Approval of a New Mexico Tourism Department Cooperative Marketing Grant Agreement #26-418-1003001000-34 in the Amount of \$208,955 for Fiscal Year 2026 Term. (Randy Randall, TOURISM Santa Fe Executive Director; rrandall@santafenm.gov).
  1. Request for Approval of Budget Amendment Resolution (BAR) to Allocate Grant Funding in the Amount of \$44,283 for the Marketing Cooperative Agreement.

**Committee Review:**

Quality of Life Committee: 07/23/2025  
Finance Committee: 07/28/2025  
Governing Body: 07/30/2025

Approved on Consent Agenda.

- j. Request for Approval of the Purchase of 20 Police Vehicles Including Equipment and Labor Costs Associated with Each Vehicle in the Total Amount \$1,892,661.18 from Chalmers Ford, MHQ, and Code 3 Service. (Ben Valdez, Deputy Chief of Police, bpvaldez@santafenm.gov)

**Committee Review:**

Finance Committee: 07/28/2025  
Governing Body: 07/30/2025

Approved on Consent Agenda.

- k. Request for the Approval to Dispose of 3 Fleet Vehicles to the Milan Police Department and Truth or Consequences Police Department. (Ben Valdez, Deputy Chief of Police; bpvaldez@santafenm.gov)

**Committee Review:**

Finance Committee: 07/28/2025  
Governing Body: 07/30/2025

Approved on Consent Agenda.

- l. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate Road Impact Fees in the Total Amount of \$1,220,000 to FY26 Revenue and Expenses for the Guadalupe Street Reconstruction Project. (Romella Glorioso-Moss, Capital Projects Manager; rsglorioso-moss@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 07/21/2025  
Finance Committee: 07/28/2025  
Governing Body: 07/30/2025

Approved on Consent Agenda.

- m. Request for Approval of a Memorandum of Agreement with Santa Fe County Outlining the City and County's Responsibilities for the November 4, 2025, Regular Local Election as it Relates to Municipal Candidates Seeking Public Campaign Financing. (Andréa Salazar, City Clerk/Director of Community Engagement; asalazar@santafenm.gov)

**Committee Review:**

Quality of Life Committee: 07/23/2025

Finance Committee: 07/28/2025

Governing Body: 07/30/2025

Approved on Consent Agenda.

- n. Request for Approval of Amendment No. 1 to Item #25-0011 with Santa Fe Animal Shelter and Humane Society, Inc. to Increase the Compensation by \$150,000 for a New Total Contract Amount of \$278,000 and to Extend the Term for an Additional 6 Months for Animal Shelter Services. (Ben Valdez, Deputy Chief of Police; bpvaldez@santafenm.gov)

**Committee Review:**

Finance Committee: 07/28/2025

Governing Body: 07/30/2025

Approved on Consent Agenda.

- o. Request for Approval of a Professional Services Contract with FII-National DBA UpTogether to Disburse Funds to Eligible Individuals as Part of the City of Santa Fe's Mayors for a Guaranteed Income Cash Assistance Program in the Total Amount of \$999,000 through June 30, 2027. (Christa Hernandez, Youth and Family Services Program Manager; chernandez@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the amount of \$1,000,000 to Re-Appropriate Funding from FY25 into FY26 Grants and Services for the Mayors for a Guaranteed Income Program.

**Committee Review:**

Finance Committee: 07/28/2025

Governing Body: 07/30/2025

Approved on Consent Agenda.

- p. Request for Approval of Amendment No. 3 to Professional Services Agreement Item #22-0266 with Ciber Pathway Inc to Increase the Compensation by \$1,771,968 for a New Total Amount of \$6,078,116.40 and to Extend the Termination Date to June 13th, 2026, for ITT Professional Services. (Eric Candelaria, ITT Department Director; edcandelaria@santafenm.gov)

**Committee Review:**

Finance Committee: 07/28/2025

Governing Body: 07/30/2025

Approved on Consent Agenda.

- q. Request for Approval of a Legal Services Contract with Modrall Spering for Financial Advisory Services in the Total Amount of \$289,266.33 for a Four-Year Term. (Emily K. Oster, Finance Director; ekoster@santafenm.gov)

**Committee Review:**

Finance Committee: 07/28/2025

Governing Body: 07/30/2025

Approved on Consent Agenda.

- r. Request for Approval of Addendum with Century Link Business/ Lumen Technologies Government Solutions, Inc. to Increase the Compensation by \$7,546.68 for a New Total Amount of \$360,346.68 and Adjust the Scope of Work to Include Deployment of Four Dedicated Internet Firewalls Configured for High Availability Network Redundancy . (Eric Candelaria, ITT Department Director; edcandelaria@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 07/21/2025

Finance Committee: 07/28/2025

Governing Body: 07/30/2025

Approved on Consent Agenda.

- s. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$3,400,000 from General Fund Balance to Grants and Services for Urban Alchemy Street Outreach and Community-Based Public Safety Services and Shelter Management Services. (Henri Hammond-Paul, Director, Community Health and Safety; hmhammondpaul@santafenm.gov)

**Committee Review:**

Quality of Life Committee: 07/23/2025

Finance Committee: 07/28/2025

Governing Body: 07/30/2025

Approved on Consent Agenda.

- t. Request for Approval of Retro-Active Amendment No. 1 to General Services Contract Item #24-0490 With Interfaith Community Shelter to Increase the Compensation by \$780,000 for a New Total Amount of \$1,530,000 and Extend the Term through June 30, 2026, to Provide Case Management and Property Management Services for Consuelo's Place Shelter. (Kristen Woods, Youth and Family Services Program Manager; krwoods@santafenm.gov)

**Committee Review:**

Quality of Life Committee: 07/23/2025

Finance Committee: 07/28/2025

Governing Body: 07/30/2025

Approved on Consent Agenda.

- u. Request for Approval of a General Services Agreement with Southwest Water Works LLC., for Operation and Maintenance Services in the Total Amount of \$432,750 for a Term of One Year. (Leroy Alavardo, Operations Supervisor, @lmalvarado@santafenm.gov or Michael Dozier, Wastewater Division Director, @mldozier@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$432,750 from the Wastewater Enterprise Fund to Professional Contracts.

**Committee Review:**

Finance Committee: 07/28/2025

Governing Body: 07/30/2025

Approved on Consent Agenda.

- v. Request for Approval of a Professional Services Agreement with HEI, Inc. to Provide On-Call Telecommunications and Network Engineering Services in the Total Amount of \$649,125 for a Four Year Term. (Fred Heerbrandt, P.E., Engineer Supervisor; pfheerbrandt@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$649,125 from the Wastewater Enterprise Fund to WIP Construction.

**Committee Review:**

Finance Committee: 07/28/2025

Governing Body: 07/30/2025

Approved on Consent Agenda.

- w. CONSIDERATION OF RESOLUTION NO. 2025-\_\_\_\_. (Councilor Pilar Faulkner, Councilor Lee Garcia, and Councilor Amanda Chavez)  
A Resolution Proposing a Ballot Question to be Submitted to the City of Santa Fe Voters During the November 4, 2025, Regular Local Election, Regarding Amending the City's Charter to Require Governing Body Consent Before a Mayor Can Remove a City Manager, City Attorney, or City Clerk, Except During the First 180 Days of a Mayor's Term. (Marci Eannarino, Legislation and Policy Innovation Manager; maeannarino@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 06/25/2025

Public Works and Utilities Committee: 06/30/2025 **POSTPONED TO JULY 21, 2025, PUBLIC WORKS AND UTILITIES COMMITTEE MEETING**

Quality of Life Committee: 07/02/2025 **RESCHEDULED TO JULY 23, 2025, DUE TO PROCEDURAL RULE IV(C)(f)(ii)**

Finance Committee: 07/07/2025 **RESCHEDULED TO JULY 28, 2025, DUE TO PROCEDURAL RULE IV(C)(f)(ii)**

Governing Body: 07/09/2025 **RESCHEDULED TO JULY 30, 2025, DUE TO PROCEDURAL RULE IV(C)(f)(ii)**

Public Works and Utilities Committee: 07/21/2025 **ADVANCED WITHOUT RECOMMENDATION**

Quality of Life Committee: 07/23/2025 **APPROVED AS AMENDED**

Finance Committee: 07/28/2025

Governing Body: 07/30/2025

**MOTION** A motion was made by Councilor Garcia, seconded by Councilor Faulkner, to Approve.

**VOTE** The motion Failed on a roll call vote.

- x. CONSIDERATION OF RESOLUTION NO. 2025-\_\_\_\_\_. (Councilor Pilar Faulkner, Councilor Amanda Chavez, Councilor Lee Garcia)  
A Resolution Proposing a Ballot Question to be Submitted to the City of Santa Fe Voters During the November 4, 2025, Regular Local Election, Regarding Amending Articles VI, Section 6.02 and VII, Section 8.04 of the City's Municipal Charter to Allow Five Councilors to Suspend or Remove the City Manager, City Attorney, and City Clerk at a Regularly Scheduled Meeting. (Marci Eannarino, Legislation and Policy Innovation Manager; maeannarino@santafenm.gov)

**Committee Review:**

Governing Body (Introduction): 07/09/2025

Public Works and Utilities Committee: 07/21/2025

Quality of Life Committee: 07/23/2025

Finance Committee: 07/28/2025

Governing Body: 07/30/2025

**MOTION** A motion was made by Councilor Faulkner, seconded by Councilor Garcia, to Approve.

**VOTE** The motion Passed on a roll call vote.

**MOTION** A motion was made by Councilor Cassutt, seconded by Councilor Lindell, to Adopt Amendment A.

**VOTE** The motion Passed on a voice vote.

- y. CONSIDERATION OF RESOLUTION NO. 2025-\_\_\_\_\_. (Councilor Amanda Chavez)  
A Resolution Authorizing Representatives and Agents to Enter an Agreement with the New Mexico Department of Transportation, Regarding Appropriation ID Number F3057, Control Number C5213057, to Acquire Rights of Way and to Plan, Design, Construct, and Improve Pedestrian, Bicycle, and Drainage Infrastructure on Governor Miles Road in the City of Santa Fe; and Accepting Responsibility for the Project and Assuming Ownership, Liability, and

Maintenance Responsibilities for all Amenities Related to the Project. (Regina Wheeler, Public Works Director; rawheeler@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 07/09/2025

Public Works and Utilities Committee: 07/21/2025

Finance Committee: 07/28/2025

Governing Body: 07/30/2025

Approved on Consent Agenda.

- z. CONSIDERATION OF RESOLUTION NO. 2025-\_\_\_\_ (Mayor Alan Webber)  
A Resolution Approving Budget Amendments and Associated New Mexico Department of Finance and Administration/Local Government Division Schedules Summarizing the Fourth Quarter Amendments and Requesting that New Mexico Department of Finance and Administration Approve the City of Santa Fe's Fourth Quarter Budget Amendments for Fiscal Year 2025. (Andy Hopkins, Senior Budget Officer; ajhopkins@santafenm.gov and Christina Martinez, Senior Budget Analyst; cfmartinez@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee (Introduced): 07/21/2025

Quality of Life Committee: 07/23/2025

Finance Committee: 07/28/2025

Governing Body: 07/30/2025

Approved on Consent Agenda.

- aa. CONSIDERATION OF BILL NO. 2025-15. ADOPTION OF ORDINANCE NO. 2025-\_\_\_\_. (Councilor Amanda Chavez and Councilor Carol Romero-Wirth)  
A Bill Authorizing the Execution and Delivery of a Water Project Fund Loan/Grant Agreement By and Between the New Mexico Finance Authority and the City of Santa Fe, New Mexico (The "Borrower/Grantee"), in the Total Amount of \$2,000,000, Including a Loan in the Amount of \$800,000 Evidencing an Obligation of the Borrower/Grantee to Utilize the Loan/Grant Amount Solely for the Purpose of Financing the Costs of Designing a New Pipeline and Pump to Return San Juan- Chama Project Source Effluent Water for Reuse Via Return Flow Credits and Increased Diversions, Including Related Work and Revisions, and Solely in the Manner Described in the Loan/Grant Agreement; Providing for the Pledge and Payment of the Loan Amount and an Administrative Fee Solely from the Net Revenues of the Water Utility System of the Borrower/Grantee; Certifying that the Loan/Grant Amount, Together with Other Funds Available to the Borrower/Grantee, is Sufficient to Complete the Project; Approving the Form of and Other Details Concerning the Loan/Grant Agreement; Ratifying Actions Heretofore Taken; Repealing All Action Inconsistent with this Ordinance; and Authorizing the Taking of Other Actions in Connection with the Execution and Delivery of the Loan/Grant Agreement. (Alan Hook, Water Resources Coordinator; aghook@santafenm.gov)

**Committee Review:**

Governing Body (Introduction): 06/25/2025

Governing Body (Public Comment): 07/09/2025

Public Works and Utilities Committee: 07/21/2025

Finance Committee: 07/28/2025

Governing Body: 08/13/2025

Approved on Consent Agenda.

7. Action Items: Discussion Agenda

8. Public Hearing

- a. Request for Issuance of a Cease-and-Desist Order to Close Good Luck Body Massage, 360 East Palace Avenue, Hongzhe Ding, Operator/Owner, 505-316-1127. Code Enforcement Case# 2025-4176, Violation of SFCC 18-1.7 ("*Notice of Violation; Penalty*"), Notice of Violation Issued for Operating Without a Business License and in a Manner Contrary to Public Welfare. (Maggie Moore, Assistant Land Use Director; mrmoores@santafenm.gov)

**Committee Review:**

Finance Committee: 07/28/2025

**MOTION** A motion was made by Councilor Faulkner, seconded by Councilor Cassutt, to Approve.

**VOTE** The motion Passed on a roll call vote.

9. Matters from Staff

10. Matters from the Committee

11. Matters from the Chair

12. Next Meeting: Monday, August 11, 2025

13. Adjourn

Meeting Adjourned at 7:20 P.M.

ERMINIA TAPIA

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Liaison

  
Signe Linden (Aug 12, 2025 09:59:13 MDT)

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Chair

